

AGENDA

CALL TO ORDER

1. Land Acknowledgement

“The Athabasca Regional Multiplex is located on First Nations Treaty 6 territory. We respect and honour all First Nations, Metis and Inuit Peoples connection to these lands, their history, language and culture.”

2. Approval of Agenda

3. Meeting Minutes

a) Approval of April 20, 2026, meeting minutes 2-5

4. Financial Reports

a) Financial Statements 6-10

b) 2025 Draft Audited Financial Statements 11-33

5. Manager Reports

a) General Manager, Facility Manager, and Aquatic Supervisor Reports 34-52

6. Follow up Business

a) Membership Rates 53

i) Membership Age 54-56

ii) Membership Rates 57-66

iii) Membership Discounts 67

iv) Membership Perks 68-71

v) Corporate Membership Discount Program 72-76

b) ATB Financial Account Charges Update 77

c) Soccer Pitch Update 78

d) Encroachment Agreement Update 79

e) Theatre Repainting Expense Update 80-88

7. New Business

a) Policy 500-004 Supervision of Youth Age Access Guide Review 89-112

b) Lounge Bar Utilization Update 113-114

8. Agenda Additions

9. In Camera

a) Section 32 (1) ATIA Act - Legal

b) Section 29 (1) ATIA Act – Advice from Officials

c) Section 29 (1) ATIA Act – Advice from Officials

d) Section 19 (1) ATIA Act – Business Interests of a Third Party

10. Next Meeting

a) June 15, 2026, at 5:00pm

11. Adjournment

**Athabasca Regional Multiplex Society 2026
April 20, 2026
Combined Meeting Room**

PRESENT: Directors: Brian Hall, Darlene Reimer, Dave Neufeld,
Dave Pacholok and Natasha Kapitaniuk.

General Manager Rhonda Alix, Facility Manager Tim Wolfenberg,
and Administration Supervisor Cheryl Ruthven.

ABSENT: Director Codie Callihoo

Call to Order

Chair Reimer called the meeting to order at 5:14 p.m. and read the Land Acknowledgement.

**Approval of
Agenda**

#26-62 Motion by Director Kapitaniuk to approve the March 30, 2026, General Meeting minutes with the following changes:

- a) Move the In Camera until after the approval of previous meeting minutes
- b) Add Agenda Addition 7a) Delegation Athabasca FLIPS Gymnastics Club
- c) Add New Business 6b) Delegation Athabasca FLIPS Gymnastics Club

Motion Carried Unanimously.

**Minutes of
Previous Meeting**

- a) Approval of March 30, 2026, meeting minutes

#26-63 Motion by Director Pacholok to approve the March 30, 2026, Meeting Minutes as presented.

Motion Carried Unanimously.

**In
Camera**

#26-64 Motion by Director Hall to go in camera at 5:17 p.m.

Motion Carried Unanimously.

Administration Supervisor Cheryl Ruthven left the meeting at 5:53 p.m. and returned at 5:59 p.m.

#26-65 Motion by Director Neufeld to come out of camera at 5:59 p.m.

Motion Carried Unanimously.

- a) Section 29 (1) ATIA Act - Advice from Officials

#26-66 Motion by Director Pacholok to approve the contract amendment as discussed.

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2026
April 20, 2026
Combined Meeting Room**

b) Section 32 (1) ATIA Act - Privileged Information

#26-67 Motion by Director Hall to approve the permanent ban prohibiting Perry Chernish from entering the Athabasca Regional Multiplex facility.

Motion Carried Unanimously.

c) Section 19 (1) ATIA Act Business Interests of a Third Party

Chair Reimer declared a recess at 6:03 p.m.
Meeting reconvened at 6:14 p.m.

Manager Reports

a) General Manager, Facility Manager, Aquatic Supervisor Reports

#26-68 Motion by Director Hall to table the Manager reports until after delegation.

Motion Carried Unanimously.

Agenda Addition

Delegation – Athabasca FLIPS Gymnastics Club

Athabasca FLIPS Gymnastics Club Vice President Robin Dosenberg attended the meeting as a delegation. The Board had the opportunity to ask questions related to the submitted letter dated April 19, 2026.

Resume Manager Reports

Resume Manager reports.

#26-69 Motion by Director Neufeld to accept the General Manager, Facility Manager, Aquatic Supervisor Reports information as presented.

Motion Carried Unanimously.

Follow up Business

a) 2026 Capital Budget Update

#26-70 Motion by Director Pacholok to accept the 2026 Capital Budget update information as presented.

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2026
April 20, 2026
Combined Meeting Room**

b) ATB Financial Account Charges Update

#26-71 Motion by Director Pacholok to accept the ATB Financial bank charges update information as presented and bring back any updates to the Board when received.

Motion Carried Unanimously.

c) GICB Grant Update

#26-72 Motion by Director Neufeld to accept the Green and Inclusive Community Builders Program information as presented.

Motion Carried Unanimously.

d) Membership Rates

i) Membership type

Facility Manager Tim Wolfenberg left the meeting at 7:15 p.m. and returned at 7:20 p.m.

#26-73 Motion by Director Pacholok to accept Administrations recommendations for membership types as amended effective September 1, 2026.

Motion Carried Unanimously.

#26-74 Motion by Director Kapitaniuk to table Membership Rates discussion until after New Business
6b) Athabasca FLIPS Gymnastics Club delegation and letter discussion.

Motion Carried Unanimously.

**New
Business**

b) Athabasca FLIPS Gymnastics Club delegation and letter discussion.

#26-75 Motion by Director Kapitaniuk to accept the delegation from Athabasca FLIPS Gymnastics Club and send a letter to allow a concession for ticketed attendees, consisting of items donated in kind, to be operated within their rented spaces.

Motion Carried Unanimously.

#26-76 Motion by Director Neufeld to table the remaining items until next meeting.

Motion Carried Unanimously.

Athabasca Regional Multiplex Society 2026
April 20, 2026
Combined Meeting Room

Next Meeting

Next meeting May 19, 2026, at 9:30 a.m.

Adjournment

Meeting adjourned at 7:59 p.m.

Board Chair
Darlene Reimer

General Manager
Rhonda Alix

DRAFT



From: Rhonda Alix, General Manager
To: ARMS Board
Date: May 19, 2026
Subject: Financial Statements

Background

- Administration completed the April 30, 2026, Financial Statements.

Attachments

- April 30, 2026, Financial Statements

Discussion

- We have not received the Town of Athabasca Insurance invoice yet.

ATB Accounts

- On April 30, I noticed discrepancies in the ATB accounts related to bank charges and interest payments. We did not receive the interest payments on our General Account, Operating Reserve, Capital Reserve, and Athabasca County Solar PV Accounts. In addition, we were charged an \$8.00 maintenance fee on both the Operating Reserve and Capital Reserve Accounts.
- I spoke with our new representative, Ashley Picken, and she advised that she will correct the amounts, as these changes should not have taken effect as of April 1. Our account fees and interest structures were not supposed to change.

Balances as of April 30, 2026

Bank Balances:

1. General Bank Account - \$825,232.99
(Bank Balance – not Balance Sheet amount from Sage)
 - Includes:
 - Government of Alberta Communities Initiative Grant - \$139,745.00
 - Fortis Alberta Grant - \$7,500.00
2. CFEP Grant - \$314,891.54
3. Athabasca County Solar PV - \$253,144.51

ARMS Reserve Balances as of April 30, 2026:

4. Operating Reserve Fund - \$110,520.42
5. Capital Reserve Fund - \$240,717.59

Recommendation

- Motion to accept the Financial Information as presented.

A handwritten signature in blue ink, appearing to read "Rhonda Alix", is written over a horizontal line.

General Manager – Rhonda Alix

Athabasca Regional Multiplex Society
Balance Sheet As at Apr 30, 2026

ASSET

General Bank		672,287.45
Fortis Grant Account		7,500.00
Community Spirit Account		139,745.00
CFEP Grant Account		314,891.54
Operating Reserve		110,528.42
Capital Reserve		240,725.59
Athabasca County Solar PV		253,144.51
Accounts Receivable		71,850.28
Inventory		24,449.55
GST Receivable		6,773.19
Prepaid Expenses		68,258.75
TOTAL ASSET		<u>1,910,154.28</u>

LIABILITY

Accounts Payable		56,724.30
Payroll Accrual	<u>43,195.80</u>	
Total Employee Payable		43,195.80
Accrued Liabilities		51,366.67
GST Payable	<u>4,046.04</u>	
Total GST		4,046.04
Town and County Capital Requisition		67,500.00
Town and County Requisition		138,000.00
Fortis Grant		7,500.00
CFEP Grant		314,891.54
Gov't of Alberta Grant		139,745.00
Capital Requisition - 2026		121,081.71
Capital Requisition - 2025		144,744.52
Athabasca Curling Club Donation		25,000.00
Athabasca County Solar PV		253,144.51
TOTAL LIABILITY		<u>1,366,940.09</u>

EQUITY

Retained Earnings		318,408.04
Current Earnings		224,806.15
TOTAL EQUITY		<u>543,214.19</u>

LIABILITIES AND EQUITY		<u>1,910,154.28</u>
-------------------------------	--	----------------------------

**Athabasca Regional Multiplex Society
Comparative Income Statement
Including the Concession**

	Actual Jan 01, 2026 to April 30, 2026	Budget Jan 01, 2026 to Dec 31, 2026	Percent	Difference
REVENUE				
Sale of Goods	1,970.72	5,000.00	39.41%	-3,029.28
Memberships	210,509.81	544,000.00	38.70%	-333,490.19
School Rentals	20,335.61	59,500.00	34.18%	-39,164.39
User Group Rentals	127,847.54	279,300.00	45.77%	-151,452.46
General Rentals	31,776.67	112,500.00	28.25%	-80,723.33
Inflatables Revenue	2,853.90	0.00		2,853.90
Food Sales	129,142.32	280,000.00	46.12%	-150,857.68
Vending Machine Income	7,220.17	17,000.00	42.47%	-9,779.83
Program Revenue	20,370.30	92,000.00	22.14%	-71,629.70
Lease Revenue	12,672.00	25,510.00	49.67%	-12,838.00
Advertising Revenue	0.00	67,700.00	0.00%	-67,700.00
Interest Income	5,402.29	25,000.00	21.61%	-19,597.71
Grant Revenue	25,000.00	25,000.00	100.00%	0.00
Other Revenue	1,046.06	2,000.00	52.30%	-953.94
TOTAL REVENUE	596,147.39	1,534,510.00	38.85%	-938,362.61
EXPENSE				
Salary	458,911.26	1,560,000.00	29.42%	-1,101,088.74
LAPP, CPP, EI, Manulife, WCB, Employee	93,831.27	326,450.00	28.74%	-232,618.73
Recognition	109.00	3,250.00	3.35%	-3,141.00
Uniforms	0.00	2,250.00	0.00%	-2,250.00
Travel & Subsistence	2,063.71	4,150.00	49.73%	-2,086.29
Professional Development	2,862.89	17,000.00	16.84%	-14,137.11
Advertising & Promotions	2,501.64	7,000.00	35.74%	-4,498.36
Contracted Services	34,967.64	80,500.00	43.44%	-45,532.36
Professional Fees	0.00	21,000.00	0.00%	-21,000.00
Insurance	41,530.28	140,000.00	29.66%	-98,469.72
Bank & Interest Charges	2,595.08	8,500.00	30.53%	-5,904.92
Donations Expense	2,529.00	7,000.00	36.13%	-4,471.00
Miscellaneous Expense	17,292.43	0.00		17,292.43
Office Supplies	10,110.25	23,500.00	43.02%	-13,389.75
Telephone	4,269.10	13,840.00	30.85%	-9,570.90
Natural Gas	76,017.90	264,000.00	28.79%	-187,982.10
Electricity	90,388.34	394,000.00	22.94%	-303,611.66
Water	21,221.23	89,000.00	23.84%	-67,778.77
Food & Beverage	60,048.15	112,000.00	53.61%	-51,951.85
Vehicle Fuel & Oil	2,072.43	9,500.00	21.82%	-7,427.57
Vehicle Repairs & Maintenance	3,443.21	11,500.00	29.94%	-8,056.79
Outdoor Maintenance	1,042.90	30,500.00	3.42%	-29,457.10
Building Repairs	37,064.50	116,000.00	31.95%	-78,935.50
Equipment Repairs & Maintenance	32,630.55	159,500.00	20.46%	-126,869.45
Supplies	31,283.38	75,750.00	41.30%	-44,466.62
Janitorial Supplies	23,198.52	37,350.00	62.11%	-14,151.48
Program Supplies	7,956.98	23,000.00	34.60%	-15,043.02
Ice Plant Supplies	447.60	33,000.00	1.36%	-32,552.40
Safety Supplies	952.00	32,750.00	2.91%	-31,798.00
TOTAL EXPENSE	1,061,341.24	3,602,290.00	29.46%	-2,540,948.76
NET INCOME	-465,193.85	-2,067,780.00	22.50%	1,602,586.15
Town of Athabasca Requisition	276,000.00	828,000.00	33.33%	-552,000.00
Athabasca County Requisition	414,000.00	1,242,000.00	33.33%	-828,000.00
NET INCOME AFTER REQUISITIONS	224,806.15	2,220.00		222,586.15

Athabasca Regional Multiplex Society
Income Statement
Concession

	January 2026	Februray 2026	March 2026	April 2026	Total
REVENUE					
General Rentals	50.00			921.00	971.00
Liquor Sales					-
Food Sales	42,165.67	32,888.15	33,515.89	20,572.61	129,142.32
TOTAL REVENUE	42,215.67	32,888.15	33,515.89	21,493.61	130,113.32
EXPENSE					
Salary	8,156.88	11,960.75	9,935.13	7,898.22	37,950.98
LAPP, CPP, EI, Manulife, WCB	488.74	647.30	637.86	469.47	2,243.37
Uniforms					-
Travel & Subsistence					-
Professional Development					-
Advertising & Promotions					-
Contracted Services					-
Bank & Interest Charges	250.00				250.00
Donations Expense					-
Office Supplies	99.95				99.95
Food & Beverage					-
Opening Inventory	\$ 21,741.85	\$ 21,459.88	\$ 20,782.78	\$ 21,509.62	
Plus: Purchases	\$ 19,611.82	\$ 17,628.43	\$ 16,156.37	\$ 6,651.53	
Minus: Food Inventory on Hand	\$ 15,540.89	\$ 14,020.66	\$ 11,118.66	\$ 8,561.51	
Minus: Paper Inventory on Hand	\$ 4,352.90	\$ 4,284.87	\$ 4,310.87	\$ 4,276.18	
COGS	21,459.88	20,782.78	21,509.62	15,323.46	79,075.74
Equipment Repairs & Maintenance	881.98	425.96	448.08	425.96	2,181.98
Supplies	1,691.74	1,120.43	765.45	96.98	3,674.60
Janitorial Supplies	91.37		293.04		384.41
Safety Supplies					-
TOTAL EXPENSE	33,120.54	34,937.22	33,589.18	24,214.09	125,861.03
NET INCOME	9,095.13	(2,049.07)	(73.29)	(2,720.48)	4,252.29

Athabasca Regional Multiplex 2026 Approved Capital Budget

Approved at the September 22, 2025 meeting

Approved to reduce as per below at the December 15, 2025 meeting

Costs do not include GST

Priority	Item Description	Area	Building or Operational	Total Cost	Approved CFEP Grant Rebate	Admin to apply for a Grant or Defer to 2027	Multiplex Cost	Actual Cost as of April 30, 2026
2026	Capital Reserve Fund Allocation						\$ 31.63	
	2026 Capital Projects							
1	Roof Repairs	Multiplex	Building	\$ 28,195.65	\$ 14,097.83		\$ 14,097.83	
1	Roof Replacement	Admin/Daycare	Building	\$ 209,839.35	\$ 104,919.68		\$ 104,919.68	
1	Arena/Curling Rink Brine Headers	Arena/Curling Rink	Building	\$ 199,500.00	\$ 99,750.00		\$ 99,750.00	\$ 204,750.00
1	Walk-in Freezer Condenser	Kitchen	Building	\$ 15,000.00			\$ 15,000.00	
1	Duct Cleaning	Pool	Building	\$ 15,000.00		\$ 15,000.00	-	Admin to apply for a grant or defer to 2027
1	Asphalt Repairs	Outdoor	Building	\$ 25,000.00			\$ 25,000.00	
1	Counter Tops - refinish	Multiplex	Building	\$ 20,000.00		\$ 20,000.00	-	Admin to apply for a grant or defer to 2027
1	Pump Motor - Hockey Heat	Arena	Building	\$ 8,000.00			\$ 8,000.00	
1	Compressor Cooling Pump - Jacket Pump	Arena	Building	\$ 6,500.00			\$ 6,500.00	
	Building Capital Subtotal			\$ 527,035.00	\$ 218,767.50	\$ 35,000.00	\$ 273,267.50	\$ 204,750.00
1	CCTV Upgrades	All Multiplex Areas	Operational	\$ 30,000.00			\$ 30,000.00	
1	Zamboni	Arena	Operational	\$ 190,401.75	\$ 95,200.88		\$ 95,200.88	\$ 231,057.75
1	Dolphin	Pool	Operational	\$ 5,000.00			\$ 5,000.00	
1	Gator for Sports Fields	Outdoor fields	Operational	\$ 30,000.00		\$ 15,000.00	\$ 15,000.00	Admin to apply for a Grant or reduce the purchase cost
1	Secan for Outdoor Equipment - Tractor & Gator	Outdoor	Operational	\$ 10,000.00			\$ 10,000.00	\$ 9,918.29
1	Event Tables 6 & 8 footers	Meeting rooms/event spaces	Operational	\$ 9,000.00			\$ 9,000.00	\$ 1,500.00
1	Chair racks (black chairs)	Meeting rooms/event spaces	Operational	\$ 7,500.00			\$ 7,500.00	
1	Consultant Building structure	All Multiplex Areas	Operational	\$ 5,000.00			\$ 5,000.00	
	Operational Capital Subtotal			\$ 286,901.75	\$ 95,200.88	\$ 15,000.00	\$ 176,700.88	\$ 242,476.04
	Total Capital Projects Costs in 2026			\$ 813,936.75	\$ 313,968.38	\$ 50,000.00	\$ 449,968.38	
Total Capital Requisition from our Members							\$ 450,000.00	



From: Rhonda Alix, General Manager
To: ARMS Board
Date: May 19, 2026
Subject: 2025 Year End Draft Audited Financial Statements

Background

- Doyle & Company Chartered Professional Accountants have completed the Audit and Financial Statements for the year ended December 31, 2025.

Attachments

- 2025 Draft Year End Audited Financial Statements

Discussion

- The Auditor identified only six adjusting journal entries, reflecting strong year-end financial controls and accurate internal accounting practices.
- Draft Statement amounts are as follows:
 - Revenue: \$1,385,343.00
 - Member Requisitions: \$1,970,000.00
 - Total Revenue: \$3,355,343.00
 - Total Expenses: \$3,418,421.00
 - **Net Loss: \$63,078.00**
- Although the draft statements present a net loss, operations remained within the approved budget. In June 2025, capital expenses were reallocated to operating expenses during the capital and operating budget adjustments.
- At that time, ARMS projected a budgeted operating deficit of \$34,683.00, to be funded from the Operating Reserve.
- In addition, a net amount of \$39,764.30 remained from capital reserve transfers and reserve usage activity. This amount was recorded as a capital expense, contributing to the year-end net loss presentation.

	Debit	Credit
Transfer to Reserve Fund 2024 Capital		\$ 117,500.00
Transfer to Reserve Fund 2024 Capital		\$ 8,637.00
Capital Reserves used 2025	\$ 70,138.15	
Capital Reserves used 2025	\$ 95,763.15	
Total	\$ 165,901.30	\$ 126,137.00
Amount left (difference)		\$ 39,764.30

- The primary adjustment from the year-end statements previously presented to the Board was the payable account related to employee vacation and other leave entitlements.
- Grant and donation amounts from the Athabasca Curling Club (\$25,000.00) and the Government of Alberta Every Kid Can Play Grant (\$24,000.00) were deferred, as the funds were received in 2025 but will be utilized in 2026.

Recommendation

- Motion to accept the 2025 Draft Year End Audited Financial Statements as information and to hold the ARMS Annual General Meeting on June 15 before the ARMS Board Meeting.



General Manager – Rhonda Alix

Athabasca Regional Multiplex Society
Financial Statements
December 31, 2025

DRAFT

Athabasca Regional Multiplex Society

CONTENTS

	<u>Page</u>
MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING	1
INDEPENDENT AUDITORS' REPORT	2 - 3
FINANCIAL STATEMENTS	
Statement of Financial Position	4
Statement of Change in Net Assets	5
Statement of Operations	6
Statement of Cash Flows	7
Notes to the Financial Statements	8 - 13

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

Management of the Athabasca Regional Multiplex Society (the "Society") is responsible for the preparation, accuracy, objectivity and integrity of the accompanying financial statements and all other information contained within this Society's financial position at December 31, 2025 and the results of its operations for the year then ended.

