

AGENDA

1. CALL TO ORDER
2. Approval of Agenda
3. Meeting Minutes
 - a) Approval of the July 15, 2024, minutes 2-7
 - b) Items arising from minutes
4. Financial Reports
 - a) Financial Statements 3-14
5. Manager Reports
 - a) General Manager, Facility Manager,
Aquatic and Concession Supervisor Report 15-28
6. Follow up Business
 - a) Strategic Planning – verbal update 29-30
 - b) Security Quotes 31-36
 - c) Demographic Survey Results
7. New Business 37-43
 - a) CFEP Small Grant 44-69
 - b) GICB Program 70
 - c) Asset Management Plan 71-90
 - d) DRAFT Capital Assets and Management Policy 91-102
 - e) Corporate Discount Program 103-106
 - f) Facility Rental Statistics
 - g) 2025 Proposed Budget
 - i) 2025 Proposed Organization Chart 107-108
 - ii) 2025 Proposed Facility Rates 109-112
 - iii) 2025 Proposed Membership Rates 113-114
 - iv) 2025 Proposed Advertising Rates 115-116
 - v) 2025 Proposed Operating Budget 117-130
 - vi) 2025 Proposed Capital Budget 131-134
8. Agenda Additions
9. In Camera
 - a) Section 27 (1) FOIP Act – Legal
10. Next Meeting
 - a) October 21
11. Adjournment

Athabasca Regional Multiplex Society 2024
July 15, 2024
Combined Meeting Room

PRESENT: Directors Ashtin Anderson, Brian Hall (alternate), Darlene Reimer, Dave Pacholok, Jon LeMessurier, and Natasha Kapitaniuk.

General Manager Rhonda Alix, Facility Manager Tim Wolfenberg, and Aquatic Supervisor Dylan Zilinski.

ABSENT: Director Camille Wallach, Administration Supervisor Cheryl Ruthven, and Concession Supervisor Tim Festeryga.

MEMBER OF THE PUBLIC: Member (1) Town of Athabasca CAO Rachel Ramey
Member (2) Athabasca County CAO Bob Beck

1.0
Call to Order Chair Anderson called the meeting to order at 9:52 a.m.

2.0
Approval of Agenda

#24-69 Motion by Director Pacholok to approve the July 15, 2024, General Meeting agenda with the following addition:

9 a) Land Acknowledgement

Motion Carried Unanimously.

Aquatic Supervisor Dylan Zilinski entered the meeting at 9:53 a.m.

4.0
Minutes of Previous Meeting

a) Approval of May 27, 2024, General Meeting Minutes

#24-70 Motion by Director Hall to approve May 27, 2024, General Meeting minutes with the following amendment;

Director Hall left the meeting at 12:26 p.m. and did not return.

Motion Carried Unanimously.

Athabasca Regional Multiplex Society 2024
July 15, 2024
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5.0
Financial
Report

a) Financial Statement

General Manager Alix presented the Financial Statements as of June 30, 2024.

#24-71

Motion by Director Hall to direct Administration to compile an analysis of utility reduction options for review at the September meeting.

Motion Carried Unanimously.

#24-72

Motion by Director LeMessurier to accept the financial information as presented.

Motion Carried Unanimously.

3.0
Delegation

a) EPC School Council

EPC School Council attended the meeting to talk about student misconducts at the Multiplex during school hours and ARMS Conduct of Patrons and Facility Discipline Policy.

Chair Anderson declared a recess at 10:36 a.m.
Meeting reconvened at 10:48 a.m.

6.0
Manager
Reports

a) General Manager, Facility Manager, and Aquatic Supervisor Reports

General Manager Rhonda Alix discussed the General Manager's report.

Facility Manager Tim Wolfenberg discussed the Facility Manager's report.

Aquatic Supervisor Dylan Zilinski discussed the Aquatic Supervisor's report.

#24-73

Motion by Director Pacholok to accept the reports as presented.

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2024
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Combined Meeting Room**

**7.0
Follow up
Business**

a) Strategic Planning

Administration received 4 quotes for creating a Strategic Plan for ARMS.

Member of the Public (2) entered the meeting at 11:20 a.m. and left at 11:25 a.m.

#24-74

Motion by Director Kapitaniuk to defer the item to closed session.

Motion Carried Unanimously.

b) Security Quotes

Administration discussed Security information from surrounding facilities.

#24-75

Motion by Director Hall to defer the Security Quotes discussion to the next meeting.

Motion Carried Unanimously.

Chair Anderson declared a recess at 10:47 a.m.
Meeting reconvened at 12:20 p.m.

Member of the Public (2) returned at 12:20 p.m.

**8.0
New
Business**

a) 2025 Facility Rates

Administration discussed the 2025 Kitchen Rental Rates.

#24-76

Motion by Director Pacholok to approve the 2025 Kitchen Rental Rates as presented and bring back the remaining 2025 Facility Rental Rates to the next meeting.

Motion Carried Unanimously.

Athabasca Regional Multiplex Society 2024
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Combined Meeting Room

#24-77 Motion by Director LeMessurier to direct Administration to bring facility rental statistics back for review at the next meeting.

Motion Carried Unanimously.

b) Bylaws

Administration presented the current Bylaws to the Board.

#24-78 Motion by Director Reimer to direct Administration to create a Request for Proposal for a consultant to evaluate and rewrite the ARMS Bylaws and bring back the quotations to the Board for review.

Motion Carried Unanimously.

c) Franchise Fees

Administration presented a report with the last 3 years of Franchise Fees amounts paid to the Town of Athabasca.

#24-79 Motion by Director Hall to accept the information as presented.

Motion Carried Unanimously.

d) EPC School Council Follow-up

EPC School Council spoke about their mandate and student misconducts at the Multiplex.

#24-80 Motion by Director Kapitaniuk to have the Chair or Vice Chair attend the meeting on August 22 with Multiplex Administration and EPC Administration.

Motion Carried Unanimously.

#24-81 Motion by Director Reimer to accept the delegation information as presented.

Motion Carried Unanimously.

e) Zamboni Repairs

Facility Manager Wolfenberg discussed the Zamboni repairs report and costs with the Board.

#24-82 Motion by Director LeMessurier to accept the information as presented.

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2024
July 15, 2024
Combined Meeting Room**

**9.0
Agenda
Additions**

- a) Land Acknowledgement

#24-83 Motion by Director Hall to direct Administration to bring forward a recommendation related to the implementation of a land acknowledgement.

Motion Carried Unanimously.

**10.0
In Camera**

- a) Section 24 (1) FOIP Act – Advice from Officials
- b) Section 24 (1) FOIP Act – Advice from Officials
- c) Section 27 (1) FOIP Act – Legal
- d) Strategic Plan

#24-84 Motion by Director Kapitaniuk to go into camera with the Directors and ARMS Administration at 12:43 p.m.

Motion Carried Unanimously.

Members of the Public (1) and (2) left the meeting at 12:43 p.m. and did not return.

#24-85 Motion by Director Pacholok to come out of camera at 1:24 p.m.

Motion Carried Unanimously.

#24-86 Motion by Director Kapitaniuk to suspend Shawn Mydan permanently from all ARMS facilities effective July 15, 2024.

Motion Carried Unanimously.

#24-87 Motion by Director LeMessurier to suspend Kyle Richard John Shave permanently from all ARMS Facilities effective July 15, 2024.

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2024
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#24-88 Motion by Director Kapitaniuk to go into camera with the Directors and ARMS Administration at 1:26 p.m.

Motion Carried Unanimously.

Director LeMessurier and Aquatic Supervisor Dylan Zilinski left the meeting at 1:26 p.m. and did not return.

#24-89 Motion by Director Hall to come out of camera at 2:15 p.m.

Motion Carried Unanimously.

#24-90 Motion by Director Pacholok to direct Administration to retain an expert to review and provide and an opinion about the Aquatic Centre boilers.

Motion Carried Unanimously.

#24-91 Motion by Director Reimer to contract RC Strategies to assist in the Strategic Planning process for ARMS.

Motion Carried.

**10.0
Next
Meeting**

Next meeting September 16, 2024, at 9:30 a.m.

**11.0
Adjournment**

Meeting adjourned at 2:16 p.m.

From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 16, 2024
Subject: Financial Statements

Overview

- We have completed the July 31, 2024, Financial Statements.

Attachments

- July 31, 2024, Balance Sheet & Income Statement
- Concession Report
- July 2024, Cheque & Direct Deposit Logs

Discussion

- Breakdown on Interest Revenue as of July 31, 2024

Interest Revenue

Regular Account	\$	18,062.37
Operating Reserve	\$	2,534.13
Capital Reserve	\$	4,770.49
Athabasca County Solar PV Account	\$	4,636.23
Total Interest Revenue	\$	4,770.49

Balances as of July 31, 2024

General Bank balance:

- 323,3352.98

Not included in the bank balance above:

- Athabasca County Solar PV - \$256,194.42

Reserve balances:

- Operating Reserve Fund - \$140,034.13
- Capital Reserve Fund - \$263,614.49

Recommendation

- Motion to accept the information as presented.



General Manager – Rhonda Alix

Athabasca Regional Multiplex Society

Balance Sheet As at Jul 31, 2024

ASSET

Total Cash	275,492.21
Operating Reserve	140,034.13
Capital Reserve	263,614.49
Athabasca County Solar PV	256,194.42
Accounts Receivable	338,925.56
Inventory	26,028.55
GST Receivable	4,709.69
Prepaid Expenses	33,593.66
TOTAL ASSET	1,338,592.71

LIABILITY

Accounts Payable	54,050.91
Payroll Accrual	25,989.17
Total Employee Payable	25,989.17
Accrued Liabilities	1,786.78
GST Payable	3,855.53
Total GST	3,855.53
Town and County Requisition	313,333.38
Capital Requisition - current year	171,122.16
Athabasca County Solar PV	256,194.42
Deferred Revenue	1,861.11
TOTAL LIABILITY	828,193.46

EQUITY

Retained Earnings	374,517.34
Current Earnings	135,881.91
TOTAL EQUITY	510,399.25

LIABILITIES AND EQUITY	1,338,592.71
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Athabasca Regional Multiplex Society

Comparative Income Statement

Including the Concession

Actual Jan 01, 2024 to Jul 31, 2024 Budget Jan 01, 2024 to Dec 31, 2024

			Percent	Difference
REVENUE				
Sale of Goods	3,385.73	3,500.00	96.74%	(114.27)
Memberships	302,137.22	511,750.00	59.04%	(209,612.78)
School Rentals	33,374.53	72,650.00	45.94%	(39,275.47)
User Group Rentals	122,454.60	248,175.00	49.34%	(125,720.40)
General Rentals	62,483.46	85,200.00	73.34%	(22,716.54)
Liquor Sales	6,545.67	6,500.00	100.70%	45.67
Food Sales	226,991.86	390,000.00	58.20%	(163,008.14)
Vending Machine Income	8,612.12	17,000.00	50.66%	(8,387.88)
Program Revenue	56,337.12	88,500.00	63.66%	(32,162.88)
Lease Revenue	15,116.90	23,908.10	63.23%	(8,791.20)
Advertising Revenue	21,677.44	61,000.00	35.54%	(39,322.56)
Interest Income	22,832.86	10,000.00	228.33%	12,832.86
Grant Revenue	12,500.00	64,000.00	19.53%	(51,500.00)
Other Revenue	581.60	2,000.00	29.08%	(1,418.40)
TOTAL REVENUE	895,031.11	1,584,183.10	56.50%	(689,151.99)
EXPENSE				
Salary	836,569.14	1,434,500.00	58.32%	(597,930.86)
LAPP, CPP, EI, Manulife, WCB, Employee	184,619.31	304,600.00	60.61%	(119,980.69)
Recognition	588.44	3,500.00	16.81%	(2,911.56)
Uniforms	0.00	2,500.00	0.00%	(2,500.00)
Travel & Subsistence	3,080.31	3,750.00	82.14%	(669.69)
Professional Development	6,724.04	16,000.00	42.03%	(9,275.96)
Advertising & Promotions	3,867.30	8,000.00	48.34%	(4,132.70)
Contracted Services	49,529.59	93,500.00	52.97%	(43,970.41)
Professional Fees	12,775.38	20,000.00	63.88%	(7,224.62)
Insurance	49,193.55	78,000.00	63.07%	(28,806.45)
Bank & Interest Charges	4,187.33	8,500.00	49.26%	(4,312.67)
Donations Expense	2,781.15	7,000.00	39.73%	(4,218.85)
Office Supplies	13,638.15	21,000.00	64.94%	(7,361.85)
Telephone	7,471.45	11,840.00	63.10%	(4,368.55)
Natural Gas	155,566.67	213,000.00	73.04%	(57,433.33)
Electricity	184,499.35	455,000.00	40.55%	(270,500.65)
Water	36,072.14	79,000.00	45.66%	(42,927.86)
Food & Beverage	118,333.89	200,000.00	59.17%	(81,666.11)
Vehicle Fuel & Oil	3,081.66	7,700.00	40.02%	(4,618.34)
Vehicle Repairs & Maintenance	3,677.64	9,750.00	37.72%	(6,072.36)
Outdoor Maintenance	14,213.36	27,000.00	52.64%	(12,786.64)
Building Repairs	26,149.30	88,100.00	29.68%	(61,950.70)
Equipment Repairs & Maintenance	60,596.83	135,500.00	44.72%	(74,903.17)
Supplies	44,941.49	86,250.00	52.11%	(41,308.51)
Janitorial Supplies	21,737.28	33,350.00	65.18%	(11,612.72)
Program Supplies	5,905.11	24,000.00	24.60%	(18,094.89)
Ice Plant Supplies	5,829.45	29,000.00	20.10%	(23,170.55)
Safety Supplies	8,373.71	15,250.00	54.91%	(6,876.29)
TOTAL EXPENSE	1,864,003.02	3,415,590.00	54.57%	(1,551,586.98)
NET INCOME	-968,971.91	-1,831,406.90	52.91%	862,434.99
Town of Athabasca Requisition	548,333.31	940,000.00	58.33%	(391,666.69)
Athabasca County Requisition	548,333.31	940,000.00	58.33%	(391,666.69)
NET INCOME AFTER REQUISITIONS	127,694.71	48,593.10		79,101.61
Reserve	0.00	40,000.00	0.00%	(40,000.00)
NET INCOME AFTER RESERVE				
ALLLOCATION	127,694.71	8,593.10	1486.01%	119,101.61

Athabasca Regional Multiplex Society
Income Statement
Concession

	January 1 - 31	February 1 - 29	March 1 - 31	April 1 - 30	May 1 - 31	June 1 - 30	July 1 - 31	Total
REVENUE								
General Rentals		520.00	260.00			584.00		1,364.00
Liquor Sales				6,035.35		510.32		6,545.67
Food Sales	36,529.09	34,070.02	41,503.32	36,348.24	16,706.28	56,519.79	5,240.07	226,916.81
TOTAL REVENUE	36,529.09	34,590.02	41,763.32	42,383.59	16,706.28	57,614.11	5,240.07	234,826.48
EXPENSE								
Salary	10,783.12	16,260.22	17,643.56	13,196.69	11,819.57	14,933.14	5,691.64	90,327.94
LAPP, CPP, EI, Manulife, WCB	641.44	992.55	888.61	735.08	656.88	782.43	423.74	5,120.73
Uniforms								-
Office Supplies		173.80	387.19	200.00			116.74	877.73
Food & Beverage								-
Opening Inventory	\$ 24,504.00	\$ 20,667.00	\$ 28,059.00	\$ 25,792.31	\$ 22,258.72	\$ 29,212.27	\$ 28,165.70	
Plus: Purchases	\$ 21,138.00	\$ 23,389.00	\$ 17,591.24	\$ 17,005.34	\$ 17,206.40	\$ 22,703.52	\$ 553.62	
Minus: Inventory on Hand	\$ 20,667.00	\$ 28,059.00	\$ 25,792.31	\$ 22,258.72	\$ 29,212.27	\$ 28,165.70	\$ 22,978.41	
COGS	24,975.00	15,997.00	19,857.93	20,538.93	10,252.85	23,750.09	5,740.91	121,112.71
Building Repairs								-
Equipment Repairs & Maintenance	525.96	1,193.41	2,973.65	3,302.45	425.96	1,689.55	1,845.96	11,956.94
Supplies	2,335.53	2,560.36	1,930.92	1,209.67	2,023.62	2,158.59		12,218.69
Janitorial Supplies					29.1			29.10
Safety Supplies						925.35		925.35
TOTAL EXPENSE	39,261.05	37,177.34	43,681.86	39,182.82	25,207.98	44,239.15	13,818.99	242,569.19
NET INCOME	(2,731.96)	(2,587.32)	(1,918.54)	3,200.77	(8,501.70)	13,374.96	(8,578.92)	(7,742.71)

