

AGENDA

CALL TO ORDER

1. Land Acknowledgement

“The Athabasca Regional Multiplex is located on First Nations Treaty 6 territory. We respect and honour all First Nations, Metis and Inuit Peoples connection to these lands, their history, language and culture.”

2. Approval of Agenda

3. Delegation 10:00am – Randy Martin with Karizma Concerts

4. Meeting Minutes 2-6

a) Approval of June 15, 2026, meeting minutes

b) Approval of July 29, 2026, Special meeting minutes 7-8

5. Financial Reports

a) Financial Statements 9-28

6. Manager Reports

a) General Manager, Facility Manager, and Aquatic Supervisor Reports 29

7. Follow up Business 30-45

a) Soccer Fields Update 46

b) Insurance Update 47-51

c) Policy 500-016 Tobacco Products Update 52-57

d) Karizma Concerts - Delegation 58-59

8. New Business

a) Heartwood Folk Club Letter 60-68

b) Solar Funding Update 69-75

9. Agenda Additions 76-80

10. In Camera

a) Section 32 (1) ATIA Act – Legal

b) Section 29 (1) ATIA Act – Advice from Officials

c) Section 29 (1) ATIA Act – Advice from Officials

d) Section 20 (2) ATI Act – Personnel

11. Next Meeting

a) October 19, 2026, at 9:30am

12. Adjournment

**Athabasca Regional Multiplex Society 2026
June 15, 2026
Alta Gas Room**

PRESENT: Directors: Brian Hall, Codie Callihoo, Darlene Reimer, Dave Neufeld, Dave Pacholok, Natasha Kapitaniuk

General Manager Rhonda Alix, Facility Manager Tim Wolfenberg, and Administration Supervisor Cheryl Ruthven.

Call to Order

Chair Reimer called the meeting to order at 5:04 p.m. and read the Land Acknowledgement.

Approval of Agenda

#26-101 Motion by Director Pacholok to approve the June 15, 2026, General Meeting agenda as presented.

Motion Carried Unanimously.

Minutes of Previous Meeting

a) Approval of May 19, 2026, meeting minutes

#26-102 Motion by Director Neufeld to approve the May 19, 2026, Meeting Minutes as presented.

Motion Carried Unanimously.

Financial Report

a) Financial Statements

#26-103 Motion by Director Callihoo to accept the financial information as presented.

Motion Carried Unanimously.

Manager Reports

a) General Manager, Facility Manager, Aquatic Supervisor Reports

#26-104 Motion by Director Hall to direct Administration to provide the Board additional information for closing hours and send data via email.

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2026
June 15, 2026
Alta Gas Room**

#26-105 Motion by Director Hall to direct Administration to investigate the cost savings for a solar project.

Motion Carried Unanimously.

#26-106 Motion by Director Pacholok to accept the General Manager, Facility Manager, Aquatic Supervisor Reports information as presented.

Motion Carried Unanimously.

**Follow up
Business**

a) Membership Rates

 i) Membership Rates

#26-107 Motion by Director Pacholok to direct Administration to implement Membership Option B as presented, effective September 1, 2026, with all rates rounded to the nearest \$0.05, together with the following changes:

- Increase the shower rate from \$2.25 to \$5.00
- Maintain current walking track and punch pass rates.
- Reduce selected program and class rates as presented.

Motion Carried Unanimously.

Director Kapitaniuk left the meeting at 6:03 p.m. and returned at 6:05 p.m.

Facility Manager Tim Wolfenberg left the meeting at 6:05 p.m. and returned at 6:08 p.m.

Director Pacholok left the meeting at 6:06 p.m. and returned at 6:08 p.m.

 ii) Membership Discounts

#26-108 Motion by Director Pacholok to accept the Membership Discounts information as presented.

Motion Carried Unanimously.

 iii) Membership Perks

#26-109 Motion by Director Neufeld to direct Administration to implement the revised membership perk structure as presented, effective September 1, 2026, limiting membership perks to recurring monthly, recurring yearly, corporate, and annual memberships and moving membership perks from basic monthly non-recurring memberships.

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2026
June 15, 2026
Alta Gas Room**

iv) Corporate Membership Discount Program

#26-110 Motion by Director Neufeld to direct Administration to create a 10% discount on adult memberships, not including punch passes, for emergency personnel with identification.

Motion Carried Unanimously.

#26-111 Motion by Director Hall remove the Corporate Membership discount program effective September 1, 2026.

Motion Carried Unanimously.

b) Soccer Pitch Update

#26-112 Motion by Director Neufeld to accept the Soccer Pitch update as presented.

Motion Carried Unanimously.

Chair Reimer declared a recess at 6:42 p.m.
Meeting reconvened at 6:59 p.m.

**In
Camera**

#26-113 Motion by Director Hall to go in camera at 6:59 p.m.

Motion Carried Unanimously.

Administration Supervisor Cheryl Ruthven left the meeting at 6:59 p.m. and returned at 7:00 p.m.

Director Kapitaniuk left the meeting at 7:27 p.m. and returned at 7:29 p.m.

Facility Manager Tim Wolfenberg left the meeting at 7:28 p.m. and returned at 7:29 p.m.

#26-114 Motion by Director Callihoo to come out of camera at 8:04 p.m.

Motion Carried Unanimously.

c) Section 29 (1) ATIA Act – Advice from Officials

#26-115 Motion by Director Pacholok to approve the amended 2026 Capital Budget as presented.

Motion Carried Unanimously.

#26-116 Motion by Director Callihoo to authorize Administration to enter into a contract with RIMKUS for the design, contract administration, and construction review services associated with the roof replacement and roof repairs projects to a maximum of \$213,000.

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2026
June 15, 2026
Alta Gas Room**

**New
Business**

a) Concession Operations Request for Proposal

#26-117 Motion by Director Pacholok to direct Administration to issue the RFP Food Services Agreement with the rental amendment to \$500.00/month.

Motion Carried Unanimously.

b) Karizma Concerts

#26-118 Motion by Director Callihoo to direct Administration to invite Randy Martin of Karizma Concerts to present to the ARMS Board regarding the potential concert and entertainment opportunities at the Athabasca Regional Multiplex.

Motion Carried Unanimously.

c) EFT Policy

#26-119 Motion by Director Neufeld to adopt Policy 400-25 Electronic Funds Transfer (EFT) Policy and Customer Automated Funds Transfer (CAFT) as amended.

Motion Carried Unanimously.

**Next
Meeting**

Next meeting, September 21, 2026, at 9:30 a.m.

Adjournment

Meeting adjourned at 8:32 p.m.

Board Chair
Darlene Reimer

General Manager
Rhonda Alix

**Athabasca Regional Multiplex Society 2026
Special Meeting, Via Teams
July 29, 2026**

PRESENT: Directors: Brian Hall, Codie Callihoo, Darlene Reimer, Dave Neufeld, Dave Pacholok and Natasha Kapitaniuk.

General Manager Rhonda Alix, Facility Manager Tim Wolfenberg, and Administration Supervisor Cheryl Ruthven.

Call to Order

Chair Reimer called the meeting to order at 9:32 a.m. and read the Land Acknowledgement.

**Approval of
Agenda**

#26-120 Motion by Director Pacholok to approve the Special Meeting July 29, 2026 agenda as presented.

Motion Carried Unanimously.

In Camera

#26-121 Motion by Director Callihoo to go in camera at 9:36 a.m.

Motion Carried Unanimously.

Director Neufeld joined the zoom meeting at 9:46 a.m.

Director Pacholok left the meeting at 9:49 a.m. and returned at 9:50 a.m.

Facility Manager Tim Wolfenberg left the meeting at 10:29 a.m. and returned at 10:31 a.m.

#26-122 Motion by Director Callihoo to come out of camera at 10:31 a.m.

Motion Carried Unanimously.

a) Section 19 (1) ATIA Act – Business Interests of a Third Party

#26-123 Motion by Director Hall that the ARMS Board acknowledges that there were no submitted proposals received that met the Request for Proposal Food Services Agreement requirements.

Motion Carried Unanimously.

#26-124 Motion by Director to Hall to direct Administration to bring back a rethought business plan focusing on reliable service speed, consistent quality and simplified menu for the concession.

Motion Carried Unanimously.

**Next
Meeting**

Next meeting September 21, 2026, at 9:30 a.m.

Adjournment

Meeting adjourned at 10:36 a.m.

Board Chair
Darlene Reimer

General Manager
Rhonda Alix

From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 21, 2026
Subject: Financial Information

Recommendation

- To accept the Financial Information as presented.

Background

- Administration completed the July 31, 2026, Financial Statements.

Discussion

- As of July 31, 2026, Administration has no concerns regarding the income or expense accounts.

Insurance

- Administration received the Town of Athabasca insurance invoice for the Nancy Appleby Theatre.
- The Theatre's 39% share of the property insurance premiums for the Brick School, Theatre, and Library is \$11,263.00.
- This represents a 100% increase from the 2025 premium of \$5,628.09.
- Total Insured Building Values and Premiums:
 - 2025 - \$7,048,201.16 – Premium - \$14,431.00
 - 2026 - \$15,200,213.00 – Premium - \$28,879.00
- The increase in premiums corresponds with the significant increase in the total insured building value.

Budget Implications

- The 2026 insurance budget is as follows:
 - Theatre Insurance – January 1 to December 31, 2026: \$11,263.00
 - Multiplex Insurance – January 1 to October 31, 2026: \$103,825.70
 - Total insurance costs - \$115,088.70
 - 2026 Insurance Budget - \$140,000.00
 - Remaining budget for Multiplex Insurance for November and December 2026 - \$24,911.30
- Based on the remaining budget, there is approximately \$12,455.65 per month available for Multiplex Insurance for November and December. This equates to an annualized cost of approximately \$149,467.80.
- The November 1, 2025, Multiplex insurance premium was \$130,574.20. Therefore, the 2026 insurance budget can accommodate an increase of approximately 14%, or \$18,893.60, from the 2025 premium before exceeding the 2026 insurance budget.

School Rentals

- School rental revenue is expected to decrease following EPC's cancellation of its hockey academy.
- This cancellation will result in a revenue loss of approximately \$3,600.00.
- Administration will offer public skating and shinny during the affected period; however, it is not anticipated that these activities will fully offset the lost rental revenue.