The financial statements have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards for government not-for-profit organizations.

The financial statements include certain amounts based on estimates and judgments. Such amounts have been determined on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has designed and maintains a system of internal controls to produce reliable information and to meet reporting requirements on a timely basis. The system is designed to provide management with reasonable assurance that transactions are properly authorized and assets are properly accounted for and safeguarded.

These systems are monitored and evaluated by management and reliable financial information is available for preparation of the financial statements.

The Society's management carries out its responsibilities for review of the financial statements principally through regular meetings with management to discuss the results of audit examinations and financial reporting matters.

The external auditors have full access to the Board with and without the presence of management. The Society's Board of Directors has approved the financial statements.

The financial statements have been audited by Doyle & Company Chartered Professional Accountants, independent external auditors appointed by the Society. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Society's financial statements.

Rhonda Alix
General Manager

May 19, 2026
#2, University Drive
Athabasca, Alberta T9S 0A3

Edward Cheung, CPA, CA*
Scott T. Mockford, CPA, CA*
Allen Lee, CPA, CMA*
Jason Bondarevich, CPA, CA*
*Operates as a Professional Corporation

11210 – 107 Avenue N.W.
Edmonton, Alberta T5H 0Y1
Tel (780) 452-2300, Fax (780) 452-2335

INDEPENDENT AUDITORS' REPORT

To the Members of the Board of Directors

Opinion

We have audited the financial statements of Athabasca Regional Multiplex Society (the Society), which comprise the statement of financial position as at December 31, 2025, and the results of its operations, changes in its net financial assets and cash flows for the years then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Athabasca Regional Multiplex Society as at December 31, 2025, the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards for government not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards for government not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

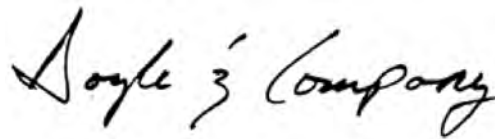
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than from one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.

INDEPENDENT AUDITORS' REPORT - continued

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.



May 19, 2026
11210 - 107 Avenue NW
Edmonton, Alberta T5H 0Y1

Chartered Professional Accountants

Athabasca Regional Multiplex Society

Statement of Financial Position

As at December 31, 2025

	2025	2024
	\$	\$
Financial Assets		
Cash	438,180	260,187
Restricted cash (Note 2)	600,612	780,223
Accounts receivable (Note 3)	83,287	111,712
Inventory	24,448	26,969
Prepaid expenses	113,698	109,307
	1,260,225	1,288,398
Liabilities		
Current		
Accounts payable and accrued liabilities (Note 4)	338,314	388,918
Deferred contributions (Note 5)	603,505	517,996
	941,819	906,914
Net Assets	318,406	381,484
	1,260,225	1,288,398

Approved by the Board:

_____ Director, Board Chair

_____ Director

The accompanying notes form part of these financial statements.

Athabasca Regional Multiplex Society

Statement of Changes in Net Assets

For the year ended December 31, 2025

	Unrestricted	Internally Restricted	2025	2024
	\$	\$	\$	\$
Balance, beginning of year	381,484	-	381,484	374,517
Excess of revenues over expenses	(63,078)	-	(63,078)	6,967
Transfers	(318,406)	318,406	-	-
Balance, end of year	-	318,406	318,406	381,484

DRAFT

The accompanying notes form part of these financial statements.

Athabasca Regional Multiplex Society

Statement of Operations

For the year ended December 31, 2025

	2025 Budget \$	2025 Actual \$	2024 Actual \$
Revenue			
Local government transfers (Note 6)	1,970,000	1,970,000	1,880,000
User fees	619,000	579,200	594,402
Rental	441,625	418,482	384,784
Government transfers (Note 7)	30,000	10,146	22,057
Capital grants	-	-	100,862
Contracted services	24,082	24,762	24,214
Advertising	65,500	64,601	56,472
Food services	301,500	253,489	399,651
Other	27,000	34,663	44,296
Total Revenues	3,478,707	3,355,343	3,506,738
Expenses			
Advertising and promotion	14,000	12,205	14,546
Contracted and general services	112,500	111,956	110,120
Insurance	141,500	131,216	93,434
Interest and bank charges	8,500	8,704	8,353
Professional fees	20,000	20,586	22,750
Repairs and maintenance	355,100	333,473	362,236
Supplies	284,100	367,936	397,188
Telephone	12,840	13,829	12,285
Utilities	756,000	575,367	665,084
Wages and employee benefits	1,808,850	1,843,149	1,813,775
Total Expenses	3,513,390	3,418,421	3,499,771
Excess (Deficiency) of Revenue over Expenses	(34,683)	(63,078)	6,967

The accompanying notes form part of these financial statements.

Athabasca Regional Multiplex Society

Statement of Cash Flows

For the year ended December 31, 2025

	2025	2024
	\$	\$
Cash Flows from Operating Activities		
Cash received from funding agencies and customers	3,469,277	4,127,885
Cash paid to suppliers	(3,470,895)	(3,392,431)
	(1,618)	735,454
Change in Cash Flow	(1,618)	735,454
Cash - Beginning of year	1,040,410	304,956
Cash - End of year	1,038,792	1,040,410
Cash is comprised of;		
Cash	438,180	260,187
Restricted cash	600,612	780,223
	1,038,792	1,040,410

The accompanying notes form part of these financial statements.

Athabasca Regional Multiplex Society

Notes to the Financial Statements

December 31, 2025

Description of Operations

The Athabasca Regional Multiplex Society (the "Society") is a not-for-profit organization that is primarily responsible for the operation and promotion of recreation facilities in the Athabasca area. The Town of Athabasca and Athabasca County are members of the Society. The Society is exempt from income taxes under the Income Tax Act.

1. Significant Accounting Policies

The financial statements of the Athabasca Regional Multiplex Society are the representations of management prepared in accordance with Canadian public sector accounting standards for government not-for-profit organizations. Significant aspects of the accounting policies adopted by the municipality are as follows:

a) Basis of Accounting

The financial statements were prepared in accordance with Canadian public sector accounting standards for government not-for-profit organizations.

b) Revenue Recognition

The Society follows the deferral method of accounting for contributions.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Government transfers received in advance are deferred and recorded as revenue in the period in which they relate.

Rental revenue is recognized as the rental space is provided.

Local government transfers are recognized as revenue in the period in which the events giving rise to the transfer occurred, providing the transfer are authorized, eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Revenue from the sale of foods services are recognized when customers purchase the goods.

Revenue derived from the sale of fitness membership contracts, daily use fees, advertising, and other contracted services are recognized as revenue as follows:

- a) Fitness membership contracts: recognized as income on a straight-line basis over the term of the contract.
- b) Daily use fees recognized as income when the pass is sold.
- c) Advertising: recognized as revenue over the term of the contract.
- d) Contracted services: when the performance for transactions are met and collection is reasonably assured.

c) Inventory

Inventory is valued at the lower of cost and net realizable value with the cost being determined on a first-in, first-out basis.

Athabasca Regional Multiplex Society

Notes to the Financial Statements

December 31, 2025

1. Significant Accounting Policies - continue

d) Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards for government not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Provisions are made for slow moving and obsolete inventory.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in the revenue or expenses in the period in which they become known. Actual results could differ from those estimates.

e) Contributed Services

The operations of the Society depend on both the contribution of time by volunteers and materials donated from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

f) Cash and Temporary Investments

Cash and temporary investments consists of bank accounts and temporary investments with maturities of three months or less.

g) Capital Assets

The multiplex facility is owned by the Town of Athabasca and Athabasca County. The original costs and all subsequent building related capital expenditures have been paid by the two municipalities and are recorded in their financial records.

All equipment, including fitness centre, furnishing and computer equipment are owned by the multiplex. The costs related to these acquisitions is netted against the funding received. Therefore, on the statement of financial position there are no capital assets shown.

h) Pension Expenses

Contributions for current and past service pension benefits are recorded as expenses in the year in which they become due.

Athabasca Regional Multiplex Society

Notes to the Financial Statements

December 31, 2025

1. Significant Accounting Policies - continue

i) Financial Instruments

Measurement of financial instruments

The Society initially measures its financial assets and financial liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transactions costs directly attributable to the instruments

The Society subsequently measures all its financial assets and financial liabilities at amortized cost, except for investment in equity instruments that are quoted in an active market, which are measure at fair value. Changes in fair value are recognized in the statement of operations.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

The Society has no financial assets measured at fair value.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. the amount of the write-down is recognized in the excess of revenue over expenses. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

Transaction costs

The Society recognizes its transaction costs in the excess of revenue over expenses in the period incurred. However the carrying amount of the financial instrument that will not be subsequently measured at fair value is reflected in the transaction cost that are directly attributable to their organization, issuance or assumption.

j) Internally Restricted Reserves

The Society has established both an operating and a capital reserve.

The operating reserve is intended to be used on unexpected or unbudgeted expenditures that arise during a year.

The capital budget is intended to be used for future capital expenditures.

Athabasca Regional Multiplex Society

Notes to the Financial Statements

December 31, 2025

2. Restricted Cash	2025	2024
	\$	\$
Operating reserve	109,836	142,586
Capital reserve	239,218	386,079
Solar grant	251,558	251,558
	600,612	780,223
<hr/>		
3. Accounts Receivable	2025	2024
	\$	\$
Trade	82,041	98,930
GST receivable	210	11,395
Athabasca County	905	1,324
Town of Athabasca	131	63
	83,287	111,712
<hr/>		
4. Accounts Payable and Accrued Liabilities	2025	2024
	\$	\$
Trade	83,527	184,512
Wages and employee benefits	43,196	31,735
Vacation, personal, floater and overtime	51,367	44,533
Town of Athabasca	26,000	-
Athabasca County	134,224	128,138
	338,314	388,918
<hr/>		
5. Deferred Contributions	2025	2024
	\$	\$
Richardson Foundation	1,862	1,861
Athabasca County	328,478	312,477
Town of Athabasca	76,920	60,918
Government of Alberta	163,745	125,000
Fortis	7,500	-
Curling club donation	25,000	-
Alberta Pacific Forest Industries Inc.	-	13,440
Kingston Midstream	-	4,300
	603,505	517,996

Athabasca Regional Multiplex Society

Notes to the Financial Statements

December 31, 2025

6. Local Government Transfers

	2025	2024
	\$	\$
Town of Athabasca	985,000	940,000
Athabasca County	985,000	940,000
	1,970,000	1,880,000

See Note 8 - Related Party Transactions

7. Government Transfers

	2025	2024
	\$	\$
Government of Canada	10,146	9,557
Government of Alberta	-	12,500
	10,146	22,057

8. Related Party Transactions

Athabasca County and the Town of Athabasca are related to the Society by virtue of being joint operators of the Society. All transactions with the County and Town are in the normal course of business and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

9. Local Authorities Pension Plan

Employees of the Society participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pension Plans Act. The LAPP serves about 250,000 people and over 400 employers. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The Society is required to make current service contributions to the LAPP of 8.45% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 12.23% on pensionable earnings above this amount. Employees of the Society are required to make current service contributions of 7.45% of pensionable salary up to the year's maximum pensionable salary and 11.23% on pensionable salary above this amount.

Total current service contributions by the Society to the LAPP in 2025 were \$XX (2024 - \$75,778). Total current service contributions by the employees of the Society to the LAPP in 2024 were \$XX (2024 - \$66,440).

At December 31, 2024, the LAPP disclosed an actuarial surplus of \$19.6 (2023 - \$15.057) billion. The 2025 actuarial surplus was not available prior to issuing these financial statements.

Athabasca Regional Multiplex Society

Notes to the Financial Statements

December 31, 2025

10. Financial Risks

The Society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Society's risk exposure and concentration as of December 31, 2025

(a) Credit Risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Society is exposed to credit risk from its membership. The Society has a significant number of members which minimizes concentration of credit risk.

(b) Liquidity Risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Society is exposed to the risk mainly in respect of its receipt of funds from members.

The Society mitigates the risk by monitoring cash activities and expected outflows through extensive budgeting and maintaining investments that may be converted to cash in the near-term if unexpected cash outflows arise.

Unless otherwise noted, the fair value of these financial instruments approximates their carrying values.

11. Economic Dependence

The Society's primary source of funding consists of local government transfers from the Town of Athabasca and Athabasca County. The Society's ability to continue viable operations is dependent upon the ability of the Town and County to continue their funding. As at the date of the financial statements, the Society is confident this support will continue in the future.

12. Segmented Disclosure

The Society provides a range of services to its users. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statement as disclosed in Note 1.

13. Budgets

The budget amounts have been presented for information purposes and have not been audited.

14. Approval of Financial Statements

The Board and management have approved these financial statements.

**Athabasca Regional Multiplex Society
Balance Sheet As at Dec 31, 2025**

ASSET	
General Bank	438,179.08
Operating Reserve	109,836.36
Capital Reserve	239,218.31
Athabasca County Solar PV	251,558.20
Accounts Receivable	83,077.54
Inventory	24,449.55
GST Receivable	209.78
Prepaid Expenses	<u>113,697.99</u>
TOTAL ASSET	<u><u>1,260,226.81</u></u>
LIABILITY	
Accounts Payable	243,507.02
Payroll Accrual	<u>43,195.80</u>
Total Employee Payable	43,195.80
Accrued Liabilities	51,366.67
GST Payable	<u>244.32</u>
Total GST	244.32
Fortis Grant	7,500.00
Gov't of Alberta Grant	139,745.00
Capital Requisition - 2025	153,840.65
Alberta Government - Every Kid Can	24,000.00
Athabasca Curling Club Donation	25,000.00
Athabasca County Solar PV	251,558.20
Deferred Revenue	<u>1,861.11</u>
TOTAL LIABILITY	<u><u>941,818.77</u></u>
EQUITY	
Retained Earnings	381,485.31
Current Earnings	<u>-63,077.27</u>
TOTAL EQUITY	<u><u>318,408.04</u></u>
LIABILITIES AND EQUITY	<u><u>1,260,226.81</u></u>

Athabasca Regional Multiplex Society
Comparative Income Statement
Including the Concession

	Actual Jan 01, 2025 to Dec 31, 2025	Budget Jan 01, 2025 to Dec 31, 2025	Percent	Difference
REVENUE				
Sale of Goods	4,406.47	4,500.00	97.92%	-93.53
Memberships	504,073.23	529,000.00	95.29%	-24,926.77
School Rentals	54,565.29	70,500.00	77.40%	-15,934.71
User Group Rentals	264,191.56	260,625.00	101.37%	3,566.56
General Rentals	102,143.27	110,500.00	92.44%	-8,356.73
Food Sales	231,622.54	280,000.00	82.72%	-48,377.46
Vending Machine Income	17,460.05	17,000.00	102.71%	460.05
Program Revenue	75,126.91	90,000.00	83.47%	-14,873.09
Lease Revenue	24,762.38	24,082.00	102.83%	680.38
Advertising Revenue	64,601.14	65,500.00	98.63%	-898.86
Interest Income	29,526.83	25,000.00	118.11%	4,526.83
Grant Revenue	10,146.00	30,000.00	33.82%	-19,854.00
Other Revenue	2,717.99	2,000.00	135.90%	717.99
TOTAL REVENUE	1,385,343.66	1,508,707.00	91.82%	-123,363.34
EXPENSE				
Salary	1,505,981.75	1,486,500.00	101.31%	19,481.75
LAPP, CPP, EI, Manulife, WCB, Employee	330,190.55	319,100.00	103.48%	11,090.55
Recognition	3,335.23	3,250.00	102.62%	85.23
Uniforms	1,845.69	2,250.00	82.03%	-404.31
Travel & Subsistence	3,641.60	3,750.00	97.11%	-108.40
Professional Development	15,570.96	16,000.00	97.32%	-429.04
Advertising & Promotions	7,019.71	7,000.00	100.28%	19.71
Contracted Services	95,250.94	96,500.00	98.71%	-1,249.06
Professional Fees	20,585.64	20,000.00	102.93%	585.64
Insurance	131,216.15	141,500.00	92.73%	-10,283.85
Bank & Interest Charges	8,704.44	8,500.00	102.41%	204.44
Donations Expense	6,319.01	7,000.00	90.27%	-680.99
Office Supplies	21,519.07	22,250.00	96.71%	-730.93
Telephone	13,828.61	12,840.00	107.70%	988.61
Natural Gas	209,919.59	264,000.00	79.51%	-54,080.41
Electricity	286,766.05	410,000.00	69.94%	-123,233.95
Water	78,681.26	82,000.00	95.95%	-3,318.74
Food & Beverage	116,816.05	110,000.00	106.20%	6,816.05
Vehicle Fuel & Oil	5,520.20	8,500.00	64.94%	-2,979.80
Vehicle Repairs & Maintenance	7,783.85	10,500.00	74.13%	-2,716.15
Outdoor Maintenance	23,779.51	27,000.00	88.07%	-3,220.49
Building Repairs	126,026.12	94,100.00	133.93%	31,926.12
Equipment Repairs & Maintenance	130,599.12	139,500.00	93.62%	-8,900.88
Supplies	71,177.45	73,250.00	97.17%	-2,072.55
Janitorial Supplies	36,423.21	34,350.00	106.04%	2,073.21
Program Supplies	23,770.15	23,000.00	103.35%	770.15
Ice Plant Supplies	29,017.67	29,000.00	100.06%	17.67
Safety Supplies	20,867.05	15,250.00	136.83%	5,617.05
TOTAL EXPENSE	3,332,156.63	3,466,890.00	96.11%	-134,733.37
NET INCOME	-1,946,812.97	-1,958,183.00	99.42%	11,370.03
Town of Athabasca Requisition	985,000.00	985,000.00	100.00%	0.00
Athabasca County Requisition	985,000.00	985,000.00	100.00%	0.00
NET INCOME AFTER REQUISITIONS	23,187.03	11,817.00		11,370.03
Capital Expenses Moved to Operating	46,500.00	46,500.00		0.00
Capital Expense Paid from Reserves	39,764.30	0.00		39,764.30
NET INCOME AFTER REQUISITIONS	-63,077.27	-34,683.00		-28,394.27

Athabasca Regional Multiplex Society
2025 'Income Statement
Concession

	January	February	March	April	May	June	July
REVENUE							
General Rentals		586.00	126.24	1,260.57	748.00	1,608.00	
Liquor Sales							
Food Sales	31,673.74	27,857.73	36,476.79	11,291.78	11,592.40	7,930.31	1,774.24
TOTAL REVENUE	31,673.74	28,443.73	36,603.03	12,552.35	12,340.40	9,538.31	1,774.24
EXPENSE							
Salary	12,153.14	13,427.27	10,158.57	7,731.46	8,927.48	5,708.39	10,919.02
LAPP, CPP, EI, Manulife, WCB	727.74	746.71	415.37	330.14	635.47	446.17	848.67
Uniforms				480.00			
Travel & Subsistence							
Professional Development							
Advertising & Promotions							
Contracted Services							
Bank & Interest Charges	250.00	250.00	250.00	250.00	250.00	175.00	125.00
Office Supplies	99.95	124.90	30.87				
Food & Beverage							
Opening Inventory	\$ 26,113.81	\$ 22,692.59	\$ 27,796.32	\$ 28,460.15	\$ 25,644.47	\$ 25,104.18	\$ 19,304.93
Plus: Purchases	\$ 13,546.84	\$ 16,064.43	\$ 23,742.85	\$ 3,431.12	\$ 5,503.98	\$ 954.29	\$ 1,288.50
Minus: Food Inventory on Hand	\$ 22,692.59	\$ 27,796.32	\$ 28,460.15	\$ 25,644.47	\$ 19,935.51	\$ 14,327.47	\$ 13,970.92
Minus: Paper Inventory on Hand					\$ 5,168.67	\$ 4,977.46	\$ 4,828.18
COGS	16,968.06	10,960.70	23,079.02	6,246.80	6,044.27	6,753.54	1,794.33
Equipment Repairs & Maintenance	464.68	425.96	425.96	425.96	425.96	425.96	425.96
Supplies	1,771.66	1,624.60	2,162.97	1,707.77	611.40		85.70
Janitorial Supplies	309.22	382.86	198.15				71.35
Safety Supplies					1,053.30		
TOTAL EXPENSE	32,744.45	27,943.00	36,720.91	17,172.13	17,947.88	13,509.06	14,270.03
NET INCOME	(1,070.71)	500.73	(117.88)	(4,619.78)	(5,607.48)	(3,970.75)	(12,495.79)