Athabasca Regional Multiplex Society Capital Projects Breakdown

January 1 to July 31, 2024

REVENUE

Town of Athabasca Capital Requisition	\$	95,000.00
Athabasca County Capital Requisition	\$	95,000.00
TOTAL REVENUE	\$	190,000.00

EXPENSE

Fire System Repairs	\$	6,753.84
Duct Cleaning	\$	12,124.00

TOTAL EXPENSES AND ASSET ALLOCATION	\$	18,877.84
TOTAL CAPITAL REVENUE REMAINING	\$	171,122.16

Athabasca Regional Multiplex Society
Cheque Log for 1010 General Bank from Jul 01, 2024 to Jul 31, 2024

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
3347	Payment	Wolseley Canada Inc.	822.64	Jul 05, 2024
3348	Payment	Canadian Tire	716.51	Jul 05, 2024
3349	Payment	Tipton's YIG	30.78	Jul 05, 2024
3350	Payment	WCB	4,325.83	Jul 05, 2024
DD-1937	Payment	Manulife Financial Group Benefits	9,906.26	Jul 12, 2024
DD-1936	Payment	Receiver General - Taxation	14,505.14	Jul 12, 2024
DD-3208	Payment	Receiver General - Taxation	20.77	Jul 18, 2024
3352	Payment	Birch Meadow Greenhouses	588.00	Jul 19, 2024
3353	Payment	ClearTech Industries Inc.	5,393.34	Jul 19, 2024
3354	Payment	Canadian Tire	523.29	Jul 19, 2024
3355	Payment	Hydro Blast Ltd.	1,491.00	Jul 19, 2024
3356	Payment	Tipton's YIG	392.07	Jul 19, 2024
3357	Payment	Doyle & Company	13,414.15	Jul 19, 2024
3358	Payment	Cheap Seats	337.05	Jul 19, 2024
3359	Payment	RFS Canada	791.71	Jul 19, 2024
DD-1992	Payment	Receiver General - Taxation	15,761.46	Jul 26, 2024
3360	Payment	Athabasca Value Drug Mart	35.68	Jul 30, 2024
3361	Payment	Canadian Tire	89.22	Jul 30, 2024
3362	Payment	Carson Pow R Vac (Edmonton) Ltd.	12,730.20	Jul 30, 2024
3363	Payment	Federal Express Canada Corporation	38.06	Jul 30, 2024
3364	Payment	Pepsico Canada	493.03	Jul 30, 2024
3365	Payment	Tipton's YIG	230.82	Jul 30, 2024

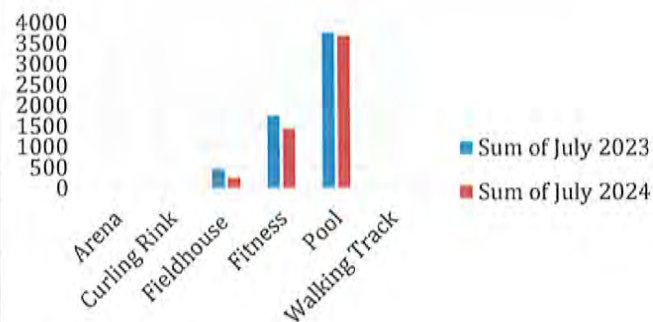
Athabasca Regional Multiplex Society
Direct Deposit Log Jul 01, 2024 to Jul 31, 2024

Direct Deposit No.	Transaction Type	Payee	Transaction Date	Amount
VP1260	Payment	Athabasca Home Hardware	Jul 05, 2024	636.32
VP1261	Payment	Canadian Linen & Uniform Service	Jul 05, 2024	145.76
VP1262	Payment	Athabasca Home Hardware	Jul 05, 2024	636.32
VP1262	Payment	Royal Caretaking Supplies Inc.	Jul 05, 2024	3,762.29
VP1263	Payment	Canadian Linen & Uniform Service	Jul 05, 2024	145.76
VP1263	Payment	Automated Aquatics Canada Ltd.	Jul 05, 2024	455.65
VP1264	Payment	Russell Hendrix Food Service	Jul 05, 2024	152.65
VP1266	Payment		Jul 05, 2024	285.00
VP1267	Payment	Telus Business Connect	Jul 05, 2024	562.60
VP1268	Payment	Kendra Jodry	Jul 05, 2024	810.00
VP1269	Payment	Kelly Gilligan	Jul 05, 2024	525.00
VP1270	Payment	Sysco Canada	Jul 05, 2024	5,792.77
VP1271	Payment	Sysco Canada	Jul 05, 2024	2,406.98
VP1272	Payment	Sysco Canada	Jul 05, 2024	627.65
VP1273	Payment	Gordon Food Service Canada Ltd.	Jul 05, 2024	1,447.63
DD-1935	Payment	Local Authorities Pension Plan	Jul 12, 2024	5,804.42
VP1273	Payment	Sysco Canada	Jul 16, 2024	5,391.41
VP1286	Payment	ATB Mastercard	Jul 18, 2024	2,731.01
VP1274	Payment	Canadian Linen & Uniform Service	Jul 19, 2024	145.76
VP1275	Payment	Marmak Information Services	Jul 19, 2024	840.00
VP1276	Payment	Cougar Fuels Ltd.	Jul 19, 2024	427.73
VP1277	Payment	Startec Service	Jul 19, 2024	1,282.05
VP1278	Payment	Athabasca Home Hardware	Jul 19, 2024	190.17
VP1279	Payment	Van Houtte Coffee Services Inc.	Jul 19, 2024	105.00
VP1280	Payment		Jul 19, 2024	214.62
VP1281	Payment	Great West Media	Jul 19, 2024	92.40
VP1282	Payment	Great Canadian Dollar Store	Jul 19, 2024	56.18
VP1283	Payment	Alberta Municipalities Services Corporation	Jul 19, 2024	36,730.06
VP1284	Payment	Lifesaving Society	Jul 19, 2024	433.65
VP1285	Payment	Athabasca Regional Waste Mgmt Services Comm.	Jul 19, 2024	517.65
VP1288	Payment	Spinnin' Fitness (Alex Bendall)	Jul 23, 2024	240.00
DD-1991	Payment	Local Authorities Pension Plan	Jul 26, 2024	5,804.42
VP1289	Payment	Ainsworth Inc.	Jul 30, 2024	2,623.95
VP1290	Payment	Canadian Linen & Uniform Service	Jul 30, 2024	145.76
VP1291	Payment	Larue Electric & Controls Ltd.	Jul 30, 2024	389.38
VP1292	Payment	Staples Commercial Credit Account	Jul 30, 2024	295.71
VP1293	Payment	Startec Service	Jul 30, 2024	7,918.05
VP1294	Payment	Sysco Canada	Jul 30, 2024	1,293.40
VP1295	Payment	Telus Business Connect	Jul 30, 2024	946.50
VP1296	Payment	Bell Canada	Jul 30, 2024	62.66

Attendance

July Analysis

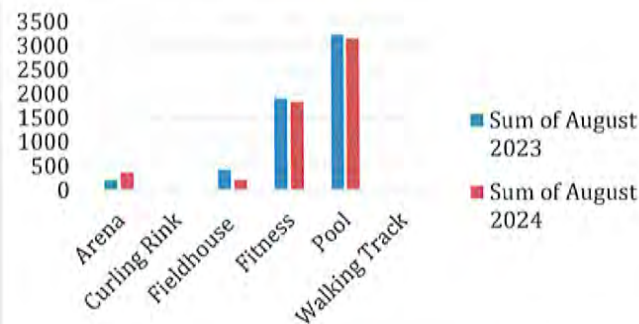
Row Labels	July 2023	July 2024
Arena	1	8
Curling Rink	2	0
Fieldhouse	449	259
Fitness	1746	1438
Pool	3763	3690
Walking Track	26	13
Grand Total	5987	5408

July 2024 Daily Average = 180

**July's Fitness Centre and Fieldhouse numbers are lower as we had our first shutdowns in those areas. The Fitness Centre was closed July 2nd to 5th and the Fieldhouse was closed from July 26th to August 12th.

August Analysis

Row Labels	August 2023	August 2024
Arena	208	368
Curling Rink	0	0
Fieldhouse	417	210
Fitness	1905	1838
Pool	3224	3151
Walking Track	19	15
Grand Total	5773	5582

August 2024 Daily Average = 186

**August Fieldhouse numbers as we were closed from July 26th to August 12th for shutdown.

General / Meetings

- July 17th – Attended the Rotary Club's meeting as a guest.
- August 20th – Meeting with the Curling Club to discuss the Lounge Contract.
- August 21st – Meeting with Athabasca University's events team to debrief on how AU Convocation went.
- August 21st – Meeting to discuss Tim's Ice Manufacturing Contract for the Curling Rink.
- August 21st – Meeting with the Rotary Committee to discuss the potential Rotary Wall of Fame.
- August 21st – Meeting with Whispering Hills Country Music Association about their upcoming event.
- August 22nd – Meeting with EPC Administration to discuss the 2024/25 school year.
- August 22nd – Meeting with RC Strategies to start the Strategic Planning process.
- August 26th – Meeting with the Rotary Celebrity Dinner group to debrief how the event went.
- August 27th – Meeting with Managers to discuss Concession Operations.
- September 4th – Meeting with Delirium to discuss their upcoming event.

- I completed the AARFP Pool Ops 2 course and received my certificate. Tim, Dyaln and other staff completed this course as well.
- Athabasca Minor Ball hosted the 13U A Tier 1 Baseball Alberta Provincial Championships at the Multiplex.
 - The Multiplex donated a weekend drop-in pass to each baseball player.
 - Operations staff did an awesome job gearing up for the tournament and throughout the tournament. We heard a lot of positive feedback from players, parents and guests.
 - The Concession was open throughout the weekend.
- The Multiplex was nominated for the Chamber of Commerce Employer of Youth Award (attached). We are very proud of this nomination.
- Chair Anderson, Tim and I met with Aspen View Superintendent of Schools Constantine Kastrinos and EPC Administration to discuss the upcoming school year. It was a very productive meeting and to discuss our collaboration on dealing with students, misconducts, bookings, and communication. Attached is a memo we sent out to our staff.
- I was asked to be on the Rotary Wall of Fame Committee, which I have agreed to as the Multiplex will be the location for the Wall of Fame. The Multiplex has a current Wall of Fame policy but there has been no progress on the wall. Rotary may be willing to start a Wall of Fame for the Town of Athabasca and County of Athabasca region. At the initial Rotary meeting a few members felt a Community Group needed to start the Wall of Fame project and run it for a few years. The Rotary Wall of Fame Committee met and created a proposal to present to Rotary. If Rotary agrees to take on this project, I will bring back our current Policy for review and changes.

Grants

- Submitted the Canada Summer Jobs grant for Summer Programs for \$9,557.00 which will be paid in September.
- Submitted the Active Communities Initiative for the Aquatic Centre Boilers and Pumps. We will know if we are successful on November 30, 2024.
- Submitted an Enabling Accessibility grant application for wheelchair accessible doors.
- We were successful in our CFEP small grant submission for \$125,000.00 for the Curling Rink Dehumidification Unit and Tractor.
- Submitted an application for the New Horizons Senior Grant to continue Free Senior's Day and purchase equipment for seniors to use.

Agreements/contracts

- Curling Club has signed the Lounge contract for September 1, 2024, to August 31, 2025.
- Working on the agreements with Aspen View and Tim's Ice Manufacturing.

Advertising

- Advertising update in the Arena and Curling Rink.
 - 2 companies didn't renew their advertising location.
 - 6 new companies bought advertising.
 - A few companies moved locations and/or added new spots.
 - We will have an increase in advertising revenue in 2024 compared to 2023 advertising revenue.
- We are continuing our advertising campaign.

Feedback/debrief meetings

- Rotary Celebrity Dinner
 - Facility feedback was positive. The Fieldhouse temperature was good, and the facility was clean.
 - Catering feedback had positive and negative points. For example, the food was excellent for the guests that were first, but we ran out of food for the last few tables of service. More options for wine, quicker clearing of the tables and serving water to guests.

- Athabasca University Convocation
 - The AU events team was very happy with the facility, staff and communication. They had very minor points for improvement. Our teams work very well together. AU received positive feedback from their staff and grads. They booked dates in June of 2025 to have Convocation at the Multiplex again.
 - AU was very pleased with the breakfast meal; the set-up, staff and quality of food.

Concession

- We sold 41 tickets for Father's Brunch for a total revenue of \$1,073.35 and our net income was approximately \$100.00.
- Closed the concession from June 28th to August 19th. If there was an event, we opened the concession during the event like the U13 Baseball Provincial Tournament.
- Analyzed our menu and removed any items that were not big sellers or had large waste quantities. Changed a few of our products to reduce costs and staff wages. For example – we are using frozen fries instead of fresh cut potato fries and removed the brioche bun to a regular bun. We have limited time only menu items to sell out the inventory we have on hand before removing them from the menu.

Summer Programs

- We hired 1 Program Coordinator and 2 Program Leaders. The programs started on July 2nd and ended on August 23rd. We received \$6,753.00 in donations. The Canada Summer Jobs Grant covers the wages of the Program Coordinator and one Leader. We did see a decrease in participants in some of our July programs from previous years.
 - Total Revenue - \$32,502.71
 - Total Expenses - \$28,506.76
 - Net Income - \$3,995.95

Movies

- The Multiplex will host the following movies:
 - October 27th
 - December 20th
 - February and April 2025

Aquatic Centre

- Annual Maintenance Shutdown – September 3rd to 15th.

Arena

- August 9th – Ice plant startup.
- August 19th – 23rd – Creature Athletics Hockey Camp.
- August 26th – Skating Club started practices
- September 3rd – ADMHA started practices.
- September 4th - EPC Hockey Academy were on ice in the Arena. They have booked on ice every second school day from 12:15pm to 3:00pm.
- September 7th – ADMHA Checking Clinic.

Fieldhouse

- Maintenance Shutdown – July 26th – August 11th.
- September 11th - Community Registration Night.
- September 14th - Basketball Tournament.
- September 28th - Farmer's Market.
- October 12th - Farmer's Market.
- October 15th - Aspen View PD Day.
- October 17th - AU Staff Appreciation/ Awards.

- October 19th - Chamber's Gala.
- October 25th - Fire Fighters Appreciation Night.
- October 26th - Farmer's Market.
- October 26th - Delerium Concert.
- October 31st - Lions Club Halloween.

Theatre

- July 15th – 19th – Theatre Athabasca Camp.
- September 9th – BrokerLink Town Hall.
- September 22nd - Elvis the Vegas Years.
- October 3rd - St. Gabriels Church Event.
- October 5th - Heartwood Performance.
- October 17th - Heartwood Performance.
- October 19th - Library Film Showing.
- October 25th - Theatre Athabasca Performance.
- October 27th – Movie.
- October 30th - Heartwood Performance.

Sports Fields

- July 9th – 21st - Minor Ball Provincials.
- Slo-Pitch finished their season the last week of July.

Meeting Rooms

- September 9th – Skating Club AGM.
- September 9th – DQ Job Fair.
- September 16th – Rapids Swim Club AGM.
- September 25th – Curling Club AGM.
- October 3rd - Town Appreciation Dinner.
- October 10th - ADMHA Picture Night.
- October 10th - Youth Hub Town Hall.
- October 26th - RhPAP Luncheon.

Respectfully submitted,



Rhonda Alix,
General Manager

Athabasca District Chamber Of Commerce



CONGRATULATIONS!

Athabasca Regional Multiplex Nomination!

I am pleased to inform you that you have been nominated for the Employer of Youth Award at this year's Chamber Gala, taking place on Saturday, October 19th, 2024.

Your achievement as a nominee is a reflection of your outstanding contributions and the support you've received from the community through anonymous votes. It is a commendable recognition of your efforts.

Your Name In Lights!

We would be pleased to showcase your accomplishment; we are looking to highlight each and every nominee during our slideshow presentation. We ask that you provide (to the contact info listed below) your logo, picture, or product, basically what makes you stand out.

Top Three Finalists!

And there's MORE! IF you are one of the top Three Finalists, you will be contacted by our media creator, they will then make arrangements to visit your location, ask questions and take some photos. Then if you WIN! Your accomplishments will be vividly displayed the night of the Gala.

Time to celebrate!

I also want to extend an invitation for you to secure tickets for the gala. Your presence at the event would be significant, especially if you happen to emerge as the winner. Tickets are limited, so I recommend reserving yours promptly to ensure your attendance at this special evening.

I look forward to celebrating your success at the gala.

