

**Athabasca Regional Multiplex Society 2025
December 15, 2025
Aquatic Centre Alta Gas Lounge**

PRESENT: Directors: Brian Hall, Codie Callihoo, Darlene Reimer, Dave Neufeld, Dave Pacholok.

General Manager Rhonda Alix, Facility Manager Tim Wolfenberg, and Administration Supervisor Cheryl Ruthven.

Town of Athabasca CAO Rachel Ramey

VIA ZOOM: Natasha Kapitaniuk

Call to Order

Chair Reimer called the meeting to order at 9:31 a.m.

**1.0
Land
Acknowledgement**

Director Neufeld read the Land Acknowledgement: "The Athabasca Regional Multiplex is located on First Nations Treaty 6 territory. We respect and honour all First Nations, Metis and Inuit Peoples connection to these lands, their history, language and culture."

**2.0
Approval of
Agenda**

#25-140 Motion by Director Pacholok to approve the December 15, 2025, General Meeting agenda.

**3.0
Minutes of
Previous
Meeting**

a) Approval of December 2, 2025, General Meeting Minutes

#25-141 Motion by Director Neufeld to approve the December 2, 2025, General Meeting minutes with the following amendments:

- Delete sentence "*Currently, Administration is posting the Board Meeting Minutes to the website while they are still in draft form and have not been reviewed or approved by the Board of Directors.*"
- Motion #25-138 delete words "this item" and add "Operation's Budget"

Motion Carried Unanimously.

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**4.0
Financial
Report**

a) Financial Statement

General Manager Alix presented the Financial Statements as of October 31, 2025.

#25-142 Motion by Director Pacholok to accept the financial information as presented.

Motion Carried Unanimously.

Aquatic Supervisor Dylan Zilinski arrived at the meeting at 9:43 a.m.

**5.0
Manager
Reports**

a) General Manager, Facility Manager, Aquatic Supervisor Reports

General Manager Rhonda Alix discussed the General Manager's report.

Facility Manager Tim Wolfenberg discussed the Facility Manager's report.

Aquatic Supervisor Dylan Zilinski discussed the Aquatic Supervisor's report.

#25-143 Motion by Director Pacholok to accept the information as presented.

Motion Carried Unanimously.

Chair Reimer declared a recess at 10:43 a.m.
Meeting reconvened at 10:50 a.m.

Aquatic Supervisor Dylan Zilinski did not return to the meeting.

Facility Manager, Tim Wolfenberg arrived back to the meeting at 10:51 a.m.

**6.0
Follow up
Business**

a) Nancy Appleby Insurance Update

Administration has received the Alberta Municipalities Evidence of Insurance showing ARMS as an Additional Named Insured.

#25-144 Motion by Director Callihoo to accept the Nancy Appleby Insurance update.

Motion Carried Unanimously.

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b) Soccer Fields Update

#25-145 Motion by Director Hall for Board Chair to send a letter to Aspen View Public Schools Board of Trustees thanking them for their letter dated October 24, 2025, confirming their continued commitment to completing the soccer fields. The ARMS Board looks forward to the continuation and collaboration with Aspen View rectifying the soccer pitches in accordance with topographical survey results and requests an update on when the work to address these variances will begin.

Motion Carried Unanimously.

#25-146 Motion by Director Pacholok to direct Administration to work with Aspen View on specific requirements of the Society for the rectification of the soccer fields.

Motion Carried Unanimously.

c) Policy 500-16 Tobacco Product Update

Administration collaborated with a local community Elder to provide recommendation on the current tobacco product policy and presented an amendment based on those recommendations.

#25-147 Motion by Director Callihoo to table the policy pending Administration consult with additional Elders.

Motion Carried Unanimously.

Director Callihoo left the meeting at 11:30. am. and returned at 11:31 a.m.

d) 2026 Approved Capital Budget

Administration brought forward the approved proposed 2026 Capital Budget, future capital expenditures and the Asset Management Plan for discussion.

#25-148 Motion by Director Hall to direct Administration to reduce 2026 Capital requisition amounts from our members to \$450,000.00.

Motion Carried Unanimously.

Chair Reimer declared a lunch recess at 12:15 p.m.
Meeting reconvened at 12:55 p.m.

Director Kapitaniuk left the meeting at 12:15 p.m. and did not return.

e) 2026 Draft Operation Budget

#25-149 Motion by Director Pacholok to direct Administration to pursue quotes from other insurance providers.

Motion Carried Unanimously.

#25-150 Motion by Director Pacholok to approve the 2026 interim Operating Budget as presented, with a 2% Cost of Living Adjustment (COLA), with the ARMS Members sharing the total requisition amount of \$2,070,000.00.

Motion Carried Unanimously.

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f) Board Workshop Update

#25-151 Motion by Director Neufeld to direct Administration to schedule the Board Workshop for February 25, 2026, at 9:30 a.m.

Motion Carried Unanimously.

Chair Reimer declared a recess at 1:46 p.m.
Meeting reconvened at 1:53 p.m.

**9.0
In-Camera**

#25-152 Motion by Director Callihoo to go in camera at 1:57 p.m.

Motion Carried Unanimously.

#25-153 Motion by Director Callihoo to come out of camera at 2:39 p.m.

Motion Carried Unanimously.

a) Section 20 (1)(a) – Third Party Information

#25-154 Motion by Director Neufeld to postpone the By-laws rewrite until later in the year or next year.

Motion Carried Unanimously.

b) Section 20 (1)(a) – Third Party Information

#25-155 Motion by Director Hall to accept as information.

Motion Carried Unanimously.

c) Section 29 (1) – Advice from Officials

**10.0
Next
Meeting**

Next meeting January 19, 2026, at 5:00 p.m.

**11.0
Adjournment**

Meeting adjourned at 2:41 p.m.

**12.0
Tour of
the Facility**

Board Chair

General Manager
Rhonda Alix