Balances as of August 31, 2026

Bank Balances:

1. General Bank Account - \$904,500.65
(Bank Balance – not Balance Sheet amount from Sage)
 - Includes:
 - Government of Alberta Communities Initiative Grant - \$139,745.00
 - Fortis Alberta Grant - \$7,500.00
2. CFEP Grant - \$217,772.56
3. Athabasca County Solar PV - \$261,656.35

ARMS Reserve Balances as of August 31, 2026:

4. Operating Reserve Fund - \$111,722.98
5. Capital Reserve Fund - \$252,658.18



General Manager – Rhonda Alix

Athabasca Regional Multiplex Society

Balance Sheet As at Jul 31, 2026

ASSET

General Bank	714,537.95
Fortis Grant Account	7,500.00
Community Spirit Account	113,005.70
CFEP Grant Account	316,919.42
Operating Reserve	111,481.54
Capital Reserve	261,090.89
Athabasca County Solar PV	252,109.94
Accounts Receivable	43,968.73
Inventory	24,449.55
GST Receivable	9,321.79
Prepaid Expenses	51,362.25
TOTAL ASSET	1,905,747.76

LIABILITY

Accounts Payable	64,243.28
Payroll Accrual	43,195.80
Total Employee Payable	43,195.80
Accrued Liabilities	51,366.67
GST Payable	4,149.55
Total GST	4,149.55
Town and County Requisition	138,000.00
Fortis Grant	7,500.00
CFEP Grant	316,919.42
Gov't of Alberta Grant	113,005.70
Capital Requisition - 2026	190,851.71
Capital Requisition - 2025	115,505.22
Athabasca Curling Club Donation	18,225.00
Athabasca County Solar PV	252,109.94
TOTAL LIABILITY	1,315,072.29

EQUITY

Retained Earnings	301,115.61
Current Earnings	289,559.86
TOTAL EQUITY	590,675.47

LIABILITIES AND EQUITY	1,905,747.76
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Athabasca Regional Multiplex Society

Comparative Income Statement

Including the Concession

	Actual Jan 01, 2026 to July 31, 2026	Budget Jan 01, 2026 to Dec 31, 2026	Percent	Difference
REVENUE				
Sale of Goods	3,421.07	5,000.00	68.42%	-1,578.93
Memberships	317,929.89	544,000.00	58.44%	-226,070.11
School Rentals	35,062.87	59,500.00	58.93%	-24,437.13
User Group Rentals	136,675.89	279,300.00	48.94%	-142,624.11
General Rentals	67,580.18	112,500.00	60.07%	-44,919.82
Inflatables Revenue	4,528.90	0.00		4,528.90
Food Sales	153,225.69	280,000.00	54.72%	-126,774.31
Vending Machine Income	9,950.53	17,000.00	58.53%	-7,049.47
Program Revenue	46,932.19	92,000.00	51.01%	-45,067.81
Lease Revenue	17,285.00	25,510.00	67.76%	-8,225.00
Advertising Revenue	39,632.86	67,700.00	58.54%	-28,067.14
Interest Income	15,554.43	25,000.00	62.22%	-9,445.57
Grant Revenue	25,000.00	25,000.00	100.00%	0.00
Other Revenue	1,605.65	2,000.00	80.28%	-394.35
TOTAL REVENUE	874,385.15	1,534,510.00	56.98%	-660,124.85
EXPENSE				
Salary	830,380.39	1,560,000.00	53.23%	-729,619.61
LAPP, CPP, EI, Manulife, WCB, Employee	167,387.34	326,450.00	51.28%	-159,062.66
Recognition	679.72	3,250.00	20.91%	-2,570.28
Uniforms	0.00	2,250.00	0.00%	-2,250.00
Travel & Subsistence	3,021.50	4,150.00	72.81%	-1,128.50
Professional Development	5,257.89	17,000.00	30.93%	-11,742.11
Advertising & Promotions	2,657.50	7,000.00	37.96%	-4,342.50
Contracted Services	44,965.14	80,500.00	55.86%	-35,534.86
Professional Fees	14,316.57	21,000.00	68.17%	-6,683.43
Insurance	79,248.12	140,000.00	56.61%	-60,751.88
Bank & Interest Charges	3,315.11	8,500.00	39.00%	-5,184.89
Donations Expense	5,406.08	7,000.00	77.23%	-1,593.92
Office Supplies	15,574.38	23,500.00	66.27%	-7,925.62
Telephone	6,902.38	13,840.00	49.87%	-6,937.62
Natural Gas	98,293.91	264,000.00	37.23%	-165,706.09
Electricity	148,809.35	394,000.00	37.77%	-245,190.65
Water	45,102.26	89,000.00	50.68%	-43,897.74
Food & Beverage	69,639.56	112,000.00	62.18%	-42,360.44
Vehicle Fuel & Oil	2,980.00	9,500.00	31.37%	-6,520.00
Vehicle Repairs & Maintenance	7,022.99	11,500.00	61.07%	-4,477.01
Outdoor Maintenance	7,868.88	30,500.00	25.80%	-22,631.12
Building Repairs	68,729.80	116,000.00	59.25%	-47,270.20
Equipment Repairs & Maintenance	73,974.90	159,500.00	46.38%	-85,525.10
Supplies	41,589.87	75,750.00	54.90%	-34,160.13
Janitorial Supplies	27,125.08	37,350.00	72.62%	-10,224.92
Program Supplies	13,282.39	23,000.00	57.75%	-9,717.61
Ice Plant Supplies	1,912.40	33,000.00	5.80%	-31,087.60
Safety Supplies	6,881.78	32,750.00	21.01%	-25,868.22
TOTAL EXPENSE	1,792,325.29	3,602,290.00	49.76%	-1,809,964.71
NET INCOME	-917,940.14	-2,067,780.00	44.39%	1,149,839.86
Town of Athabasca Requisition	483,000.00	828,000.00	58.33%	-345,000.00
Athabasca County Requisition	724,500.00	1,242,000.00	58.33%	-517,500.00
NET INCOME AFTER REQUISITIONS	289,559.86	2,220.00		287,339.86

Athabasca Regional Multiplex Society
Income Statement
Concession

	January 2026	February 2026	March 2026	April 2026	May 2026
REVENUE					
General Rentals	50.00			921.00	1,138.80
Liquor Sales					
Food Sales	42,165.67	32,888.15	33,515.89	20,036.61	16,114.30
TOTAL REVENUE	42,215.67	32,888.15	33,515.89	20,957.61	17,253.10
EXPENSE					
Salary	8,156.88	11,960.75	9,935.13	7,898.22	6,731.66
LAPP, CPP, EI, Manulife, WCB	488.74	647.30	637.86	469.47	401.98
Uniforms					
Travel & Subsistence					
Professional Development					
Advertising & Promotions					
Contracted Services					
Bank & Interest Charges	250.00				
Donations Expense					
Office Supplies	99.95				
Food & Beverage					
Opening Inventory	\$ 21,741.85	\$ 21,459.88	\$ 20,782.78	\$ 21,509.62	\$ 15,323.46
Plus: Purchases	\$ 19,611.82	\$ 17,628.43	\$ 16,156.37	\$ 6,651.53	\$ 6,828.16
Minus: Food Inventory on Hand	\$ 15,540.89	\$ 14,020.66	\$ 11,118.66	\$ 8,561.51	\$ 7,147.92
Minus: Paper Inventory on Hand	\$ 4,352.90	\$ 4,284.87	\$ 4,310.87	\$ 4,276.18	\$ 2,200.48
COGS	21,459.88	20,782.78	21,509.62	15,323.46	12,803.22
Equipment Repairs & Maintenance	881.98	425.96	448.08	425.96	425.96
Supplies	1,691.74	1,120.43	765.45	96.98	92.14
Janitorial Supplies	91.37		293.04		
Safety Supplies					
TOTAL EXPENSE	33,120.54	34,937.22	33,589.18	24,214.09	20,454.96
NET INCOME	9,095.13	(2,049.07)	(73.29)	(3,256.48)	(3,201.86)

Athabasca Regional Multiplex Society
Income Statement
Concession

	June 2026	July 2026	Total
REVENUE			
General Rentals	2,736.51	292.00	5,138.31
Liquor Sales			-
Food Sales	7,387.44	1,117.63	153,225.69
TOTAL REVENUE	10,123.95	1,409.63	158,364.00
EXPENSE			
Salary	4,297.87	-	48,980.51
LAPP, CPP, EI, Manulife, WCB	295.14	-	2,940.49
Uniforms			-
Travel & Subsistence			-
Professional Development			-
Advertising & Promotions			-
Contracted Services			-
Bank & Interest Charges			250.00
Donations Expense			-
Office Supplies			99.95
Food & Beverage			-
	Opening Inventory	\$ 12,803.22	\$ 7,332.74
	Plus: Purchases	\$ 2,763.25	\$ -
	Minus: Food Inventory on Hand	\$ 6,297.43	\$ 4,760.55
	Minus: Paper Inventory on Hand	\$ 1,936.30	\$ 1,807.28
	COGS	7,332.74	764.91
Equipment Repairs & Maintenance	425.96	425.96	99,976.61
Supplies			3,459.86
Janitorial Supplies			3,766.74
Safety Supplies			384.41
			-
TOTAL EXPENSE	12,351.71	1,190.87	159,858.57
NET INCOME	(2,227.76)	218.76	(1,494.57)

Athabasca Regional Multiplex 2026 Approved Capital Budget - Amended June 15, 2026

Approved at the September 22, 2025 meeting

Approved to reduce at the December 15, 2025 meeting

Approved to amend on June 15, 2026

Priority	Item Description	Area	Building or Operational	Total Cost (updated April 2026)	Donation Received (updated April 2026)	Approved CFEP Grant Rebate	Admin to apply for a Grant or Defer to 2027	Multiplex Cost	Actual Cost as of August 31, 2026	
2026	Capital Reserve Fund Allocation							\$ 0.95		
	2026 Capital Projects									
1	Roof Repairs	Multiplex	Building	\$ 28,195.65		\$ 14,097.44		\$ 14,098.21		
1	Roof Replacement	Admin/Daycare	Building	\$ 184,545.35		\$ 104,919.68		\$ 79,625.68		
1	Arena/Curling Rink Brine Headers	Arena/Curling Rink	Building	\$ 204,750.00	\$ 20,000.00	\$ 99,750.00		\$ 85,000.00	\$ 85,000.00	Completed
1	Walk-in Freezer Condenser	Kitchen	Building	\$ 15,000.00				\$ 15,000.00		
1	Duct Cleaning	Pool	Building	\$ 15,000.00			\$ 15,000.00	\$ -	Admin to apply for a grant or defer to 2027	
1	Asphalt Repairs	Outdoor	Building	\$ 25,000.00				\$ 25,000.00	\$ 25,000.00	Completed
1	Counter Tops - refinish	Multiplex	Building	\$ 20,000.00			\$ 20,000.00	\$ -	Admin to apply for a grant or defer to 2027	
1	Pump Motor - Hockey Heat	Arena	Building	\$ 8,000.00				\$ 8,000.00		
1	Compressor Cooling Pump - Jacket Pump	Arena	Building	\$ 6,500.00				\$ 6,500.00		
	Building Capital Subtotal			\$ 506,991.00	\$ 20,000.00	\$ 218,767.12	\$ 35,000.00	\$ 233,223.89		
1	CCTV Upgrades	All Multiplex Areas	Operational	\$ 30,000.00				\$ 30,000.00		
1	Zamboni	Arena	Operational	\$ 231,057.75		\$ 95,200.88		\$ 135,856.87	There are sponsorship opportunities	ordered
1	Dolphin	Pool	Operational	\$ 5,000.00				\$ 5,000.00	\$ 5,000.00	Completed
1	Gator for Sports Fields	Outdoor fields	Operational	\$ 14,500.00				\$ 14,500.00	\$ 14,500.00	Completed
1	Secan for Outdoor Equipment - Tractor & Gator	Outdoor	Operational	\$ 9,918.29				\$ 9,918.29	\$ 9,918.29	Completed
1	Event Tables 6 & 8 footers	Meeting rooms/event spaces	Operational	\$ 9,000.00				\$ 9,000.00	\$ 1,500.00	Completed
1	Chair racks (black chairs)	Meeting rooms/event spaces	Operational	\$ 7,500.00				\$ 7,500.00		
1	Consultant Building structure	All Multiplex Areas	Operational	\$ 5,000.00				\$ 5,000.00		
	Operational Capital Subtotal			\$ 311,976.04	\$ -	\$ 95,200.88	\$ -	\$ 216,775.16		
	Total Capital Projects Costs in 2026			\$ 818,967.04	\$ 20,000.00	\$ 313,968.00	\$ 35,000.00	\$ 449,999.05		
Total Capital Requisition from our Members									\$ 450,000.00	

Athabasca Regional Multiplex 2025 Capital Budget

Amended: May 27, 2025

Costs do not include GST

As per Motion #25-54

Motion by Director Pacholok "to direct Administration to update the Capital Budget as discussed with funding up to \$30,000.00 from the capital reserve."