Best regards,

Rick Baksza

President, Athabasca and District Chamber of Commerce

780-799-9999



From: Management
To: All Staff Memo
Date: August 23, 2024
Subject: EPC students

Multiplex administration has met with the new Administration team at EPC. We are very excited about this new partnership. Here is a summary of our meeting and the expectations of our staff.

- The lounge area is **closed** during school hours (there may be some changes to this as the year progresses).
- EPC doors will be locked during school hours except for lunch hour. (we will provide EPC's bell schedule)
 - Operations staff will be locking and unlocking the EPC doors.
 - We don't need to monitor students opening the door for other students.
 - We only need to monitor if the door is closed as some of them stay open and they shouldn't be propped open with anything.
 - We will add signage and EPC will be creating a sign as well near the doors.
 - Teachers will not have keys to the EPC doors; therefore, they will have to come around to the front and/or have a student run around to open the doors for the class.
- New Alberta Education policy where cell phones are not to be used during class time
 - Staff is not expected to monitor this policy. This is for the EPC teachers to monitor. If we find a student in the bathroom during class time on their cell phones, this is for the teacher to deal with not a Multiplex staff member.
- Communication on student misconduct, incidents and reporting will be the same as in previous years.
- EPC Administration will be doing walk throughs at lunch time and during the day. They may not happen every day but will be a presence in our facility this year.
- All EPC Students are to carry their ID cards with them. These cards will have the students' full name, picture and their grade on them.
 - This will help with identifying the students in misconduct situations, checking in at the front desk, or if they are using the fitness centre but are underage.
- Grade 7 students are not allowed to be in the Multiplex during school hours unless they are with their class. This includes lunch.
- Grade 8, 9, and 10 students should only be here during lunch hours as they do not have spares.
- Grade 11 & 12 students have spares and are allowed to be here during lunch hours or their spare.

If you have any questions, please let us know.

Sincerely,




Athabasca Regional Multiplex Management

Athabasca Regional Multiplex Society Action Log

Meeting date: Monday, September 16, 2024

Motion #	Action / Motion	Meeting Date	Progress/Comments	Status
#24-58	Motion by Director Kapitaniuk to direct Administration to invite EPC Parent Council to a delegation in the future to review and discuss User experience and misconduct.	May 27, 2024	A representative from EPC Parent Council attended the July 15 meeting.	Completed
#24-62	Motion by Director Kapitaniuk to accept the year-ended Audit and Financial Statements as presented by Doyle & Company Chartered Professional Accountants for the year-ended December 31, 2023.	May 27, 2024	Year-end Financial Statements were added to the ARMS AGM on July 15 for approval by the Members.	Completed
#24-64	Motion by Director Reimer to direct Administration to add ARMS Bylaws to the next meeting for review.	May 27, 2024	An updated copy of the Bylaws were added to the July 15 Agenda Package for review.	Completed
#24-67	Motion by Director Wallach to direct the Chair to send a letter to the Mayor of the Town of Athabasca outlining the concerns discussed in closed session	May 27, 2024	The Chair sent a letter outlining the concerns discussed in closed session to the Town of Athabasca Mayor.	Completed
#24-68	Motion by Director Pacholok to direct Administration to compile a summary of franchise fees paid by ARMS in the past 3 years.	May 27, 2024	Administration presented a report to the July 15 meeting with the franchise fees paid by ARMS.	Completed
#24-80	Motion by Director Kapitaniuk to have the Chair or Vice Chair attend the meeting on August 22 with Multiplex Administration and EPC Administration.	July 15, 2024	The ARMS Board Chair attended the meeting between EPC Administration and the Multiplex on August 22nd.	Completed
#24-86	Motion by Director Kapitaniuk to suspend Shawn Mydan permanently from all ARMS facilities effective July 15, 2024.	July 15, 2024	Administration contacted Shawn Mydan to inform him of his permanent suspension from ARMS facilities effective July 15, 2024.	Completed
#24-87	Motion by Director LeMessurier to suspend Kyle Richard John Shave permanently from all ARMS Facilities effective July 15, 2024.	July 15, 2024	Administration contacted the RCMP to inform them that Kyle Richard John Shave is permanently suspended from ARMS facilities effective July 15, 2024.	Completed
#24-91	Motion by Director Reimer to contract RC Strategies to assist in the Strategic Planning process for ARMS.	July 15, 2024	Administration has contracted RC Strategies and has begun sending them information to start the Strategic Planning process.	Completed
#22-114	Motion by Director Anderson for Administration to negotiate a lease with the owners of the Athabasca Regional Multiplex Society property.	September 19, 2022	Received a potential lease agreement from RMRF. Working with the member municipalities CAO's to finalize an agreement.	In Progress

Athabasca Regional Multiplex Society Action Log

Meeting date: Monday, September 16, 2024

Motion #	Action / Motion	Meeting Date	Progress/Comments	Status
#23-129	Motion by Director Reimer to direct Administration to present the Asset Management Plan to the Board by August 2024.	November 20, 2023	Administration presented an Asset Management plan to the Board at the September meeting.	In Progress
#24-27	Motion by Director LeMessurier for Administration to purchase the 2014 1565 series II 4WD John Deere with implements from the Town of Athabasca for \$13,500.00 utilizing the donation from Kingston Midstream. The remaining of the donation funds will be used to purchase a storage solution for the tractor.	February 26, 2024	Purchased the tractor from the Town and using it. Tim is finalizing a storage solution for the tractor.	In Progress
#24-28	Motion by Director Pacholok to direct Administration to monitor the Corporate Discount Program utilization and report back to the Board in the September meeting.	February 26, 2024	Created a briefing note with utilization numbers for the September meeting.	In Progress
#24-29	Motion by Director Pacholok to direct Administration to research grants that may be applicable to replace boiler systems.	February 26, 2024	Applied for the Active Communities Initiative grant for the Aquatic Centre boilers and pumps on September 3rd.	In Progress
#24-37	Motion by Director Kapitaniuk to direct Administration to collaborate with Aspen View Public Schools on a Partnership Agreement and bring it back to the Board for approval.	March 11, 2024	Ashtin, Tim and I met with EPC administration to discuss our partnership and plan for the 2024/25 school year on August 22nd.	In Progress
#24-59	Motion by Director Pacholok to accept the information as presented and direct Administration to bring 2025 Facility Rates for review at next ARMS meeting.	May 27, 2024	Kitchen rental rates were approved at the July Board meeting. The remaining facility rental rates will be discussed during the September Board meeting.	In Progress
#24-60	Motion by Director LeMessurier to bring back information regarding services comparatives from three other facility to the next meeting.	May 27, 2024	I spoke with many different facilities regarding security guard rates and brought the information back to the September meeting.	In Progress
#24-63	Motion by Director Reimer to direct Administration to draft a policy related to capital assets and management for review at the 2024 September ARMS meeting.	May 27, 2024	Draft policy was created and added to the September Board package.	In Progress
#24-71	Motion by Director Hall to direct Administration to compile an analysis of utility reduction options for review at the September meeting.	July 15, 2024	Administration will bring an analysis to the October meeting.	In Progress
#24-75	Motion by Director Hall to defer the Security Quotes discussion to the next meeting.	July 15, 2024	I spoke with many different facilities regarding security guard rates and brought the information back to the September meeting.	In Progress

Athabasca Regional Multiplex Society Action Log

Meeting date: Monday, September 16, 2024

Motion #	Action / Motion	Meeting Date	Progress/Comments	Status
#24-76	Motion by Director Pacholok to approve the 2025 Kitchen Rental Rates as presented and bring back the remaining 2025 Facility Rental Rates to the next meeting.	July 15, 2024	Facility rental rates will be discussed during the September Board meeting.	In Progress
#24-77	Motion by Director LeMessurier to direct Administration to bring facility rental statistics back for review at the next meeting.	July 15, 2024	Facility rental statistics were compiled and reported to the Board at the September meeting.	In Progress
#24-90	Motion by Director Pacholok to direct Administration to retain an expert to review and provide an opinion about the Aquatic Centre boilers.	July 15, 2024	Administration is investigating the next steps with the Aquatic Centre boilers.	In Progress
#24-78	Motion by Director Reimer to direct Administration to create a Request for Proposal for a consultant to evaluate and rewrite the ARMS Bylaws and bring back the quotations to the Board for review.	July 15, 2024	Administration will bring an update to the next meeting.	In Progress
#24-83	Motion by Director Hall to direct Administration to bring forward a recommendation related to the implementation of a land acknowledgement.	July 15, 2024	Administration will bring an update to the next meeting.	In Progress
#0	Direction for Administration to have/invite a User Group delegation every other meeting	October 16, 2023	EPC School Council attended the July 15 meeting.	ongoing
#23-122	Motion by Director Wallach for Administration to include action item list in all future agenda packages.	November 20, 2023	Added the action item list to the General Managers monthly report.	ongoing
#23-148	Motion by Director Balay to direct Administration to implement a data collection strategy to find out what municipality facility users reside in and report back to the board quarterly.	December 18, 2023	Presented the first quarterly report at the April meeting and the second quarterly report at the September meeting.	ongoing
#24-07	Motion by Director Kapitaniuk to direct Administration to credit the Athabasca County's annual operational requisition by the amount of interest received from the 2023 Solar PV Capital funding being held by ARMS.	January 15, 2024	Interest was calculated up to August 31, 2024. A cheque will be sent to the Athabasca County for that amount.	ongoing
#24-17	Motion by Director Pacholok to accept the update as information and to direct Administration to provide future updates on the boiler claim quarterly or as needed.	January 15, 2024	Updates will be provided quarterly or as needed.	ongoing
#24-51	Motion by Director Hall to direct Administration or the Chair to provide updates on closed information to all Directors and Alternates.	April 15, 2024	Directors and Alternates can contact Rhonda or the Chair for updates on any closed session information.	ongoing

Pool Mechanical

Pool shut down activities started on September 3rd. Operational maintenance and repair included work on circulation pumps and motors, filtration systems, acid pumps, surge tank cleaning, hot tub piping repairs, boiler, heat exchangers, UV disinfection systems, HVAC system, and chemical controllers.

Fitness Centre

Town educational signage regarding what can and cannot go down the drains was posted in all the changing rooms to educate patrons on proper use of the facility.

Arena

Ice plant was started on August 9th and ice making activities started on the 11th.

During the ice making process, we discovered a ceiling leak which had generated from the upstairs boiler room and travelled through the ceiling insulation and finally dripping onto the ice. The cause of the leak was an improperly connected boiler exhaust stack. The boiler has been isolated until the stack is replaced.

Arena air ducts were cleaned in July.

Creatures' hockey camp was held from August 19th-23rd.

Operators have been monitoring ice plant compressor run hour versus slab temperatures and have reduced our compressor run time by 5 hours a day, which should generate energy savings throughout the ice season

Curling Rink

Curling rink air ducts were cleaned in July

Operations have been making small repairs to the changing rooms throughout the summer which include patching and painting walls and replacement of damaged ceiling tiles.

Epico controls will be on site the last week of September to clean and adjust the curling rink camera system.

Field House

Fieldhouse air ducts were cleaned in July.

The building beams and light fixtures were also dusted and cleaned, and the curtains were trimmed to stop the separation of the dividing curtains during the fieldhouse shutdown.

Floor repairs and pickle ball line installation were completed between July 26th - August 12th. However once the floor cured it was immediately evident that the wrong color matches were used by the contractor. In fact, the contractor also left footprints of paint in a few areas. After reviewing the work with Centaurs project manager, it's been decided that no payment will be made until the issues are resolved. Unfortunately, because of the time it takes for the flooring patches to set the repair work has been rescheduled for December 23rd – 27th.

Exterior Grounds

Baseball Diamonds fall prep work has been completed.

Soccer nets will be brought back to multiplex at the end of September.

3 parking lot lights and 2 wall pack lights have gone out. I'm working with the supplier on replacement through our 5-year warranty on these lights.

Concession

The walk-in refrigerator condenser is being replaced as the compressor seized in August. The equipment was at the end of its expected life cycle.

Life Safety

Annual fire system testing was completed by Amptec during the pool shutdown period.

Ammonia alarm system was tested and calibrated during the ice plant start up.

Annual staff fire drill was held on September 15th.

Theatre

The stage seams have been re-taped.

The Town has installed a new bench at the front entrance to the Theatre.

Administration

Cam Litz with the operations staff completed the curling ice technician course through AARFP held in Edmonton the first weekend of September.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Tim Wolfenberg".

Tim Wolfenberg

Facility Manager

General

- August was very busy with the end of lessons, the start of school, and a few busy public swims.
- September has so far been all about annual shutdown & maintenance and upcoming programs and lessons.

Holidays

- We were closed on Monday August 5th & Monday September 2nd.
 - The Fitness Centre reopened on September 3rd to the updated facility hours.
 - The Aquatics Centre will reopen on September 16th after the annual shutdown & maintenance.

Program Updates & Changes

- Drop in Water Polo starts back on Thursday October 3rd from 7:00pm-8:00pm.
- Yoga on Tuesday's nights is starting on September 17th from 6:00pm-7:00pm.
 - No daytime classes are running currently.
- Spin classes now are on Tuesday & Thursday mornings starting September 10th & 12th from 6:00am-7:00am.
- The Introductory Fitness for youth and adults is now on Tuesday afternoons, youth 3:30pm-4:30pm & adults 5:00pm-6:00pm.
 - EPC junior high classes will continue this year, dates not yet set.
- Athabasca Rapids Swim Club is booked in starting on September 16th for Monday, Tuesday's afternoons and Friday mornings.

Swim Lessons

- Tuesday/Thursday lessons starting on October 1st.
- Wednesday night adult lessons & Masters swim classes start on October 2nd.
- Friday lessons start October 4th.
- Saturday lessons start on October 5th.
- School lessons are now available for booking.
 - We have already had the first school lessons booked starting September 30th and we have had another school start looking at dates for April 2025.
- Summer lessons ended on August 16th for scheduled lessons and August 23rd with a set of private lessons that were filled with people on the waiting list.
 - Summer lessons had good feedback and gave our newer instructors a chance to gain lots of teaching experience. We had families returning from Edmonton and Calgary for lessons this year, and even had a family from as far away as Mexico that came took lessons this summer.
- Upcoming Fall Break/November Break Lesson have already been announced and are available for registration.
 - This will be a 4 Pack set like we offered over spring break, they will run November 12th – 15th.

Staff Training

- Septembers Inservice is the All-Staff Training that will be covering things like ammonia leaks & fire evacuation drills.
- At the end of September, we will be holding a shift leader meeting to go over the upcoming fall season, staffing, shift leader responsibilities, and training of new and upcoming shift leaders.

Courses

- August 10th – 11th, we held a First Aid course.
- August 12th – 16th, we held a combined Bronze Medallion & Bronze Cross course.
- August 25th, we held a First Aid recertification class.

Equipment Update

- The red slide will not be repaired for shutdown and may take up to an additional month to be completed.

Shutdown

- The Aquatic Centre was in our annual shutdown & maintenance, September 3rd – 15th reopening on September 16th.
 - Feel free to ask for updates at the meeting, more information will be included in the next report after shutdown is completed.
 - At the time of this report the shutdown is on schedule, with most major repairs having been completed.

With kind regards,

Signature: 
Dylan Zilinski,
Aquatic Supervisor

- Concession Kitchen
 - The compressor failed and has been replaced on the Walk in Cooler.
 - Signage and Menu TVs are updated when there are any changes required.
- Staffing
 - We have hired new staff and training is ongoing.
- Menu
 - Menu has been streamlined and ingredients simplified.
 - We will be offering specials.
- Commercial Kitchen
 - Lacking in certain equipment.
 - The wish list and a list of items I think we require has been submitted for the rest of this year and 2025.
- Caterings
 - We have secured 4 events in October
 - Town of Athabasca Volunteer Dinner
 - Aspen View PD Day Training
 - Chamber of Commerce Gala
 - AU Employee Appreciation Lunch
 - We have received excellent feedback from Athabasca University on their Convocation. We believe it will be a return event.
- We will be assisting with the Community Events as they occur.
 - Halloween
 - Remembrance Day
 - Community Christmas Dinner

Respectfully submitted,



Tim Festeryga

Concession Supervisor

From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 16, 2024
Subject: Security Quotes

Background

- At the July 15, 2024, meeting the following motion was carried:
Motion by "Director Hall to defer the Security Quotes discussion to the next meeting."
- At the May 27, 2024, meeting the following motion was carried:
Motion by "Director LeMessurier to bring back information regarding services comparatives from three other facility to the next meeting."
- At the March 11, 2024, meeting the following motion was carried:
Motion by "Director Wallach to direct Administration to obtain quotes for security services from September to June."