**Athabasca Regional Mul
2025 'Income Statement
Concession**

	August	September	October	November	December	Total
REVENUE						
General Rentals		268.00	989.29	536.00	1,072.00	7,194.10
Liquor Sales						-
Food Sales	1,768.96	14,558.38	27,408.21	33,238.48	26,051.52	231,622.54
TOTAL REVENUE	1,768.96	14,826.38	28,397.50	33,774.48	27,123.52	238,816.64
EXPENSE						
Salary	-	2,716.97	11,418.25	8,974.71	11,014.61	103,149.87
LAPP, CPP, EI, Manulife, WCB	-	199.73	567.29	478.40	597.45	5,993.14
Uniforms						480.00
Travel & Subsistence						-
Professional Development						-
Advertising & Promotions	352.35					352.35
Contracted Services						-
Bank & Interest Charges	125.00	250.00	250.00	250.00	250.00	2,675.00
Office Supplies				136.99	80.74	473.45
Food & Beverage						-
Opening Inventory	\$ 18,799.10	\$ 16,547.38	\$ 17,832.50	\$ 24,155.96	\$ 21,295.40	
Plus: Purchases	\$ 548.60	\$ 13,554.96	\$ 10,723.27	\$ 13,124.74	\$ 9,960.51	
Minus: Food Inventory on Hand	\$ 12,096.25	\$ 12,875.35	\$ 18,409.52	\$ 17,098.49	\$ 17,452.18	
Minus: Paper Inventory on Hand	\$ 4,451.13	\$ 4,957.15	\$ 5,746.44	\$ 4,196.91	\$ 4,289.67	
COGS	2,800.32	12,269.84	4,399.81	15,985.30	9,514.06	116,816.05
Equipment Repairs & Maintenance	425.96	711.41	425.96	534.48	425.96	5,544.21
Supplies				3,323.16	1,000.02	12,287.28
Janitorial Supplies			318.96			1,280.54
Safety Supplies						1,053.30
TOTAL EXPENSE	3,703.63	16,147.95	17,380.27	29,683.04	22,882.84	250,105.19
NET INCOME	(1,934.67)	(1,321.57)	11,017.23	4,091.44	4,240.68	(11,288.55)

**Athabasca Regional Multiplex Society
Capital Projects Breakdown
January to December 31, 2025**

REVENUE	Budget	Actual	Difference - Remaining
Town of Athabasca Capital Requisition	\$ 105,000.00	\$ 105,000.00	\$ -
Athabasca County Capital Requisition	\$ 105,000.00	\$ 105,000.00	\$ -
TOTAL REVENUE	\$ 210,000.00	\$ 210,000.00	\$ -

EXPENSE	Budget	Actual	Difference - Remaining
Fitness & Aquatic Centre Boilers (2)	\$ 100,301.35		\$ 100,301.35
Pool Pumps 25HP, 7.5HP, 15HP - all pool pumps	\$ 26,739.30		\$ 26,739.30
Curling Rink Dehumidification Unit	\$ 95,763.15	\$ 95,763.15	\$ -
Fieldhouse Compressors' Replacement	\$ 70,138.15	\$ 70,138.15	\$ -
Roof Repairs - yearly maintenance	\$ -		\$ -
Roof Repairs 2025	\$ 23,500.00	\$ 23,500.00	\$ -
Roof Maintenance	\$ -		\$ -
Theatre Repainting	\$ -		\$ -
Low wattage ballast	\$ 7,500.00		\$ 7,500.00
Annual Fire System Testing & Repairs	\$ -		\$ -
Annual Fire system Testing & Repairs	\$ -		\$ -
Multiplex Boiler Chimney	\$ 10,982.92	\$ 10,982.92	\$ -
Home Plate Repairs Clay (Est)	\$ 2,500.00		\$ 2,500.00
Arena/Curling Rink Brine Headers			\$ -
Building Capital Subtotal	\$ 337,424.87	\$ 200,384.22	\$ 137,040.65
CCTV Upgrades	\$ 12,654.57	\$ 12,654.57	\$ -
Ride-on Floor Scrubber	\$ 20,821.86	\$ 20,821.86	\$ -
Inflatables	\$ -		\$ -
Office Computers	\$ 5,000.00	\$ 5,000.00	\$ -
Event Tables 6 & 8 footers			\$ -
Chair racks (black chairs)			\$ -
Consultant Building structure			\$ -
Operational Capital Subtotal	\$ 38,476.43	\$ 38,476.43	\$ -
Total Capital Projects Costs in 2025	\$ 375,901.30	\$ 238,860.65	\$ 137,040.65

Approved to complete
Approved to complete
Completed
Completed
Moved to Operation Budget - \$6,500
completed
Moved to Operation Budget - \$5,000
Town of Athabasca - \$15,000.00
Approved to complete
Moved to Operation Budget - \$10,000
Moved to Operation Budget - \$5,000
Completed
Reduced from \$7,500 to \$2,500
Deferred to 2026 - \$80,000
Reduced to \$12,654.57 from \$30,000 - completed
Completed
Moved to Operation Budget - \$20,000
Completed
Deferred to 2026 - \$5,000
Deferred to 2026 - \$5,000
Deferred to 2026 - \$5,000

2025 Capital Shortfall	\$ (165,901.30)	\$ (28,860.65)
-------------------------------	------------------------	-----------------------

Approved Capital Projects Approved from Reserves

Curling Rink Dehumidification Unit

Motion # 24-100		
Total Cost	\$ 191,526.30	
Less: CFEP Grant Amount	\$ 95,763.15	
Left to come out of the Capital Reserves	\$ 95,763.15	completed

Fieldhouse Compressors' Replacement

Motion # 25-37		
Total Cost	\$ 102,375.00	
Less: CFEP Grant Amount	\$ 29,236.85	
Less: FCC Grant Amount	\$ 3,000.00	
Left to come out of the Capital Reserves	\$ 70,138.15	completed

Capital Reserve Balance

	\$ 402,875.02	
Less: Approval Capital Purchases from Reserves	\$ 165,901.30	
Capital Reserves Remaining - September 15, 2025	\$ 236,973.72	completed

Inflatables still to purchase \$ 9,181.64

Balance Sheet - Capital - current year **\$ 146,222.29**

Athabasca Regional Multiplex 2025 Capital Budget

Amended: May 27, 2025

Costs do not include GST

As per Motion #25-54

Motion by Director Pacholok "to direct Administration to update the Capital Budget as discussed with funding up to \$30,000.00 from the capital reserve."

2025 Capital Reserve Fund Allocation						
Approved 2025 Capital Projects - Amended						Amended Notes
1	Fitness & Aquatic Centre Boilers (2)	Pool Mechanical	\$ 200,602.70	\$ 100,301.35	\$ 100,301.35	Approved to complete
1	Pool Pumps 25HP, 7.5HP, 15HP - all pool pumps	Pool Mechanical	\$ 53,478.60	\$ 26,739.30	\$ 26,739.30	Approved to complete
1	Curling Rink Dehumidification Unit	Curling Rink	\$ 191,526.30	\$ 95,763.15	\$ 95,763.15	Approved to complete with the balance coming out of Capital Reserves
1	Fieldhouse Compressors' Replacement	Fieldhouse	\$ 102,375.00	\$ 32,236.85	\$ 70,138.15	Approved to complete with the balance coming out of Capital Reserves
1	Roof Repairs - yearly maintenance	All roof sections				Moved to Operation Budget - \$6,500
1	Roof Repairs 2025	All roof sections	\$ 23,500.00		\$ 23,500.00	Approved to complete
1	Roof Maintenance	Theatre			\$ -	Moved to Operation Budget - \$5,000
1	Theatre Repainting	Theatre			\$ -	Town of Athabasca - \$15,000.00
1	Low wattage ballast	All Multiplex Areas	\$ 15,000.00	\$ 7,500.00	\$ 7,500.00	Approved to complete
1	Annual Fire System Testing & Repairs	All Multiplex Areas			\$ -	Moved to Operation Budget - \$10,000
1	Annual Fire system Testing & Repairs	Theatre			\$ -	Moved to Operation Budget - \$5,000
1	Multiplex Boiler Chimney	All Multiplex Areas	\$ 35,982.92	\$ 25,000.00	\$ 10,982.92	Completed
1	Home Plate Repairs Clay (Est)	Ball Diamonds	\$ 2,500.00		\$ 2,500.00	Reduced from \$7,500 to \$2,500
1	Arena/Curling Rink Brine Headers	Arena/Curling Rink			\$ -	Deferred to 2026 -\$80,000
Building Capital Subtotal			\$ 624,965.52	\$ 287,540.65	\$ 337,424.87	\$ -
1	CCTV Upgrades	All Multiplex Areas	\$ 12,654.57		\$ 12,654.57	Reduced to \$12,654.57 from \$30,000 - completed
1	Ride-on Floor Scrubber	Lobby/Fieldhouse	\$ 20,821.86		\$ 20,821.86	Completed
1	Inflatables	Fieldhouse			\$ -	Moved to Operation Budget - \$20,000
1	Office Computers	Administration	\$ 5,000.00		\$ 5,000.00	Completed
1	Event Tables 6 & 8 footers	Meeting rooms/event spaces			\$ -	Deferred to 2026 - \$5,000
1	Chair racks (black chairs)	Meeting rooms/event spaces			\$ -	Deferred to 2026 - \$5,000
1	Consultant Building structure	All Multiplex Areas			\$ -	Deferred to 2026 - \$5,000
Operational Capital Subtotal			\$ 38,476.43	\$ -	\$ 38,476.43	\$ -
Total 2025 Capital Projects Costs			\$ 663,441.95	\$ 287,540.65	\$ 375,901.30	\$ -

2025 Amended Capital Funding from ARMS Members	\$ 210,000.00
---	----------------------

2025 Deficit amount to be taken out of the Capital Reserve Fund	\$ (165,901.30)
--	------------------------

Moved to the Operating Budget			
Roof Repairs - yearly maintenance	All roof sections	\$ 6,500.00	\$ 6,500.00
Annual Fire System Testing & Repairs	All Multiplex Areas	\$ 10,000.00	\$ 10,000.00
Annual Fire system Testing & Repairs	Theatre	\$ 5,000.00	\$ 5,000.00
Inflatables	Fieldhouse	\$ 20,000.00	\$ 20,000.00
Roof Maintenance	Theatre	\$ 5,000.00	\$ 5,000.00
Amounts to consider moving from the Capital Budget to the Operating Budget		\$ 46,500.00	\$ 46,500.00

Theatre Capital Expenses (Town of Athabasca)			
Theatre Repainting	Theatre	\$ 15,000.00	\$ 15,000.00
Amounts moved from the Capital Budget to the Town of Athabasca Only Expenses		\$ 15,000.00	\$ 15,000.00

As per Motion #25-19

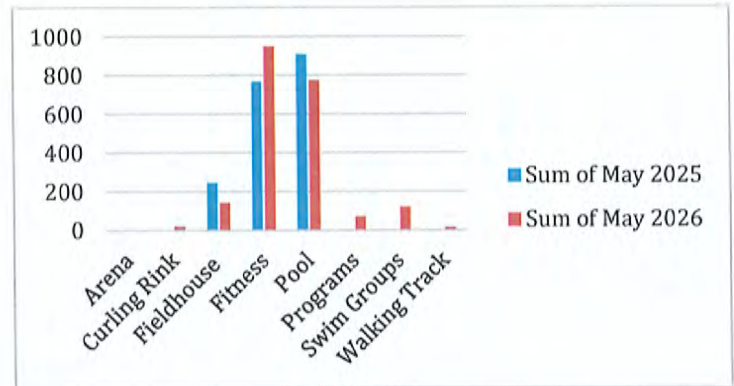
Motion by Director Hall "that ARMS cease all new capital repairs and capital maintenance at the Nancy Appleby Theatre until a lease and funding agreement is in place with

Deferred to 2026 Capital Budget			
Arena/Curling Rink Brine Headers	Arena/Curling Rink	\$ 80,000.00	\$ 80,000.00
Event Tables 6 & 8 footers	Meeting rooms/event spaces	\$ 5,000.00	\$ 5,000.00
Chair racks (black chairs)	Meeting rooms/event spaces	\$ 5,000.00	\$ 5,000.00
Consultant Building structure	All Multiplex Areas	\$ 5,000.00	\$ 5,000.00
Amounts moved from the Capital Budget and Deferred to 2026 Capital Budget		\$ 95,000.00	\$ 95,000.00

Attendance

May 1-11, 2026, Analysis

Row Labels	May 2025	May 2026
Arena	0	0
Curling Rink	0	21
Fieldhouse	244	142
Fitness	768	950
Pool	909	776
Programs	0	71
Swim Groups	0	120
Walking Track	2	13
Grand Total	1923	2093



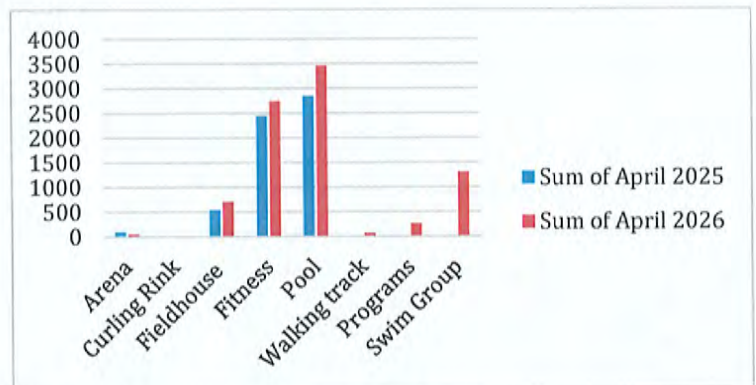
May 1-11, 2026, Daily Average = 190

May 1-11, 2026

- Members – 1,251 approximately 60% of usage
- Drop-In – 842 approximately 40% of usage

April 2026, Analysis

Row Labels	April 2025	April 2026
Arena	96	50
Curling Rink	0	4
Fieldhouse	536	706
Fitness	2442	2740
Pool	2841	3460
Walking track	12	66
Programs	0	259
Swim Group	0	1303
Grand Total	5927	8588



April 2026, Daily Average = 286

April 2026

- Members – 3,575 approximately 42% of usage
- Drop-In – 5,013 approximately 58% of usage

January 2026

Membership	1 month	3 months	6 months	Year	Auto Month	Auto Year	Total Memberships	Total Members
Adult	82	21	39	41	33	13	229	229
Child	2	1	8		2	1	14	14
Family	4	5	8	21	8	37	83	434
Senior	10	11	4	12		16	53	53
Student	1	2		3			6	6
Aspen View	40	14	10	5	15		84	84
Total	139	54	69	82	58	67	469	820

February 2026

Membership	1 month	3 months	6 months	Year	Auto Month	Auto Year	Total Memberships	Total Members
Adult	63	21	36	42	32	14	208	208
Child	1		8		3	1	13	13
Family	3	3	6	25	8	40	85	432
Senior	9	9	3	17		16	54	54
Student	6	1		3			10	10
Aspen View	44	14	11	6	15		90	90
Total	126	48	64	93	58	71	460	807

March 2026

Membership	1 month	3 months	6 months	Year	Auto Month	Auto Year	Total Memberships	Total Members
Adult	81	25	34	41	34	13	228	228
Child	3		2		3	1	9	9
Family	6	4	7	25	8	41	91	472
Senior	11	11	4	15		17	58	58
Student	3	3		4			10	10
Aspen View	42	13	3	3	16		77	77
Total	146	56	50	88	61	72	473	854

April 2026

Membership	1 month	3 months	6 months	Year	Auto Month	Auto Year	Total Memberships	Total Members
Adult	76	19	35	40	38	12	220	220
Child	14		3		2	1	20	20
Family	3	5	4	26	7	52	97	492
Senior	10	8	3	16		17	54	54
Student	7	6		4	1	1	19	19
Aspen View	63	8	5	7	15	1	99	99
Total	173	46	50	93	63	84	509	904

Note:

Corporate Memberships (included in the numbers above)

- 6 Months & Yearly (Adult)
 - January – 33 & 26
 - February – 30 & 27
 - March – 29 & 25
 - April – 30 & 20

Punch Passes

- 923 accounts have punch passes on them. Reminder these do not expire.

General

- Congratulations to Tim on 5 years of service on May 25. We greatly appreciate your exceptional leadership and dedication, and we are pleased to have you as part of our leadership team.

- **Spring/Summer Hours Updates**

Current Hours (Effective May 4th)

- **Building / Front Desk / Fitness Centre / Field House**
 - Monday to Friday: 6:00 a.m. to 9:00 p.m.
 - Saturday: 8:00 a.m. to 9:00 p.m.
 - Sunday: 10:00 a.m. to 6:00 p.m.
- **Swimming Pool**
 - Monday to Friday: 7:00 a.m. to **8:00 p.m.**
 - Previously open until 9:00 p.m. Tuesday through Friday
 - Saturday and Sunday: 10:00 a.m. to 5:00 p.m.

Summer Hours (June 1st to August 30th)

- **Building / Front Desk / Fitness Centre / Field House**
 - Monday to Friday: 6:00 a.m. to **8:00 p.m.**
 - Previously open until 9:00 p.m. Monday through Friday
 - Saturday and Sunday: **10:00 a.m. to 6:00 p.m.**
 - Previous hours on Saturday from 8:00 a.m. to 9:00 p.m.
- **Swimming Pool**
 - Monday to Friday: 7:00 a.m. to 8:00 p.m.
 - Saturday and Sunday: 10:00 a.m. to 5:00 p.m.

Regular Hours Resuming

- Effective August 31, regular facility hours will resume.
- The Swimming Pool will be closed for annual shutdown maintenance.
- **Building / Front Desk / Fitness Centre / Field House**
 - Monday to Friday: 6:00 a.m. to 9:00 p.m.
 - Saturday: 8:00 a.m. to 9:00 p.m.
 - Sunday: 10:00 a.m. to 6:00 p.m.

- **Annual Pool Shutdown**

- The annual pool shutdown is scheduled from August 31st to September 13th.
- The Swimming Pool will reopen, and regular pool hours will resume on September 14th.
 - **Swimming Pool Hours**
 - Monday: 7:00 a.m. to 8:00 p.m.
 - Tuesday through Friday: 7:00 a.m. to 9:00 p.m.
 - Saturday and Sunday: 10:00 a.m. to 5:00 p.m.

Stat Holidays

- The Multiplex will be closed for the following stat holidays:
 - May 18th – Victoria Day
 - July 1st – Canada Day
 - August 3rd – Heritage Day
- The Multiplex will be open for the following stat holidays:
 - September 7th – Labour Day – open 10 a.m. to 6 p.m. (Facility only as pool is closed)

AU Convocation

- Tim and I have met with the AU team a few times to go over Convocation planning items.
- Multiplex staff have already begun preparations for the event.

Athabasca Rivermen

- Chair Reimer, Tim, and I met with the new General Manager/Head Coach and Director of Operations on May 13.
- They are planning to relocate to Athabasca in June.
- We provided a tour of the facility, and they expressed strong satisfaction with the venue.

Concession

- As certain menu items are depleted, the menu will be reduced accordingly to help manage inventory and minimize waste.
- Expired concession items have been removed, and inventory records have been updated to reflect these changes.
- Staffing levels have been adjusted and will continue to be monitored and modified as required.

FCSS

- FCSS purchased 40 punch passes to the Multiplex on behalf of Stanley Tarabula, who was an avid pool user. They will give them to people at their discretion.

Nurses Week

- The local nurses' union purchased individual day passes to distribute in recognition of Nurses Week, held from May 11th to 17th.

Promotions

- Senior's Day
 - Every Thursday – 6:30 a.m. to 11:30 a.m.
 - Free drop in passes and coffee for Seniors.
- ½ off Wednesday
 - The second Wednesday of the month.
 - 50% off drop-in rates from 6 p.m. to 9 p.m.
- Last Friday of the month
 - 50% off drop-in rates for teens from 6 p.m. to 9 p.m.
- May, June, July and August
 - Toonie Swim every Tuesday from 6 p.m. to 8 p.m.
- Every Kid Can Play Grant (\$24,000.00)
 - 50 % discount for youth and child drop in passes on Mondays and Wednesdays in April & May.
 - And 50 % discount for youth and child memberships for April and May.
 - From April 1st until May 11th, the following were sold:
 - 147 drop-in passes
 - 93 Memberships

- 99 Days of Summer Promotion
 - Valid from May 25 to August 31
 - Child/Student (under 18): \$50.00
 - Senior/Student (18–25): \$75.00
 - Adult: \$99.00
 - Family: \$250.00
 - 12 Memberships sold as of May 11.
- June – Participaction Grant (\$1,000.00)
 - ½ price drop in on the first 4 Mondays of June
 - June 1st, 8th, 15th and 22nd from 5 p.m. to 9 p.m.

Northern Lights Little Free Library – Alice B. Donahue Library

- The Little Free Library Fridge has been at the facility since April 12th. It should be picked up soon.

Arena

- April 29th - ADMHA Awards Night.
- May 21st – 24th - FLIPS Gymnastics Competition.
- May 29th – 30th - EPC Graduation.
- June 8th – 15th - Athabasca University Convocation.

Curling Rink

- May – Set up a drop-in games room.
- June 8th – 15th - Athabasca University Convocation.