2025	Capital Reserve Fund Allocation					
	Approved 2025 Capital Projects - Amended					Amended Notes
1	Fitness & Aquatic Centre Boilers (2)	Pool Mechanical	\$ 200,602.70	\$ 100,301.35	\$ 100,301.35	Approved to complete
1	Pool Pumps 25HP, 7.5HP, 15HP - all pool pumps	Pool Mechanical	\$ 53,478.60	\$ 26,739.30	\$ 26,739.30	Approved to complete
1	Curling Rink Dehumidification Unit	Curling Rink	\$ 191,526.30	\$ 95,763.15	\$ 95,763.15	Approved to complete with the balance coming out of Capital Reserves
1	Fieldhouse Compressors' Replacement	Fieldhouse	\$ 102,375.00	\$ 32,236.85	\$ 70,138.15	Approved to complete with the balance coming out of Capital Reserves
1	Roof Repairs - yearly maintenance	All roof sections				Moved to Operation Budget - \$6,500
1	Roof Repairs 2025	All roof sections	\$ 23,500.00		\$ 23,500.00	Approved to complete
1	Roof Maintenance	Theatre			\$ -	Moved to Operation Budget - \$5,000
1	Theatre Repainting	Theatre			\$ -	Town of Athabasca - \$15,000.00
1	Low wattage ballast	All Multiplex Areas	\$ 15,000.00	\$ 7,500.00	\$ 7,500.00	Approved to complete
1	Annual Fire System Testing & Repairs	All Multiplex Areas			\$ -	Moved to Operation Budget - \$10,000
1	Annual Fire system Testing & Repairs	Theatre			\$ -	Moved to Operation Budget - \$5,000
1	Multiplex Boiler Chimney	All Multiplex Areas	\$ 35,982.92	\$ 25,000.00	\$ 10,982.92	Completed
1	Home Plate Repairs Clay (Est)	Ball Diamonds	\$ 2,500.00		\$ 2,500.00	Reduced from \$7,500 to \$2,500
1	Arena/Curling Rink Brine Headers	Arena/Curling Rink			\$ -	Deferred to 2026 - \$80,000
	Building Capital Subtotal		\$ 624,965.52	\$ 287,540.65	\$ 337,424.87	\$ -
1	CCTV Upgrades	All Multiplex Areas	\$ 12,654.57		\$ 12,654.57	Reduced to \$12,654.57 from \$30,000 - completed
1	Ride-on Floor Scrubber	Lobby/Fieldhouse	\$ 20,821.86		\$ 20,821.86	Completed
1	Inflatables	Fieldhouse			\$ -	Moved to Operation Budget - \$20,000
1	Office Computers	Administration	\$ 5,000.00		\$ 5,000.00	Completed
1	Event Tables 6 & 8 footers	Meeting rooms/event spaces			\$ -	Deferred to 2026 - \$5,000
1	Chair racks (black chairs)	Meeting rooms/event spaces			\$ -	Deferred to 2026 - \$5,000
1	Consultant Building structure	All Multiplex Areas			\$ -	Deferred to 2026 - \$5,000
	Operational Capital Subtotal		\$ 38,476.43	\$ -	\$ 38,476.43	\$ -
	Total 2025 Capital Projects Costs		\$ 663,441.95	\$ 287,540.65	\$ 375,901.30	\$ -

2025	Amended Capital Funding from ARMS Members	\$ 210,000.00
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2025	Deficit amount to be taken out of the Capital Reserve Fund	\$ (165,901.30)
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Moved to the Operating Budget					
Roof Repairs - yearly maintenance	All roof sections	\$ 6,500.00		\$ 6,500.00	
Annual Fire System Testing & Repairs	All Multiplex Areas	\$ 10,000.00		\$ 10,000.00	
Annual Fire system Testing & Repairs	Theatre	\$ 5,000.00		\$ 5,000.00	
Inflatables	Fieldhouse	\$ 20,000.00		\$ 20,000.00	
Roof Maintenance	Theatre	\$ 5,000.00		\$ 5,000.00	
Amounts to consider moving from the Capital Budget to the Operating Budget		\$ 46,500.00	\$ -	\$ 46,500.00	

Theatre Capital Expenses (Town of Athabasca)					
Theatre Repainting	Theatre	\$ 15,000.00		\$ 15,000.00	
Amounts moved from the Capital Budget to the Town of Athabasca Only Expenses		\$ 15,000.00	\$ -	\$ 15,000.00	

As per Motion #25-19

Motion by Director Hall "that ARMS cease all new capital repairs and capital maintenance at the Nancy Appleby Theatre until a lease and funding agreement is in place with

Deferred to 2026 Capital Budget					
Arena/Curling Rink Brine Headers	Arena/Curling Rink	\$ 80,000.00		\$ 80,000.00	
Event Tables 6 & 8 footers	Meeting rooms/event spaces	\$ 5,000.00		\$ 5,000.00	
Chair racks (black chairs)	Meeting rooms/event spaces	\$ 5,000.00		\$ 5,000.00	
Consultant Building structure	All Multiplex Areas	\$ 5,000.00		\$ 5,000.00	
Amounts moved from the Capital Budget and Deferred to 2026 Capital Budget		\$ 95,000.00	\$ -	\$ 95,000.00	

Athabasca Regional Multiplex Society

2025 Capital Projects Breakdown

As of August 31, 2026

REVENUE	Budget	Actual	Difference - Remaining
Town of Athabasca Capital Requisition	\$ 105,000.00	\$ 105,000.00	\$ -
Athabasca County Capital Requisition	\$ 105,000.00	\$ 105,000.00	\$ -
TOTAL REVENUE	\$ 210,000.00	\$ 210,000.00	\$ -

EXPENSE	Budget	Actual	Difference - Remaining
Fitness & Aquatic Centre Boilers (2)	\$ 100,301.35		\$ 100,301.35
Pool Pumps 25HP, 7.5HP, 15HP - all pool pumps	\$ 26,739.30	\$ 26,739.30	\$ -
Curling Rink Dehumidification Unit	\$ 95,763.15	\$ 95,763.15	\$ -
Fieldhouse Compressors' Replacement	\$ 70,138.15	\$ 70,138.15	\$ -
Roof Repairs - yearly maintenance	\$ -		\$ -
Roof Repairs 2025	\$ 23,500.00	\$ 23,500.00	\$ -
Roof Maintenance	\$ -		\$ -
Theatre Repainting	\$ -		\$ -
Low wattage ballast	\$ 7,500.00		\$ 7,500.00
Annual Fire System Testing & Repairs	\$ -		\$ -
Annual Fire system Testing & Repairs	\$ -		\$ -
Multiplex Boiler Chimney	\$ 10,982.92	\$ 10,982.92	\$ -
Home Plate Repairs Clay (Est)	\$ 2,500.00	\$ 2,500.00	\$ -
Arena/Curling Rink Brine Headers			\$ -
Building Capital Subtotal	\$ 337,424.87	\$ 229,623.52	\$ 107,801.35
CCTV Upgrades	\$ 12,654.57	\$ 12,654.57	\$ -
Ride-on Floor Scrubber	\$ 20,821.86	\$ 20,821.86	\$ -
Inflatables	\$ -		\$ -
Office Computers	\$ 5,000.00	\$ 5,000.00	\$ -
Event Tables 6 & 8 footers			\$ -
Chair racks (black chairs)			\$ -
Consultant Building structure			\$ -
Operational Capital Subtotal	\$ 38,476.43	\$ 38,476.43	\$ -
Total Capital Projects Costs in 2025	\$ 375,901.30	\$ 268,099.95	\$ 107,801.35

Approved to complete
Approved to complete
Completed
Completed
Moved to Operation Budget - \$6,500
completed
Moved to Operation Budget - \$5,000
Town of Athabasca - \$15,000.00
Approved to complete
Moved to Operation Budget - \$10,000
Moved to Operation Budget - \$5,000
Completed
Reduced from \$7,500 to \$2,500
Deferred to 2026 - \$80,000

Reduced to \$12,654.57 from \$30,000 - completed
Completed
Moved to Operation Budget - \$20,000
Completed
Deferred to 2026 - \$5,000
Deferred to 2026 - \$5,000
Deferred to 2026 - \$5,000

2025 Capital Shortfall	\$ (165,901.30)	\$ (58,099.95)
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Approved Capital Projects Approved from Reserves

Curling Rink Dehumidification Unit

Motion # 24-100	
Total Cost	\$ 191,526.30
Less: CFEP Grant Amount	<u>\$ 95,763.15</u>
Left to come out of the Capital Reserves	\$ 95,763.15 completed

Fieldhouse Compressors' Replacement

Motion # 25-37	
Total Cost	\$ 102,375.00
Less: CFEP Grant Amount	<u>\$ 29,236.85</u>
Less: FCC Grant Amount	<u>\$ 3,000.00</u>
Left to come out of the Capital Reserves	\$ 70,138.15 completed

Capital Reserve Balance

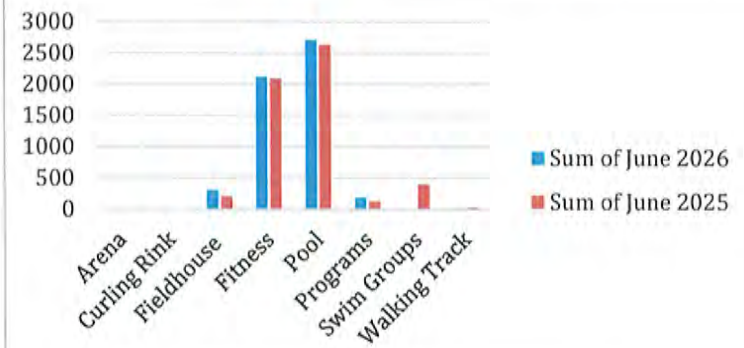
	\$ 402,875.02
Less: Approval Capital Purchases from Reserves	<u>\$ 165,901.30</u>
Capital Reserves Remaining - September 15, 2025	\$ 236,973.72 completed

Inflatables still to purchase	\$ 7,703.87
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Balance Sheet - Capital - current year	\$ 115,505.22
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Attendance**June 2026 Attendance**

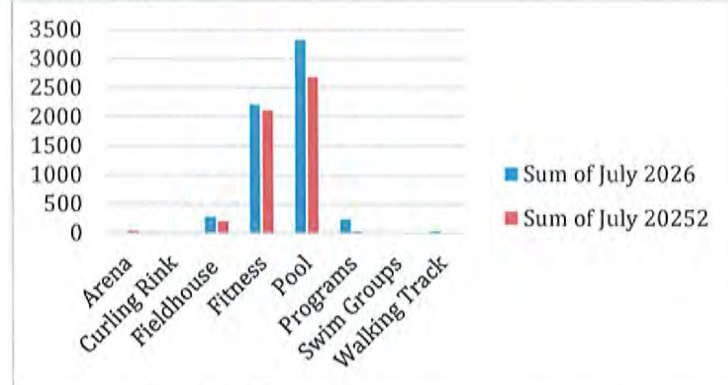
Row Labels	June 2026	June 2025
Arena	0	9
Curling Rink	6	4
Fieldhouse	304	207
Fitness	2117	2094
Pool	2709	2634
Programs	187	123
Swim Groups	0	396
Walking Track	18	19
Grand Total	5341	5486

**June 2026 Daily Average = 178**

- Members – 3,345 approximately 63% of usage
- Drop-In – 1,996 approximately 37% of usage

July 2026 Attendance

Row Labels	July 2026	July 2025
Arena	10	32
Curling Rink	0	0
Fieldhouse	279	197
Fitness	2209	2112
Pool	3321	2687
Programs	233	23
Swim Groups	0	0
Walking Track	32	14
Grand Total	6084	5065

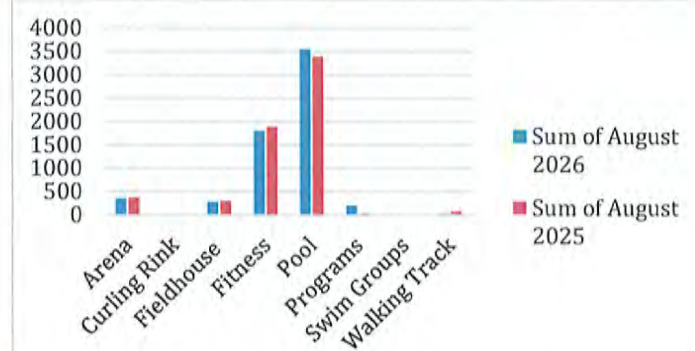
**July 2026 Daily Average = 202**

- Members – 2,967 approximately 49% of usage
- Drop-In – 3,117 approximately 51% of usage