Discussion

- Administration spoke with many facilities about security guards and patron misconduct.
 - Lloydminster Servus Sports Centre
 - Coverage 7 days a week (Monday – Friday 4-9pm, Saturday & Sunday 1-9pm)
 - This is for building checks, drop in activities checks, watching for any problems etc. (not to help with regular staff duties), calling 911 for back up as needed.
 - They book security guards for extra events as needed (large trade shows, busy weekends with large tournaments).
 - Rate of pay is \$25 to \$30/hour; OT and STAT are extra.
 - Cold Lake Energy Centre
 - The Energy Centre is attached to the public high school. They have constant issues. They do not have security, and it is up to staff to keep an eye out. When possible, the Bylaw Officer/CPOs will stop by and do a loop through, but it isn't consistent.
 - Council was looking into putting in barriers so students could not get passed certain areas that would be in place during school hours.
 - They would like to have security guards hired as not all staff are comfortable dealing with the issues, but it would be too expensive and that's why they are exploring the compartmentalizing of the facility during school hours.
 - They have a night security contractor that is paid approximately \$34.50/hour.
 - Lac La Biche Bold Centre
 - The County had previously hired a full-time Peace Officer to monitor the halls and activity areas.

Bonnyville Centennial Centre

- They just installed a \$30,000 camera system to monitor vandalisms and thefts. They do have a contracted security guard to monitor the Junior Hockey games.

Tofield Arena

- They are not open to the public during the day as they are a standalone Arena Facility.

Provost Recreational & Cultural Centre

- No security guard. They have a misconduct guideline with suspension timelines for vandalism that are up to a year. If the patron wants to appeal a suspension, it is taken to the Town Council for review.

Barrhead Agrena

- No security guard. Deal with the patrons in-house and with the school during school hours.

- Security Proposal from Central Protection is \$32.00 per hour plus \$160.00 Live Out Allowance per day.
 - 8:30am to 3:30pm
 - September to June
 - 6.5 hours per day
 - Approximately 184 Instructional days per school year
 - Approximate cost per year would be
 - $(6.5 \text{ hours} * \$32/\text{hour} * 184 \text{ days}) + (184 \text{ days} * \$160/\text{day})$
 - $38,272.00 + \$29,440.00 = 67,712.00$

Recommendation

- Motion to accept the information as presented.



General Manager – Rhonda Alix

From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 16, 2024
Subject: User Demographic Analysis

Background

- At the December 18, 2023, meeting the following motion was carried:
#23-148 "Motion by Director Balay to direct administration to implement a data collection strategy to find out what municipality facility users reside in and report back to the board quarterly."

Attachment

- April 15, 2024, briefing note and analysis from January, February and March 2024

Discussion

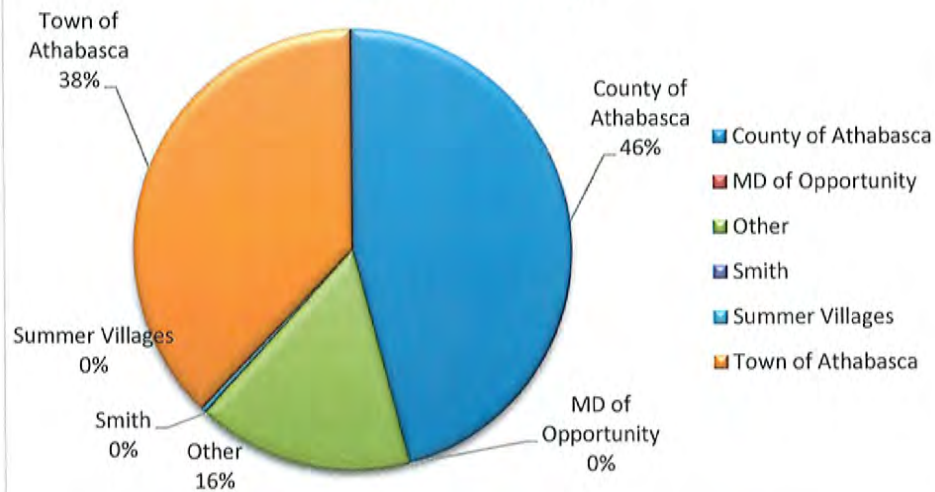
- Demographic analysis was collected for drop in and punch passes, memberships, and user groups from April, May and June 2024.
- No user groups responded back with their user's information.

Membership Analysis – April 1 to June 30

Membership Analysis

Location	April	May	June	Total	%
Town of Athabasca	398	309	260	967	41.56%
County of Athabasca	369	356	352	1077	46.28%
Summer Villages	13	18	5	36	1.55%
MD of Opportunity	0	1	0	1	0.04%
Smith	2	0	0	2	0.09%
Other	69	74	69	212	9.11%

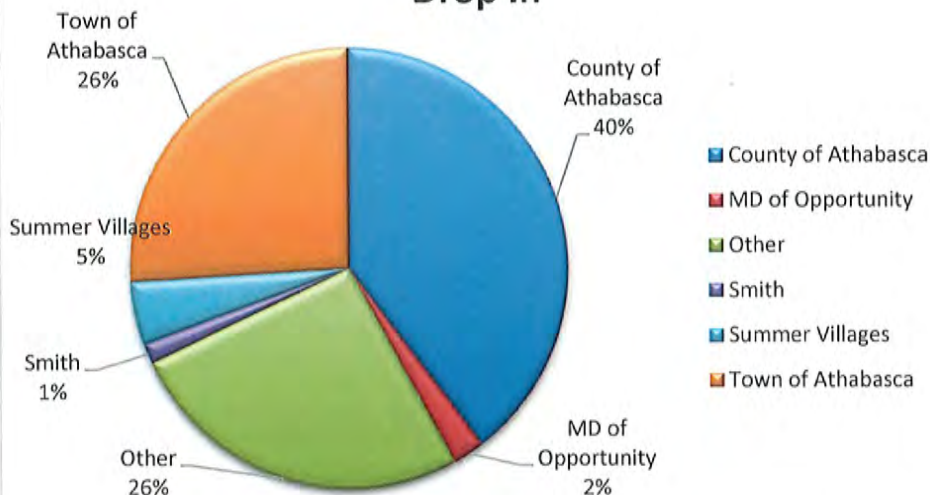
Membership



Drop In Analysis – April 1 to June 30

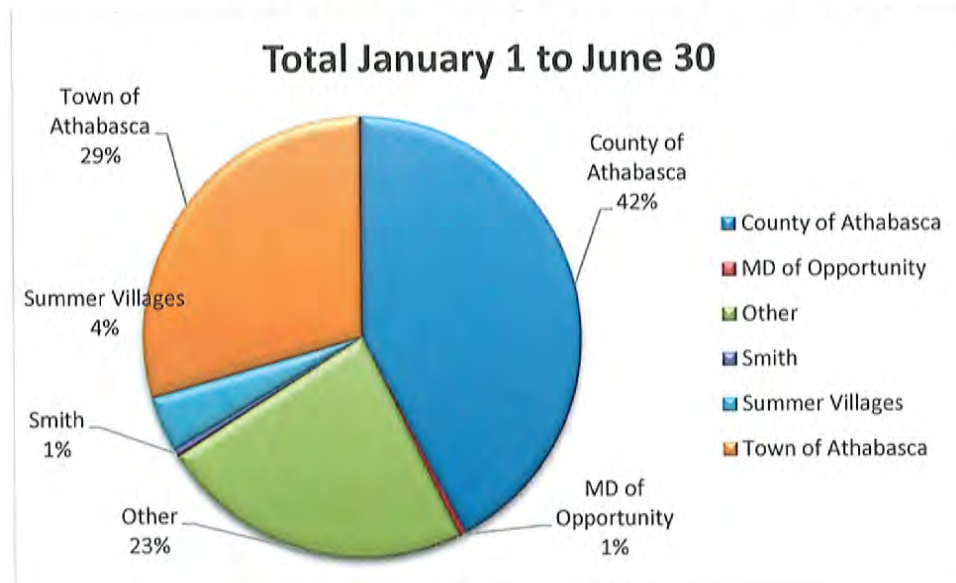
Location	April	May	June	Total	Percentage
Town of Athabasca	526	379	371	1276	24%
County of Athabasca	814	681	656	2151	40%
Summer Villages	93	124	57	274	5%
MD of Opportunity	5	19	14	38	1%
Smith	11	26	3	40	1%
Other	534	640	382	1556	29%

Drop In



January 1 to June 30 Totals

Location	Membership	User Group	Drop In	Total	%
Town of Athabasca	1846	277	2517	4640	30%
County of Athabasca	2145	583	4047	6775	43%
Summer Villages	45	37	494	576	4%
MD of Opportunity	1	4	151	156	1%
Smith	2	22	111	135	1%
Other	583	2	2794	3379	22%



Recommendation

- Motion to accept the information as presented.

General Manager – Rhonda Alix

From: Rhonda Alix, General Manager
To: ARMS Board
Date: April 15, 2024
Subject: User Demographic Analysis

Background

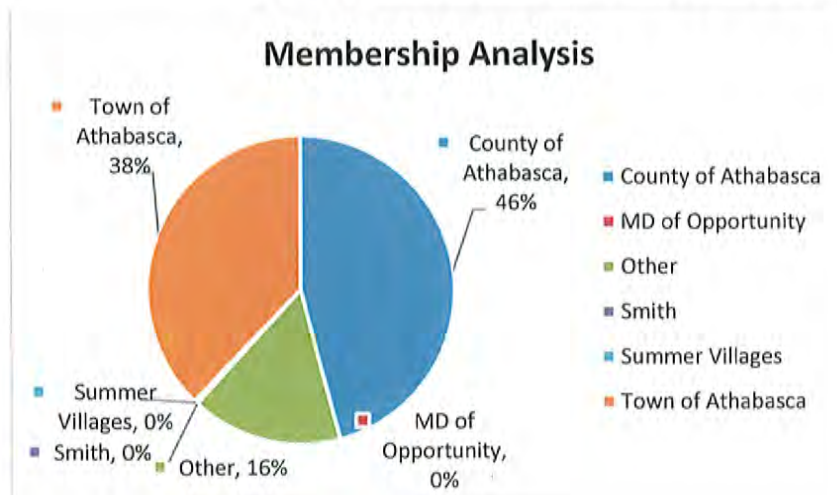
- At the December 18, 2023, meeting the following motion was carried:
#23-148 "Motion by Director Balay to direct administration to implement a data collection strategy to find out what municipality facility users reside in and report back to the board quarterly."

Discussion

- Demographic analysis was collected for drop in and punch passes, memberships, and user groups.
- Some user groups have not responded back with their user's information.

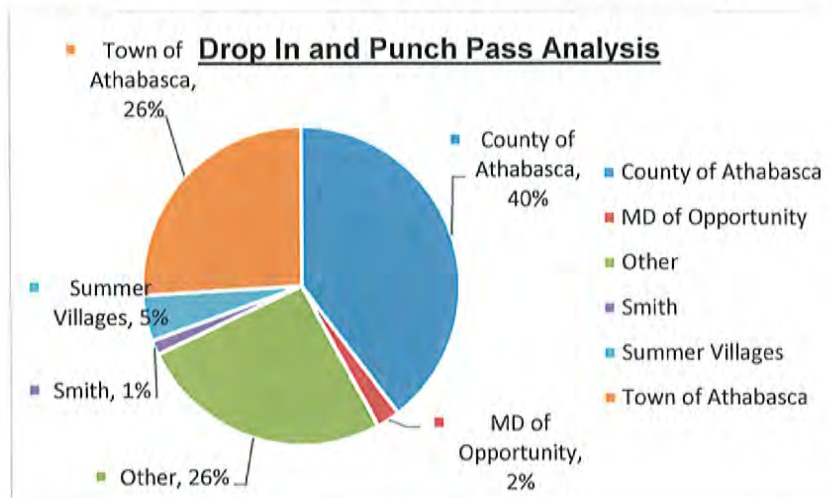
Membership Analysis

	January	February	March	Total	%
Town of Athabasca	277	315	287	879	37.77%
County of Athabasca	360	343	365	1068	45.90%
Summer Villages	0	3	6	9	0.39%
MD of Opportunity	0	0	0	0	0.00%
Smith	0	0	0	0	0.00%
Other	160	125	86	371	15.94%
Total	797	786	744	2327	100.00%



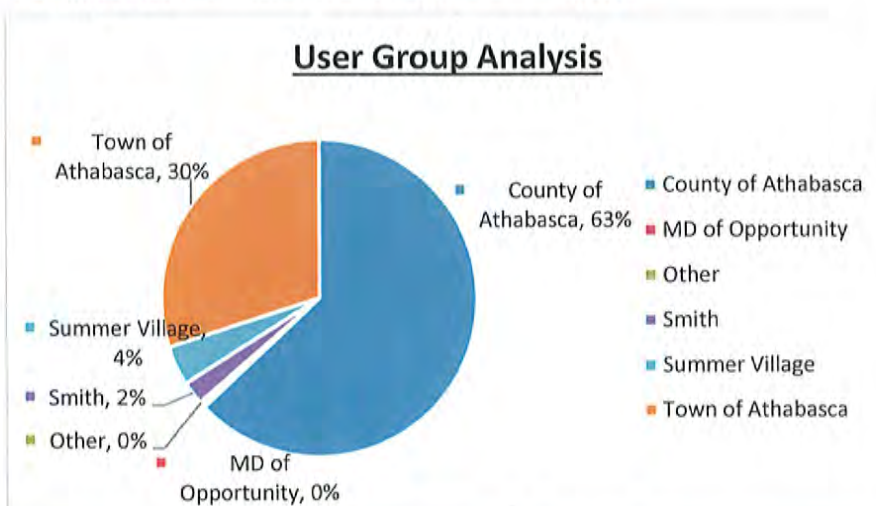
Drop In and Punch Pass Analysis

Location	January	February	March	Total	Percentage
Town of Athabasca	0	548	693	1241	26%
County of Athabasca	0	762	1134	1896	40%
Summer Villages	0	130	90	220	5%
MD of Opportunity	0	96	17	113	2%
Smith	0	28	43	71	1%
Other	0	509	729	1238	26%
Total	0	2073	2706	4779	100%



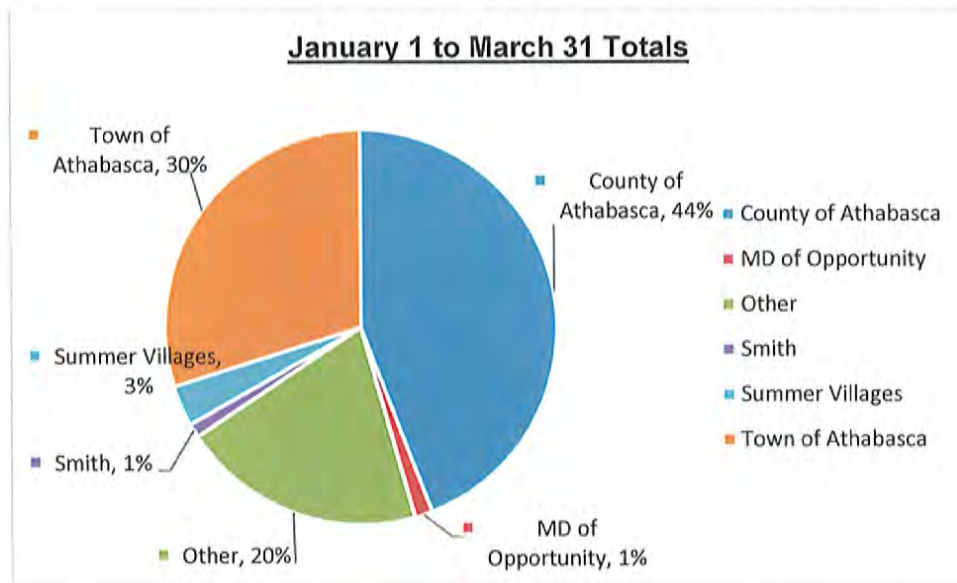
User Group Analysis

Row Labels	Total	%
County of Athabasca	583	63%
MD of Opportunity	4	0%
Other	2	0%
Smith	22	2%
Summer Village	37	4%
Town of Athabasca	277	30%
Grand Total	925	100%



January 1 to March 31 Totals

Location	Membership	User Group	Drop In	Total	%
Town of Athabasca	879	277	1241	2397	30%
County of Athabasca	1068	583	1896	3547	44%
Summer Villages	9	37	220	266	3%
MD of Opportunity	0	4	113	117	1%
Smith	0	22	71	93	1%
Other	371	2	1238	1611	20%
Total	2327	925	4779	8031	1



Recommendation

- Motion to accept the information as presented.