Fieldhouse

- April 25th - Rotary Club Celebrity Dinner.
- April 29th - EPC Career Fair.
- April 30th - EPC Badminton Tournament.
- May 7th - Aspen View Robotics Tournament.
- May 14th - Kingdom Christian Academy Sports Tournament.
- May 29th – 30th - EPC Graduation.
- June 6th – Business Fair.
- June 8th – 15th - Athabasca University Convocation.

Theatre

- April 21st - Aspen View One Acts.
- April 23rd - Heartwood Performance.
- April 25th - Church Concert.
- April 26th - ARMS Movie Night.
- May 7th – 9th - BRASS Performance.
- May 15th – 17th - Athabasca Dance Performance.
- May 24th - ARMS Movie Night.
- June 13th - Saint Gabriel’s Church Concert.

Lounge/Meeting Rooms

- May 13th - ADMHA AGM.
- May 21st – 24th - FLIPS Gymnastics Competition.
- June 8th – 15th - Athabasca University Convocation.

General Manager Report – April & May 2026



Sports Fields

- May 4th - Soccer started using the pitches.
- May 11th – Ball Diamonds Opened.
- May 13th – EPC Rugby Zones.
- May 19th – Slo-Pitch season starts.
- June 20th – 21st - Tentative Minor Ball Tournament.
- June 26th – 28th - Tentative Minor Ball Tournament.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Rhonda Alix". The signature is fluid and cursive, with the first letter of each word being significantly larger and more prominent.

Rhonda Alix,
General Manager

Athabasca Regional Multiplex Society Action Log

Meeting date: May 19, 2026

Motion #	Action / Motion	Meeting Date	Progress/Comments	Status
#24-141	Motion by Director Kapitaniuk for Administration to bring back quotes recommended for potential savings options.	November 18, 2024	Tim has met with a community member to go through the Multiplex and provide a list of potential energy savings options. Tim is a part of the MCCAC Climate Ready Infrastructure Services Alberta Carbon Cohort. We added the recommendations to the May 19, 2026 agenda package.	Completed
#25-128	Motion by Director Neufeld to refer to the Board Workshop for further discussion.	December 2, 2025	We ran out of time at the Board Workshop to discuss the Lounge usage. Administration added this item to the May 19, 2026 agenda package.	Completed
#26-21	Motion by Director Neufeld for Administration to bring back the Age Access Guide for review.	February 23, 2026	Administration added the Age Access Guide to the April 20, 2026 meeting but was tabled so we added it to the May 19, 2026 agenda package.	Completed
#26-56	Motion by Director Pacholok to allocate up to \$7,000.00 for the curling rink water fountain and the remaining funds to be put in the capital reserves for improvement in the curling rink.	March 30, 2026	Administration installed the water fountain in the curling rink and the costs were added to the May 19, 2026 agenda package.	Completed
#26-57	Motion by Director Callihoo to table the theatre repainting expense information until next meeting.	March 30, 2026	Administration added the Theatre repainting to the April 20, 2026 meeting but was tabled so we added it to the May 19, 2026 meeting agenda.	Completed
#26-66	Motion by Director Pacholok to approve the contract amendment as discussed.	April 20, 2026	Administration amended the contract as discussed.	Completed
#26-67	Motion by Director Hall to approve the permanent ban prohibiting Perry Chernish from entering the Athabasca Regional Multiplex facility.	April 20, 2026	Administration added the patron to the permanent ban list to ensure staff are aware.	Completed
#26-71	Motion by Director Pacholok to accept the ATB Financial bank charges update information as presented and bring back any updates to the Board when received.	April 20, 2026	ATB responded on April 24, 2026 to let us know they will be going to revert back to our previous bank off and not make any changes effective May 1, 2026. Administration added the information to the May 19, 2026 agenda package.	Completed
#26-73	Motion by Director Pacholok to accept Administrations recommendations for membership types as amended effective September 1, 2026.	April 20, 2026	Administration will amend the membership types effective September 1, 2026.	Completed

Athabasca Regional Multiplex Society Action Log

Meeting date: May 19, 2026

Motion #	Action / Motion	Meeting Date	Progress/Comments	Status
#26-75	Motion by Director Kapitaniuk to accept the delegation from Athabasca FLIPS Gymnastics Club and send a letter to allow a concession for ticketed attendees, consisting of items donated in kind, to be operated within their rented spaces.	April 20, 2026	Administration sent a letter to FLIPS with the Board Motion on April 21 and cc'd the Board Chair. We did not receive a response back from FLIPS but they did rent the Kitchen for their event.	Completed
#26-76	Motion by Director Neufeld to table the remaining items until next meeting.	April 20, 2026	Administration added the remaining Agenda Items to the Agenda Package on May 19, 2026.	Completed
#24-090	Motion by Director Pacholok to direct Administration to retain an expert to review and provide an opinion about the Aquatic Centre boilers.	July 15, 2024	Administration is investigating the next steps with the Aquatic Centre boilers.	In Progress
#25-104	Motion by Director Wallach to direct Administration to proceed with the purchase and installation of two (2) RBI MW Series boilers for the Aquatic Centre, plus the required venting costs, as per the approved 2025 Capital Budget and the remaining balance to be funded from Capital Reserves.	September 22, 2025	Administration has received quotes for the boilers.	In Progress
#25-121	Motion by Director Pacholok to direct Administration to contact the four Advertisers on the curling rinks score boards to consider releasing their advertising rights of their signs.	December 2, 2025	Administration will contact the 4 advertisers on the Curling Rink score boards.	In Progress
#25-125	Motion by Director Hall to direct Administration to do an annual presentation to each of the member municipalities once the financial statements are complete.	December 2, 2025	Administration will do a presentation to our Member Municipalities once the financial statements have been completed.	In Progress
#25-146	Motion by Director Pacholok to direct Administration to work with Aspen View on specific requirements of the Society for the rectification of the soccer fields.	December 15, 2025	Administration sent a letter to AVPS administration with detailed requirements and are waiting for a response.	In Progress
#25-147	Motion by Director Callihoo to table the policy pending Administration consult with additional Elders.	December 15, 2025	Administration has names of additional elders and will contact them to review the policy to give suggestions and bring back the policy to the May meeting.	In Progress
#25-149	Motion by Director Pacholok to direct Administration to pursue quotes from other insurance providers.	December 15, 2025	Administration will work on getting addition quotes from other insurance providers.	In Progress

Athabasca Regional Multiplex Society Action Log

Meeting date: May 19, 2026

Motion #	Action / Motion	Meeting Date	Progress/Comments	Status
#25-154	Motion by Director Neufeld to postpone the By-laws rewrite until later in the year or next year.	December 15, 2025	Administration will bring this discussion back up later on in the year or next year.	In Progress
#25-94	Motion by Director Balay to direct Administration to renegotiate the terms of the facility user contract with Aspen View Public Schools as discussed.	September 22, 2025	The AVPS Agreement was discussed at the Board Workshop on February 25, 2026. Administration will add this item to an upcoming meeting agenda.	In Progress
#26-13	Motion by Director Kapitaniuk to direct Administration to explore alternative options for the completion of a third-party Asset Management Plan.	January 19, 2026	Administration will investigate alternative options to complete an Asset Management Plan for the Multiplex.	In Progress
#26-61	Motion by Director Pacholok to approve that the General Manager sign the agreement with Athabasca University incorporating the two amendments brought forward by Administration.	March 30, 2026	Administration sent the amendments to AU and is waiting for the revised agreement.	In Progress
#0	Direction for Administration to have/invite a User Group delegation every other meeting	October 16, 2023	The Athabasca Curling Club was a delegation at the February 23, 2026 meeting.	ongoing
#24-007	Motion by Director Kapitaniuk to direct Administration to credit the Athabasca County's annual operational requisition by the amount of interest received from the 2023 Solar PV Capital funding being held by ARMS.	January 15, 2024	Interest was paid for the entire 2024 & 2025 years back to the Athabasca County.	ongoing
#24-017	Motion by Director Pacholok to accept the update as information and to direct Administration to provide future updates on the boiler claim quarterly or as needed.	January 15, 2024	Updates will be provided quarterly or as needed.	ongoing

Capital Projects & Facility Activities Report

Reporting Period: May 2026

Prepared For: ARMS Board of Directors

Monthly Facility & Capital Highlights

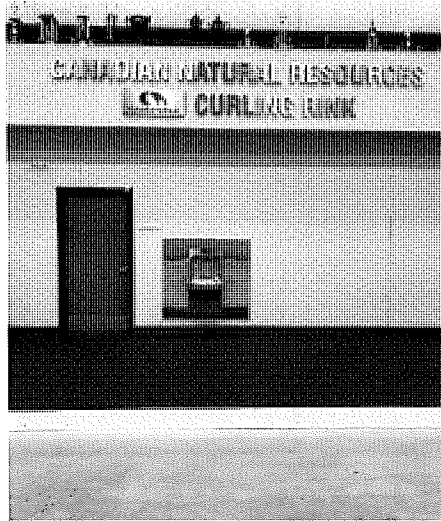
Completed This Month

- Storage Sea-can has arrived and is situated in between the curling rink and aquatics centre.
- Backup pool pumps have been ordered through Commercial Aquatics. The pumps are expected to arrive on site in late August.
- Worked with the Town to have main driveway potholes filled and gravel delivered and spread on the baseball access roads.
- Spring field preparation and turf repairs initiated.
- Curling rink water fountain was installed.
- W.E Greer was on site to demonstrate new cleaning machines.
- Energy Report. Summary attached, the full report was sent out by Rhonda with the board package.

Sea-Can Storage



Curling Rink Water Fountain



In Progress

- Received a quote for roof replacement consulting/ project management.
- Arena board removal for large events.
- Brine headers- headers will be going into production shortly.
- Parking lot crack sealing and line painting.
- Security camera upgrades.
- Received a quote for 3rd party asset management building.
- Pricing out options for Fieldhouse eves troughing.

Upcoming Activities

- Outdoor field preparation- Clay product for home plate repairs has arrived. Staff will be working on making repairs to diamonds in the coming weeks.
- Annual fire inspection and safety testing
- Roof inspection program
- Low wattage ballast replacement in meeting rooms

New Information

- Damage has been noted on the pools exterior sign, see attached picture.

West side pool sidewalk



Facility Manager Notes

Facility operations and capital improvements continue to progress well, heading into the spring and summer operating season.

I recently attended the AARFP Conference which was held in Grande Prairie. The conference was a great way to keep up to date with best practices in the industry and learn about new and emerging trends within the recreation world. It was also a good way to meet new vendors and network with other recreational personnel throughout the province.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'T. Wolfenber', written over a light blue horizontal line.

Tim Wolfenber

Athabasca Regional Multiplex – Executive Summary

Overview

The Athabasca Regional Multiplex is a fully operational, institutional-grade recreation facility with substantial mechanical infrastructure supporting ice arena, natatorium, fieldhouse, curling, and associated building services. The facility is structurally sound and functionally reliable; however, the assessment identifies **significant energy efficiency and control optimization opportunities** driven primarily by system integration gaps rather than equipment failure.

Energy Profile and Major Loads

The facility's energy consumption is dominated by a small number of high-intensity systems:

- ❄️ Ice plant refrigeration (major electrical load and heat rejection source)
- 🏠 Natatorium systems (continuous heating, ventilation, humidity control)
- 🔥 Space heating systems (winter and infiltration-driven demand)
- 💧 Domestic hot water systems
- 🌀 Ventilation and air handling systems
- 🔄 Continuous pumping and circulation systems

Lighting and auxiliary loads are comparatively minor contributors.

Key Findings

1. Lack of System Integration (Primary Issue)

The facility operates as a series of independent mechanical systems rather than a coordinated central energy plant. As a result:

- Waste heat from the ice plant is not consistently recovered or reused
- Heating and cooling systems frequently operate simultaneously
- Energy is rejected and re-supplied instead of being cascaded efficiently

👉 This represents the **largest single opportunity for energy and emissions reduction.**

2. Control System Limitations

Building controls are largely based on static schedules and fixed setpoints, with limited demand-based optimization. This results in:

- Over-ventilation during low occupancy

- Inefficient temperature and airflow control
 - Lack of coordinated system response across zones
 - Missed heat recovery opportunities
-

3. Distribution and Thermal Losses

- Incomplete insulation at valves, fittings, and piping transitions
 - Continuous thermal losses across hydronic and process systems
 - Reduced effectiveness of both generated and recovered heat
-

4. Ventilation, Comfort, and Zone Issues (BMS Review)

Operational diagnostics indicate multiple performance issues:

- Arena and curling spaces are **significantly too dry in winter conditions**
 - Curling space also shows **underheating and temperature variability**
 - Several AHU and MUA systems show **underheating despite full heating demand**
 - Localized office and change room zones are not consistently reaching setpoints
 - Possible malfunction or misreporting in domestic heat recovery system
 - Some equipment shows control-command mismatches or unclear status
-

5. Pumping and Circulation Energy

- High reliance on continuous pumping across multiple systems
 - Limited variable flow optimization
 - Likely excessive electrical consumption due to fixed or conservative operation
-

Energy Modeling

A calibrated energy baseline model was developed using utility data and engineering decomposition of end uses. The model was calibrated within approximately **±5% of annual utility consumption**, providing a reliable foundation for retrofit evaluation.

Retrofit Strategy

Energy Conservation Measures (ECMs) were grouped into four integrated scenarios:

1. **Controls Optimization (5–12% savings)**
BAS tuning, scheduling improvements, demand-based ventilation, reset strategies
 2. **Mechanical Optimization (10–20% savings)**
Pump upgrades, variable flow conversion, distribution improvements
 3. **Heat Recovery Integration (20–35% savings | Highest impact)**
Capture and reuse ice plant waste heat for pool heating, domestic hot water, and hydronic loads
 4. **Solar PV Integration (5–15% electrical offset)**
Renewable generation applied after demand-side reductions
-

Key Insight

The dominant inefficiency is not equipment failure, but:

A lack of integration between simultaneous heating and cooling systems

The facility contains all required components for high efficiency (ice plant, boilers, heat exchangers, hydronic systems), but they are not operating as a unified energy system.

Recommended Priority Actions

Immediate (0–2 years):

- BAS control optimization and scheduling corrections
- Ventilation demand control implementation
- Verification of heat recovery system operation

Medium Term (2–5 years):

- Pumping and hydronic system optimization (VFDs, balancing)
- Thermal distribution insulation upgrades

Long Term (5+ years):

- Full heat recovery integration between ice plant and heating systems
 - Solar PV deployment
-

Conclusion

The Athabasca Regional Multiplex is a **well-functioning but energy-inefficient facility** with strong infrastructure and high operational reliability. The most significant opportunity lies in transitioning

from independently operated mechanical systems to a **fully integrated, heat-recovery-driven central plant strategy** supported by modern controls.

This shift is expected to deliver the **largest long-term reductions in energy use, operating cost, and greenhouse gas emissions** while improving thermal comfort and operational consistency across the facility.

General Update

- May brought a noticeable improvement in weather conditions, which traditionally impacts attendance patterns within the Fitness & Aquatic Centre. Despite this seasonal shift, participation numbers have remained strong across programs such as Aqua Fit, Bronze Medallion & Cross, First Aid, school lessons, and other aquatic programming. The changes are expected to impact attendance more as the month continues.
- Staff continue preparing for the upcoming summer season while also identifying opportunities to improve cleaning standards and overall staff effectiveness moving forward.

April Holidays & Extra Event Swims

- **½-Price Swims:** May 15 from 2:00 PM to 4:00 PM (No School Collaboration Day).
- **Victoria Day:** Facility closed on May 18.

Program Updates & Changes - Spring 2026

- **Drop-In Water Polo:** Over for the season.
 - Planned to return in the fall.
- **Yoga:** Runs Tuesdays from 6:00 PM to 7:00 PM.
- **Spin Classes:** Tuesday and Thursday mornings from 6:15 AM to 7:00 AM.
- **Introduction to Fitness:** Over for the season.
 - Planned to return in the fall.
- **Athabasca Rapids Swim Club:** Spring session runs practices on Mondays and Wednesdays 4:00 PM to 5:30 PM.
- **Aqua Fit:** Running seven morning classes across four days per week, plus three evening classes across two days.
- **Warrior Wednesday:** Half-price admission on the second Wednesday of each month from 6:00 PM to 8:00 PM at the pool.
- **Teen Night:** Half-price admission for ages 13–17 on the last Friday of each month from 6:00 PM to 8:00 PM at the pool.
- **Spray Day:** Held on the last Saturday of each month from 3:00 PM to 5:00 PM.
- **Seniors' Day:** Runs every Thursday from 6:00 AM to 11:30 AM.
 - This corresponds with our low-intensity Aqua Fit classes.
- **Toonie Tuesdays:** Now runs every Tuesday from 6:00 PM to 8:00 PM to align with updated Aquatics Centre hours.

Swim Lessons

- **Spring Lessons:**
 - Tuesday/Thursday evening lessons 4:00 PM till 7:25 PM
 - No June session scheduled.
 - Wednesday adult lessons 5:30 PM till 6:30 PM.
 - Ends June 10.
 - Saturday morning lessons 9:45 AM till 1:10 PM
 - Ends June 20.
- **Private lesson times** will be available during the Tuesday/Thursday and Saturday sets.
- **School Lessons:**

Aquatics Report – May 2026.



- May will see approximately **259 students over 13 days**, bringing the year-to-date total to **591 students**.
- May's numbers reflect a combination of recreational fun swims and school swim lessons booked by local schools and the Athabasca Homeschool Group.
- **Summer Lessons:**
 - Registration is now open for July and August summer swim lessons.

Staff Training

- **Lifeguarding Inservice:** Scheduled for May 22 from 4:00 PM to 6:00 PM.
 - This month's focus is First Aid training, including nosebleeds, slings, burns, fractures, heat-related emergencies, and other common first aid scenarios.
 - Additional topics include facility-based procedures such as completing first aid paperwork, answering phones, reviewing phone scripts, taking messages, and other administrative training geared toward younger and returning staff.

AARFP Conference Follow Up:

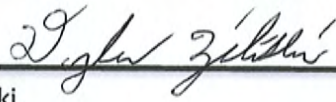
- Dylan attended the AARFP Conference from April 12–15, focusing on aquatics and leadership development sessions.
- Some key takeaways included:
 - **Long-Term Planning:** Several presenters focused on future planning and goal setting over 1-, 3-, 5-, and 10-year timelines. Much of the information aligned well with the direction already being implemented at our facility.
 - **Leadership & Staff Retention:** Discussions with other facilities highlighted the strengths of our current staffing group while also identifying areas where leadership structures and staff development opportunities could continue improving.
 - **Alberta Health & Lifesaving Society Direction:** One key session covered evolving legislation, standards interpretation, SOP development, auditing practices, staff training expectations, and operational reviews related to aquatics facilities.
 - **Communication & Conflict Resolution:** This session provided valuable strategies for improving communication, asking more effective questions, how to re-focus important conversations and better understanding differing perspectives during difficult conversations.
 - **AAAP Provincial Meeting:** One of the most valuable networking opportunities of the conference, featuring updates from organizations, facilities, managers, and aquatic professionals from across Alberta. Topics included neurodivergence in recreation and emerging uses of AI within aquatic operations.
 - **Pool Deck Leadership:** Focused on recruitment, accelerated training approaches, staff retention, leadership development, and adapting training structures within changing aquatic environments.
- The conference provided valuable information, resources, and professional contacts that may help support future programming and patron growth within our facility.

Aquatics Report – May 2026.



Pool & Equipment Updates

- **Pool Downtime – April 10 – May 12, 2026**
 - **Hot Tub:** Closed for 1 hour, with an additional 45-minute follow-up closure for chemistry regulation.
 - **All other pools:** Maintained 100% uptime.

Signature: 
Dylan Zilinski,
Aquatic Supervisor



From: Rhonda Alix, General Manager
To: ARMS Board
Date: May 19, 2026
Subject: Membership Rates

Background

- Membership Rates are reviewed annually by the Board during the budget process.
- At the January 19, 2026, ARMS Board Meeting the following motion was carried.

#26-11 Motion by Director Hall *“to defer the membership rates and survey discussion to the Board Workshop and bring back information to the March Board Meeting.”*

- At the September 22, 2025, ARMS Board Meeting the following motion was carried.

#25-96 Motion by Director Wallach *“to direct Administration to complete a membership survey of all current and previous facility members and table this item until results are available.”*

Discussion

- Administration completed the Membership Survey; highlights are attached.
- A summary of the Strategic Plan was included because it relates directly to membership rates.
- Current Membership Rates are attached for reference.
- A Membership Analysis from September 2025 to February 2026 is attached.
- The Board and Administration discussed membership in detail at the Board Workshop.

The membership rates discussion will be broken down into specific areas for approval:

- Membership Type
- Age Categories
- Rates
- Discounts
- Perks

Multiple briefing notes will follow to cover each of these areas.

From: Rhonda Alix, General Manager
To: ARMS Board
Date: May 19, 2026
Subject: Membership Age Categories

Background

- Membership age categories are a key component of the overall membership rate discussion.