Note – there were 545 patrons in swim lessons not included in the numbers above

August 2026 Attendance

Row Labels	August 2026	August 2025
Arena	353	363
Curling Rink	4	0
Fieldhouse	281	293
Fitness	1796	1881
Pool	3549	3384
Programs	201	18
Swim Groups	0	0
Walking Track	24	74
Grand Total	6208	6013

**July 2026 Daily Average = 206**

- Members – 2,594 approximately 42% of usage
- Drop-In – 3,614 approximately 58% of usage
- **Note** – there were 350 patrons in swim lessons not included in the numbers above

Membership Analysis January 2026

Membership	1 month	3 month	6 month	Year	Auto Month	Auto Year	Total Memberships	Total Members
Adult	82	21	39	41	33	13	229	229
Child	2	1	8		2	1	14	14
Family	4	5	8	21	8	37	83	434
Senior	10	11	4	12		16	53	53
Student	1	2		3			6	6
Aspen View	40	14	10	5	15		84	84
Total	139	54	69	82	58	67	469	820

February 2026

Membership	1 month	3 month	6 month	Year	Auto Month	Auto Year	Total Memberships	Total Members
Adult	63	21	36	42	32	14	208	208
Child	1		8		3	1	13	13
Family	3	3	6	25	8	40	85	432
Senior	9	9	3	17		16	54	54
Student	6	1		3			10	10
Aspen View	44	14	11	6	15		90	90
Total	126	48	64	93	58	71	460	807

March 2026

Membership	1 month	3 month	6 month	Year	Auto Month	Auto Year	Total Memberships	Total Members
Adult	81	25	34	41	34	13	228	228
Child	3		2		3	1	9	9
Family	6	4	7	25	8	41	91	472
Senior	11	11	4	15		17	58	58
Student	3	3		4			10	10
Aspen View	42	13	3	3	16		77	77
Total	146	56	50	88	61	72	473	854

April 2026

Membership	1 month	3 month	6 month	Year	Auto Month	Auto Year	Total Memberships	Total Members
Adult	76	19	35	40	38	12	220	220
Child	14		3		2	1	20	20
Family	3	5	4	26	7	52	97	492
Senior	10	8	3	16		17	54	54
Student	7	6		4	1	1	19	19
Aspen View	63	8	5	7	15	1	99	99
Total	173	46	50	93	63	84	509	904

May 2026

Membership	1 month	3 month	6 month	Year	Auto Month	Auto Year	Total Memberships	Total Members
Adult	45	15	30	40	37	12	179	179
Child	3		2		2	1	8	8
Family	1	3	3	27	6	55	95	487
Senior	4	8	3	17		17	49	49
Student	5	8		4	2	1	20	20
Aspen View	51	5	4	6	15	1	82	82
Total	109	39	42	94	62	87	433	825

June 2026

Membership	1 month	3 month	6 month	Year	Auto Month	Auto Year	Total Memberships	Total Members
Adult	36	12	27	38	35	10	158	158
Child			2		2	1	5	5
Family	2	3	1	27	5	53	91	477
Senior		6	3	16		15	40	40
Student	4	6		4	2		16	16
Aspen View	14	2	3	6	14	1	40	40
Total	56	29	36	91	58	80	350	736

July 2026

Membership	1 month	3 month	6 month	Year	Auto Month	Auto Year	Total Memberships	Total Members
Adult	36	9	20	41	31	10	147	147
Child	2		1		2	1	6	6
Family	2	1	1	26	5	54	89	464
Senior	2	4	3	16		15	40	40
Student	4	2		4	2		12	12
Aspen View	12		2	6	14	1	35	35
Total	58	16	27	93	54	81	329	704

August 2026

Membership	1 month	3 month	6 month	Year	Auto Month	Auto Year	Total Memberships	Total Members
Adult	29	9	18	40	31	9	136	136
Child	3		1		2	1	7	7
Family	2		1	26	5	54	88	455
Senior	1	5	2	16		16	40	40
Student	5			9	1		15	15
Aspen View	19	2	2		11	2	36	36
Total	59	16	24	91	50	82	322	689

General

- Fall Hours Effective September 8
 - **Building / Front Desk / Fitness Centre / Field House**
 - Monday to Friday: 6:00 a.m. to 9:00 p.m.
 - Saturday: 8:00 a.m. to 9:00 p.m.
 - Sunday: 10:00 a.m. to 6:00 p.m.
 - **Swimming Pool (Open September 14 after Shutdown)**
 - Monday: 7:00 a.m. to 8:00 p.m.
 - Tuesday through Friday: 7:00 a.m. to 9:00 p.m.
 - Saturday and Sunday: 10:00 a.m. to 5:00 p.m.

Stat Holidays

- The Multiplex was closed for the following stat holidays:
 - July 1st – Canada Day
 - August 3rd – Heritage Day
- The Multiplex was open for the following stat holiday:
 - September 7th – Labour Day – open 10 a.m. to 6 p.m. (Facility only as pool is closed)
 - We had 106 patrons on Labour Day

Annual Pool Shutdown

- The annual pool shutdown was scheduled from August 31st to September 13th.
- The Swimming Pool was reopened, and regular pool hours resumed on September 14th.

Marketing

- Staff completed the Recreation Guide booklet, which includes all fall and winter programs, lessons, hours, and other Multiplex information.

Summer Programs

- We hired 1 Program Coordinator and 2 Program Leaders. The program started on July 2nd and ended on August 21st. We received \$6,765.00 in Advertising Revenue. The Canada Summer Jobs Program covered a large portion of the wages. Total grant received this year is \$13,718.00 which will be received in September.
 - Total Revenue - \$37,063.00
 - Total Expenses - \$31,395.99
 - Net Income - \$5,667.01

Membership Changes

- The membership changes came into effect on September 1, 2026.
- Staff have received a few negative comments regarding the removal of the 6-month and 12-month membership options. However, once staff explained the auto-renewal option, including that it is more cost-effective and only requires a minimum three-month commitment, many patrons understood and were comfortable with the change.
- One of the corporate membership companies that had signed up questioned why the program was discontinued.
- The decision to no longer include Aquafit in the basic memberships did result in some upset customers. However, most of these patrons chose to sign up for the auto-renewal membership option.
- Overall, the transition has gone well so far. We anticipate that staff may receive more questions and concerns as existing memberships come due and patrons transition to the new membership options.

Grants

- We were not successful in our application for the Community Initiatives Program.
- We were not successful in our application for the TC Energy Build Strong Application.
- Completed the interim report for our Active Communities Initiative.
- We were successful in Government of Alberta's Every Kid Can Play Grant again this year for discounted rates for child and students.
 - Total Grant Amount - \$25,000.00
- Applied for the following grants:
 - PrariesCan Grant – \$766,850.00 (50/50 matching grant \$383,425 each)
 - Dehumidification Unit - Arena
 - 2 Boilers – Multiplex Side
 - Chemistry controllers – pool
 - Other smaller equipment
 - CFEP Small Grant - \$125,000.00 – Arena Dehumidifier

Concession

- We hired a new Concession Supervisor, who started on September 10.
- We opened the concession with a limited menu during hockey evaluations the week of September 14.
- Our first lunch service will be held on Friday, September 18.
- We are actively looking for additional staff to assist with concession operations and ensure adequate coverage as activity increases.

User Group Updates

- There maybe no Pond Hockey this year.
- EPC has cancelled their Hockey Academy program for the year.
- Athabasca Homeschool group starts their booking every Tuesday starting October 6th.

Movies

- Movies will be held the 4th Sunday of each month starting September 27th. We are playing Toy Story 5 and Minions & Monsters.

Powerup Conference

- Cheryl and Caitlyn are registered for the Power Up Conference at the Multiplex.

Promotions

- Senior's Day
 - Every Thursday – 6:30 a.m. to 11:30 a.m.
 - Free drop in passes and coffee for Seniors.
- ½ off Wednesday
 - The second Wednesday of the month.
 - 50% off drop-in rates from 6 p.m. to 9 p.m.
- Last Friday of the month
 - 50% off drop-in rates for teens from 7 p.m. to 9 p.m.
- Tuesday
 - Toonie Swim every Tuesday from 7 p.m. to 9 p.m.
- June – Participaction Grant (\$1,000.00)
 - ½ price drop in on the first 4 Mondays of June
 - June 1st, 8th, 15th and 22nd from 5 p.m. to 9 p.m.
 - The patron attendance numbers:
 - June 1- 25
 - June 8- 13
 - June 15- 10
 - June 22- 14

- 99 Days of Summer Promotion
 - Valid from May 25 to August 31
 - Child/Student (under 18): \$50.00 – sold - 48
 - Senior/Student (18–25): \$75.00 – sold - 51
 - Adult: \$99.00 – sold - 111
 - Family: \$250.00 – sold 7 (31 people)
 - Total – 217 memberships

Arena

- August 6th – Ice plant Start Up.
- August 17th – Arena Ice was ready for use.
- August 17th-20th – Pro Level Power Skating Camp.
- August 29th – 30th – Creature Athletics Hockey Camp.
- August 31st – ADMHA practices started.
- September 2nd – Figure Skating Started.
- September 14th – Rivermen practices started.
- October 2nd – First Rivermen Home Game.
- October 16th – Tiering starts for ADMHA.
- December 17th – Road to Hope Hockey Game.
- December 18th – LTIS Fun Day.

Curling Rink

- Curling will start on October 12th .

Fieldhouse

- August 26th – AU IT Conference Activities.
- September 9th – Community Registration Night.
- October 2nd & 3rd – EPC Volleyball Tournament.
- October 6th & 7th – Power Up North Conference.
- October 10th & 24th – Farmers Market.
- October 31st – Lions Club Halloween event.
- November 3rd & 4th – AU Event.
- November 5th – EPC Volleyball Tournament.
- November 7th & 21st – Farmers Market.
- November 13th & 14th – Christmas Market.
- November 28th – Yule Tide Market.
- December 3rd – Community Dinner.
- December 5th & 19th – Farmers Market.
- December 18th – LTIS Fun Day.

Theatre

- August 10th – 14th – Theatre Athabasca Drama Camp.
- August 17th – 21st – Theatre Athabasca Drama Camp.
- September 19th – Heartwood Performance.
- September 24th – Scotty Dog Performance.
- September 26th – Second Sunset Performance.
- September 27th – ARMS Movie Night.

- October 2nd - Danger Cats Performance.
- October 16th - Heartwood Performance.
- October 25th - ARMS Movie Night.
- November 3rd & 4th - AU Event.
- Nov 6th & 7th - Suebruko Production Performance.
- November 15th - Epic Live Performance.
- November 19th - Jaedyn's Tribute Performance.
- November 22nd - ARMS Movie Night.
- November 28th - Heartwood Performance.
- December 3rd – 6th - Athabasca Dance Bookings.
- December 7th – 13th - EPC Bookings.
- December 18th - Heartwood Performance.
- December 27th - ARMS Movie Night.