General Manager – Rhonda Alix

From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 16, 2024
Subject: Approved Community Facility Enhancement Program (CFEP) Small Grant

Background

- ARMS was approved for the CFEP Small Grant through the Government of Alberta.

Attachments

- Government of Alberta CFEP Small Grant approval letter
- 2024 Approved and Amended Capital Budgets
- Startec Dehumidification Unit Quote

Discussion

- Administration applied for the CFEP Small Grant on January 15th, which was approved on July 26th for \$125,000.00.
- This is a 50% matching grant.
- Grant Budget amounts applied for:
 - Curling Rink Dehumidification Unit with Air Conditioning - \$195,468.88
 - John Deere Tractor with Implements - \$54,531.12
- Air Conditioning will be a benefit in the Curling Rink for events like Athabasca University Convocation.
- Must use the grant funds within 18 months from the approval date.
- Administration will investigate what the process is to submit a request to change the grant funds allocated to the John Deere Tractor to another Capital item.

Recommendation

- Motion to direct Administration to purchase the Curling Rink Dehumidification Unit with Air Conditioning using Capital Reserves for 50% of the costs.



General Manager – Rhonda Alix



ALBERTA

ARTS, CULTURE AND
STATUS OF WOMEN

Office of the Minister

Rhonda Alix
General Manager
Athabasca Regional Multiplex Society
2 University Drive
Athabasca, AB T9S 0A3

Dear Rhonda Alix:

RE: Community Facility Enhancement Program (CFEP) Small Grant

I am happy to advise that your Community Facility Enhancement Program (CFEP) Small Grant Application No. CFEP-00118842 to assist the Athabasca Regional Multiplex Society with equipment purchases has been approved for \$125,000. An electronic transfer of funds will be sent to your bank account in the coming weeks and notification will follow.

As the Minister of Arts, Culture and Status of Women, I am extremely honoured to support the work of non-profit organizations that aim to foster healthy, vibrant communities across Alberta. The Government of Alberta is proud to support organizations that improve the quality of life in our communities.

Acceptance and use of the grant funds will confirm your agreement with the terms and conditions of the Grant Agreement in your application. The final reporting templates are available on the Alberta Arts, Culture and Status of Women website at <https://www.alberta.ca/community-facility-enhancement-program-small>.

Please note that you will be required to file a statement of accounting and final report upon project completion or within 18 months of the payment date. If you have any inquiries, please contact program administration at 1-800-642-3855.

I wish you continued success with your important work.

Sincerely,



Honourable Tanya Fir
Minister of Arts, Culture and Status of Women

cc: Glenn van Dijken, MLA
Athabasca-Barrhead-Westlock

Costs do not include GST

Priority	Item Description	Area	Building or Operational	Total Cost	Potential Grant Rebate**	Multiplex Cost
	2023 Capital Projects					
	Grant Projects					
1	Solar PV with 4 Boilers (rebate 80% of total costs-not incl GST) **Note: we will have to pay total costs upfront, after the project is completed, we will submit the rebate application	All Sections of the Multiplex	Building	\$ 1,461,082.00	\$ 1,168,865.60	\$ 292,216.40
1	4 Boiler Cost - DEE-Jay Plumbing & Heating		Building	\$ 1,045,000.00	\$ 836,000.00	\$ 209,000.00
1	Consulting Fee - Reimagine		Building	\$ 9,500.00	\$ 7,600.00	\$ 1,900.00
	Total Solar PV with 4 Boilers Grant Project			\$ 2,515,582.00	\$ 2,012,465.60	\$ 503,116.40
2023	1/2 allocated to the Town of Athabasca and Athabasca County					\$ 251,558.20
2024	Capital Reserve Fund Allocation					\$ 117,500.00
	Approved 2024 Capital Projects					
1	Fieldhouse Floor Repairs + pickle ball lines**If CFEP Grant isn't approved	Fieldhouse	Building	\$ 16,000.00		\$ 16,000.00
1	Roof Repairs - yearly maintenance	All roof sections	Building	\$ 6,500.00		\$ 6,500.00
1	Duct Cleaning **Estimate	Multiplex Ducts	Building	\$ 15,000.00		\$ 15,000.00
1	Fire System Repairs	Theatre	Building	\$ 8,000.00		\$ 8,000.00
1	Wheelchair accessible doors	Multiplex - Aquatic Centre	Building	\$ 10,000.00	\$ 10,000.00	\$ -
	Building Capital Subtotal			\$ 55,500.00	\$ 10,000.00	\$ 45,500.00
1	PA Amplifier x2/repair costs for PA system	Common Areas	Operational	\$ 7,000.00		\$ 7,000.00
1	Curtains x 4 (2 black & 2 white)	Theatre	Operational	\$ 20,000.00		\$ 20,000.00
1	Inflatables	Fieldhouse	Operational	\$ 25,000.00	\$ 25,000.00	\$ -
	Operational Capital Subtotal			\$ 52,000.00	\$ 25,000.00	\$ 27,000.00
	Total Capital Projects Costs in 2024			\$ 107,500.00	\$ 35,000.00	\$ 190,000.00
2024	1/2 allocated to the Town of Athabasca and Athabasca County			\$ 53,750.00		\$ 95,000.00

**Approved at the November 20, 2023 meeting*
**Amended at the January 15, 2024 meeting*

Costs do not include GST

Priority	Item Description	Area	Building or Operational	Total Cost	Potential Grant Rebate**	Multiplex Cost
	2023 Capital Projects					
	Grant Projects					
1	Solar PV with 4 Boilers (rebate 80% of total costs-not incl GST) **Note: we will have to pay total costs upfront, after the project is completed, we will submit the rebate application	All Sections of the Multiplex	Building	\$ 1,461,082.00	\$ 1,168,865.60	\$ 292,216.40
1	4 Boiler Cost - DEE-Jay Plumbing & Heating		Building	\$ 1,045,000.00	\$ 836,000.00	\$ 209,000.00
1	Consulting Fee - Reimagine		Building	\$ 9,500.00	\$ 7,600.00	\$ 1,900.00
	Total Solar PV with 4 Boilers Grant Project			\$ 2,515,582.00	\$ 2,012,465.60	\$ 503,116.40
2023	1/2 allocated to the Town of Athabasca and Athabasca County					\$ 251,558.20
2024	Capital Reserve Fund Allocation					\$ 8,015.56
	Proposed 2024 Capital Projects					
1	Fieldhouse Floor Repairs + pickle ball lines**If CFEP Grant isn't approved	Fieldhouse	Building	\$ 16,000.00		\$ 16,000.00
1	Roof Repairs - yearly maintenance	All roof sections	Building	\$ 6,500.00		\$ 6,500.00
1	Duct Cleaning **Estimate	Multiplex Ducts	Building	\$ 15,000.00		\$ 15,000.00
1	Fire System Repairs	Theatre	Building	\$ 8,000.00		\$ 8,000.00
1	Curling Rink Dehumidification Unit	Curling Rink	Building	\$ 195,468.88	\$ 97,734.44	\$ 97,734.44
1	Roof Repairs 2024 & 2025	All sections	Building	\$ 23,500.00	\$ 11,750.00	\$ 11,750.00
1	Wheelchair accessible doors	Multiplex - Aquatic Centre	Building	\$ 10,000.00	\$ 10,000.00	\$ -
	Building Capital Subtotal			\$ 274,468.88	\$ 119,484.44	\$ 154,984.44
1	PA Amplifier x2/repair costs for PA system	Common Areas	Operational	\$ 7,000.00		\$ 7,000.00
1	Curtains x 4 (2 black & 2 white)	Theatre	Operational	\$ 20,000.00		\$ 20,000.00
	Operational Capital Subtotal			\$ 27,000.00	\$ -	\$ 27,000.00
	Total Capital Projects Costs in 2024			\$ 301,468.88	\$ 119,484.44	\$ 190,000.00
2024	1/2 allocated to the Town of Athabasca and Athabasca County			\$ 150,734.44		\$ 95,000.00

**Approved at the November 20, 2023 meeting pending approval of requested amounts from our members*
****Applied for Funding through the CFEP Grant - will be notified in December - 30 months to complete the projects after signing the agreement**



DATE: Wednesday, February 21, 2024

CUSTOMER NAME:	Athabasca Multiplex
ATTENTION:	Tim Wolfenberg
PHONE:	780-676-1366
E-MAIL:	multiplexfacilities@athabasca.ca

RE:	Replace Dehumidifier
	Engineered Air DJS20/HE20/DWD/O/R
	2 University Dr, Athabasca, AB T9S 0A3
	STARTEC QUOTE No.: OPP-4809
	SR No:

DEAR: Tim Wolfenberg

Startec Refrigeration Services Ltd. is pleased to provide the following quote for your service requirements.

DETAILED JOB DESCRIPTION:	
*	Disconnect gas and electrical from old unit.
*	Hoist unit off the roof and remove for recycling.
*	Hoist new unit onto existing curb, condensing unit onto equipment pad.
*	Pipe in gas line, connect electrical.
*	Adapt sheet metal to new unit dimensions
*	Pipe from cooling coil to 6 ton condensing unit, clad suction line insulation.
*	Charge unit with refrigerant, connect power, test all functions.
*	

EST UNITS	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	DJS20/HE20/DWD/O/R	Engineered Air Custom Dehumidifier c/w 6 Ton AC Coil	\$ 159,750.00	\$ 159,750.00
1		Allied 6 ton Condensing Unit	\$ 7,355.25	\$ 7,355.25
1		Low Ambient Control	\$ 1,091.25	\$ 1,091.25
2		1 1/8" ACR Pipe	\$ 202.80	\$ 405.60
			\$ -	\$ -
PARTS SUB TOTAL				\$ 174,974.40

Commercial Terms

QUOTED PRICE:

DESCRIPTION			LINE TOTAL
Parts Sub Total	PARTS		\$ 174,974.40
Extra Freight Charges	FREIGHT		\$ -
Outside Service	OSS		\$ -
Kilometer Charges	KM		\$ 297.00
Service Call	SC		\$ -
Travel Time Reg	TVL		\$ -
Travel Time OT	TVLOT		\$ -
Truck Charge	TRUCK		\$ -
Labour Reg	JM		\$ 10,189.44
Labour OT	JMOT		\$ -
Night Shift Premium	NS		\$ -
Tool Charges	TOOL		\$ -
Sub Contractors	SUBCON		\$ 4,800.00
Per Diems	SUBSIS		\$ -
Hotels	HOTEL		\$ 1,150.00
Safety	SAFE		\$ -
Shop Consumables	SHOP		\$ -
TOTAL			\$ 191,410.84



TERMS & CONDITIONS

- ♥ Offer valid for (30) days
- ♥ All taxes will be extra
- ♥ Above pricing billed in Canadian dollars
- ♥ Payment net (30) days from date of delivery
- ♥ Machining and associated costs if required, will be charged as an extra *
- ♥ Building modifications, crane and rigging not included *
- ♥ This quote has been prepared with information you have provided; any scope change will be considered an extra and will be billed accordingly, pending customer approval
- ♥ Quote based on regular time, overtime if required, will be charged as an extra
- ♥ Disposal of equipment, fluids and chemicals not included *
- ♥ Any required business licenses or permit costs are not included
- ♥ Freight not included *
- ♥ Parts or repairs not specifically mentioned above will be extra
- ♥ All cores are assumed acceptable to the exchange program, any core charges will be billed as an extra
- ♥ Safety orientation time not included *
- ♥ Start-up extra *
- ♥ Any electrical work required is not included in this quote and will be billed as an extra*
- ♥ Quote based on ease of access to equipment
- ♥ To pass along stock order pricing, some parts may require two weeks notice
- ♥ Special order parts are non-returnable unless otherwise approved by vendor; re-stocking charges may apply
- ♥ All international orders will require payment in full before shipment or start of service work
- ♥ *Financing available- *Conditions apply* Contact your Startec Sales Representative for further information
- ♥ Any standby time required during the execution of the quoted work due to circumstances beyond our control will be billable at our prevailing published rates.
- ♥ *** Unless noted above**
- ♥ Credit Card Payment Terms- Startec Refrigeration Services Ltd will be charging a 3% processing fee for all credit card payments received. Charges for this fee is for Credit Card only
- ♥ Customers have the option to pay by cheque and or e payment without any additional fees.

Thank you for the opportunity to provide this price and we look forward to working with you. If you require any further information please do not hesitate to contact me.

Regards,

Dave Cameron
Technical Sales Representative
Ph: (780) 983-2453
Cell:(780) 983-2453
Fax:(780) 461-0127
Email: DCameron@startec.ca



STANDARD LIMITED WARRANTY

Subject to the terms and conditions of this Standard Limited Warranty (the "Warranty"), Startec Refrigeration Services Ltd. ("Startec") hereby warrants to [Full legal name of Buyer] (the "Buyer") that all goods, equipment and materials ("Goods") will be free of defects in material and workmanship for a period of twelve (12) months from completion of the Work (the "Warranty Period").

This Warranty and the stated performance of the Goods are subject to the following terms and conditions:

1. Buyer must notify Startec in writing of all defects and deficiencies in the Goods within 30 days of identifying such defects or deficiencies.
2. All warranty work shall only be performed by Startec or by one of its authorized agents.
3. If after inspection at Buyer's expense, Startec determines that the Goods do not conform to this Warranty, Startec will, at its option, repair, modify or replace the non-conforming Warranted Goods or any piece or component thereof. Startec warrants its work as if it is performed in its own facility. Buyer shall be responsible for all ancillary and additional costs including without limitation inspection costs and overtime, travel and subsistence, crantage and the cost of accessing, removing and reinstalling the affected Goods.
4. Operation and Maintenance: The Goods must be installed, connected, instrumented, operated, and maintained in accordance with Startec's instructions and commonly accepted good industry practice. The Goods must be operated in accordance with all procedures and instructions (including the specified pressures, temperatures and flow rates) as specified by Startec.
5. Use of Consumables: Suitable types and rates of appropriate lubricants, refrigerants, brine solutions, and any other required chemicals shall be used in a suitable manner according to the recommendations of a known reputable chemical supplier or analytical laboratory.
6. Reliance: Startec shall have the right to rely on all information, data, assumptions and designs ("Buyer Information") provided by or on behalf of Buyer and used by Startec in the manufacture of the Goods or performance of this Agreement, whether such Buyer Information was provided before or after the execution of the contract. Buyer Information shall include, without limitation, all environmental and operating parameters. Startec shall have no liability with respect to the Goods and this warranty shall not apply if, and to the extent, Buyer Information is incorrect.
7. Exclusions to Warranty: This Warranty shall not apply to damage or deficiencies resulting from: accident; alteration or modification other than as authorized in writing by Startec; misuse; tampering; improper maintenance; abuse; acts of God; failures or deterioration resulting from operator negligence; improper operation or process conditions (including without limitation environmental factors, minimum and maximum temperatures and humidity); use outside of (or in excess of) design rates and design assumptions; use with other than design process fluids; corrosion, erosion, sulphide stress cracking and/or hydrogen embrittlement; over-stressing; over-firing; overheating; sand or other contaminant deposition; coating or paint failure or deterioration; use of inappropriate or impure fuels, chemicals or utilities (including instrument air/gas); freezing damage; and other deterioration resulting from normal wear and tear (including valve leakage).
8. Free-Issue Parts: This Warranty excludes all parts free-issued by Buyer or others. Buyer will be responsible for all performance issues, incidental, direct and indirect damages caused by free-issued components.
9. Storage of Goods: This Warranty specifically excludes damage and deterioration as a result of storage of the Goods regardless of storage location. Buyer will be responsible to ensure that the Goods are properly stored, secured, protected and preserved. Damage due to water ingress, rust, dust, debris or improper security is excluded from this Warranty.
10. Transfer of Warranty: This Warranty is transferable to any successor in title of the Goods which successor shall enjoy the benefit of the unexpired balance of the Warranty Period.
11. Third Party Warranties: Notwithstanding any other terms of this Warranty, this Warranty and Startec's obligations and liabilities hereunder do not apply to components, products, equipment, material or supplies sold by Startec that are manufactured or supplied by third parties ("Third Party Goods"). Startec will use reasonable efforts to pass through to Buyer the benefits of any warranty it has obtained from the supplier of Third-Party Goods. However, Startec has no warranty obligations or any other liability whatsoever with respect to the Third Party Goods.
12. Sole Warranty: This Warranty is in lieu of all other liabilities or obligations of Startec whether arising under any contract with respect to the Goods (including Startec's Standard Terms and Conditions, if used, and any amendments thereto) or otherwise. There are no representations, conditions, warranties, guarantees or agreements express, implied, statutory or otherwise except as expressly stated herein as to any matter whatsoever including, without limitation, the condition of the Goods, merchantability, quality or fitness for any particular purpose. All terms, conditions, representations, warranties and other obligations implied by law are excluded, or if incapable of exclusion, but capable of limitation, limited to the maximum extent permitted by law.
13. Consequential Damages: Notwithstanding any other provision of this Warranty or any other terms of any contract with respect to the Goods (including Startec's Standard Terms and Conditions, if used, and any amendments thereto), neither party shall be liable to the other, whether by way of indemnity or by breach of contract (including warranty), tort (including negligence) or under any other theory of liability, for any consequential, punitive, special or indirect damages, whether or not such damages are foreseeable, said damages including without limitation damage or loss of use of the Goods or of the existing facilities of Buyer, loss of product or productivity, downtime, diminished goodwill, loss of future profit or loss of any contract, business or anticipated business that may be suffered by Buyer.
14. Limitation of Liability: Notwithstanding any other provision of this Warranty or the terms of any contract with respect to the Goods (including Startec's Standard Terms and Conditions, if used, and any amendments thereto), the maximum aggregate liability of Startec and its suppliers and subcontractors to Buyer, its subsidiaries and affiliates and all indemnified parties under any contract for the supply of the Goods shall not exceed Startec's total compensation to be received for the supply of the Goods. This limitation includes the cost of all warranty and rework and applies in the event of negligence, willful misconduct, breach of contract or under any other theory of liability.