Attachment

- Membership Age Category Comparison

Discussion

The following items were identified for consideration after the Board Workshop:

- Free Membership for Children
 - Whether to increase the free age threshold to 4 years and under
 - Or 5 years and under
 - Whether to include the wording “with an adult purchase”
- Child and Student Categories
 - Whether to combine “Child” and “Student” into a single category
 - Whether to redefine categories as Child / Youth / Student
- Student Age Range
 - Whether to adjust the student age range (e.g., up to age 21 or 25)
 - Alternatively, whether to eliminate the student category
- Adult Students
 - Current management of Adult Student memberships presents challenges
 - Consideration of including Adult Students within a broader Child/Youth/Student structure
- Youth Category
 - Youth aged 12 and older have independent facility access
 - Consideration that this group may warrant a higher rate than child memberships due to reduced supervision requirements
- Senior Category
 - Consider whether to adjust the Senior age range
 - Consider introduction of a “Super Senior” category
 - Currently we have:
 - 6 members aged 80+ with memberships
 - 2 members aged 80+ with punch passes

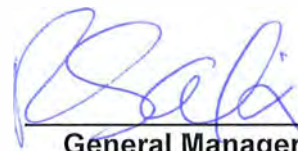
- Family Membership Structure
 - Whether a maximum number of children should be established
 - Current structure allows for 2 adults and their children residing in the same household
 - Clarification required regarding the inclusion of Adult Students within the family category

Administration Recommendation

- **Proposed Age Categories (Effective September 1, 2026):**
 - Free Membership: 3 years and under
 - Child: 4 to 11 years
 - Youth/Student: 12 to 20 years
 - Adult: 21 to 64 years
 - Senior: 65 to 79 years
 - Super Senior: 80 years and older (free membership)
 - Family Membership Definition:
 - 2 adults and their children residing in the same household
 - If an Adult Student category is KEPT, Adult Students are not considered children and may only be included as the second adult in a Family Membership

Options

- Accept Administration's recommendations as presented effective September 1, 2026.
- Direct Administration to revise membership age categories based on Board discussion and bring back a revised proposal.
- Maintain current membership age categories with no changes.
- Another course of action determined by the Board.



General Manager – Rhonda Alix

Membership Analysis Age Categories

	Athabasca	Bold Centre (Lac La Biche)	Slave Lake	Westlock	Tri-Leisure	Millennium Place
Free	2 years and under	0 to 3	2 years and under	Under 3	Under 2	Under 2
Child / Youth	3 to 12	4 to 17	3 to 12	3 to 12	2 to 12	2 to 12
Adult Student	18 to 25	17 to 21	N/A	18 over with Student ID	N/A	18 to 23
Student under 18	13 to 17	N/A	13 to 17	13 to 17	13 to 17	13 to 17
Adult	18 to 64	18 to 59	18 to 59	18 to 59	18 to 59	24 to 64
Senior	65 and older	60 to 69	60 and older	60 and older	60 to 79	65 and older
Family	2 adults and their children	2 adults and 3 children (max 5)	2 adults and 3 children (max 5)	2 adults and unlimited children	2 adults and 3 children (max 5)	2 adults and unlimited children
Super Senior	N/A	70 and Older	N/A	N/A	80 and Older	N/A



From: Rhonda Alix, General Manager
To: ARMS Board
Date: May 19, 2026
Subject: Membership Rates

Background

- Membership Rates are reviewed annually by the Board during the budget process.

Attachment

- Current Day and Membership Rates showing the effect of a 3% increase
- Drop In and Membership Rate Comparisons
- Program Drop In Rate Comparisons

Discussion

Rate History

- 2017, 2020, 2021: No increases applied to membership rates
- 2018 & 2019: 3% increase applied
- 2022: 3% increase applied, rounded up to nearest \$1.00
- 2023: 3% increase applied, rounded to nearest \$1.00 (excluding daily drop-in rates)
- 2024: 3% increase applied, rounded to nearest \$0.25
- 2025: No increase applied
- Administration attached the current rates with a 3% increase for the Board to review.

Current Review

- Administration has provided current rates with a proposed 3% increase for Board consideration.
- The Bold Centre structures its annual rate at approximately 9 times its monthly rate. A comparison column has been added to show monthly-to-yearly alignment.
- The current Family Yearly Membership equates to approximately 12 months for the price of 7.19 months.
- An additional comparison has been included showing the number of visits required for a membership to "pay for itself."
- In many facilities, Student and Senior rates are the same; however, ARMS has an agreement with Aspen View, which states students receive the child monthly rate.

Program Rates

- Administration recommends reviewing and reducing program rates, as they are currently higher than comparable facilities.

Administration Recommendations

- Attached spreadsheet includes proposed rates:
 - Membership rates
 - Day pass rates
 - Punch pass rates
 - Program and class rates
- Overall, most membership rates remain consistent with current levels, with minor adjustments for alignment and clarity.

Proposed Rate Changes

1. Child and Student Day Rates
 - Reduced by \$0.25 to create rounded pricing
 - This adjustment also impacts punch pass pricing and any 3- and 6-month rates, if retained
2. Student Yearly and Full Access Recurring Yearly Memberships
 - Reduced by \$54.75 and \$49.30 respectively
 - Adjusted to better align with equivalent drop-in usage ("break-even" usage point)
3. Family Yearly and Full Access Recurring Yearly Memberships
 - Increased by \$6.25 and \$5.50 respectively
 - Adjustment reflects rounding and alignment with drop-in usage ("break-even" analysis)
4. Program / Class Rates
 - Significant reductions proposed to align with comparable facilities
 - Intended to improve competitiveness and increase participation and enrolment
5. Shower Rate
 - Increased from \$2.25 to \$2.50

Options

- Direct Administration to revise the membership and program rates as presented, effective September 1, 2026.
- Direct Administration to revise the membership and program rates based on Board discussion and bring back a revised proposal.
- Maintain current membership rates with no changes.
- Another course of action determined by the Board.



General Manager – Rhonda Alix

Athabasca Regional Multiplex Membership Rates - Proposed

Presented: April 20, 2026

	2019, 2020 & 2021	Current 2024 (3%) (round to the nearest \$0.25)	2025 (0%)	2026 showing a 3% increase (round to the nearest \$0.25)	2026 - Proposed	Increase Difference \$	Increase Difference %	Number of Drop In Times you would need to pay for your membership	Number of Drop In Times PER MONTH you would need to pay for your	Number of Months the yearly membership costs
Child										
Day Rate	\$ 4.50	\$ 5.25	\$ 5.25	\$ 5.50	\$ 5.00	-\$0.25	-5%			
Monthly	\$ 27.00	\$ 30.00	\$ 30.00	\$ 31.00	\$ 30.00	\$0.00	0%	6.00	6.00	
Monthly - Continuous - 10% discount			\$ 27.00	\$ 28.00	\$ 27.00	\$0.00	0%	5.40	5.40	
Year	\$ 243.00	\$ 266.75	\$ 266.75	\$ 274.75	\$ 266.75	\$0.00	0%	53.35	4.45	8.89
Yearly - Continuous - 10% discount			\$ 240.25	\$ 247.28	\$ 240.25	\$0.00	0%	48.05	4.00	8.01
Student										
Day Rate	\$ 6.50	\$ 7.25	\$ 7.25	\$ 7.50	\$ 7.00	-\$0.25	-3%			
Monthly	\$ 44.00	\$ 48.50	\$ 30.00	\$ 31.00	\$ 30.00	\$0.00	0%	4.29	4.29	
Monthly - Continuous - 10% discount			\$ 27.00	\$ 28.00	\$ 27.00	\$0.00	0%	3.86	3.86	
Year	\$ 396.00	\$ 432.75	\$ 432.75	\$ 445.75	\$ 378.00	-\$54.75	-13%	54.00	4.50	12.60
Yearly - Continuous - 10% discount			\$ 389.50	\$ 401.18	\$ 340.20	-\$49.30	-13%	48.60	4.05	11.34
Adult										
Day Rate	\$ 8.50	\$ 9.25	\$ 9.25	\$ 9.50	\$ 9.25	\$0.00	0%			
Monthly	\$ 58.00	\$ 64.00	\$ 64.00	\$ 66.00	\$ 64.00	\$0.00	0%	6.92	6.92	
Monthly - Continuous - 10% discount			\$ 57.75	\$ 59.50	\$ 57.75	\$0.00	0%	6.24	6.24	
Year	\$ 522.00	\$ 570.75	\$ 570.75	\$ 587.75	\$ 570.75	\$0.00	0%	61.70	5.14	8.92
Yearly - Continuous - 10% discount			\$ 513.75	\$ 528.98	\$ 513.75	\$0.00	0%	55.54	4.63	8.03
Yearly - Corporate Membership - 20% discount			\$ 456.60	\$ 470.20	\$ 456.60	\$0.00	0%	49.36	4.11	7.13
Senior										
Day Rate	\$ 6.50	\$ 7.25	\$ 7.25	\$ 7.50	\$ 7.25	\$0.00	0%			
Monthly	\$ 44.00	\$ 48.50	\$ 48.50	\$ 50.00	\$ 48.50	\$0.00	0%	6.69	6.69	
Monthly - Continuous - 10% discount			\$ 44.00	\$ 45.00	\$ 44.00	\$0.00	0%	6.07	6.07	
Year	\$ 396.00	\$ 432.75	\$ 432.75	\$ 445.75	\$ 432.75	\$0.00	0%	59.69	4.97	8.92
Yearly - Continuous - 10% discount			\$ 389.50	\$ 401.18	\$ 389.50	\$0.00	0%	53.72	4.48	8.03
Family										
Day Rate	\$ 20.00	\$ 21.75	\$ 21.75	\$ 22.50	\$ 21.75	\$0.00	0%			
Monthly	\$ 125.00	\$ 137.00	\$ 137.00	\$ 141.00	\$ 137.00	\$0.00	0%	6.30	6.30	
Monthly - Continuous - 10% discount			\$ 123.50	\$ 126.90	\$ 123.50	\$0.00	0%	5.68	5.68	
Year	\$ 900.00	\$ 983.75	\$ 983.75	\$ 1,013.25	\$ 990.00	\$6.25	1%	45.52	3.79	7.23
Yearly - Continuous - 10% discount			\$ 885.50	\$ 911.93	\$ 891.00	\$5.50	1%	40.97	3.41	6.50

Note:

- Auto Renew - 10% discount
- Corporate Discount - 20% discount
- Punch pass is buy 10 and get 1 Free
- Aspen View Public School Students receive the same Month Rate as a Child Membership

Shower

Shower		\$ 2.25	\$ 2.25	\$ 2.25	\$ 2.50	\$0.25	11%
--------	--	---------	---------	---------	---------	--------	-----

Walking Track Day Pass and Punch Pass	2019, 2020 & 2021	Current 2024 (3%)	2025 (0%)	2026 showing a 3% increase	2026 - Proposed	Increase Difference \$	Increase Difference %	Number of Drop In Times you would need to pay for your membership
		(round to the nearest \$0.25)		(round to the nearest \$0.25)				
Child								
Day Rate Punch Pass	\$ 45.00	\$ 52.50	\$ 52.50	\$ 55.00	\$ 50.00	-\$2.50	-5%	10.00
Walking Tack Day Rate		\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$0.00	0%	
Walking Track Day Rate Punch Pass		\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$0.00	0%	
Student								
Day Rate Punch Pass	\$ 65.00	\$ 72.50	\$ 72.50	\$ 75.00	\$ 70.00	-\$2.50	-3%	10.00
Walking Tack Day Rate		\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$0.00	0%	
Walking Track Day Rate Punch Pass		\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$0.00	0%	
Adult								
Day Rate Punch Pass	\$ 85.00	\$ 92.50	\$ 92.50	\$ 95.00	\$ 92.50	\$0.00	0%	10.00
Walking Tack Day Rate		\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$0.00	0%	
Walking Track Day Rate Punch Pass		\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$0.00	0%	
Senior								
Day Rate Punch Pass	\$ 65.00	\$ 72.50	\$ 72.50	\$ 75.00	\$ 72.50	\$0.00	0%	10.00
Walking Tack Day Rate		\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$0.00	0%	
Walking Track Day Rate Punch Pass		\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$0.00	0%	
Family								
Day Rate Punch Pass	\$ 200.00	\$ 217.50	\$ 217.50	\$ 225.00	\$ 217.50	\$0.00	0%	10.00

Programs/Classes Rates - Proposed							
Programs/Classes Rates - Proposed			2025 (0%)		2026 - Proposed	Increase Difference \$	Increase Difference %
45 minute Drop in Program Pass - non-Members			\$ 12.08		\$ 9.50	-\$2.58	-21%
45 minute Drop in Program Pass - Members			\$ 5.00		\$ 5.00	\$0.00	0%
60 minute Drop in Program Pass - non-Members			\$ 13.23		\$ 12.50	-\$0.73	-6%
60 minute Drop in Program Pass - Members			\$ 10.00		\$ 8.00	-\$2.00	-20%
45 minute Programs Punch Pass (11 classes) - Non-Members			\$ 120.75		\$ 95.00	-\$25.75	-21%
45 minute Programs Punch Pass (11 classes) - Members			\$ 50.00		\$ 50.00	\$0.00	0%
60 minute Programs Punch Pass (11 classes) - Non-Members			\$ 132.30		\$ 125.00	-\$7.30	-6%
60 minute Programs Punch Pass (11 classes) - Members			\$ 100.00		\$ 80.00	-\$20.00	-20%

Note: Yoga and Aquafit are free classes for Members

Potential * Membership & Day Pass Rates (All prices include GST)**

Category	Age	Day Pass	Basic Monthly	Full Access Recurring Monthly (10% Discount)	Full Access Yearly	Full Access Recurring Yearly (10% Discount)	Punch Day Pass (Buy 10, Get 1 Free)
Tots	0-3	FREE	FREE	FREE	FREE	FREE	FREE
Child	4-11	\$5.00	\$30.00	\$27.00	\$266.75	\$240.25	\$50.00
Youth & Student	12-20	\$7.00	\$30.00	\$27.00	\$378.00	\$340.20	\$70.00
Adult	21-64	\$9.25	\$64.00	\$57.75	\$570.75	\$513.75	\$92.50
Senior	65-79	\$7.25	\$48.50	\$44.00	\$432.75	\$389.50	\$72.50
Super Senior	80+	FREE	FREE	FREE	FREE	FREE	FREE
Family	2 adults and their children, same address	\$21.75	\$137.00	\$123.50	\$990.00	\$891.00	\$217.50

Full Access Recurring Monthly Membership: Must commit to at least 3 months, 10% discount applied, cancel with 30-day written notice.

Walking Track Rates Only

Category	Age	Day Rate	Punch Day Pass (Buy 10, Get 1 Free)
Tots	0-3	FREE	FREE
Child, Youth, Student & Adult	4-64	\$3.00	\$30.00
Senior	65-79	\$2.00	\$20.00
Super Senior	80+	FREE	FREE
Family	2 adults and their children, same address	N/A	N/A



#2 University Drive, Athabasca, AB. T9S 0A3
Telephone 780-675-2967

<https://athabascamultiplex.ca/>

Program Rates

Program Name	Bold Center	Tri-Leisure	Westlock
Spin (Bold-30 min, Tri & Westlock 45 min)	\$ 8.00	Memb \$9.00 Non-Memb. \$11.00	\$ 9.00
Senior Yoga (50+, 30 min)	FREE	N/A	N/A
Yoga (60 min)	\$ 12.00	Memb \$13.00 Non-Memb. \$15.00	\$ 9.00
Masters (45 min)	\$ 10.50	Memb \$7.30 Non-Memb. \$8.30	N/A



From: Rhonda Alix, General Manager
To: ARMS Board
Date: May 19, 2026
Subject: Membership Discount Review

Background

- Full Access Recurring Memberships (Automatic Withdrawal) are a part of the rate structure, offering a discount to encourage ongoing membership participation.

Discussion

Full Access Recurring Membership (Automatic Withdrawal)

- Discount: 10% off monthly or annual membership rates
- Cancellation: Requires 30 days written notice prior to the next scheduled withdrawal
- Minimum Commitment: Monthly auto-renew memberships require a minimum 3-month commitment
- Payment Methods: Withdrawals may be processed through either bank account or credit card
- Agreement: Members must complete a signed contract
- Performance: The current discount structure has been effective and is functioning well.

Options

- Maintain the current 10% discount for Full Access Recurring (Automatic Withdrawal) Monthly and Annual Memberships
- Direct Administration to revise the Full Access Recurring (Automatic Withdrawal) Membership discount based on Board discussion
- Another course of action determined by the Board.

A handwritten signature in blue ink, appearing to read "Rhonda Alix", is written over a horizontal line.

General Manager – Rhonda Alix



From: Rhonda Alix, General Manager
To: ARMS Board
Date: May 19, 2026
Subject: Membership Perks Updates

Background

- Membership perks are an important component of the overall membership discussion.

Attachment

- Membership Perks Comparisons
- Policy 500-027 Membership Reimbursement

Discussion

- Current
 - All members currently receive access to membership perks, which include:
 - Access to facility amenities within applicable age categories
 - Discounted program punch passes and drop-in program rates
 - Free Aquafit and Yoga classes
 - Spin and Aqua Pole classes at \$5.00 per class
 - 45-minute program punch pass: \$50.00 for 11 visits
 - 60-minute adult swim: \$10.00 drop-in or 11 visits for \$100.00
 - Yearly members only:
 - Ability to place an annual membership on hold for up to 30 days once per annual term.
- Cancellation Rules
 - Monthly memberships: expire at end of term
 - Recurring Monthly memberships: minimum 3-month commitment; 30 days' written notice required for cancellation prior to next scheduled withdrawal
 - Recurring Yearly, Corporate, and Annual memberships: cancellation permitted only for medical or relocation reasons

Key Considerations

- Whether all membership types should continue to receive identical perks
- Whether perks should be used as an incentive for long-term membership commitments
- Potential incentive tools:
 - Program and lesson discounts
 - Facility rental discounts
 - Complimentary day passes
 - Discounted annual rates
 - Family or couple rate structures
- Potential future enhancements:
 - Scan card access
 - 24-hour fitness centre access

Administration Recommendation

Updated Perk Structure

Applies to:

- Recurring Monthly Memberships
- Recurring Yearly Memberships
- Corporate Memberships
- Annual Memberships

Included Perks:

- Free Aquafit and Yoga classes
- Spin and Aqua Pole classes at \$5.00 per class
- 45-minute program punch pass: \$50.00 for 11 visits
- 60-minute adult swim: \$10.00 drop-in or 11 visits for \$100.00
- Membership hold option (up to 30 days once per year) extended to Recurring Monthly members
- Two complimentary day passes
- 10% discount on swimming lessons

Future Perks

- Scan card access
- 24-hour Fitness Centre access

Basic Monthly Membership (Non-Recurring)

- Provides access to the facility for one month only
- No additional perks included

Summary Structure

- Basic Membership (Monthly, Non-Recurring):
 - Access only; no additional perks
- Full Access Memberships (Recurring / Annual / Corporate):
 - Full facility access plus perks designed to encourage long-term membership commitment

Options

- Direct Administration to implement the revised perk structure as presented, limiting perks to Recurring Monthly, Recurring Yearly, Corporate, and Annual memberships, and removing perks from Basic Monthly non-recurring memberships.
- Direct Administration to revise the perk structure based on Board discussion and return with an updated proposal.
- Maintain the current perk structure with no changes.
- Another course of action determined by the Board.



General Manager – Rhonda Alix

**Membership Analysis
Membership Perks**

Facility	Membership Perks
Athabasca	Access to the many amenities at the Multiplex within your age category.
Athabasca	Ability to place an annual membership on hold for up to 30 days once per annual term.
Athabasca	Free Aquafit classes.
Athabasca	Free Yoga classes.
Athabasca	Discount on program punch passes and program daily passes. Program Punch Pass is \$50.00 for 10 programs.
Athabasca	Spin & Aqua Pole is discounted to \$5.00 per class.
Athabasca	Adult Swim class is \$10.00 drop in or 10 drop in classes for \$100.00
Bold Centre	12 months for the price of 9 with the pre-authorized monthly payment plan – \$49.35 per month (adult membership)
Bold Centre	20 free fitness passes
Bold Centre	2 complimentary All Access passes
Bold Centre	Ability to place membership on hold
Bold Centre	5+ consecutive years = 10% discount
Bold Centre	10+ consecutive years = 15% discount
Millenium Place	Active Pass - unlimited access to activities like gymnasium sports, wellness centre workouts, recreation swims, self led drop in activities.
Millenium Place	Active Pass + - All active pass activities and instructor led drop in classes, pre booked activities and indoor court rentals.
Slave Lake	Multifacility Memberships
Tri Leisure	Access to the many amenities at the TLC;
Tri Leisure	Complimentary drop-in dryland classes and aquatic fitness classes;
Tri Leisure	Complimentary seasonal drop-in sports (badminton, volleyball, soccer, basketball, public skate, shinny, lawn bowling);
Tri Leisure	Complimentary access to 'Members Only' Fitness Classes (samplers and specials);
Tri Leisure	Member pricing on registered programs, specialty fitness classes & professional services such as Personal Training and Nutrition Coaching;
Tri Leisure	Early registration privileges on all registered programs (48 hours ahead of Non-Members);
Tri Leisure	Monthly Member newsletters with all the latest facility information and promotions.
Tri Leisure	Eligibility for a 15% discount on the regular price of an Annual or Pre-Authorized TLC Membership purchased for the employees' spouse and dependents under 18 years (within the same household). Spouse and dependents must complete a separate Membership Agreement.