Respectfully submitted,



Rhonda Alix,
General Manager

Athabasca Regional Multiplex Society Action Log

Meeting date: September 22, 2026

Motion #	Action / Motion	Meeting Date	Progress/Comments	Status
#25-149	Motion by Director Pacholok to direct Administration to pursue quotes from other insurance providers.	December 15, 2025	Administration has received a quote from an insurance provider.	Completed
#26-104	Motion by Director Hall to direct Administration to provide the Board additional information for closing hours and send data via email.	June 15, 2026	Administration compiled this information and sent it to the Board with the September 21st Agenda Package.	Completed
#26-107	Motion by Director Pacholok to direct Administration to implement Membership Option B as presented, effective September 1, 2026, with all rates rounded to the nearest \$0.05, together with the following changes: •Increase the shower rate from \$2.25 to \$5.00 •Maintain current walking track and punch pass rates. •Reduce selected program and class rates as presented.	June 15, 2026	Administration implemented the membership changes as of September 1, 2026.	Completed
#26-109	Motion by Director Neufeld to direct Administration to implement the revised membership perk structure as presented, effective September 1, 2026, limiting membership perks to recurring monthly, recurring yearly, corporate, and annual memberships and moving membership perks from basic monthly non-recurring memberships.	June 15, 2026	Administration implemented the membership perk changes as of September 1, 2026.	Completed
#26-110	Motion by Director Neufeld to direct Administration to create a 10% discount on adult memberships, not including punch passes, for emergency personnel with identification.	June 15, 2026	Administration created the discount for emergency personnel as of September 1, 2026.	Completed
#26-111	Motion by Director Hall remove the Corporate Membership discount program effective September 1, 2026.	June 15, 2026	Administration has removed the Corporate Membership program as of September 1, 2026.	Completed
#26-115	Motion by Director Pacholok to approve the amended 2026 Capital Budget as presented.	June 15, 2026	Administration adopted the 2026 Capital Budget as presented.	Completed
#26-116	Motion by Director Callihoo to authorize Administration to enter into a contract with RIMKUS for the design, contract administration, and construction review services associated with the roof replacement and roof repairs projects to a maximum of \$213,000.00.	June 15, 2026	Administration has entered into a contract with RIMKIS for the roof replacement project.	Completed
#26-117	Motion by Director Pacholok to direct Administration to issue the RFP Food Services Agreement with the rental amendment to \$500.00/month.	June 15, 2026	Administration issued the RFP for Food Services.	Completed

Athabasca Regional Multiplex Society Action Log

Meeting date: September 22, 2026

Motion #	Action / Motion	Meeting Date	Progress/Comments	Status
#26-118	Motion by Director Callihoo to direct Administration to invite Randy Martin of Karizma Concerts to present to the ARMS Board regarding the potential concert and entertainment opportunities at the Athabasca Regional Multiplex.	June 15, 2026	Administration invited Randy Martin of Karizma Concerts to present at the September Board meeting.	Completed
#26-119	Motion by Director Neufeld to adopt Policy 400-25 Electronic Funds Transfer (EFT) Policy and Customer Automated Funds Transfer (CAFT) as amended.	June 15, 2026	Administration adopted Policy 400-25 EFT and CAFT as amended.	Completed
#24-090	Motion by Director Pacholok to direct Administration to retain an expert to review and provide and an opinion about the Aquatic Centre boilers.	July 15, 2024	Administration is investigating the next steps with the Aquatic Centre boilers.	In Progress
#25-104	Motion by Director Wallach to direct Administration to proceed with the purchase and installation of two (2) RBI MW Series boilers for the Aquatic Centre, plus the required venting costs, as per the approved 2025 Capital Budget and the remaining balance to be funded from Capital Reserves.	September 22, 2025	The 2 boilers are onsite.	In Progress
#25-121	Motion by Director Pacholok to direct Administration to contact the four Advertisers on the curling rinks score boards to consider releasing their advertising rights of their signs.	December 2, 2025	Administration will contact the 4 advertisers on the Curling Rink score boards.	In Progress
#25-125	Motion by Director Hall to direct Administration to do an annual presentation to each of the member municipalities once the financial statements are complete.	December 2, 2025	Administration will do a presentation to our Member Municipalities once the financial statements have been completed.	In Progress
#25-146	Motion by Director Pacholok to direct Administration to work with Aspen View on specific requirements of the Society for the rectification of the soccer fields.	December 15, 2025	AVPS has hired a contractor to complete the rectification of the soccer fields.	In Progress
#25-147	Motion by Director Callihoo to table the policy pending Administration consult with additional Elders.	December 15, 2025	Administration brought back an update to the September 2, 2026 meeting.	In Progress
#25-154	Motion by Director Neufeld to postpone the By-laws rewrite until later in the year or next year.	December 15, 2025	Administration will bring this discussion back up later on in the year or next year.	In Progress
#25-94	Motion by Director Balay to direct Administration to renegotiate the terms of the facility user contract with Aspen View Public Schools as discussed.	September 22, 2025	Administration has prepared the facility user contract with Aspen View Public Schools and will be meeting with them the week of September 21st.	In Progress

Athabasca Regional Multiplex Society Action Log

Meeting date: September 22, 2026

Motion #	Action / Motion	Meeting Date	Progress/Comments	Status
#26-100	Motion by Director Hall to direct Administration to look into an Economic Impact report and bring back to a future meeting.	May 19, 2026	Administration will look into the Economic Impact of the Multiplex and will bring it back to the board for review.	In Progress
#26-105	Motion by Director Hall to direct Administration to investigate the cost savings for a solar project.	June 15, 2026	Administration will bring solar project information back to the October meeting.	In Progress
#26-13	Motion by Director Kapitaniuk to direct Administration to explore alternative options for the completion of a third-party Asset Management Plan.	January 19, 2026	Administration will investigate alternative options to complete an Asset Management Plan for the Multiplex and bring back to the October meeting.	In Progress
#26-61	Motion by Director Pacholok to approve that the General Manager sign the agreement with Athabasca University incorporating the two amendments brought forward by Administration.	March 30, 2026	Administration sent the amendments to AU is waiting for the revised agreement.	In Progress
#26-80	Motion by Director Callihoo to direct Administration to investigate the possibility of extending the Fitness Centre operating hours, including the potential for 24-hour gym access and bring back to a future meeting.	May 19, 2026	Administration will bring back the potential of extending gym operations to the October meeting.	In Progress
#26-84	Motion by Director Neufeld to direct Administration to prepare an encroachment agreement addressing the Aspen View Public Schools items located on properties operated by ARMS, and to bring the agreement back to a future Board meeting for review and approval.	May 19, 2026	Administration will create an encroachment agreement and bring it back to the October meeting.	In Progress
#26-85	Motion by Director Pacholok to direct Administration to add the theatre repainting cost to the 2027 operating expense budget.	May 19, 2026	Administration will add the outside Theatre repainting costs to the 2027 Operating Budget.	In Progress
#0	Direction for Administration to have/invite a User Group delegation every other meeting	October 16, 2023	The Athabasca Curling Club was a delegation at the February 23, 2026 meeting.	ongoing
#24-007	Motion by Director Kapitaniuk to direct Administration to credit the Athabasca County's annual operational requisition by the amount of interest received from the 2023 Solar PV Capital funding being held by ARMS.	January 15, 2024	Interest was paid for the entire 2024 & 2025 years back to the Athabasca County.	ongoing
#24-017	Motion by Director Pacholok to accept the update as information and to direct Administration to provide future updates on the boiler claim quarterly or as needed.	January 15, 2024	Updates will be provided quarterly or as needed.	ongoing

Capital Projects & Facility Activities Report

Reporting Period: Summer 2026

Prepared For: ARMS Board of Directors

Facility & Capital Highlights

Completed Projects

- DRC contracting completed repairs all the fieldhouse and curling rink eaves troughing and down spouts before the end of June.
- Replacement of the arena and curling rink brine headers was completed in the first week of August.
- Arena ice was installed and opened to the public on August 17th.
- Rimkus is finishing up the details of the roof replacement for the project to go to tender. Roof work schedule will be known when the once the project is awarded to a contractor.
- All backup pool pumps were ordered and arrived on site, currently being stored on shelving down in the basement.
- Two boilers were ordered for the aquatic and fitness centre and have arrived on site and are being stored in the sea-can. They will remain there until engineered drawings are produced for their proper installation.
- Asphalt repairs in the main entrance roadway were completed in early August.
- Pool Pump and boiler annual service has been completed during the first week of the pool shutdown.
- Vapor barrier in the fieldhouse has been repaired. No signs of water damage were found.
- Hosted 2 AARFP Courses (Sports Field Maintenance Level 1 & 2). 3 Operations Staff attended level 1, and 1 Operations staff attended level 2.
- Annual fire system testing has been completed. Fire extinguishers and emergency lights will be completed next month.
- Aspen View has hired New North Contracting to work on rehabilitating the soccer fields. The contractor has sprayed and cleared the old vegetation off the field. The week of September 14-18 the contractor has been working on leveling the area.

In Progress

- Preparing Diamond 4 dug outs for concrete pads. Operations staff have been dug out and formed both dugouts for a concrete pour.
- Low wattage ballast replacement work in meeting rooms will begin before the end of September and will take a couple of days.

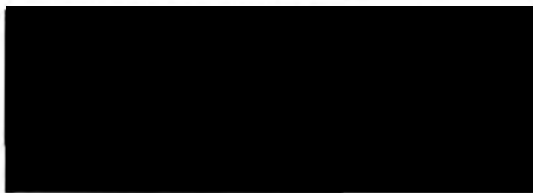
Upcoming Activities

- Annual fire drill
- Curling ice installation
- Roof replacement work

Facility Manager Notes

Overall, the summer was productive, with the Operations team making good progress on planned maintenance, repairs, and capital projects while continuing to support the day-to-day needs of the facilities. The majority of scheduled work was completed or advanced as planned, with a number of larger projects now positioned to move forward through the fall and winter months.

Respectfully submitted,



Tim Wolfenberg

Facility Manager

General Update

- **July:** July marked the beginning of our summer programming. The month started with a significant amount of rain, leading to slightly higher public swimming attendance. Summer swim lessons also started well, and all scheduled courses ran without interruption.
- **August:** August was a successful mid-summer month. Staff departures required some scheduling adjustments, while preparations for the annual Aquatics Shutdown continued. Additional pre-shutdown work was added to ensure there was adequate time to complete the larger number of tasks planned for the shutdown.
- **September:** The annual Aquatics Shutdown was completed as planned, with the facility reopening on September 14. The shutdown met expectations, and most of the planned work was completed on schedule. During the first few days after reopening, staff received positive comments from patrons who were happy to see the pool back open and were pleased with the work completed during the shutdown.

July-September Holidays and Special Events

- **Canada Day:** Facility closed on July 1.
- **Heritage Day:** Facility closed on August 3
- **Labour Day:** The facility was open holiday hours on September 7 10:00 AM till 6:00 PM. Aquatics was also closed as part of the annual shutdown.
- **Registration Night September 9:**
 - Two Aquatics staff members attended Registration Night to represent the multiplex and answer questions from the public. I was also available nearby to assist with more detailed or difficult questions as needed.
 - A draw was held for a free set of child swim lessons. Attendance appeared lower than in 2025 but higher than in 2024, with a strong showing from the community groups. The event provided a good opportunity to connect with community, most questions were about swim lessons, Yoga, other programs, and memberships.
 - There was also noticeable excitement from community members about the pool reopening following the shutdown.
- **WHPS Welcome Fair:** The Multiplex & Aquatics Centre were invited to participate again in the WHPS Welcome Fair on September 17. The same two Aquatics staff members from registration night will attend to provide information about multiplex programs and services, with a focus on younger children and families.

Program Updates & Changes - Spring 2026

- **Yoga:** Started back Tuesdays August 11, from 6:00 PM to 7:00 PM.
- **Spin Classes:** Spin continues Tuesdays and Thursdays from 6:15–7:00 p.m. as part of the regular summer and fall schedule.
 - A Wednesday lunch-hour class was also added beginning in July from 12:15–1:00 p.m. This class continued through August and will resume as part of the fall schedule.
- **Athabasca Rapids Swim Club:** The fall Rapids season began September 16. The fall schedule has been reduced to Mondays and Wednesdays. Friday sessions may be added back in October if there is enough interest and registration.
- **Aqua Fit:** Aqua Fit currently offers seven morning classes across four days, as well as two evening classes. The same classes will continue into the fall, with the schedule returning to the regular fall and winter times.
- **Warrior Wednesday:** Half-price admission on the second Wednesday of each month from 6:00 PM to 8:00 PM at the pool.
 - Continuing throughout the year.
- **Teen Night:** Half-price admission for ages 13–17 on the last Friday of each month from 6:00 PM to 8:00 PM at the pool.
 - Continuing throughout the year.
- **Spray Day:** Held on the last Saturday of each month from 3:00 PM to 5:00 PM.
 - Continuing throughout the year.
- **Seniors' Day:** Runs every Thursday from 6:00 AM to 11:30 AM.
 - This corresponds with our low-intensity Aqua Fit classes.
 - Continuing throughout the year.
- **Toonie Tuesdays:** Tuesday from 7:00 PM to 9:00 PM returning to Fall and Winter hours.
 - Continuing throughout the year.