From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 16, 2024
Subject: Green and Inclusive Community Builders Program (GICB)

Background

- The GICB Program has announced a new intake.

Attachment

- Town of Athabasca letter
- GICB new intake announcement
- Previous GICB Program rejection letter
- Previous GICB Program PV Project report and budget

Discussion

Previous GICB Program summary:

Project was for Solar PV, LED Lighting replacement, and 4 High Efficiency boilers with piping upgrades

Total Budget: \$ 2,980,120

ARMS Share: \$ 494,224

Federal Share: \$ 2,384,096

Energy Reduction: 27.7%

GHG Reduction: 971.8 tonne of CO2 reduction

GICB Program new intake:

The submission deadline is October 16th, 2024, at 15:00, Eastern Time.

Here is some information from the Application Guide which can be found:

<https://housinginfrastructure.canada.ca/gicb-bcvi/index-eng.html#s3.1>

What kinds of projects are eligible for funding?

- **Retrofits, repairs and upgrades to existing community buildings.** Retrofits are changes to an existing building/asset that seek to renovate, upgrade, or repair aspects of the building/asset in a manner that improves environmental outcomes. Retrofits must be to a facility that is fully accessible to the public and that will provide non-commercial services to the community. For a detailed description of retrofit projects and their conditions for eligibility, see the section below "Retrofits – Applying for funding for retrofits, repair and upgrades to existing buildings."

Green retrofit measures and requirements

- Green retrofit measures are those that renovate, upgrade, and/or repair aspects of a physical building in a way that improves environmental outcomes.

In order to be eligible for funding consideration, all retrofit projects are encouraged to achieve at least 25% in energy efficiency improvements compared to the building's baseline energy consumption. Projects with greater energy efficiency improvements will receive a higher score and are more likely to be selected for funding.

- Projects that demonstrate the ability to achieve greater GHG emission reductions relative to the building's baseline will receive a higher score.

Examples of retrofit measures could include:

- Sealing with caulking or spray foam
- Adding insulation
- Upgrading lighting systems
- Replacing window glazing
- Updating low-flow faucets with sensors and automatic shut-offs
- Installing sub-metering
- HVAC upgrades
- Implementation of new operating mechanisms such as:
 - An energy management system
 - Building automation system
 - Sensors
 - Control equipment
 - Metering equipment
- Related communication systems to support above renovations

- **How will my application for retrofit funding be evaluated?**

- **Continuous and Scheduled intake (Small / medium retrofits & Large retrofits)**

- **Small/Medium** retrofit projects with total eligible project costs between \$100,000 and \$2,999,999 are evaluated on a continuous basis, with projects needing to meet or exceed a minimum merit score threshold in order to be considered for funding.

- **Large** retrofit projects with total eligible project costs between \$3,000,000 and \$25,000,000 are evaluated on a competitive basis, with projects being scored and ranked against one another.

- Retrofit projects that meet all mandatory eligibility criteria are evaluated based on the strength of the application and will receive a merit score in relation to the following criteria:

- **Located in and demonstrates the ability to serve one or more communities with high needs:** Projects that provide greater benefits to high need communities will receive a higher score.

- **Increased accessibility:** Projects that increase accessibility and projects that commit to including accessibility elements that meet the highest standards for accessibility will receive a higher score.

- **GHG Reductions:** Projects that demonstrate the ability to achieve greater GHG emission reductions relative to the buildings baseline will receive a higher score.
- **Energy Savings:** Projects that will achieve at least 25% in energy efficiency improvements compared to the building's baseline energy consumption, as calculated with the RETScreen Expert software, will receive a higher score.
- **Climate resiliency and adoption of best practices:** Projects that demonstrate strong climate resiliency considerations and measures will receive a higher score. Applicants must consult climate data to identify climate risks relevant to their project/building location. Projects that provide clear, reasonable and accurate detail for why climate resiliency is already addressed/ not within the scope of the project will not be subject to this criterion and will be assessed relative to other project merits.
- **Confidence in delivery/risk:** Applicants who can demonstrate strong project risk identification and propose practical mitigation measures will receive a higher score. Other factors considered under this criterion include: the amount of information provided in the budget, outcomes of community consultation(s) undertaken, permits identified/obtained, phase of the project's design.

Recommendation

- Motion to direct Administration to work with the Town of Athabasca and Athabasca County to submit a GICB Program application for Solar PV and other energy efficient improvements.



General Manager – Rhonda Alix



Town of Athabasca

Gateway to the Great New North

4705 – 49 Avenue • Athabasca, AB • T9S 1B7
Telephone: (780) 675-2063 • Fax (780) 675-4242
Email: town@athabasca.ca • www.athabasca.ca

August 15, 2024

Athabasca Regional Multiplex Society
2 University Drive
Athabasca, Ab T9S 0A3
multiplexmanager@athabasca.ca

Via Email

RE: Green and Inclusive Community Buildings (GICB) Grant

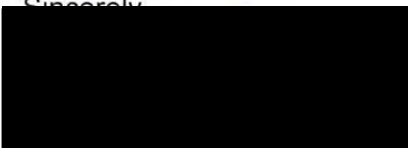
At the Town of Athabasca's Regular Council Meeting held August 13th, 2024, the following motion was carried:

Motion by Councillor LeMessurier, **"THAT COUNCIL REQUEST THE GREEN AND INCLUSIVE COMMUNITY BUILDINGS (GICB) GRANT BE DISCUSSED AT THE NEXT ATHABASCA REGIONAL MULTIPLEX SOCIETY (ARMS) MEETING WITH TOWN ADMINISTRATION PROVIDING INPUT."**

MOTION CARRIED UNANIMOUSLY

If you have any questions, please contact the undersigned at 780-675-2063 or rachel@athabasca.ca.

Sincerely,



Rachel Ramsay, CLCM
Chief Administrative Officer
Town of Athabasca

/cg

Announcing new intake dates for the Green and Inclusive Community Buildings program | Annonce d'un nouvel appel de demandes pour le programme des Bâtiments communautaires verts et inclusifs

GICBP / PBCVI (INFC) <gicbp-pbcvi@infc.gc.ca>

Tue 2024-07-30 1:18 PM

To:GICBP / PBCVI (INFC) <gicbp-pbcvi@infc.gc.ca>

La version française suit.

The Department of Housing, Infrastructure and Communities Canada, formerly Infrastructure Canada, is pleased to [announce the launch of a third application intake](#) for the Green and Inclusive Community Buildings (GICB) program.

The GICB program aims to build new community buildings in areas with populations experiencing higher needs, and improve the quality and resilience of existing buildings, making them more energy efficient and more open and accessible. Please consult the [GICB Applicant Guide](#) for full program information.

In 2020, the Government of Canada announced up to \$1.5 billion in federal funding to establish the GICB program. On April 16, 2024, [Budget 2024](#) provided a \$500 million top-up to the existing Program and extended it to 2029.

- On **August 1, 2024**, the program will accept applications for **small and medium retrofit** projects, with total eligible costs ranging from \$100,000 to \$2,999,999.
- On **September 4, 2024**, the program will accept applications for **large retrofit and new build** projects, with total eligible costs ranging from \$3 million to \$25 million.

The deadline to apply under each stream of the program is **October 16, 2024, at 15:00, Eastern Time**.

If you do not already have an online account with the GICB program, you must complete the [Applicant Registration Form](#). Then, starting on the launch date for your project stream, apply online by logging into the [Applicant Portal](#) using your new (or existing) username and password.

- The **primary contact** and the person submitting the application **must** be an employee or officer of the applicant organization, or a member of an applicant Indigenous governing body, who is duly authorized to:
 - complete the attestations contained in the application; and
 - verify that the application is complete, accurate, true, and reliable, and that it complies with GICB criteria.

The Applicant Portal will only be available on the launch dates for your project streams.

You can also register for one of our upcoming live webinars to learn more about the program’s requirements. Visit the [GICB website](#) for more details and to register for an English or French webinar. Space is limited, register early!

If you have any questions about the GICB program, contact us at gicbp-pbcvi@infc.gc.ca.

Sincerely,

The Green and Inclusive Community Buildings Team
Housing, Infrastructure and Communities Canada
gicbp-pbcvi@infc.gc.ca

Le ministère du Logement, de l'Infrastructure et des Collectivités Canada, anciennement Infrastructure Canada, est heureux [d'annoncer le lancement d'un troisième appel de candidatures](#) pour le programme des Bâtiments communautaires verts et inclusifs (BCVI).

Le programme BCVI vise à construire de nouveaux bâtiments communautaires dans des zones où les populations ont des besoins plus élevés, et à améliorer la qualité et la résilience des bâtiments existants, en les rendant plus économes en énergie et plus ouverts et accessibles. Veuillez consulter le [Guide du demandeur](#) pour obtenir des informations complètes sur le programme.

En 2020, le gouvernement du Canada a annoncé un financement fédéral pouvant atteindre 1,5 milliard de dollars pour établir le programme BCVI. Le 16 avril 2024, le [budget 2024](#) prévoyait un complément de 500 millions de dollars au programme existant et le prolongeait jusqu'en 2029.

- À partir du **1^{er} août 2024**, le programme acceptera les demandes pour des projets de **rénovation de petite et moyenne envergure**, dont les coûts totaux admissibles varient entre 100 000 \$ et 2 999 999 \$.
- Dès le **4 septembre 2024**, le programme acceptera les demandes de **grands projets de rénovation et de nouvelles constructions**, dont les coûts totaux admissibles varient entre 3 millions et 25 millions de dollars.

La date limite pour chaque volet du programme est le **16 octobre 2024 à 15 h, heure de l’Est**.

Si vous n'avez pas déjà de compte en ligne avec le programme BCVI, vous devez remplir le [formulaire d'inscription du demandeur](#). Ensuite, à partir de la date de lancement de votre volet, postulez en ligne en vous connectant au [portail des demandeurs](#) à l'aide de votre nom d'utilisateur et de votre mot de passe (nouveaux ou existants).

- **Le contact principal** et personne soumettant la demande doivent être un employé ou un dirigeant de l'organisation candidate, ou un membre d'un corps dirigeant autochtone demandeur, qui est dûment autorisé à :
 - compléter les attestations contenues dans la demande ; et
 - vérifier que la demande soit complète, précise, vraie, fiable et conforme aux critères du BCVI.

Le portail des demandeurs ne sera disponible qu’à la date de lancement de votre volet.

Vous pouvez également vous inscrire à l’un de nos prochains webinaires pour en savoir plus sur les exigences du programme. Visitez le [site Web du BCVI](#) pour vous inscrire à un webinar en anglais ou en français. Les places sont limitées, inscrivez-vous tôt !

Si vous avez des questions sur le Programme BCVI, contactez-nous à gicbp-pbcvi@infc.gc.ca.

Cordialement,

L’équipe du programme des Bâtiments communautaires verts et inclusifs

Logement, Infrastructures et Collectivités Canada

gicbp-pbcvi@infc.gc.ca

Athabasca County
Rhonda Alix
3602 – 48th Avenue, Athabasca, AB T9S 1M8

Dear Rhonda Alix,

Thank you for submitting your application to the Government of Canada's Green and Inclusive Community Buildings (GICB) program.

While we sincerely appreciate your interest in this initiative, I regret to inform you that your project, *Athabasca Regional Multiplex - Energy Improvements* (AP-000002713), did not meet program requirements and, as a result, has not been selected for funding.

Please note that the assessment results are final. Projects that do not meet program requirements cannot be approved by Infrastructure Canada or the Minister of Housing, Infrastructure and Communities.

The specific reason(s) for our final decision is/are:

- Your overall score for the merit assessment did not meet the minimum required score.

The GICB program received considerable interest from communities across Canada. Due to the competitive nature of the program, the Department could only assess projects based on the information provided. For more detailed information on how we evaluated your application, and the above-noted reason(s), you may wish to consult the [Applicant Guide](#).

We understand that your organization put significant effort into preparing this application. We commend your commitment to making your community a more sustainable place to live, and for seeking to improve the lives of all residents. Should new funding opportunities arise, Infrastructure Canada will contact you to provide more details and encourage you to submit a new application.

If you have additional questions about the program, please contact us at gicbp-pbcvi@inf.gc.ca and we would be happy to answer them. Additionally, you can find more information about our other funding programs at www.infrastructure.gc.ca.

Thank you once again for your application, and my very best wishes for your future endeavours.



 Loo
Director General
Resilient and Innovative Communities Directorate
Infrastructure Canada

Energy management report

Athabasca Regional Multiplex

Athabasca Refional Multiplex PV Project



Commercial/Institutional - Other

Prepared for:

Municipal Energy Manager
Athabasca Town
4705-49ave
Athabasca, Alberta, T9S1B7
Canada
Phone: 780-757-9620

Prepared by:

Town of Athabasca
4705 49ave
Athabasca , Ab, T8R1H1
Canada

Executive summary

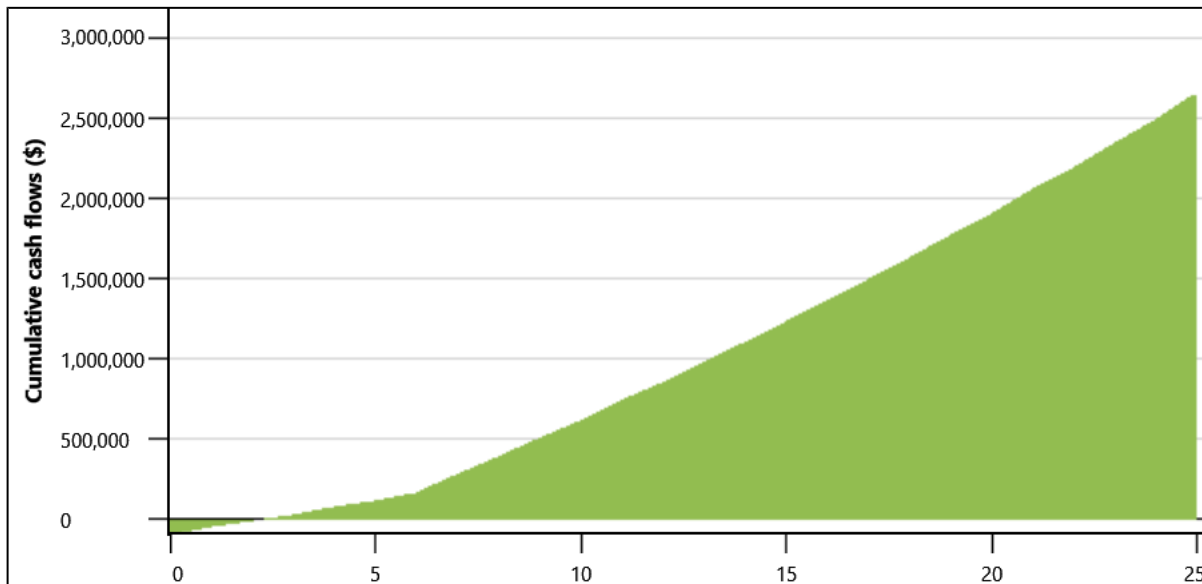
This report was prepared using the RETScreen Clean Energy Management Software. The key findings and recommendations of this analysis are presented below:

Target

	Fuel consumption MWh	Fuel cost \$	GHG emission tCO ₂
Base case	7,639	215,293	2,289
Proposed case	5,526	110,748	1,317
Savings	2,113	104,546	972
%	27.7%	48.6%	42.5%