Policies and Procedures Manual

Policy Number: 500-027

Policy Title: Membership Reimbursement

Adopted: April 29th, 2019

Last Reviewed: May 27th, 2025

Amended: May 27th, 2025

Policy Statement:

ARMS recognizes the need to establish a policy with regard to membership reimbursement.

Guidelines and Procedures:

1. A membership may be reimbursed (calculated by pro-rating the balance of the months not to be used) for the following reasons:
 - A) Medical:
 - A written statement/form from your physician is required stating the member is physically unable to use their membership.
 - B) Relocation:
 - The member must be moving out of the Athabasca County region or the municipalities contained within it and the surrounding areas.
 - A forwarding address; and
 - Proof of relocation (utility bill, rent/lease agreement, etc.).

There will be an administration fee equal to a one month's membership fee deducted from the reimbursement.

2. A membership may be put on hold for up to one month under the following condition:
 - A) Medical Hold:
 - A written statement or form from a physician is required, confirming the member is physically unable to use the membership during the requested hold period.
 - B) Yearly Memberships:
 - May be put on hold once per year.
 - The hold period can be up to 30 days.



From: Rhonda Alix, General Manager
To: ARMS Board
Date: May 19, 2026
Subject: Corporate Membership Discount Program

Background

- ARMS offers a Corporate Membership Discount (CMD) Program as part of the overall membership structure and rate discussion.

Attachment

- ARMS Corporate Membership Discount Agreement

Discussion

Current - Corporate Membership Discount (CMD)

- Organizations with five or more employees are eligible to participate in the program.
- Employees of participating organizations receive:
 - 20% off 6-month and annual adult memberships
 - Discount does not apply to family memberships
- There is no minimum employee sign-up requirement; however, the organization must have at least five employees to participate.
- The corporation does not contribute financially; memberships are paid directly by employees.

Potential Change Required

- The 6-month membership option was removed, therefore, the Corporate Membership Discount Program will need to be updated accordingly.

Other Facilities Corporate Membership Program breakdown

- Bold Centre has a yearly Corporate Membership
 - Offers annual corporate memberships
 - Includes both adult and family memberships
 - 15% discount (reduced from 20%)
 - No financial contribution from the corporation
 - Requires a minimum of five active employee members

- TransAlta Tri Leisure Centre (TLC)
 - Shared-cost model
 - TLC contributes 20%
 - Corporation contributes 20%
 - Employee pays the remaining portion 60%

- Slave Lake does not have a Corporate Membership Program

- Westlock does a punch pass discount which is purchased by the corporation

• 50x Punch Card // Buy 40 get 10 Free	\$350.00
• 100x Punch Card // Buy 75 get 25 Free	\$656.25
• 150x Punch Card // Buy 110 get 40 Free	\$962.50
• 200x Punch Card // Buy 145 get 55 Free	\$1,268.75
• 250x Punch Card // Buy 180 get 70 Free	\$1,575.00

- Should the discount percentage for the Corporate Membership Discount Program be reduced?
- Should the program structure be revised (e.g., employer contribution model, punch pass system, or inclusion of family memberships)?

Options

- Direct Administration to revise the Corporate Membership Discount Program to remove the 6-month option.
- Maintain the current Corporate Membership Discount Program with no changes.
- Direct Administration to explore alternative program structures and return with recommendations.
- Another course of action as determined by the Board.

General Manager – Rhonda Alix

CORPORATE

MEMBERSHIPS



Athabasca Regional Multiplex Fitness & Aquatic Centre

#2 University Drive, Athabasca, Alberta T9S 0A3

Tel: 780-675-2967

Toll Free 1-844-901-1587

Join our Corporate Membership Discount Program!

Do you want to reduce illness, sick days, and absenteeism, boost your organization's productivity, and invest in your employee's health? Now's your chance to become part of the Athabasca Regional Multiplex Society's Corporate Membership Discount (CMD) Program.

Organizations with 5 or more employees can join the CMD program for their employees to receive 20% off our 6 month and yearly membership rates.

To get started, a Corporate Membership Discount Agreement needs to be completed and signed by a designated representative from the business/organization and returned along with proof of the business employing 5 or more employees. Once signed and the agreement is activated, employees can join any time!

Memberships cannot be transferred and cannot be combined with any other promotions or offers.

Organizations who fail to maintain the minimum requirement will lose discount privileges.

Application Criteria

Organizations must show proof they have 5 or more employees to apply for the 20% Corporate Discount.

Each employee must present one of the following for proof of employment:

- a. Current paystub,
- b. Company ID card, or
- c. Letter from Employer confirming employment (*business cards not accepted*)

Contact the Athabasca Regional Multiplex Guest and Member Services department for more information at 780-675-2967.

Corporate Membership Discount Agreement

Organizations with 5 or more employees can join the CMD program for their employees to receive 20% off our 6 month and yearly membership rates.

Organization Name: _____

Contact Person: _____

Address: _____

Postal Code: _____ Office #: _____ Fax #: _____

Email: _____

-
1. Our organization has approved and understands the Corporate Membership Discount (CMD) applies to our employees only. Employee family members are not eligible.
 2. **Attach your documentation to company letterhead to confirm your organization has 5 or more employees.**
 3. Athabasca Regional Multiplex Society agrees to provide our organization with a 20% discount on adult 6 month and annual memberships.
 4. Our organization will identify an authorized designate who will be the contact for the Athabasca Regional Multiplex Society should there be questions or concerns regarding their employees or eligibility.
 5. Our organization understands that the Corporate Membership Discount Agreement cannot be combined with any other promotion or membership.
 6. Along with the Corporate Membership Application Form, the Athabasca Regional Multiplex Society will require one of the following forms of identification from your employees:
 - Current paystub
 - Company ID card
 - Letter from Employer confirming employment (*business cards not accepted*)
-

Organization Authorized Designate Signature: _____

Name (Please Print): _____ Date: _____

***Please return this form and documents to the Athabasca Regional Multiplex Society
General Manager, Rhonda Alix – multiplexmanager@atabasca.ca***

Freedom of Information & Protection of Privacy Act

*Your personal information is being collected under the authority of and pursuant to Section 33(c) of the
Freedom of Information and Protection of Privacy Act.*

From: Rhonda Alix, General Manager
To: ARMS Board
Date: May 19, 2026
Subject: ATB Financial Bank Charges Update

Background

At the April 20, 2026, ARMS Board Meeting the Following motion was carried.

26-71 Motion by Director Pacholok *"to accept the ATB Financial bank charges update information as presented and bring back any updates to the Board when received."*

At the March 30, 2026, ARMS Board Meeting the following motion was carried.

#26-44 Motion by Director Hall *"for the Board Chair to send a letter of concern to ATB Financial regarding their recent changes and seeking to negotiate pricing based on the municipal ownership of the Society."*

Discussion

- Administration received a letter from ATB Financial advising of upcoming increases to bank charges and account fees, along with a decrease in interest rates earned on account balances.
- Administration presented our case to our ATB representative, Grace DeVries. ARMS had historically been classified as a municipal business; however, we were reclassified as a business with negotiated pricing effective May 1, 2026, with additional increases and charges scheduled for May 1, 2027.
- On April 14, 2026, Chair Reimer sent a letter of concern to ATB Financial on behalf of the Board.
- On April 24, 2026, Administration received confirmation from Grace that account charges, fees, and interest rates would not change as of May 1, 2026. ARMS will return to being classified as a municipal organization.
- Administration spoke with Grace from ATB Financial on April 29, 2026, and she advised that she is no longer the ARMS representative, as the account now falls under municipal and government organizations.
- Administration is working with our new ATB representative, Ashley Picken, to ensure all accounts remain unchanged, as there were multiple discrepancies identified in bank charges and interest rates on April 30, 2026. This information has also been included in the Financial Report briefing note within this agenda package.

Recommendation

- Motion to accept the ATB Financial Bank Charges Update information as presented.



General Manager – Rhonda Alix

From: Rhonda Alix, General Manager
To: ARMS Board
Date: May 19, 2026
Subject: Soccer Fields Update

Background

At the February 23, 2026, ARMS Board Meeting the following motion was carried.

#26-25 Motion by Director Pacholok *"to direct Administration to send the attached requirements as amended for the rectification of the soccer fields to Aspen View Public Schools administration for approval."*

At the January 19, 2026, ARMS Board Meeting the following motion was carried.

#26-07 Motion by Director Callihoo *"to direct Administration to create a list on the soccer fields and bring back to the next meeting."*

At the December 15, 2025, ARMS Board Meeting the following motion was carried.

25-146 Motion by Director Pacholok *"to direct Administration to work with Aspen View on specific requirements of the Society for the rectification of the soccer fields."*

Discussion

- Administration revised the recommendations based on Board direction and forwarded the amended soccer field requirements to Aspen View Public Schools Secretary-Treasurer, Amber Oko, on March 5, 2026.
 - Ms. Oko confirmed receipt of the letter and advised:
 - "We are reviewing the requirements outlined and will have a formal response once we have assessed the proposed detailed steps."
- Administration followed up with AVPS administration on May 12, 2026, requesting an update regarding the status of the soccer field requirements in advance of the upcoming ARMS Board meeting.
 - Ms. Oko responded on May 12, 2026, advising:
 - "Paul has been actively reaching out to contractors to discuss the project, and to determine what alternatives are available to achieve the required result as well as the potential cost that will be associated. Unfortunately, he is away this week so I am unable to provide a detailed update, but please know that this is a priority and we are working through the requirements outlined and will provide a detailed update once we have some information back."

Recommendation

- Motion to accept the information as presented.



General Manager – Rhonda Alix



From: Rhonda Alix, General Manager
To: ARMS Board
Date: May 19, 2026
Subject: Encroachment Agreement Request Update

Background

- At the February 23, 2026, ARMS Board Meeting the following motion was carried.

#26-26 Motion by Director Hall *"to direct Administration to send a letter to our landlords requesting permission to enter into an encroachment agreement with Aspen View Public Schools."*

Discussion

- Administration sent letters to each of our landlords on March 5, 2026, requesting permission to enter into an encroachment agreement with Aspen View Public Schools.
- Both the Town of Athabasca and Athabasca County have agreed to enter into an encroachment agreement with AVPS.
 - Athabasca County approved the agreement at their March 26, 2026, Council Meeting:
Resolution CC 26-189 - Moved by Councillor Callihoo: *"That Council enters into an encroachment agreement with Aspen View Public Schools."*
 - The Town of Athabasca approved the agreement at their April 7, 2026, Council Meeting:
Motion by Councillor Pacholok, *"THAT COUNCIL GRANT PERMISSION TO THE ATHABASCA REGIONAL MULTIPLEX SOCIETY TO ENTER INTO AN ENCROACHMENT AGREEMENT WITH ASPEN VIEW PUBLIC SCHOOLS, PROVIDED THAT ATHABASCA COUNTY ALSO GRANTS THE REQUIRED PERMISSION."*
- Athabasca County has requested legal counsel review the agreement, and their motion indicates Council will enter into the encroachment agreement rather than providing direct authorization to ARMS to proceed independently with AVPS.
- Administration recommends waiting for finalization of the encroachment agreement until ARMS soccer pitches have been addressed and rectified.

Recommendation

- Motion to direct Administration to prepare an encroachment agreement addressing the Aspen View Public Schools items located on properties operated by ARMS, and to bring the agreement back to a future Board meeting for review and approval.

A handwritten signature in blue ink, appearing to read "R. Alix", is written over a horizontal line.

General Manager – Rhonda Alix

From: Rhonda Alix, General Manager
To: ARMS Board
Date: May 19, 2026
Subject: Theatre Repainting Information Update

Background

- At the March 30, 2026, ARMS Board Meeting the following motion was carried.
 #26-57 Motion by Director Callihoo *"to table the theatre repainting expense information until next meeting."*
- At the February 23, 2026, ARMS Board Meeting, the following motion was carried.
 #26-18 Motion by Director Kapitaniuk *"for Administration to bring back the information regarding the repainting of the Nancy Appleby Theatre."*

Attachment

- ChatGPT Questions and Responses

Discussion

- ARMS signed an operating agreement with the Town of Athabasca for the Nancy Appleby Theatre in October 2025.
 - The signed Theatre contract between the Town and ARMS states:
5. *"CONDITION OF THE PREMISES, REPAIR & MAINTENANCE*
- 5.1. *Notwithstanding any other provision contained in this Agreement, it is expressly understood and acknowledged by the Tenant that the Landlord has made no warranties or representations relating to the Premises, and the Premises are being leased to the Tenant on an as-is-where-is condition. Without limiting the generality of the foregoing, the Tenant acknowledges that the Landlord has made no warranty or representation of any kind whatsoever as to the quality, condition, sufficiency or tenant ability of the Premises for any use or purpose whatsoever or as to the presence or absence of hazardous substances in, on or under or in the vicinity of the Premises, and the Premises is deemed to be taken by the Tenant at its own risk with all faults and imperfections whatsoever and on a strictly "as is, where is basis".*
- 5.2. *The Tenant shall keep, repair and maintain the Premises in a good and tenantable condition and shall at the expiration of the Term, or of any period of over-holding permitted by the Landlord or upon sooner termination of this Agreement for any reason whatsoever, deliver up the Premises in no worse a condition than received from the Landlord, excluding reasonable wear and tear. The Tenant shall be responsible for all interior and exterior maintenance and cleaning of the Premises and Building, including without limitation all landscaping maintenance, grass cutting, weed control, snow removal and ice removal.*
- 5.3. *The Landlord shall be solely responsible for, at the Landlord's sole cost:*

- 5.3.1. *maintenance, repair and replacement of all mechanical systems of the Building (electrical, mechanical, HVAC, heating, air-conditioning, and plumbing facilities and equipment);*
- 5.3.2. *all structural maintenance of the Building and outdoor facilities, including parking lots (which shall include the roof, perimeter load bearing walls, and foundation of the Building); and*
- 5.3.3. *all repairs and replacements of a capital nature.”*

- The exterior of the Nancy Appleby Theatre requires extensive repainting.
- Repainting costs were not included in the 2026 Operating Budget, Capital Budget, or Future Capital Project lists.
- The cost of the repainting is costly. We received a quote in August 2022 with a cost of 13,050.00.

- The ARMS Board and/or Members will need to decide what is classified as a capital expense and what is classified as maintenance expense for the Theatre. As well as due to the contractual wording, clarification is required about who is responsible for the exterior repainting.
- Section 5.2 assigns responsibility for interior and exterior maintenance to the Tenant, while Section 5.3.2 assigns responsibility for structural maintenance to the Landlord.
 - Interpretation is required to determine where exterior repainting falls within these sections.

Capital Expense vs. Maintenance Expense

- Attached are 3 ChatGPT questions and responses provided for context; not Administration recommendation.

Additional Facility Cost Clarifications

Administration has identified areas where current practice may not align with the contract wording.

Examples include:

- ARMS repairing or replacing plumbing fixtures (e.g., toilets), which may fall under Town responsibility based on contract interpretation.
- Emergency stair lighting replacements; clarification required whether this constitutes a building system responsibility of the Town. (We have replaced bulbs but there is ballast replacements needed)

Telephone Line

- ARMS currently pays for the telephone line connected to the facility's fire system. The fire system is for the entire facility including the Brick School and Library.
 - Clarification is required regarding whether this cost should be the Town's responsibility. The cost is approximately \$75.00/month (\$900.00/year)
- ARMS pays for the telephone line connected to the security system.
 - This cost should remain the responsibility of ARMS.

Preventative Maintenance Programs

- Roof – Contract – 3-year agreement for approximately \$800.00/year.
- HVAC – Contract – 3-year agreement for approximately \$1,000.00/year.
- Clarification is required regarding whether these programs fall under Tenant maintenance or Landlord mechanical system responsibilities.

Administration will need clarity on ARMS responsibilities at the Theatre.

Options

- Refer this item to the ARMS Members for discussion and direction.
- Refer this item to the Town of Athabasca for clarification about ARMS responsibilities under the Operating Agreement.
- Direct Administration to add the Theatre repainting cost to the Future Capital Projects list.
- Direct Administration to let the Town know that the exterior repainting of the Theatre has been determined to be the Town's responsibility.
- Obtain a legal opinion on what ARMS responsibility under the Theatre Operating Agreement.
- Another option determined by the Board.



General Manager – Rhonda Alix

Question

1. How do you define a corporations capital vs operating expense

Response

The difference between a corporation's **capital expenses (CapEx)** and **operating expenses (OpEx)** comes down to **what the money is spent on and how long the benefit lasts.**

◆ Capital Expenses (CapEx)

Definition:

Money spent to **buy, upgrade, or extend the life of long-term assets.**

Key idea: These purchases provide value **over multiple years**, not just the current period.

Examples:

- Buying machinery or equipment
- Purchasing buildings or land
- Major upgrades to systems or infrastructure
- Developing software that will be used long-term

Accounting treatment:

- Recorded as an **asset** on the balance sheet
 - Expensed gradually over time through **depreciation or amortization**
-

◆ Operating Expenses (OpEx)

Definition:

Money spent on **day-to-day operations** needed to run the business.

Key idea: These costs provide value **within the current accounting period.**

Examples:

- Salaries and wages
- Rent and utilities
- Office supplies
- Marketing and advertising
- Routine maintenance

Accounting treatment:

ChatGPT Questions and Responses

- Expensed **immediately** on the income statement
-

◆ Simple way to think about it

- **CapEx = investment** (long-term benefit)
 - **OpEx = consumption** (short-term benefit)
-

◆ Quick comparison

Feature	CapEx	OpEx
Time horizon	Long-term	Short-term
Accounting	Capitalized, then depreciated	Expensed immediately
Purpose	Grow or maintain assets	Run daily operations
Examples	Equipment, buildings	Salaries, rent, utilities

◆ Practical example

If a company:

- Buys a delivery truck → **CapEx** (used for years)
 - Pays for fuel and driver wages → **OpEx** (ongoing costs)
-

If you want, I can break down tricky edge cases (like software development, repairs vs upgrades, or cloud computing costs), since those often blur the line between CapEx and OpEx.

Question

Repainting the outside of a wood structure building that has not been painted in years values at \$20,000?

Response

That scenario sits right on the **CapEx vs OpEx borderline**, so the classification depends on **what the repainting actually accomplishes**.

◆ Default treatment: Operating Expense (OpEx)

Repainting is **usually OpEx** because it's considered **routine maintenance**.

- It keeps the building in usable condition
-

ChatGPT Questions and Responses

- It does **not significantly extend the building’s useful life**
- It does **not materially improve or upgrade the asset**

👉 In most cases, even if it costs **\$20,000**, it would be **expensed immediately**.

◆ When it could be Capitalized (CapEx)

You might classify it as **CapEx** if the repainting is part of a **larger improvement** that:

- **Extends the building’s useful life** (e.g., protective coating that prevents major structural decay)
- **Substantially increases value**
- Is part of a **major restoration or overhaul project**

For example:

- Full exterior restoration after years of neglect where the building was deteriorating
- Specialized coating that significantly improves durability beyond original condition

👉 In those cases, the cost could be **capitalized and depreciated over time**.

◆ Key judgment test

Ask:

“Am I just maintaining the asset, or am I making it better than it was?”

- **Maintain → OpEx**
 - **Improve or extend life → CapEx**
-

◆ Practical takeaway

Even though the building hasn’t been painted in years:

- If this is **catch-up maintenance**, it’s still typically **OpEx**
- The **dollar amount (\$20,000)** alone does **not determine classification**

Question

The signed Theatre contract between the Town and ARMS states

Response

This clause is actually quite important—and a bit tricky—because it splits responsibilities in a way that doesn’t perfectly align with accounting definitions of **CapEx vs OpEx**.

ChatGPT Questions and Responses

Let's break it down in plain terms and then apply it to your **\$20,000 repainting** example.

◆ What the lease is really saying

5.1 – “As-is, where-is”

- You (tenant) accept the building in its current condition
- The landlord is **not responsible for pre-existing issues**

👉 Translation: you can't later claim “this needed fixing already”

5.2 – Tenant responsibilities

You must:

- Keep the property in “**good and tenantable condition**”
- Handle **all interior AND exterior maintenance**

Examples explicitly included:

- Cleaning
- Landscaping
- Snow/ice removal
- General upkeep

👉 This is clearly **day-to-day maintenance** → **OpEx-type responsibilities**

5.3 – Landlord responsibilities

The landlord covers:

- Mechanical systems (HVAC, plumbing, etc.)
- Structural elements (roof, walls, foundation)
- “**All repairs and replacements of a capital nature**”

👉 This is where it gets interesting.