Swim Lessons

- **Summer Lessons:**
 - Summer lessons ended August 21.
 - Six Monday-to-Friday lesson sets were offered throughout the summer. Attendance was at or above average for five of the six weeks. Staffing was adjusted during the lower-registration week to ensure staffing levels remained appropriate for the number of participants registered.
 - Tuesday/Thursday evening lessons had 1 set August 4 – August 18.
- **School Lessons & Swims:**
 - School lesson bookings have begun for the new school year, with four groups currently looking to book fall lessons.
- **Fall Lessons:**

- Fall swim lesson registration is currently open for lessons running from October through December.

Staff Training

- **Lifeguarding Inservice:** Lifeguarding inservices continued throughout the summer and into early fall.
 - The July inservice focused primarily on swimming skills and maintaining lifeguarding abilities during the summer season.
 - The August inservice included dry-land training, facility updates, fall programming changes, administrative information, and preparation for the annual shutdown.
 - The September inservice took place at the end of the shutdown and focused on final facility touchups, guarding priorities, health and safety, staff expectations, and preparing staff to return to regular guarding duties following the shutdown.
- **New staff:** New staff training continued throughout the summer and early fall. With several seasonal staff departing, additional hiring and training will continue as needed to maintain appropriate staffing levels.

Pool & Equipment Updates

- **Pool Downtime – June 10 - August 30, 2026**
 - Total public pool operating hours during this period: **933 hours**.
 - **Leisure Pool/Water Slide:** The Leisure Pool/Water Slide experienced approximately 3 hours and 10 minutes of downtime, representing approximately 0.34% downtime.
 - **Hot Tub:** The Hot Tub experienced approximately 1 hour and 5 minutes of downtime, representing approximately 0.116% downtime.
 - All other pools, equipment, and the sauna maintained 100% uptime during this period.

Signature: _____

Dylan Zilinski,
Aquatic Supervisor

Aquatics Shutdown 2026

Shutdown period: August 31–September 13, 2026

Facility reopening: September 14, 2026

The annual Aquatics Shutdown was completed successfully and on schedule, with the facility reopening to the public on September 14. The shutdown involved extensive cleaning, maintenance, repairs, regrouting, painting, and general facility improvements.

The majority of the planned work was completed as expected, with very few unexpected items arising during the shutdown. A significant amount of work was completed by dividing responsibilities between Operations and Aquatics staff and using planning meetings and notes from previous shutdowns to prepare for the work in advance.

Pre-shutdown work was also completed where possible so that larger tasks, particularly grouting and pool work, could begin immediately on the first day of the shutdown.

- **Main Pool:** The Main Pool was fully drained to allow for extensive cleaning and maintenance. A new and safer cleaning process was used carrying over from last two year, including the use of kayaks to assist with cleaning the pool walls and other difficult-to-access areas as the pool drained.
 - Additional cleaning was completed throughout the pool basin, while Operations staff completed pipe and pump repairs. Work was also completed on the surge tank and Defender filtration systems.
 - The main pool was successfully drained, cleaned, repaired, and refilled ahead of schedule.
- **Leisure Pool:** The Leisure Pool was partially drained to allow work to be completed along the waterline and upper tile areas.
 - Work included cleaning and servicing the white pool grates, replacing black edge tiles, and completing tile regrouting where required.
 - A small drip was also identified at the base of the Leisure Pool Defender filter upon start up. However, this did not affect pool operation, and repairs will be completed once the required parts arrive.
- **Drainage, Refill & Water Chemistry:** Pool drainage work was completed on schedule, with the Main Pool refill completed one day earlier than originally planned.
 - Water chemistry was monitored and balanced throughout the remainder of the shutdown to ensure the pools were ready for reopening on September 14.
- **Hot Tub:** The Hot Tub was fully drained and cleaned. Work included scrubbing the basin, cleaning drains and gutters, and completing regrouting where required.
 - Operations also completed pipe repairs in the basement area.
 - The Hot Tub was refilled, reheated, and treated so it was ready for reopening.
- **Sauna:** The sauna received several improvements during the shutdown.
 - A new, brighter and larger light was installed, and the wood surfaces were sanded and stained. Repairs were completed to the benches, and screws were covered to improve safety and appearance.
 - The existing benches are expected to require replacement next year or perhaps the year after. When they are replaced, a wider more open bench design is recommended to improve drainage, cleaning, and patron comfort.
 - Additional regrouting was also completed in the sauna area.

- **Water Slide:** The Water Slide received a significant cleaning and maintenance treatment during the shutdown.
 - The slide was cleaned and received two coats of ceramic wax. Rust and bolts were addressed, and the stairs rails were primed and painted.
 - Gaps were also resealed using a compound recommended by a slide repair specialist.
 - The Water Slide will require a larger refurbishment in the coming years, but the work completed during this shutdown should help maintain its condition in the meantime.
- **Pool Deck & Changeroom Floors:** Pool deck and changerroom floor regrouting was pre-planned as one of the major shutdown projects
 - All planned areas were fully regROUTED, with Aquatics staff assisting with the work alongside the contractor. The project progressed ahead of schedule, allowing additional time for touchups and extra tile repairs.
- **Changeroom Lockers:** The changerroom lockers received extensive preparation and painting work. This included taping, sanding, grinding, priming, and painting.
 - Rather than replacing the lockers, we went ahead with painting, this provided a more cost-effective alternative and significantly improved their appearance.
 - The lockers were done in stages due to the large amount of work. A test locker was completed first before proceeding with the larger rooms. Two changerrooms were completed, with the remaining room finished during the final weekend before reopening.
- **General Cleaning:** A significant amount of deep cleaning was completed throughout the facility.
 - Staff worked from the top down in difficult-to-access areas, including the Water Slide stairs through to the baseboards and floors.
 - Final cleaning was completed throughout the pool deck, changerrooms, spectator area, hallways, lobby, and poolside lounge.
 - Additional repairs, cleaning, and touchups were completed as time allowed.
 - The work remained on schedule throughout the shutdown. Following reopening, a small amount of grout residue was noticed in the lobby and was addressed as part of the post-shutdown cleanup.
- **Other Shutdown Tasks:** Additional work completed during the shutdown included:
 - Fitness Centre walkthroughs and identified maintenance items.
 - Cleaning and maintenance in the Poolside Lounge.
 - Cleaning of the spectator area, bleachers, and gutters.
 - Cleaning of all interior and exterior windows.
 - Snaking and cleaning changerroom gutters.
 - Cleaning and organizing staff areas.
 - Additional maintenance, repairs, and touchups throughout the facility.
- Overall, the 2026 Aquatics Shutdown was completed successfully and on schedule. The facility reopened September 14 with the majority of planned work completed and several areas showing noticeable improvements in cleanliness, appearance, and overall condition.
- If you have questions about any areas not clearly noted, please ask, and we will provide updates on what was completed.

Signature: _____

Dylan Zilinski,

Aquatic Supervisor



From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 21, 2026
Subject: Soccer Fields Update

Recommendation

- To accept the Soccer Fields update as presented.

Attachment

- ARMS Letter to Aspen View Public Schools (AVPS) dated March 4, 2026
- Pictures of the contractors work on the Soccer Fields

Background

At the February 23, 2026, ARMS Board Meeting the following motion was carried.
#26-25 Motion by Director Pacholok *"to direct Administration to send the attached requirements as amended for the rectification of the soccer fields to Aspen View Public Schools administration for approval."*

At the January 19, 2026, ARMS Board Meeting the following motion was carried.
#26-07 Motion by Director Callihoo *"to direct Administration to create a list on the soccer fields and bring back to the next meeting."*

At the December 15, 2025, ARMS Board Meeting the following motion was carried.
25-146 Motion by Director Pacholok *"to direct Administration to work with Aspen View on specific requirements of the Society for the rectification of the soccer fields."*

Discussion

- Administration received a verbal update from AVPS on July 28, 2026, regarding the Soccer Fields.
 - Aspen View Public Schools has advised that the Soccer Fields will be rectified in accordance with the completed topographical survey and AVPS's drawing dated July 4, 2018.
- The contractor's work to date includes:
 - August 18th - Contractor sprayed the fields.
 - August 24th – 28th - The contractor removed all vegetation from the fields. Survey stakes were placed on the fields.
 - September 8th – 15th - The contractor has leveled the fields.
 - September 16th – The fields were seeded and black dirt was added.
- Administration will continue to monitor the work and provide further updates to the Board as the project progresses.

A handwritten signature in blue ink, appearing to read 'Rhonda Alix', positioned above a horizontal line.

General Manager – Rhonda Alix









March 4, 2026

Aspen View Public Schools
1 University Drive
Athabasca, Alberta T9S 3A3

Sent Via Email

Attention: Secretary-Treasurer, Amber Oko
amber.oko@asperview.org

RE: Replacement of Soccer Fields Related to EPC School Construction

Dear Ms. Oko,

ARMS Administration looks forward to continuing to work collaboratively with AVPS Administration toward the completion and rectification of the soccer fields located on Land: 1525115 8 8. As previously agreed, ARMS permitted EPC construction to occur over our new soccer fields, with AVPS agreeing to replace the fields in a new location.

Below is a summary of the survey findings, proposed next steps, responsibilities, and a potential timeline for completion of the soccer fields, as approved by the ARMS Board at their February 23, 2026, meeting.

Survey Findings

1. Property Line Survey Findings
 - a. Two AVPS sheds are located on the property ARMS operates.
 - b. The north portion of AVPS's track is located on the property ARMS operates.
 - c. Goalposts on the north portion of AVPS's soccer pitch (inside the track) are located on the property ARMS operates.
2. Field Topographical Survey Findings
 - a. Soccer Pitch #1 (closest to the storm water pond): Elevation discrepancies noted.
 - b. Soccer Pitch #2 (west pitch): In better condition than Pitch #1; however, elevation discrepancies remain.
 - c. Several significant discrepancies exist between the current soccer pitch elevations and those shown on AVPS's original elevation drawing dated as 2018-07-04 (attached).

Next Steps / Action Items

1. Collaboration & Rectification
 - a. ARMS Administration will continue working with AVPS to define the specific requirements necessary to rectify the soccer fields in accordance with the completed topographical survey and AVPS's drawing dated as 2018-07-04 (attached).
 - b. ARMS Board approval will be obtained following each completed milestone prior to proceeding to the next phase.

2. Maintenance

- a. AVPS will continue to maintain (including weed control) the two soccer fields north of the EPC track on the property ARMS operates until reconstruction is completed to ARMS standards and formally turned over to ARMS.
- b. All maintenance during this period will be at AVPS's expense.

3. Completion Requirements

- a. AVPS is responsible for completing the work on both soccer fields to:
- b. Grade the fields according to the topographical survey and original drawing dated 2018-07-04 (attached).
- c. Ensure topsoil across the entire field area is finalized as outlined in the survey and drawing dated as 2018-07-04 (attached).
- d. AVPS will commission a topographical survey to confirm the work aligns with their original drawing dated as 2018-07-04 (attached).
- e. ARMS Administration will review the updated survey and seek ARMS Board sign-off confirming the area meets acceptable standards before proceeding to the next steps.
- f. All work, including grading, topsoil preparation, grass establishment, and cutting, will be at AVPS's expense.

4. Grass Establishment

- a. AVPS will apply starter fertilizer prior to seeding/planting.
- b. AVPS will seed/plant grass using a mixture of tall fescue and Kentucky bluegrass across the entire field area, consistent with their drawing dated as 2018-07-04 (attached).
- c. AVPS will maintain the area, including watering and weed control, until the grass is fully established (approximately 1–3 months).

5. Cutting Schedule

- a. First cut when grass reaches 4 inches (reduce by 1 inch).
- b. Second cut at 4 inches.
- c. Thereafter, cutting twice per week for 1–3 months to ensure proper establishment.

Final confirmation of completion will require ARMS Board sign-off.