The main results are as follows:

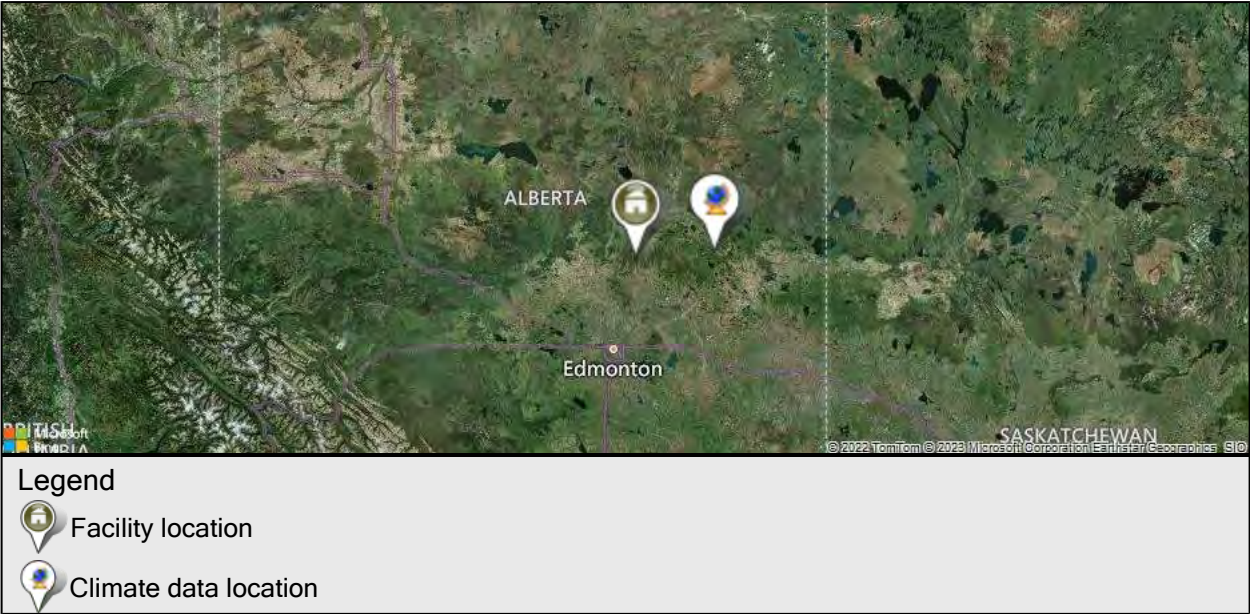
Cash flow - Cumulative



Disclaimer: This report is distributed for informational purposes only and does not necessarily reflect the views of the Government of Canada nor constitute an endorsement of any commercial product or person. Neither Canada nor its ministers, officers, employees or agents make any warranty in respect to this report or assumes any liability arising out of this report.

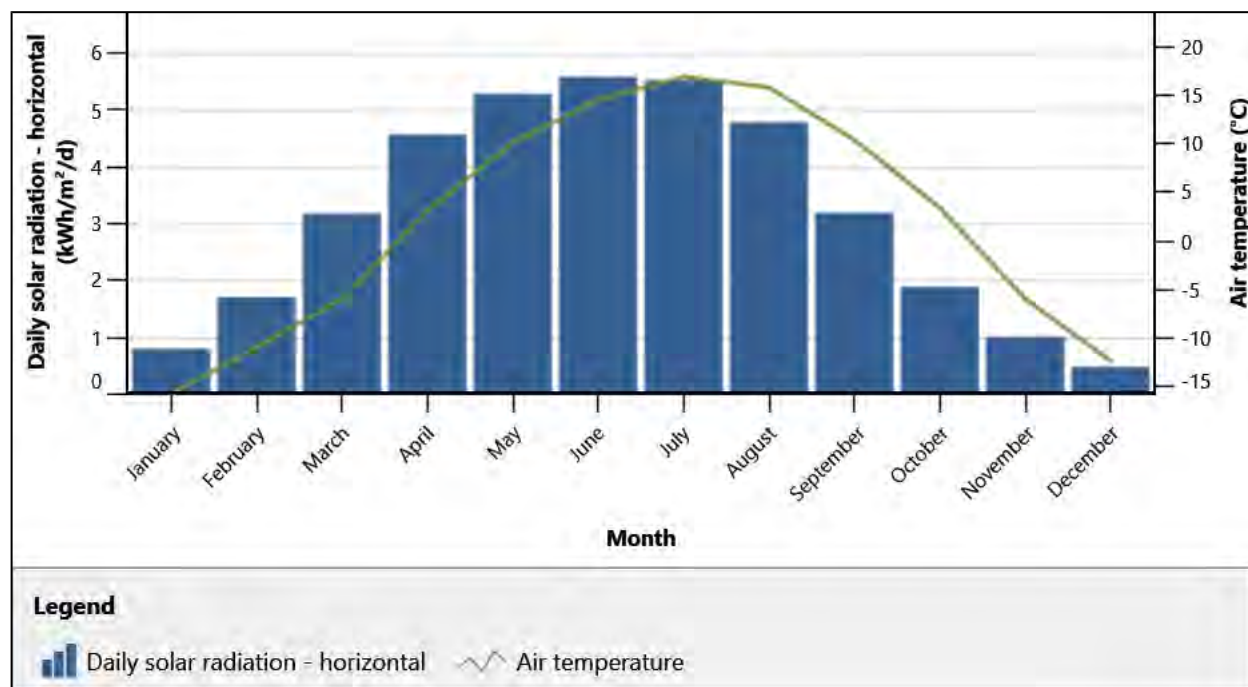
Location | Climate data

Location



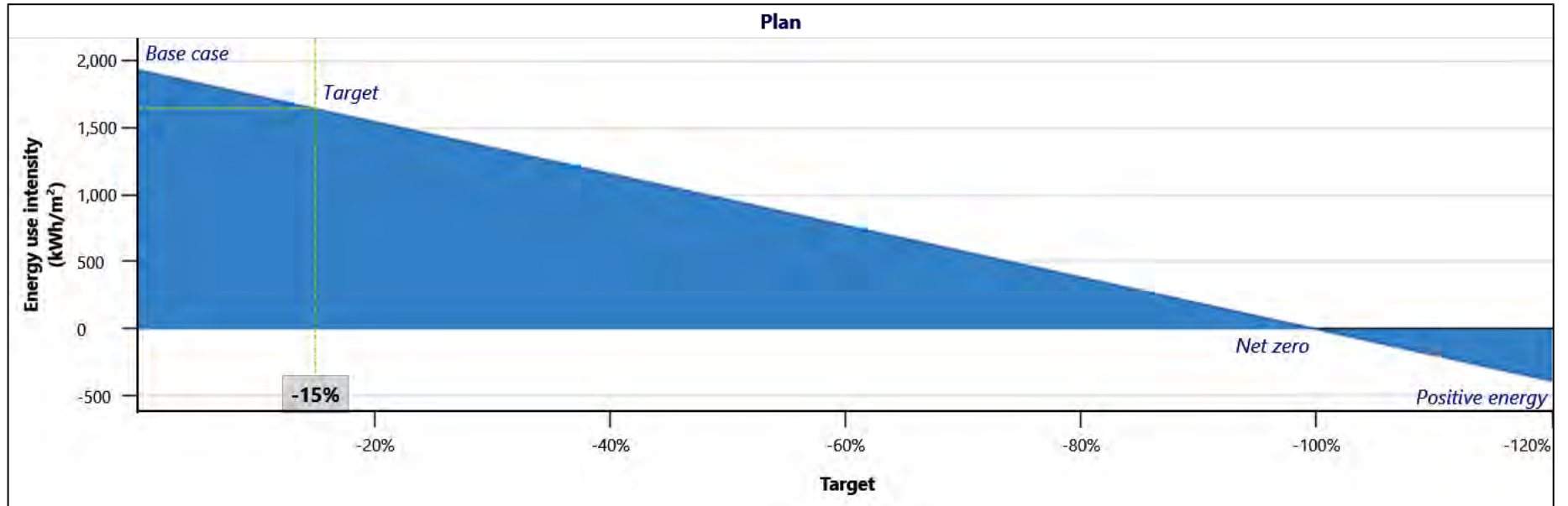
	Unit	Climate data location	Facility location
Name		Canada - Alberta - Lac La Biche (Aut)	Canada - AB - Athabasca
Latitude	°N	54.8	54.7
Longitude	°E	-112.0	-113.3
Climate zone		7 - Very cold	7 - Very cold
Elevation	m	567	569

Climate data



Heating design temperature	-31.6								
Cooling design temperature	25.7								
Earth temperature amplitude	26.2								
Month	Air temperature	Relative humidity	Precipitation	Daily solar radiation - horizontal	Atmospheric pressure	Wind speed	Earth temperature	Heating degree-days	Cooling degree-days
	°C	%	mm	kWh/m²/d	kPa	m/s	°C	°C-d	°C-d
January	-15.7	66.4%	21.70	0.80	94.2	2.1	-16.1	1,045	0
February	-10.9	64.9%	14.84	1.71	94.3	2.4	-12.8	809	0
March	-5.9	57.8%	23.25	3.18	94.2	2.7	-5.8	741	0
April	3.2	54.1%	36.90	4.58	94.2	3.0	3.5	444	0
May	10.2	53.7%	52.08	5.30	94.1	3.1	10.4	242	6
June	14.6	64.5%	78.30	5.60	94.1	2.7	15.2	102	138
July	17.0	70.2%	72.54	5.54	94.2	2.7	17.8	31	217
August	15.9	72.9%	49.60	4.80	94.2	2.5	16.6	65	183
September	10.5	70.0%	37.80	3.20	94.2	2.8	10.3	225	15
October	3.5	68.4%	25.73	1.89	94.1	2.9	2.3	450	0
November	-5.9	73.3%	21.90	1.01	94.0	2.4	-7.4	717	0
December	-12.3	70.9%	21.08	0.48	94.1	2.3	-14.6	939	0
Annual	2.1	65.6%	455.72	3.18	94.2	2.6	1.7	5,810	559

Plan

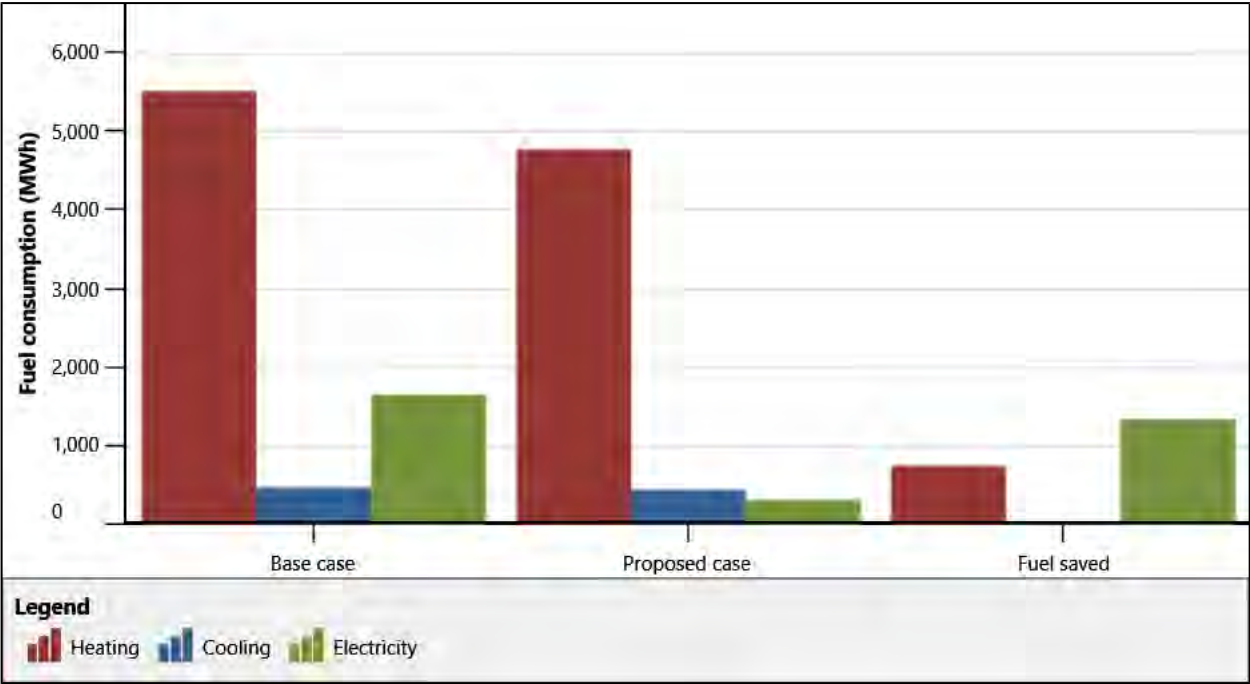


Facility size: 11,596 m²

Fuel consumption		Facility - Plan			Energy use intensity			
Fuel type	Fuel consumption - base case	Fuel consumption - Equivalent kWh	Set target	Fuel consumption - Equivalent kWh	Base case kWh/m ²	Proposed case kWh/m ²	Benchmark kWh/m ²	Variance Base case
		Base case kWh		Proposed case kWh				
Electricity - kWh	19,887	19,887	-15%	16,904	1.7	1.5		
Natural gas - m ³	2,105,913	22,381,180	-15%	19,024,003	1,930	1,641		
Total		22,401,067	-15%	19,040,907	1,932	1,642		

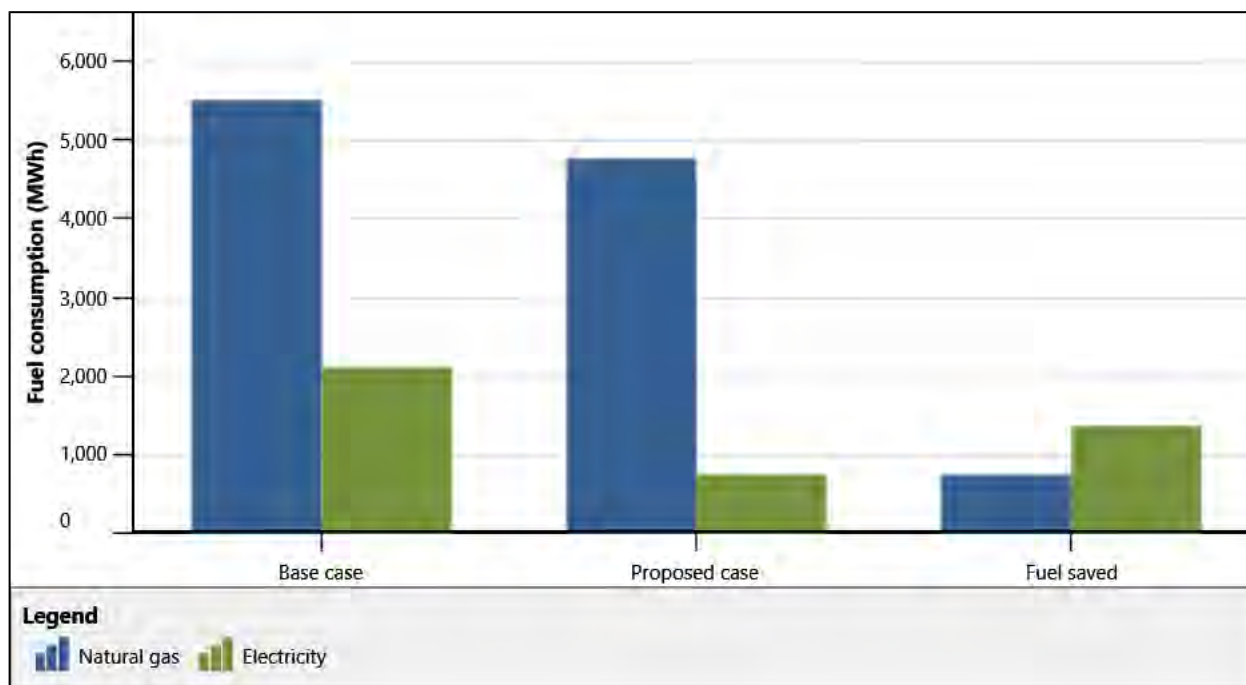
Energy savings | Fuel summary

Energy savings



	Heating	Cooling	Electricity	Total
Fuel consumption	GJ	GJ	GJ	GJ
Base case	19,869	1,683	5,947	27,499
Proposed case	17,187	1,584	1,123	19,894
Fuel saved	2,683	98.5	4,824	7,606
Fuel saved - percent	13.5%	5.9%	81.1%	27.7%