◆ Key insight: Legal vs accounting definitions differ

Even though:

- **Accounting:** repainting is usually **OpEx**
-

ChatGPT Questions and Responses

- **Lease:** the landlord pays for “**capital**” items

👉 The lease is using “**capital**” in a legal sense, not strictly accounting.

◆ So where does repainting fall?

✅ **Most likely classification under this lease:**

Tenant responsibility (you pay)

Why:

- Repainting is typically **maintenance**
- It falls under:
 - “exterior maintenance”
 - “keep... in good and tenantable condition”

Even if:

- It hasn’t been painted in years
- It costs \$20,000

👉 Cost and neglect **don’t automatically make it “capital”**

⚠️ **When it could shift to landlord (rare but arguable)**

You might have a case if you can show:

- The repainting is part of a **major restoration**
- The building was in such poor condition that:
 - It’s **beyond normal maintenance**
 - It’s effectively a **capital rehabilitation**

Example argument:

“This is not maintenance; it’s restoring a failed exterior system and extending the building’s life.”

That could try to trigger:

- **5.3.3 – “repairs of a capital nature”**
-

◆ **Practical reality (important)**

Landlords almost always argue:

ChatGPT Questions and Responses

- Painting = **maintenance**
- Therefore → **tenant responsibility**

And courts/arbitrators often agree unless:

- The work is clearly **structural or transformative**
-

◆ Bottom line for your scenario

- **Default answer:**
 - 👉 The \$20,000 repainting is **your responsibility (tenant, OpEx-type work)**
 - **Only disputable if:**
 - 👉 You can prove it's a **capital restoration, not maintenance**
-

◆ Strategic advice

Before pushing back, ask:

- Was the paint failure **normal aging** or **severe deterioration**?
- Is this **routine repainting**, or a **full exterior restoration system**?
- Do you have **inspection reports or photos from move-in**?

Those details determine whether you have leverage.



From: Rhonda Alix, General Manager
To: ARMS Board
Date: May 19, 2026
Subject: Policy 500-004 Supervision of Youth and Age Access Guide Review

Background

- At the February 23, 2026, ARMS Board Meeting the following motion was carried.

#26-21 Motion by Director Neufeld *"for Administration to bring back the Age Access Guide for review."*

Attachment

- Policy 500-004 Supervision of Youth and Age Access Guide Appendix A
- Lifesaving Society Admission and Supervision Standards
- Comparable Facility Age Access Guides
- Administration Recommended Age Access Guide Appendix A

Discussion

- The Multiplex has varying youth access requirements depending on the specific area of the facility.
- These requirements are intended to align with safety standards, program delivery, and supervision expectations.

External Training Information (FCSS – Babysitting Course)

- Participants must be 12 years of age or turning 12 in the year of the course.
- FCSS does not define the ages or number of children participants may babysit.
- Training includes care of infants through school-aged children.
- Participants must achieve a minimum score of 75% on the final exam to be certified as babysitters.

Lifesaving Society Admission Standards:

- *"Children six to nine years of age who are unable to pass the facility swimming test must be accompanied by a parent or guardian who is at least 12 years of age and responsible for their direct supervision, with a maximum of four children for each parent or guardian."*
- *Children under six years of age may not be admitted to the swimming pool unless they are accompanied by a parent or guardian who is responsible for their direct supervision, with a maximum of two children for each parent or guardian."*

Administration Recommendation (attached)

Pool

- Ages 0–6: Arms reach supervision required (16+ supervisor, hands-on)
- Ages 7–8: Actively supervised (16+ supervisor, hands-off)
- Ages 9+: Full access (swim test may be required)

Fitness Centre

- Ages 0–11: No access
- Ages 12–14: Actively supervised by 16+ (hands-off supervision) or Full Access if they take Intro To Fitness Class
- Ages 15+: Full access

Fieldhouse, Arena, Lounge, and Common Areas

- Ages 0–6: Direct supervision required by 16+ (hands-on)
- Ages 7–8: Actively supervised by 16+ (hands-off)
- Ages 9–11: Must have supervision present in the facility
- Ages 12+: Full access

Curling Rink

- Ages 0–8: No access
- Ages 9–14: Actively supervised by 16+ (hands-off supervision)
- Ages 15+: Full access

Administration can bring back a full policy revision to the next meeting based on the discussion of the Board.

Options





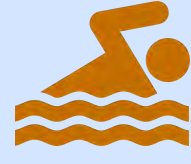


















- Direct Administration to adopt the revised Policy 500-004 Supervision of Youth Appendix A Age Access Guide as presented.
- Direct Administration to revise Policy 500-004 Supervision of Youth Appendix A Age Access Guide based on Board discussion and return with an updated proposal.
- Maintain the current Age Access Guide with no changes.
- Another course of action as determined by the Board.



General Manager – Rhonda Alix

ARMS AGE ACCESS GUIDE

POLICY 500-004 • APPENDIX A

ACTIVITY	AGES				
	0-6	7-8	9-11	12-14	15+
POOL 	 Arm's-length supervision (16+ supervisor, hands-on)	 Actively supervised (16+ supervisor, hands-off)	 Full access (swim test may be required)	 FULL ACCESS	 FULL ACCESS
FITNESS 	 NO ACCESS	 NO ACCESS	 NO ACCESS	 Actively supervised (16+ supervisor, hands-off) OR Completed Intro to Fitness Course	 FULL ACCESS
CURLING RINK 	 NO ACCESS	 NO ACCESS	 Actively supervised (16+ supervisor, hands-off)	 Actively supervised (16+ supervisor, hands-off)	 FULL ACCESS
ARENA FIELDHOUSE LOUNGE COMMON AREAS	 Direct supervision (16+ supervisor, hands-on)	 Actively supervised (16+ supervisor, hands-off)	 Supervisor Present (supervisor must be in the facility)	 FULL ACCESS	 FULL ACCESS

#2 UNIVERSITY DRIVE, ATHABASCA

780-675-2967 | 844-901-1587

Enriching lives in the Athabasca Region by providing inclusive, quality recreation and cultural services that reflect community needs and characteristics.

Follow us @ athabascamultiplex
Instagram: athabascaregionalmultiplex1





Policies and Procedures Manual

Policy Number: 500-004

Policy Title: Supervision of Youth

Adopted: September 1st, 2007

Last Reviewed: May 25th, 2021

Amended:



Policy Statement:




ARMS has established a policy with regard to supervision of youth activities in its operated facilities. Refer to Age Access Guide Appendix A.



Guidelines and Procedures:



1. Adequate adult supervision, as determined by the GM, must remain in the building at all times for any youth activity taking place in the Society operated facilities. This includes all minor sport bookings as well as drop-in use.
2. Users failing to provide appropriate adult supervision during youth activities will be denied access to the facility.
3. Being denied access to the facility does not absolve the user from the responsibility to pay for the time booked.
4. The adult supervisor (s) will be held accountable for the conduct of the youth participants.
5. Refer to attached Age Access Guide for supervision requirements.

AGE ACCESS GUIDE APPENDIX A

Drop-In Age Access Guide	0-5 Years of Age	6-8 Years of Age	9-11 Years of Age	12-14 Years of Age	15+ Years of Age
Swimming Pool					
Fitness Centre					
Fieldhouse					
Arena (PublicSkate/Shinny)					
Buy Low Lounge					
Curling Rink					

-  Full Access
-  No Access
-  IN ARMS REACH of a reasonable person 18 years of age or older

-  Must be ACTIVELY SUPERVISED by a reasonable person 13 years of age or older
-  Must be VISUALLY SUPERVISED by a reasonable person 13 years of age or older WITHIN THE Multiplex

-  Must be DIRECTLY SUPERVISED by a reasonable person 16 years of age or older
-  Must be DIRECTLY SUPERVISED by a reasonable person 18 years of age or older

Age Access Guide Comparables

Athabasca Regional Multiplex - Age Access Guide

Facility	0-5	6-8	9-11	12-14	15+
Swimming Pool	Arms Reach 18+	Directly Supervised by 16+	Full Access	Full Access	Full Access
Fitness Centre	No Access	No Access	No Access	Directly Supervised 18+ or Full Access if taken to Fitness Class	Full Access
Fieldhouse	Directly Supervised 18+	Actively Supervised by 13+	Visually Supervised by 13+	Full Access	Full Access
Arena	Directly Supervised 18+	Actively Supervised by 13+	Visually Supervised by 13+	Full Access	Full Access
Buy Low Lounge	Directly Supervised 18+	Actively Supervised by 13+	Visually Supervised by 13+	Full Access	Full Access
Curling Rink	No Access	No Access	Directly Supervised 18+	Directly Supervised 18+	Full Access

TransAlta Tri Leisure - Age Access Guide

Facility	0-6	7-9	10-13	14+
Swimming Pool	Arms Reach 14+	Visually Supervised 14+	Full Access	Full Access
Fitness Centre	No Access	No Access	Full access if taken youth RX Course	Full Access
Fieldhouse - Gymnasium	Actively Supervised by 14+	Visually Supervised 14+	Full Access	Full Access
Arena	Actively Supervised by 14+	Visually Supervised 14+	Full Access	Full Access
Group Fitness Classes	No Access	No Access	No Access	Full Access
Public Spaces	Actively Supervised by 14+	Visually Supervised 14+	Full Access	Full Access

10-13 year olds have full access to the fitness centre after completing the Youth RX Course

** Adult: someone 14 or older

Bold Centre - Supervision

Children 8 years and under - actively supervised by a 12+

Users must be 16+ to access the following areas - Walking Track, Fitness Centre, boxing area, steam rooms

Youth 12-15 who have completed the Youth Into to Fitness are authorized to use the Fitness Centre and Walking Track

Portage Pool

Facility	0-6	7-11	11+
Swimming Pool	Arms Reach 12+	Must have supervision in the building	Full Access

*All children aged 6 and under must be within arm's reach of a responsible person aged 12 or older in all pools and at all times. One responsible person (12+) may directly supervise a maximum of 3 children aged 6 and under at one time. All children aged 7-11 must have supervision in the building

For health reasons, children under the age of 2 are strongly recommended not to enter the whirl pool.

Slave Lake - Supervision

Multipurpose Recreation Centre - Children of the age nine (9) years old and under and MUST have direct supervision from an adult 16+ years at all times.

Northern Lakes Aquatic Centre - Children seven (7) years old and under must be within arms reach of a parent or guardian 16 years old or older at all times when in the pool.

Westlock - Supervision

Facility	0-7		
Swimming Pool	Must be accompanied by a person 15 years old		
Note - 15 years and older can watch up to 3 children under 8 years old.			

Facility	0-7	8-11	12	13-17
WEIGHT ROOMS	No Access	No Access	Those who are 12 years old may use the cardio equipment only but must be supervised by an adult at all times.	Must be 13 years old or older for full use of weight room areas.
24-HOUR GYM	No Access	No Access	No Access	13 to 17 year olds can come with adults but both need valid passes.
FIELD HOUSE	Must be accompanied by a person 14 years old or older at all times.	Full Access	Full Access	Full Access
ARENA	Must be accompanied by a person 14 years old or older at all times.	Full Access	Full Access	Full Access
SQUASH/RACQUETBALL COURTS	No Access	No Access	Full Access	Full Access

Strathcona

Facility	0-5	6-7	8-9	10-13	14+
Aquatic Centre	Children under 8 must be accompanied in the water by a responsible individual 14 years of age or older (1 responsible individual with a maximum of 3 children in arms reach). Children 8 years of age or older may attend Aqua-Fitness programs.		Full Access	Full Access	Full Access
Courts - Gymnasium - Fields/Dry Surfaces - Rec Skate/Stick and Skate - Edu-tainment Centre Youth Lounge - Common spaces - (eg: lobby, arena stands)	Hands On	Hands off	Full Access	Full Access	Full Access
Wellness Centre/Group Fitness Classes Children 10-13 years of age must complete the Fit for the Future program and have hands on supervision if they wish to use the Wellness Centre or attend a fitness class.	No Access	No Access	No Access	Hands On	Full Access

Supervision by Certified Coaches

Caregiver supervision can vary during times of controlled organized activity (organized sports club practice). The following chart can be consulted by certified coaches when determining caregiver supervision requirements.

Age	Swimming Ability	Supervision Type
5 – 8 years	Swimmer	Proximity – Beyond reach nearby (5 – 25m) Continuity – Watching child intermittently Attention – Listening, can hear child
9 – 12 years	Swimmer	Proximity – Beyond reach nearby (5 – 25m) Continuity – Watching child intermittently Attention – Listening, can hear child
13 – 19 years	Swimmer	Proximity – Beyond reach distance (5 – 50m) Continuity – Watching child intermittently Attention – Visual

Supervision Guidelines (public, schools, day cares, camps, etc.)

The Lifesaving Society recommends the following ratios for caregivers to children under the age of 8:

- One caregiver for every 4 children
- One caregiver for every 8 children if lifejackets are worn by all children

The Lifesaving Society – Canada’s lifeguarding experts – works to prevent drowning and water-related injury through its training programs, Water Smart® public education, aquatic safety management, drowning research and lifesaving sport. Annually over 1,200,000 Canadians participate in the Society’s swimming, lifesaving, lifeguard and leadership training programs. The Society sets the standard for aquatic safety in Canada and certifies Canada’s National Lifeguards.

The Lifesaving Society of Alberta and the Northwest Territories acknowledges the support of the governments of Alberta and the Northwest Territories.



Lifesaving Society Alberta and Northwest Territories

Canada’s Drowning Prevention Charity

Reg. Charity No. 11912 9021 RR0001

13123 – 156 Street NW

Edmonton, Alberta

Canada T5V 1V2

T: 780-415-1755 | F: 780-427-9334

experts@lifesaving.org

www.lifesaving.org

WITHIN ARM'S REACH AND ACTIVE SUPERVISION



LIFESAVING SOCIETY®
The Lifeguarding Experts

Caregivers

- Caregivers include parents, grandparents, teachers, coaches, day care supervisors, aides, camp leaders, etc.
- Caregivers play a crucial role in keeping children safe when, in, on or around water.
- Active supervision includes being able to touch, see and hear children.

Child Drowning Facts

- Drowning is one of the leading causes of unintentional injury death among children.
- The absence or lapse of adult supervision is a factor in most child drownings.
- On average each year 60% of children who drown are alone.
- Half of all children who drown are unsupervised or poorly supervised (supervision present but distracted; supervised by other minors only).
- The level of supervision decreases when provided by an older sibling.
- Never leave your child under the care of an older child or assume that your responsibility diminishes due to the presence of other caregivers.

Proximity	Continuity	Attention
Touching	Watching child continuously	Focal – Able to see and hear child
Within Arms Reach (within 1m)	Watching child intermittently	Peripheral – Able to hear child
Beyond Reach Nearby (1 – 5m)	Not watching child	Visual – Able to see child
Beyond Reach Distance (6m or greater)	Absent - Not present	Absent – Not able to see or hear child

Deep Water

- Deep water is considered chest deep for children.
- Deep water is based on the individual.
- Caregivers should have knowledge of the swimming area before entering, including water depth and identifying hazards in and around the swimming area.

Lifesaving Society Recommended Minimum Level of Supervision

Age	Swimming Ability	Supervision Type
0 – 2 years	Non Swimmer	Proximity – Touching Continuity – Constant supervision Attention – Focused supervision on child
3 – 4 years	Non Swimmer	Proximity – Within Arms Reach (within 1m) Continuity – Constant supervision Attention – Focused supervision on child
	Swimmer	Proximity – Within Arms Reach (within 1m) Continuity – Constant supervision Attention – Focused supervision on child
5 – 8 years	Non Swimmer	Proximity – Within Arms Reach (within 1m) Continuity – Constant supervision Attention – Focused supervision on child
	Swimmer	Proximity – Beyond reach nearby (1 – 5m) Continuity – Watching child intermittently Attention – Listening, can hear child
9 – 12 years	Non Swimmer	Proximity – Within Arms Reach (within 1m) Continuity – Constant supervision Attention – Focused supervision on child
	Swimmer	Proximity – Beyond reach distance (6m or greater) Continuity – Watching child intermittently Attention – Listening, can hear child
13 – 19 years	Non Swimmer	Proximity – Beyond reach nearby (1 – 5m) Continuity – Watching child intermittently Attention – Peripheral
	Swimmer	Proximity – Beyond reach distance (6m or greater) Continuity – Absent Attention – Absent

Admission Standard for Aquatic Facilities

Lifesaving Society Standard Approved by the Ontario Board of Directors, December 2003

Standard

The Society recommends that all pools adopt a policy that children under 10 years of age not be admitted to public recreational swimming unaccompanied, unless they are able to pass the facility swimming test.

Children six to nine years of age who are unable to pass the facility swimming test must be accompanied by a parent or guardian who is at least 12 years of age and responsible for their direct supervision, with a maximum of four children for each parent or guardian.

Children under six years of age may not be admitted to the swimming pool unless they are accompanied by a parent or guardian who is responsible for their direct supervision, with a maximum of two children for each parent or guardian.

For non-swimmers (those unable to pass the facility swimming test) between six and nine years of age the ratio of non-swimmers to parent or guardians may be increased to a maximum of eight bathers to one parent/guardian (8:1) if lifejackets are worn by all non-swimmers in their charge.

Definitions

Recreational swim settings: include recreational swims, birthday parties, day camps, rentals, etc.

Direct supervision: means within arms' reach and able to render immediate assistance.

Swim test: determined by the facility owner/ operator supervised by aquatic personnel or staff member.

Background/Rationale

The Society's drowning research shows that unattended youth are at a high risk of drowning during non-instructional swim settings.

Preschool children are generally too short to stand unassisted in most public pools.

Children lack the judgment and experience to understand the dangers of water.

Drowning statistics at unsupervised and supervised settings point out that children between the ages of six and nine, who cannot swim, and are unaccompanied, are at high risk of drowning.

Aquatic safety of children is a responsibility that must be shared by the pool operator, lifeguard, accompanist, parents and manager/organizer of a group of children. The pool operator shall educate everyone who is responsible for children safety.

Implementation

Parents/guardians are responsible for the children in their care while in this facility and must directly supervise the children at all times.

Operators should establish an administrative process that identifies children that have successfully or unsuccessfully meet the requirements of this standard. A suitable option would be a wristband process.

In addition to those required by the Regulation, the Lifesaving Society recommends that pools post signage at the entranceway to the facility advising patrons of the admission policies and safety procedures.

The admission standard should be applied to all bathers entering the swimming pool for recreational swimming including camps, birthday parties, rentals, etc.

Facility staff, lifeguards and aquatic personnel must be trained to admission standard procedure and swim test evaluation.

Sources

- Coroner's Inquest recommendation regarding the provision of an admission standard in public swimming pools: Neave Inquiry, Alberta, 2008; Emun Inquest, Ontario, 2009; Ilunga Inquest, Ontario, 2011; Audette Inquest, Ontario, 2012
- Office of the Chief Coroner, Drowning Review Report, 2010
- *Alert: Lifeguarding in Action*, Lifesaving Society
- Guide d'encadrement sécuritaire des groupes d'enfants en milieu Aquatique (Ministère de l'éducation du loisir et du sport), 2006

Disclaimer

Lifesaving Society Safety Standards are developed using Coroners' recommendations, the latest evidence-based research, and reflect the aquatics industry's best practices at the time the publication was approved.

The purpose of these standards is to encourage swimming pool, waterpark and waterfront owners, managers, operators and regulators to adopt these standards, in order to prevent drownings in aquatic environments.

Lifesaving Society Safety Standards do not replace or supersede local, provincial/ territorial legislation or regulations, but they are considered the standard to which aquatic facility operators should work towards in order to enhance safety within their operations and to prevent drowning.