6. Formal Agreement

Once the ARMS Board confirms all work has been completed to the required standard, AVPS will draft a formal agreement including:

- a. ARMS assuming maintenance responsibility for the soccer fields effective [XXX date].
- b. AVPS fulfilling its obligation regarding the relocation of the soccer fields for EPC construction.
- c. AVPS may store specific items on the property ARMS operates (including the two sheds currently located there), as listed in an appendix and reviewed periodically.
- d. AVPS assuming liability for students or other individuals on the property ARMS operates during school hours, before/after school activities, events, and anyone entering from AVPS lands.
- e. ARMS permitting the north portion of EPC's track and goalposts to remain on the property ARMS operates, with AVPS responsible for all maintenance and liability.
- f. Access to the soccer fields will be preserved for ARMS users and staff.

Both Boards will be required to review and sign the final agreement.

Potential Timeline (Weather Dependent – Early Spring Start)

- a. Earthwork completed to AVPS drawing dated as 2018-07-04 (attached).: 2–4 weeks
- b. AVPS topographical survey: 1–2 weeks
- c. Confirmation of elevations/grades (dependent on ARMS Board approval): 1–2 weeks
- d. Starter fertilizer application: 1 week
- e. Seeding: 1–2 weeks
- f. Watering and grass establishment: 1–3 months
- g. ARMS Board confirmation of completion: 2–4 weeks
- h. Drafting and execution of formal agreement by both Boards: 1–3 months

ARMS Board will continue to receive updates and provide sign-off at each required milestone.

We look forward to working together to ensure this project is completed to the required standard and in a manner that supports both organizations moving forward.

If you have any questions or require clarification, please contact me at mutliplextmanager@athabasca.ca.

Sincerely,



Rhonda Alix
General Manager
Athabasca Regional Multiplex Society

cc. Darlene Reimer, Board Chair, Athabasca Regional Multiplex Society

From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 21, 2026
Subject: Insurance Update

Recommendation

- To accept the Insurance Update as information and continue as an Additional Named Insured through the Athabasca County.

Background

- ARMS' insurance has increased substantially over the past few years for the Multiplex and Theatre.
- At the December 15, 2025, ARMS Board meeting the following motion was carried.

#25-149 Motion by Director Pacholok *"to direct Administration to pursue quotes from other insurance providers."*

Attachment

- Multiplex and Theatre Insurance Breakdown History

Discussion

- Administration received a quote for the Multiplex Insurance from RMA Insurance.
- The annual premiums quoted were:
 - General Liability - \$1,508.00
 - Property Liability - \$166,196.00
 - Boiler - \$481.00
 - Heavy Equipment - \$102.00
 - Membership fee - \$261.45
 - Total annual premiums would be \$168,548.45
- As an Additional Named Insured through the Athabasca County our premiums for 2025/26 were \$130,574.20.
- The RMA Insurance quote would therefore be approximately \$37,974.25 more per year than ARMS' current premium through Athabasca County.
- Based on the quote received, Administration is recommending that ARMS remain as an Additional Named Insured through Athabasca County.



General Manager – Rhonda Alix

**Athabasca Regional Multiples
Insurance Premiums - Multiplex & Aquatic Centre**

Presented May 27, 2025

	2019	2020	2021	2022	2023	2024	2025
General Liability	\$ 583.00	\$ 625.40	\$ 802.91	\$ 837.17	\$ 712.00	\$ 712.00	\$ 716.00
Premium Based Loss Ratio - Liability					\$ 64.91	\$ 65.33	
Additional Coverage - Property - Multiplex	\$ 39,712.00	\$ 38,929.87	\$ 42,845.00	\$ 44,545.00	\$ 63,473.61	\$ 71,462.00	\$ 74,322.00
Additional Coverage - Property - Aquatic Centre	\$ 16,578.00	\$ 16,261.96	\$ 17,914.00	\$ 17,142.00		\$ 28,150.00	\$ 28,710.00
Premium Based Loss Ratio - Property						\$ 19,853.67	\$ 22,250.07
Additional Coverage - Equipment	\$ 179.00	\$ 188.49	\$ 188.49	\$ 188.49	\$ 161.79	\$ 193.00	\$ 237.00
Additional Coverage - Auto	\$ 498.00	\$ 537.66	\$ 531.48	\$ 550.02	\$ 560.00	\$ 526.00	\$ 536.00
RMA Insurance Admin Fee	\$ 1,605.30				\$ 1,949.17	\$ 3,628.86	\$ 3,803.13
Underwriting Credit 1st year	-\$ 4,040.16						
TOTAL Should have been Invoiced	\$ 55,115.14	\$ 56,543.38	\$ 62,281.88	\$ 63,262.68	\$ 66,921.48	\$ 124,590.86	\$ 130,574.20
Increase	\$ 17,763.93	\$ 1,428.24	\$ 5,738.50	\$ 980.80	\$ 3,658.80	\$ 57,669.38	\$ 5,983.34
Percentage	48%	3%	10%	2%	6%	86%	5%
Actual Invoice	\$ 55,115.14	\$ 56,543.38	\$ 56,020.32	\$ 59,216.01	\$ 66,921.48	\$ 124,590.86	\$ 130,574.20
Difference	\$ -	\$ -	-\$ 6,261.56	-\$ 4,046.67	\$ -	\$ -	\$ -

NOTES

Opened the Aquatic Centre in 2019

Insurance Renewal date is November 1

**Athabasca Regional Multiples
Insurance Premiums - Nancy Appleby Theatre (APAC) & Landing Pool**

Presented May 27, 2025

	2018	2019	2020	2021	2022	2023	2024	2025	2026
Property Insurance - APAC	\$ 4,608.81	\$ 10,156.11	\$ 10,455.51	\$ 7,524.30	\$ 8,050.99	\$ 8,669.42	\$ 9,102.72	\$ 9,525.00	\$ 11,263.00
Boiler Insurance - APAC	\$ 228.27	\$ 322.44	\$ 331.94					\$ 191.77	
Liability Insurance	\$ 3,891.57	\$ 4,449.05	\$ 4,688.99	\$ 5,908.03	\$ 5,094.82	\$ 8,740.95	\$ 7,798.15	\$ 7,894.95	
Property Insurance - Pool	\$ 9,976.54	\$ 4,691.76							
Boiler Insurance - Pool	\$ 105.45	\$ 148.96							
Credit applied								-\$ 11,983.63	
TOTAL	\$ 18,810.64	\$ 19,768.32	\$ 15,476.44	\$ 13,432.33	\$ 13,145.81	\$ 17,410.37	\$ 16,900.87	\$ 5,628.09	\$ 11,263.00
Total Amount of Increase		\$ 957.68	-\$ 4,291.88	-\$ 2,044.11	-\$ 286.52	\$ 4,264.56	\$ 3,755.06	-\$ 11,782.28	\$ 5,634.91
Total Percentage Increase		5%	-22%	-13%	-2%	32%	29%	-68%	100%

NOTES

Opened the Aquatic Centre in 2019

March 31, 2020 - ARMS no longer takes care of the Library or Old Brick School

Prior to 2025 ARMS was charged 66% of the Brick School, Library and Theatre premiums

2025 on ARMS will be charged 39% of the of the Brick School, Library and Theatre premiums

Insurance Renewal date is January 1

From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 21, 2026
Subject: 500-016 Tobacco Products Policy Update

Recommendation

- To accept the Policy 500-016 Tobacco Products Policy update as presented and direct Administration not to seek any further elder consultation regarding the Policy.

Background

- At the June 16, 2025, ARMS Board Meeting the following motion was carried.

#25-71 Motion by Director Kapitaniuk to direct Administration *"to make the amendments to Policy 500-16 Tobacco Product Policy as discussed and bring back the Policy after the consultation with local Elders."*

- Administration brought the Policy forward at the December 15, 2025, meeting where the following motion was carried.

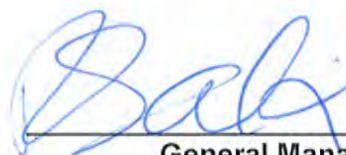
#25-147 Motion by Director Callihoo *"to table the policy pending Administration consult with additional Elders."*

Attachments

- 500-016 Proposed Tobacco Products Policy

Discussion

- Administration contacted the Athabasca Native Friendship Centre to request assistance with reviewing the Policy. The Athabasca Native Friendship Centre advised that they did not currently have another Elder available to complete the review. Alma Swan had previously reviewed the Policy, and Darlene the Program Coordinator at the Athabasca Native Friendship Centre has been away and unavailable.
- The Athabasca Native Friendship Centre recommended that Administration contact Calling Lake School for additional assistance with the review.
- The Athabasca Native Friendship Centre indicated that they were sure we had the correct information within the Policy as it had already been reviewed by Alma Swan.
- The approved Policy incorporates the recommendations received through the Elder consultation.



General Manager – Rhonda Alix



Policies and Procedures Manual

Policy Number: 500-016

Policy Title: Tobacco Products

Adopted: November 30th, 2016

Last Reviewed: June 16th, 2025

Policy Statement:

ARMS has a policy that helps ensure that all Society operated facilities are a healthy and safe place for all users.

Guidelines and Procedures:

1. Smoking and vaping will only be permitted in the designated smoking areas outside of any facility operated by ARMS. All patrons will be fined according to the Town of Athabasca's Smoking Bylaw.
 - "Smoking" means to smoke, inhale or exhale smoke from, burn, carry, hold or otherwise have control over a lit cigarette, cigar, pipe, electronic cigarette or other device that burns or heats tobacco, cannabis, any weed, any herb, or other substance that is intended to be smoked or inhaled.
 - "Smudging" means an indigenous spiritual and cultural practice comprised of a cleansing or sacred smoke bath, created from burning medicinal or sacred plants that is used to purify the body, aura, energy, ceremonial/ritual space or any other space and personal articles.
 - "Traditional Pipe Ceremony" means a cultural or religious ceremony performed by Canada's Indigenous Peoples involving the use of tobacco products and is commonly held out of doors or in a separate and specific indigenous structure such as a tipi.
2. Chewing tobacco is strictly prohibited from any facility operated by the Society.
3. Exceptions
 - Traditional Indigenous Spiritual or Cultural Practices:
 - The rights of indigenous peoples respecting traditional indigenous spiritual or cultural practices of ceremony are exempt from this policy and include such practices as Traditional Pipe Ceremony or Smudging.
 - The Traditional Pipe Ceremony or Smudging exemption only applies to those persons actually participating in the ceremony and does not apply to spectators or on lookers, not directly involved in the ceremony.
 - At least forty-eight (48) hours prior to the use of smoke under this exemption, a written request must be provided to the GM or designate who will confirm the specific location is appropriate for use, to permit time to notify other users of the facility, create signage, and provide access to a fire extinguisher as required.
 - When Smudging ceremonies are completed the materials must be fully extinguished and disposed of in an appropriate manner.
 - Smoking or warm smudging materials need to burn out on their own.
 - Smudge remnants and matches are to be placed in a tin can and saved.
 - Smudge remnants are never to be placed in trash receptacle.

From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 21, 2026
Subject: Karizma Concerts

Recommendation

- To direct Administration to continue discussions with Karizma Concerts regarding potential concert and entertainment opportunities at the Athabasca Regional Multiplex and bring forward specific event proposals for Board consideration.

Background

- At the June 15, 2026, ARMS Board meeting the following motion was carried.
#26-118 Motion by Director Callihoo *"to direct Administration to invite Randy Martin of Karizma Concerts to present to the ARMS Board regarding the potential concert and entertainment opportunities at the Athabasca Regional Multiplex."*
- At the Town of Athabasca Council Meeting on May 19, 2026, the following motion was carried.
Motion by Councillor Powell *"THAT COUNCIL DIRECT ADMINISTRATION TO REFER RANDY MARTIN'S PRESENTATION TO THE ATHABASCA REGIONAL MULTIPLEX SOCIETY BOARD."*

Attached

- Town of Athabasca letter dated May 22, 2026, including Council motion
- Karizma Concerts – Potential Revenue and Approximate Costs Analysis for Medium and Large Entertainers

Discussion

- Randy Martin of Karizma Concerts was a delegation at the September 21, 2026, ARMS Board Meeting and presented information regarding potential concert and entertainment opportunities at the Athabasca Regional Multiplex.
- Prior to the meeting, Administration reviewed the information provided by Karizma Concerts regarding the potential financial impacts of hosting a concert at the Athabasca Regional Multiplex.
- Based on the projections provided, both a medium-sized and large concert have the potential to generate a financial surplus if the event is sold out.