Lifesaving Society Ontario
400 Consumers Rd., Toronto, Ontario, M2J 1P8
Tel: 416-490-8844 Fax: 416-490-8766
Email: experts@lifeguarding.com
lifesavingsociety.com

FROM THE TEAM BEHIND ISSUU
Shorten and track your social media links

Try Loomly

TLC Age Access Guide

	0-6 YEARS	7-9 YEARS	10-13 YEARS	14+ YEARS
Swimming Pool	✓	✓	✓	✓
Fitness Centre + Studios	✗	✗	✗	✗
Sunshine Room	✗	✗	✗	✗
Track	✗	✗	✗	✗
Gymnasium	✗	✗	✗	✗
Group Fitness Classes	✗	✗	✗	✗
Arena Activities	✗	✗	✗	✗
Fields	✗	✗	✗	✗
Children's Play Centre	✗	✗	✗	✗
Public Spaces	✗	✗	✗	✗

* 10-13 year olds have full access to the fitness centre after completing the Youth RX Course ** Adults someone 14 or older

Registration

Tips for happy Program Registration

We want you to be able to register for our programs with the least amount of headache. On registration days, our staff are dealing with a high volume of customers - let's get you ready with some answers to Frequently Asked Questions which will help you avoid any technical delays:

- #1 - Verify your TLC account BEFORE registration day.**
We highly recommend you make sure your TLC account is complete and fully functional **BEFORE** registration day to avoid any technical issues that could delay your registration. You may have duplicate accounts, or multiple email addresses attached to your family, or some of your children may not be correctly linked to your family account.
- #2 How do I add new family members to my TLC account?**
Login to your TLC online account. Under your name, choose **MY FAMILY** in the drop-down menu. Click on the **ADD** button and fill in the required fields.
- #3 Can't I just make a new account?**
No, you cannot create an account online. Please call our front desk team **BEFORE** registration day to create a new account.
- #4 - If the program you want is full, should I join the Waitlist?**
We have Waitlists available for all courses, and using them can pay off. If a place becomes available in the course on which you're waitlisted, or if demand is sufficient and space/instructors are available, additional courses may be added - in both situations we will contact you directly to offer you a place, so make sure we have your correct phone number and email on account. Waitlisting can be done online or by calling our front desk team.
- #5 What is a Wellness Program Pass?**
If you take part in registered courses and use professional services at the TLC, but don't really use our other facilities like the gym or the pool, then the TLC Wellness Pass might be right for you. This pass provides you with 365 days of early registration and member pricing for programs and services!

WINTER PROGRAM REGISTRATION
Members: Dec 9 Non-Members: Dec 11

SPRING SWIM LESSON REGISTRATION*
Members: Mar 24 Non-Members: Mar 26
*Preschool 1 to Star Panel & Private only

REGISTRATION 9:00 AM
ONLINE @ Trileisure.com BY PHONE or IN PERSON

FAQs:

What happens after I register?
Please proceed to the first class as listed on your registration confirmation receipt that you will receive via email. You will **NOT** be contacted before the first class, unless the course is cancelled.

What else does my course registration include?
Course registration fees do not include access to the facility before or after class. General admission or a facility pass/membership is required to utilize any other part of the facility.

Course Withdrawals, Transfers & Cancellations

With 10+ days' notice
If you provide 10+ days notice ahead of a course start date, course withdrawals are available subject to an administration fee which is 15% of the course registration fee (up to a maximum of \$25).

Transferring to an alternative course (if a place is available) is not subject to the 15% administration fee.

With less than 10 days' notice
Inside 10 days prior to a course date, course withdrawals do not qualify for any refund, credit or course transfer.

Cancellations
The TLC may cancel programs with insufficient enrollment 3 days prior to the scheduled start date. In these cases, we will contact registrants via phone and offer a full credit or refund if you prefer. Please ensure your TLC account has current phone numbers.

Please note:
Back-to-back sequential level registration in progressive courses can result in no refund, credit, or transfer if a repeat level is needed. Consideration for credits/refunds will be made for medical reasons accompanied by a doctor's certificate or in extenuating circumstances.

Be sure to set up and test your ONLINE ACCOUNT BEFORE REGISTRATION DAY!
Give us a call!

TLC Active Kids Preschool

Why Choose Our Program:

The TLC is proud to offer licensed preschool classes for children ages 3-5 years. Our learn-through-play preschool classes are dedicated to the children's intellectual, creative, social, emotional and physical development. We offer daily routines that include circle time with songs and stories, focus on letters and numbers, crafts, manipulative centers, physical activity and unstructured play.

Our preschool programs also include outdoor play, swimming, or skating days once a month and dryland activities daily. We require minimal parent helper days and have NO fundraising expectations.

Visit Trileisure.com/preschool for more information



Child Care Subsidy

We are a licensed preschool, and participants are eligible to apply for the Government of Alberta Subsidy Funding. Parents with a child in a preschool program will receive a reduction of up to \$100 off their preschool program's stated monthly childcare fees.

Visit Child care subsidy | Alberta.ca for more information to apply



2026 TLC Winter/Spring Guide

Published on Nov 26, 2025

Tri Leisure Centre Follow

From swim lessons, fitness classes, to PD day camps and so much more, we've got plenty of ways to keep you active and engaged all season long!

Turn static files into dynamic content formats.

Create a flipbook

Advertisement



Paid guests have access to the following:

- Fitness and training areas
- Canadian Natural walking track
- Sports/activities in the Cenovus field houses
- Public skating, drop-in arena times
- Swims offered at Portage Pool
- The steam rooms
- Complimentary day-use lockers
- Equipment lending
- Use of strollers



COMMUNITY ACTIVITY GUIDE

Programs and activities from September 2025 through mid April 2026

[READ THE GUIDE NOW](#)

User Guidelines

Child & Youth Supervision The safety and well-being of children and youth at the facilities are a priority. Children 8 years and under must be actively supervised at all times while in the facility by a responsible person 12 years or older. If issues or incidents arise, parents or guardians will be contacted.

Users must be 16 years or older to access the following areas: the Canadian Natural indoor walking/running track, the Cenovus Fitness & Wellness Centre, the boxing area, and the steam rooms.



Youth aged 12 to 15 who have successfully completed the Youth Introduction to the Cenovus Fitness & Wellness Centre or Access Fitness courses are authorized to use the Cenovus Fitness & Wellness Centre and Canadian Natural indoor walking/running track without supervision. This excludes the boxing area and steam rooms.

Accessibility We are committed to integrating all residents into our programs and services. The Bold Centre is fully accessible, with an elevator to all three levels of the facility. We continue to partner with community liaisons and support services so that everyone, regardless of their physical or cognitive abilities, can participate in activities at the Bold Centre.

Support workers are not required to pay for admission when accompanying clients to use recreation facilities.

Wristbands Guests accessing areas that require paid admission will receive a wristband from Guest Services. Guests must wear and keep wristbands visible while in the Bold Centre's proof-of-payment areas. Wristbands will be required for re-entry if a guest wishes to access the facility at various times throughout the day. In some cases, wristbands may be issued for participation in registered programs. If you do not have a wristband, you will be asked to pay or leave.

Pay to Play Everyone who wishes to access any of the leisure opportunities provided at the Bold Centre must pay an admission fee. Admission may be in the form of a paid membership or daily drop-in fee. Guests may be required to provide proof of age to qualify for special membership and drop-in discounts.

Portage Pool Admission and Supervision Guidelines

[Click here to view Portage Pool admission and supervision guidelines.](#)

[↑ Back to top of section](#)



Revised September 2025

IMPORTANT INFORMATION: To book a facility at Portage Pool submit this form in person to the Portage Pool Staff or by email poolstaff@laclabichedcounty.com A Portage Pool staff member will contact you to provide a booking quote.

Portage Pool

Booking Request Form



Lac La Biche County
welcoming by nature.

Fees

Invoice statements will be sent monthly. Unpaid invoices risk losing future booking privileges.

Exception to birthday parties. When this form is received, a quote will be made, and the booking will be given a tentative status. Once payment is made then status will be changed to confirmed. See cancellation rates below.

Upon submission of your booking form, you will receive a quote for your rental withing 24-48 hours. **We require at least two weeks notice to secure all bookings.** The following rates and fees apply:

Space		Fee per Hour
Lane	One 25m lane.	\$14.00
Main Pool	Full main pool, includes Hot Tub. DOES NOT include lifeguard.	\$58.25
Wading Pool	Full wading pool, includes Hot Tub. DOES NOT include lifeguard.	\$45.50
Full Facility Rental	Includes main pool, hot tub, wading pool, steam room, and one lifeguard. DOES NOT include use of the viewing area as a party space.	\$132.75
Birthday Party Rental	Includes main pool, hot tub, wading pool, steam room, and one lifeguard. Viewing area to be used as a party space and maximum occupancy of 30. (One hour pool time and one hour viewing area time. Total of two hours)	\$206.50
WIBIT Rental Add on	Only available for full facility rentals.	\$60.00
Staff		Fee per Hour
Lifeguard/Instructor	See note regarding how staffing needs are determined for each booking.	\$30.00
Wibit Setup/Takedown (per hour)	Only available for full facility rentals.	\$90.00
Cancellations		Fee
More than 72 Hours	Notice must be received in writing to receive a refund minus this fee.	\$25.00
Less than 72 Hours	Notice received less than 72 Hours prior to the booking time will forfeit the full cost of the booking.	Full Cost

Lifeguard Ratio

Lifeguard to bather ratio must always be followed. Ratios include anyone in the water swimming. Price will change due to the number of lifeguards needed.

Number of Lifeguards	Swimmers
1	1-40
2	41-80
3	81-120
4	121-160
5	161-200

Booking Details

Contact Information

Agent's Name: _____

Mailing Address: _____

Phone: _____

Email: _____

Date of Birth (mm/dd/yy): _____

Agent refers to the person renting the facility, must be at least 18 years of age and is considered the emergency contact of the booking. We will require the personal information of the person requesting the booking.

Facilities/Activity Requested

- # of Lanes _____
- Main Pool only
- Wading Pool only
- Full Facility
- Birthday Party
- WIBIT
- Swim to Survive

Bookings on pre-established WIBIT swims days can utilize the WIBIT at no extra set up and takedown charge. Extra set up and takedown charge for WIBIT on non-established days.

Quotes

You will receive a quote for your booking after this form is received. The quote comprises the facility cost, the staff cost, and any additional fees.

Dates/Times Requested

Fridays (4-6pm) Saturdays (9am-12pm or 5-7pm) Sundays (5-7pm) Wibit (4-6pm)

Dates and times are subject to change depending on staffing availability and facility schedule

Please state multiple date/time options in case the first choice is not available to book.

	Date	Start Time	End Time
1.			
2.			
3.			
4.			

Participant Information

Accurate participant information allows us to quote you the correct number of lifeguards.

*Children aged 0-6	_____
Children aged 7-11	_____
Youth aged 12-17	_____
Adults 18+	_____
Total in Attendance	_____

*All children aged 6 and under must be within arm's reach of a responsible person aged 12 or older in all pools and at all times. One responsible person (12+) may directly supervise a maximum of 3 children aged 6 and under at one time.
All children aged 7-11 must have supervision in the building.

Agent Initial: _____

Contract Terms and Conditions

THE AGENT IS RESPONSIBLE FOR COMMUNICATING THE FOLLOWING TERMS AND CONDITIONS TO ALL PARTICIPANTS.

Purpose: Renter may use the facility for the purpose specified in the attached contract only.

Compliance with Laws: Renter must abide by all Municipal, Provincial, and Federal laws, regulations and bylaws, and will obtain, at own expense any and all necessary permits, licenses, and approvals.

Emergency Procedures: Lifeguards will direct patrons in the event of an emergency. Participants must follow the directions of the lifeguards in all emergencies. Patrons must report all medical accidents to lifeguards on duty.

Deck Admittance: Renters will be admitted to the pool deck at their scheduled time. All bathers must remain in the change rooms until a lifeguard allows them on deck; bathers are not permitted in the pool area without lifeguard supervision.

Rental Times: Pool space must be vacated by the rental end time. All setup and take down of equipment must be completed within the rental time by the renter and participants in the rental.

Cancellations: Mechanical failure or situations beyond reasonable control of Lac La Biche County may result in cancellation of the contract. Full refunds will only be issued in instances where programs have been cancelled by Portage Pool. The County shall give the Renter as much notice as reasonably possible in the event of a cancellation. Alternate pool times may be negotiated with the Aquatic Services Supervisor.

Cash, cheque, debit, and account adjustments must be refunded via cheques processed through the Lac La Biche County Finance Department. Credit card payments will be automatically refunded back to the client card from the Portage Pool Front Desk. If the card has expired, a cheque will then be issued.

Waiver for Liability in Case of Negligence

**PLEASE READ CAREFULLY BEFORE SIGNING.
THIS IS A RELEASE OF LIABILITY AND A WAIVER OF SOME OF YOUR LEGAL RIGHTS.**

Responsibility/Liability for Damages:

The agent agrees to hold harmless and indemnify Lac La Biche County, its servants, and its agents from any and all liability for any property damage, personal injury to any third party or other financial loss or expense, including legal expenses and costs (on solicitor and his own client basis), which arise out of or during the use of this facility under this rental contract, **even where the Lac La Biche County is found to be negligent.**

By signing below, I as the representative of the rental group recognize the inherent risks of swimming. These include but are not limited to slipping on wet surfaces, cuts, scratches, broken bones and the potential for more serious injury including drowning. I understand that physical activity creates a potential risk to the bones, joints, ligaments and muscles as well as the cardiovascular system.

I have carefully read the above waiver for liability and sign it with full knowledge of its contents and significance. I release Portage Pool, Lac La Biche County, its employees, agents, and entities thereof from any direct or consequential injuries that may result from being on the premises.

Agent's Signature: _____ Date: _____



Aquatic Services Supervisor:

Submit Booking request form
to Customer Service Representative:

Lac La Biche County
PO Box 1679
Lac La Biche, AB
TOA 2C0

Sarah Jackson
780-623-6778
Sarah.jackson@laclabichcounty.com
Portage Pool Customer Service Representative
780-623-6777
poolstaff@laclabichcounty.com

Contacts, Hours & Age Guidelines

Quick Contacts

Town Office & Switchboard	780-849-8000
Multi Recreation Centre	780-849-8028
Northern Lights Aquatic Centre	780-849-8639
Wildfire Legacy Centre	780-849-8005

Emergency Contacts

Fire/Police	9-1-1
Wildfire Reporting Line	310-3473
Slave Lake Hospital	780-805-3500
Lesser Slave Lake Fire Services	780-849-4110
Slave Lake RCMP Non Emergency	780-849-3045
After Hours Utilities	780-805-5525
After Hours Public Works	780-849-1631
Peace Officer (Joel Mousseau)	780-805-5741

MULTI-REC CENTRE RECEPTION HOURS

Monday-Friday 8:00am-9:00pm

Saturday: 8:00am-8:00pm

Sunday: 10:00pm-8:00pm

Holiday Hours on Feb. 16: 10:00am-6:00pm

NORTHERN LIGHTS AQUATIC CENTRE HOURS

Monday - Thursday: 6:00am - 9:00pm

Friday: 10:00am - 9:00pm

Saturday - Sunday: 9:00am-8:00pm

Holiday Hours on Feb. 16: 10:00am - 6:00pm

For updates on programming please follow the Town of Slave Lake's Facebook Page or download the VoyentAlert! App



Multi Recreation Centre Age Guidelines

- Children 9 years old and under **MUST** have direct supervision from an adult 16+ years at all times.
- Children between 10-17 years old can drop-in without supervision, however if the child is not following the Code of Conduct, we may have to call an adult to come supervise or pick up the child(ren).

Northern Lights Aquatic Centre Age Guidelines

- Children 7 years old and under **MUST** be within arms reach of a parent at all times.
- Children 8+ years old can drop-in without supervision.
- During family swims a parent **MUST** be in the water.
- 1 adult to every 5 children, 7 and under

GENERAL FACILITY RULES & REGULATIONS



WESTLOCK AQUATIC CENTRE AND ROTARY SPIRIT CENTRE

FOOTWEAR	Only indoor, non-marking shoes will be permitted. No hiking boots, dress shoes, flip flops, open toes or socks will be permitted.
FOOD & DRINK	No food or drink is permitted in the field house, weight rooms, court areas, pool or pool deck or walking track. Water is the only exception, but it must be in a sealed bottle with a lid.
AGE RESTRICTIONS	
POOL	Those 7 years old and younger must be accompanied by a person 15 years old or older at all times. 15 years and older can watch up to 3 children under 8 years old.
WEIGHT ROOMS	Must be 13 years old or older for full use of weight room areas. Those who are 12 years old may use the cardio equipment only but must be supervised by an adult at all times.
24-HOUR GYM	13 to 17 year olds can come with adults but both need valid passes.
FIELD HOUSE	Those 7 years old and younger must be accompanied by a person 14 years old or older at all times.
ARENA	Those 7 years old and younger must be accompanied by a person 14 years old or older at all times.
SQUASH/RACQUETBALL COURTS	Must be 12 years old or older.

FACILITY BOOKING

If interested in renting one of our facilities for a private function, please call that facility for pricing and availability information.

Westlock Rotary Spirit Centre780-349-6654

Westlock Aquatic Centre780-349-6677

EQUIPMENT RENTAL

The use of our sporting equipment is FREE with a paid Full Facility Pass or day admission during drop-in leisure times.

Please treat our equipment with respect to help ensure this service will remain in place for all users to come. If you require a lock, they can be rented for \$1.00. This service is complimentary for Pass Holders.

Age Access Guide

How much supervision is required for my child in the facility?

Supervision

Must be provided by a responsible individual 14 years of age or older who is able to provide emergency contact information and ensure safe and respectful behaviour.



“Hands On” supervision – responsible individual actively interacts with the child to teach, remind and reinforce safe, appropriate play within the facility.



“Hands Off” supervision – responsible individual remains in the facility, aware of child’s whereabouts and is able to be located by child and/or facility staff quickly.



Full Access - able to use the space without supervision.

Activity

Aquatic Centre

Children under 8 must be accompanied in the water by a responsible individual 14 years of age or older (1 responsible individual with a maximum of 3 children in arms reach). Children 8 years of age or older may attend Aqua-Fitness programs.

Track

Children under 8 must be actively supervised by a responsible individual 14 years of age or older. Children 0-5 must be in a stroller.

Courts

Gymnasium

Fields/Dry Surfaces

Rec Skate/ Stick and Skate

Edu-tainment Centre

Youth Lounge

Common spaces (eg: lobby, arena stands)

Wellness Centre/ Group Fitness Classes

Children 10-13 years of age must complete the Fit for the Future program and have hands on supervision if they wish to use the Wellness Centre or attend a fitness class.

	0-5 years	6-7 years	8-9 years	10-13 years	14+ years
Aquatic Centre Children under 8 must be accompanied in the water by a responsible individual 14 years of age or older (1 responsible individual with a maximum of 3 children in arms reach). Children 8 years of age or older may attend Aqua-Fitness programs.	! Hands on	! Hands on			
Track Children under 8 must be actively supervised by a responsible individual 14 years of age or older. Children 0-5 must be in a stroller.	! Hands on	! Hands on			
Courts	! Hands on	! Hands off	✓ Full access	✓ Full access	✓ Full access
Gymnasium	! Hands on	! Hands off	✓ Full access	✓ Full access	✓ Full access
Fields/Dry Surfaces	! Hands on	! Hands off	✓ Full access	✓ Full access	✓ Full access
Rec Skate/ Stick and Skate	! Hands on	! Hands off	✓ Full access	✓ Full access	✓ Full access
Edu-tainment Centre	Edu-tainment Centre at Millennium Place is designed for ages 0-7. Edu-tainment Centre at Ardrossan Recreation Complex is designed for ages 0-10.				
Youth Lounge					
Common spaces (eg: lobby, arena stands)					
Wellness Centre/ Group Fitness Classes Children 10-13 years of age must complete the Fit for the Future program and have hands on supervision if they wish to use the Wellness Centre or attend a fitness class.	✗ No access	✗ No access	✗ No access	! Hands on	

From: Rhonda Alix, General Manager
To: ARMS Board
Date: May 19, 2026
Subject: Lounge Bar Utilization Update

Background

- This item was brought forward to the December 2, 2025, ARMS meeting, where the following motion was carried:
 - Motion by Director Neufeld *“to refer to the Board Workshop for further discussion.”*
- At the ARMS Board meeting on June 16, 2025, the following motion was carried.

Motion by Director Hall “to direct Administration to come up with a plan to increase the utilization of the Athabasca Regional Multiplex Lounge by September 2025.”
- The Lounge Bar had previously been leased by the Curling Club on a 12-month basis.
- Each year, the Curling Club requested a rental reduction during months when the Curling Rink was not in use.
- Administration revised the Athabasca Curling Club lease term from 12 months to 6 months, effective October 1, 2025, to March 31, 2026, and this arrangement will continue on an ongoing basis.
- For the non-leased 6-month period, the Curling Club rents the Liquor Room Storage at a rate of \$113.00 per month (aligned with existing closet storage fees).
- A daily rental fee structure has also been implemented to increase flexibility and access:
 - Daily Rental Fees
 - \$40.00/day (without Lounge rental)
 - \$20.00/day (with Lounge rental)
- This structure allows other user groups and patrons to rent the Lounge Bar for events.

Discussion

- Due to time constraints, the Lounge utilization item was not discussed at the Board Workshop; therefore, Administration is bringing it forward for further consideration at this meeting.
- Administration has updated lease wording to ensure the Lessee is required to open the Lounge Bar during Multiplex-requested events.
 - For example, the Lounge Bar was open during World Series games. The busiest evenings for the World Series coincided with Curling Club rental nights.

- A similar approach was applied for select Olympic broadcasts and will be for other high-profile events.
- With the implementation of a 6-month lease term, the Multiplex has increased flexibility to Market the Lounge Bar for private rentals, including adult birthday parties and other community events.
- Administration will actively promote the Lounge Bar rental opportunity during non-lease periods to increase utilization.

Recommendation

- Motion to accept the information as presented.



General Manager – Rhonda Alix