Item	Medium Concert (Trooper Example)	Large Concert (Brett Kissel Example)
Total Revenue	\$145,200	\$155,100
Total Expenses	\$74,435	\$97,935
Potential Surplus (Sold Out)	\$70,765	\$57,165
Entertainment Cost	\$35,000	\$55,000
Sound/Lights/Stage	\$17,500	\$21,000

- A medium-sized concert, using Trooper as an example, projects approximately \$145,200 in revenue and \$74,435 in expenses, resulting in a potential surplus of \$70,765 if sold out.
- A large concert, using Brett Kissel as an example, projects approximately \$155,100 in revenue and \$97,935 in expenses, resulting in a potential surplus of \$57,165 if sold out.
- While the large concert example generates approximately \$9,900 more in revenue, the additional entertainment and production costs reduce the projected surplus by approximately \$13,600 compared to the medium concert example.
- Most event-related costs remain relatively consistent regardless of the entertainer selected. The primary differences are entertainment fees and sound, lighting, and staging costs.
- Larger entertainers may attract patrons from outside the region, potentially increasing attendance, food and beverage sales, and economic activity within the community.
- Both examples are based on a sold-out event. If ticket sales are below projections, the financial surplus would be reduced, and the event could potentially result in an operating loss.
- Any specific concert proposal would require further review of the entertainer, ticket pricing, projected attendance, expenses, contractual obligations, and financial risk before being brought forward to the Board for approval.

General Manager – Rhonda Alix



Town of Athabasca

Gateway to the Great New North

4705 – 49 Avenue • Athabasca, AB • T9S 1B7
Telephone: (780) 675-2063 • Fax (780) 675-4242
Email: town@athabasca.ca • www.athabasca.ca

May 22, 2026

Athabasca Regional Multiplex Society
2 University Drive
Athabasca, AB T9S 0A3

Sent Via Email

RE: Karizma Concerts

At the Town of Athabasca's Regular Council meeting held May 19th, 2026, the following motion was carried:

Motion by Councillor Powell, **"THAT COUNCIL DIRECT ADMINISTRATION TO REFER RANDY MARTIN'S PRESENTATION TO THE ATHABASCA REGIONAL MULTIPLEX SOCIETY BOARD."**

MOTION CARRIED UNANIMOUSLY

If you have any questions, please contact me by phone at 780-675-2063 or via email at [REDACTED]

Sincerely,
[REDACTED]

Rachel Ramey, CLGM
Chief Administrative Officer
Town of Athabasca

/pm

Concert promoter gets the thumbs up to seek Multiplex partnership

Jackson Scherger

May 27, 2026 8:54 AM



Karizma Concerts CEO and president Randy J Martin discusses what concerts could bring to Athabasca at the bi-weekly town council meeting on May 19. | Jackson Scherger/AA

[Listen to this article](#)

00:02:01

The Athabasca Regional Multiplex may have some concert action headed its way after town council passed a motion to allow a concert promoter to negotiate a partnership with the venue.

Randy J Martin, the CEO and president of Karizma Concerts, presented his case to town council on Tuesday, May 19, to bring concert entertainment back to Athabasca for the foreseeable future.

“It’ll bring a lot of notoriety to your town and to your building,” Martin said to council when talking about the benefits of potentially bringing an event to the Multiplex.

Martin and his company have been to Athabasca for past shows but have also done a lot of other shows in the area that have yielded very good results. They recently put on a sold-out show in Grimshaw, Alberta on March 20 that profited roughly \$55,000. High Valley was the headliner there. Similarly, the company organized two shows with Paul Brandt and Terri Clark in Whitecourt and Bonnyville, Alberta in November that brought in similar profit.

Karizma has been around a long time, trying to bring big-name entertainers to smaller communities. Martin says without something like a concert to draw people in, they are taking their money and giving it to another economy, likely in the big city. He sees the new businesses that have been developed since the last show in Athabasca and understands the potential a small town has for something like this.

“People want this and they don’t wanna drive all the way to Edmonton to get it,” said Martin. “This is way better because you’re five minutes from home.”

He argued this option allows people to save some money on the usual expenses they would have for a trip to the city for a show; things like fuel, hotels, parking, food, and so on.

Mayor Robert Balay agreed with Martin, saying that something like this should become at least a once per year event to start with.

“I personally would like to see us doing this again in our community,” said the mayor.

Comments (0)



From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 21, 2026
Subject: Heartwood Folk Club Letter

Recommendation

- To direct Administration to respond to the Heartwood Folk Club letter, investigate the concern regarding handrails in the center seating section of the Nancy Appleby Theatre, and bring the findings back to a future Board meeting.

Background

- Administration received a letter from the Heartwood Folk Club requesting that handrails be installed on the stairs located on both sides of the center seating section at the Nancy Appleby Theatre.

Attachments

- Heartwood Folk Club letter dated September 10, 2026

Discussion

- Heartwood Folk Club has raised a concern regarding the safety and accessibility of the stairs leading to the centre seating section of the Theatre.
- The request is primarily related to assisting seniors and other patrons who may have mobility challenges when using the stairs.
- Heartwood Folk Club has also indicated that other groups that use the Theatre, including the Athabasca Dance Society, Big River Arts Society, and the Athabasca Ukrainian Dance Society, share similar concerns regarding patron safety.
- There are currently handrails located at the ends of each of the side seating sections.
- Administration will investigate the feasibility and cost of installing handrails in the centre seating section and whether the installation would have any impact on sightlines or the viewing experience for patrons.
- The safety and accessibility of patrons using the Nancy Appleby Theatre is an important consideration for ARMS.
- Administration will report the findings back to the Board for consideration at a future meeting.

A handwritten signature in blue ink, appearing to read 'R. Alix'.

General Manager – Rhonda Alix



PO BOX 3055 STN MAIN
ATHABASCA, AB T9S 2B9

10 September 2026

BOARD OF DIRECTORS
ATHABASCA REGIONAL MULTIPLEX
#2 UNIVERSITY DRIVE
ATHABASCA, AB.
T9S 0A3

Respected Board of Directors:

I am writing on behalf of Heartwood Folk Club. Since 1997 Heartwood Folk Club has been bringing quality musical performances to Athabasca and surrounding area for the enjoyment of our local citizens. We typically produce eight concerts per year at Nancy Appleby Theatre.

The majority of our patrons are seniors, many with age related limited mobility issues. As our patrons age, many of them find it increasingly difficult to safely and comfortably navigate the stairs on both sides of the centre seating section. With that in mind, we are asking that consideration be given to installing a hand rail on each of the stair cases.

I have talked with representatives of other groups, such as the Athabasca Dance Society, Big River Arts Society, the Athabasca Ukrainian Dance Society that use the theatre for their performances and they share the same concern for the safety of their patrons.

I would be happy to meet and further discuss this matter at your convenience.

Thanks for your continued support of live music and the performing arts in and around the Athabasca region.

Yours truly,


Marlin Johnson
President
Heartwood Folk Club

Phone: 780-327-7788
buffalojohnson@hotmail.com



From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 21, 2026
Subject: Solar Project Update

Recommendation

- To accept the Solar Project update as information.

Background

- ARMS has made several attempts to secure grant funding to support the Solar Project at the Multiplex.

Attached

- Athabasca Advocate article dated September 14, 2026
- ARMS GICB Briefing Note dated January 15, 2024

Discussion

- The Athabasca Advocate article dated September 14, 2026, states:
 - *"Athabasca council is directing the Athabasca Regional Multiplex Society board members to discuss the solar project at the next meeting in order to determine a direction for funding."*
- The two ARMS Members have previously allocated **\$251,558.20 each**, for a combined total of **\$503,116.40**, to support the Solar Capital Project through their respective Council motions.
 - At the December 12, 2023, Athabasca County Council meeting the following motion was carried.
Motion by Councillor Holland *"that County Council approve the release of funds previously allocated for the Solar PV Capital project to the Athabasca Regional Multiplex Society (total of \$251,558.20) to be deposited in a restricted reserve held by the Athabasca Regional Multiplex Society."*
 - At the December 19, 2023, Town of Athabasca Council meeting the following motion was carried unanimously.
Motion by Mayor Balay *"that Council allocate the funds for the solar PV Capital Project for the Multiplex into a restricted reserve to be held by the Town of Athabasca until the Grant is awarded, and the project is started."*

- The ARMS Board continues to review the feasibility and financial considerations of the Solar PV Project. At the June 15, 2026, ARMS Board Meeting, the following motion was carried.
 - Motion by Director Hall *"to direct Administration to investigate the cost savings for a solar project."*
- Administration will continue to gather information regarding the potential cost savings, available funding and overall financial feasibility of the project and bring the information forward to the Board for consideration.



General Manager – Rhonda Alix



From: Rhonda Alix, General Manager
To: ARMS Board
Date: January 15, 2024
Subject: 2023 Solar PV Capital Funding

Background

- The Board made the following motion at our November 20, 2023, meeting.
"Motion by Director Balay for Administration to request that the member municipalities release the funds previously allocated for the Solar PV Capital project to ARMS and to be deposited in a restricted reserve."

Discussion

- At the December 12, 2023, Athabasca County Council Board meeting the following motion was carried:
"Motion by Councillor Holland that County Council approve the release of funds previously allocated for the Solar PV Capital project to the Athabasca Regional Multiplex Society (total of \$251,558.20) to be deposited in a restricted reserve held by the Athabasca Regional Multiplex Society."
- At the December 19, 2023, Town of Athabasca Council Board meeting the following motion was carried unanimously:
"Motion by Mayor Balay that Council allocate the funds for the solar PV Capital Project for the Multiplex into a restricted reserve to be held by the Town of Athabasca until the Grant is awarded, and the project is started."

Recommendation

- Motion to accept this information as presented.

A handwritten signature in blue ink, appearing to read 'R. Alix'.

General Manager – Rhonda Alix

Town of Athabasca urging multiplex to decide on solar project

Jackson Scherger

Sep 14, 2026 11:00 AM



Athabasca council is directing the Athabasca Regional Multiplex Society board members to discuss the solar project at the next meeting in order to determine a direction for funding. | Jackson Scherger/AA



[Listen to this article](#)

00:01:50

ATHABASCA – The Town of Athabasca is looking for answers from the multiplex regarding its solar project.

Council voted to direct the Athabasca Regional Multiplex Society board members to discuss the project during the next board meeting during the regular town council meeting on Tuesday, Sept. 1.

Councillors initially discussed the idea of taking the funding for the solar project and moving it elsewhere in the budget.

"I don't think it's as big a deal for us to say, 'Okay, that project is not going to happen again any time in the near future, why don't we reallocate those funds?'" said Mayor Rob Balay.

He said it would be better to have more funds available for other things as opposed to leaving funds designated for something that isn't happening for certain. The town entered into the original agreement to commit funds for the project; however, things have changed since then.

Coun. Darlene Reimer, the chairperson of the multiplex board, said the project isn't completely off the table, and it may still be discussed. There are also funds from Athabasca County on the books and Reimer said reallocating the town's money now would look like there is no interest in the project.

Coun. David Pacholok, the multiplex board's secretary/treasurer, said it is concerning the county has money sitting there for the project now and it should be brought up at the next multiplex meeting. He agreed with Reimer that there is still a chance for the project, but there's a right time for the money.

"In my opinion, it's not like we wouldn't go forward with putting it back into circulation should there come a time when that money would be available," he said.

Pacholok said the project isn't happening now and if it does have a chance again, it will need to be revisited from the perspective of both the town and county in terms of funding.

Comments (0)

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