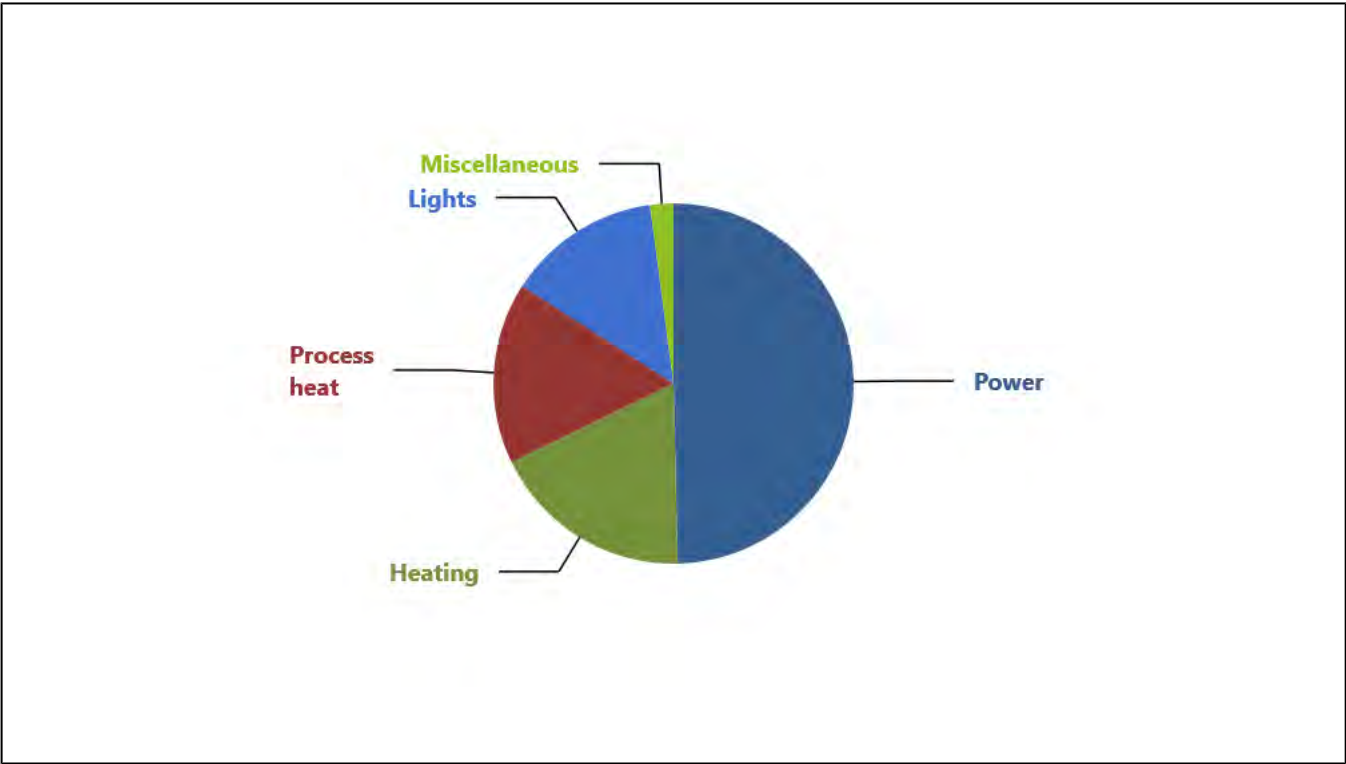
Fuel summary



	Fuel	Base case	Proposed case	Savings
Fuel type	Unit	Fuel consumption	Fuel consumption	Fuel saved
Natural gas	GJ	19,869	17,187	2,683
Electricity	kWh	2,119,430	751,935	1,367,495
	Fuel	Base case	Proposed case	Savings
Fuel type	Fuel rate	Fuel cost	Fuel cost	Savings
Natural gas	3.39 \$/GJ	\$ 67,357	\$ 58,263	\$ 9,094
Electricity	0.07 \$/kWh	\$ 147,936	\$ 52,485	\$ 95,451
Total		\$ 215,293	\$ 110,748	\$ 104,546

End-use

Fuel saved



Section	Fuel saved	
	kWh	%
Power	1,048,741	49.6%
Heating	383,929	18.2%
Process heat	344,447	16.3%
Lights	291,381	13.8%
Miscellaneous	44,193	2.1%
Space cooling	21,557	1%
Space heating	16,820	0.8%
Refrigeration	5,816	0.28%

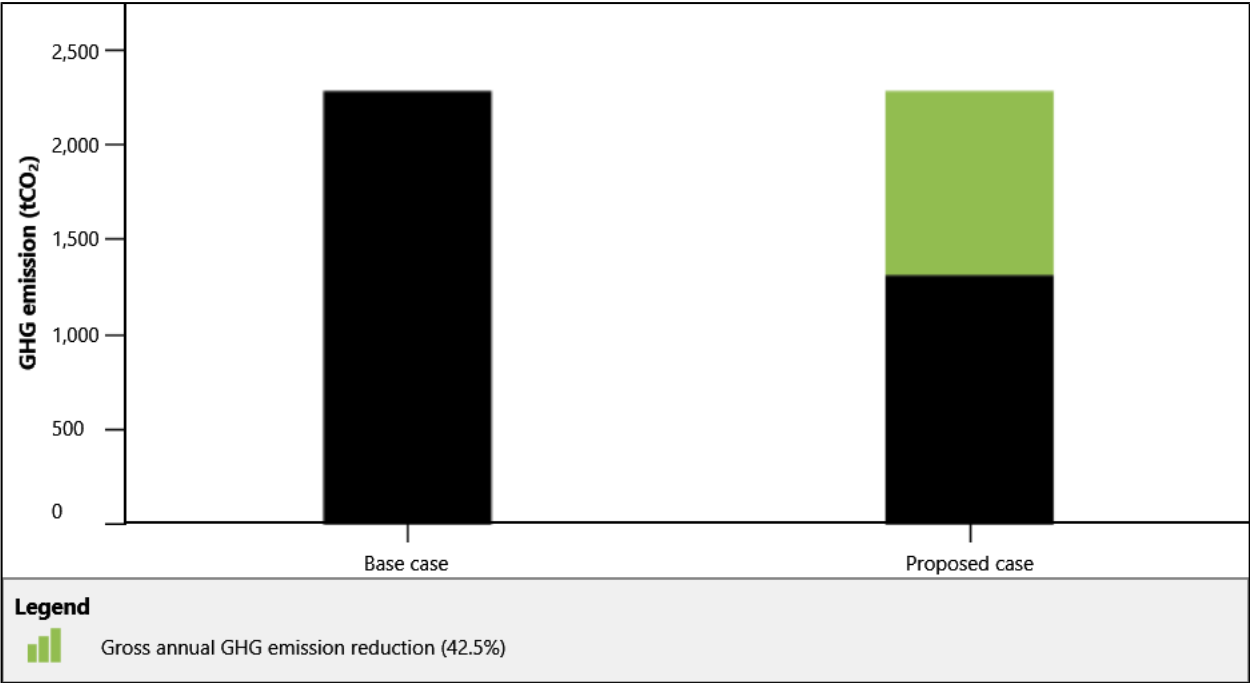
Target

Summary

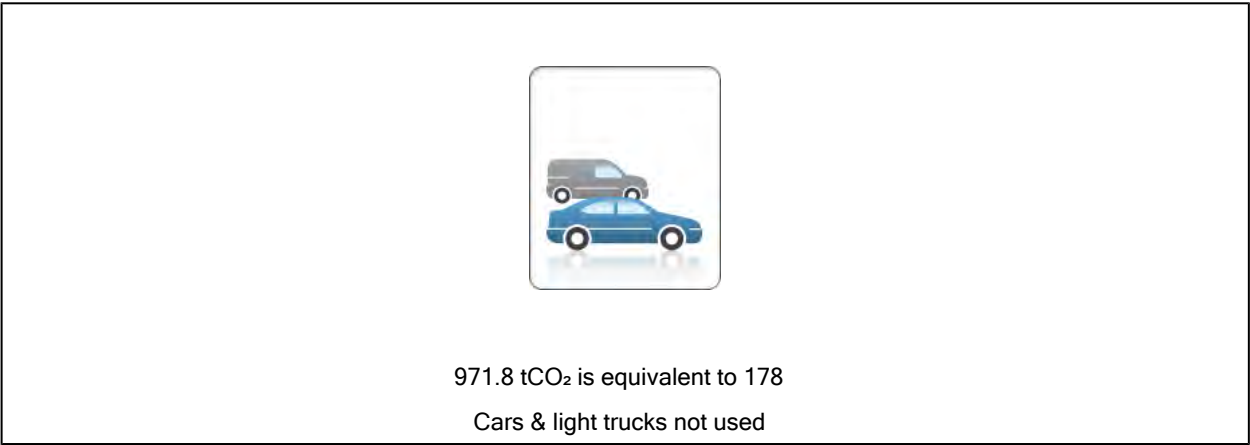
	Fuel consumption MWh	Fuel cost \$	GHG emission tCO ₂
Base case	7,639	215,293	2,289
Proposed case	5,526	110,748	1,317
Savings	2,113	104,546	972
%	27.7%	48.6%	42.5%

GHG emission

GHG emission



GHG equivalence



GHG emission		
Base case	2,289.1	tCO ₂
Proposed case	1,317.3	tCO ₂
Gross annual GHG emission reduction	971.8	tCO ₂

Financial viability

Financial parameters

General		
Fuel cost escalation rate	%	2%
Inflation rate	%	3%
Discount rate	%	5%
Reinvestment rate	%	0%
Project life	yr	25
Finance		
Incentives and grants	\$	1,206,481.60
Debt ratio	%	20%
Debt	\$	323,440
Equity	\$	1,293,760
Debt interest rate	%	2.9%
Debt term	yr	6
Debt payments	\$/yr	59,410

Costs | Savings | Revenue

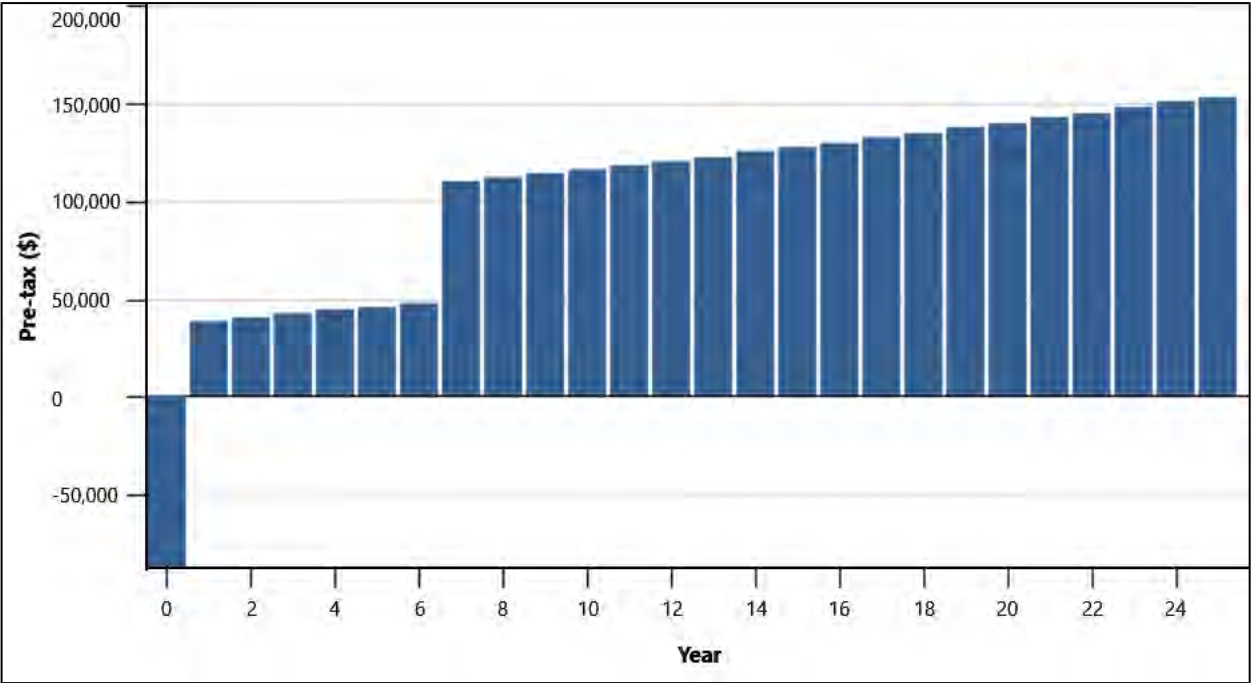
Initial costs			
Incremental initial costs	100%	\$	1,617,200
<hr/>			
Total initial costs	100%	\$	1,617,200
<hr/>			
Incentives and grants		\$	1,206,481.60
<hr/>			
Yearly cash flows - Year 1			
Annual costs and debt payments			
O&M costs (savings)		\$	8,744
Fuel cost - proposed case		\$	110,748
Debt payments - 6 yrs		\$	59,410
<hr/>			
Total annual costs		\$	178,901
Annual savings and revenue			
Fuel cost - base case		\$	215,293
GHG reduction revenue		\$	0
Other revenue (cost)		\$	0
CE production revenue		\$	0
<hr/>			
Total annual savings and revenue		\$	215,293
Net yearly cash flow - Year 1		\$	36,392

Financial viability

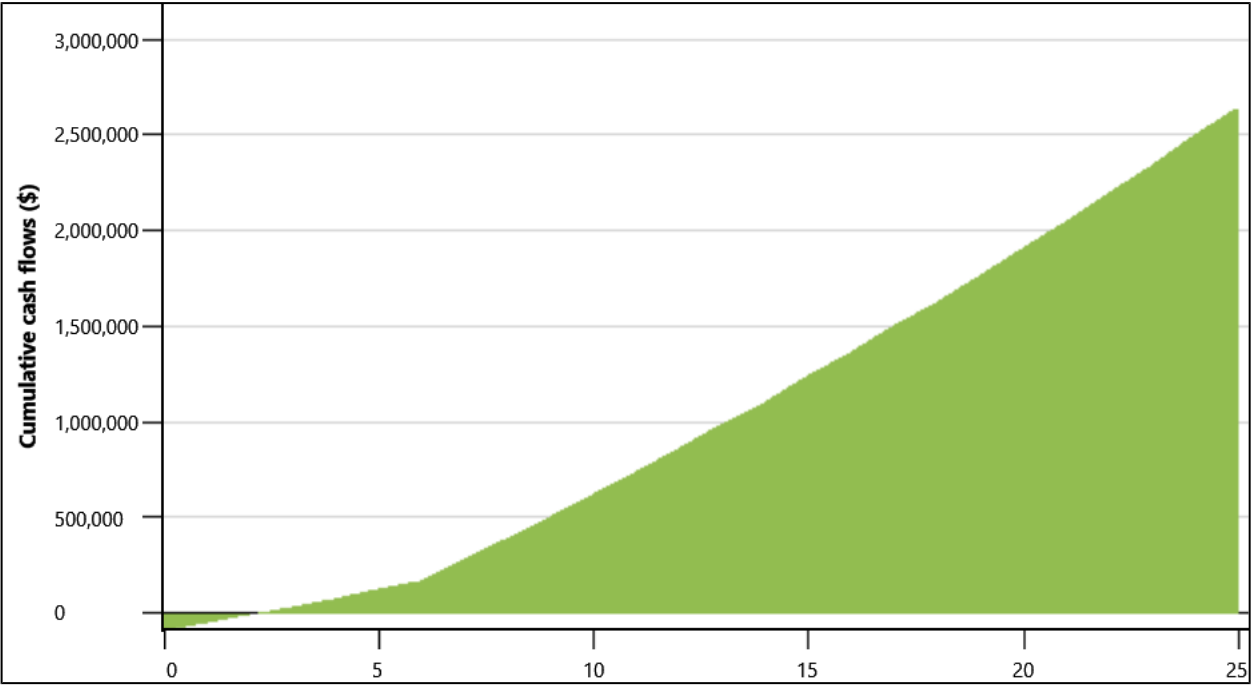
Pre-tax IRR - equity	%	53.2%
Pre-tax MIRR - equity	%	14.8%
Pre-tax IRR - assets	%	17.1%
Pre-tax MIRR - assets	%	7.9%
<hr/>		
Simple payback	yr	4.3
Equity payback	yr	2.2
<hr/>		
Net Present Value (NPV)	\$	1,271,755
Annual life cycle savings	\$/yr	90,234
<hr/>		
Benefit-Cost (B-C) ratio		2
Debt service coverage		1.6
<hr/>		
GHG reduction cost	\$/tCO ₂	-91.3

Cash flow

Annual



Cumulative

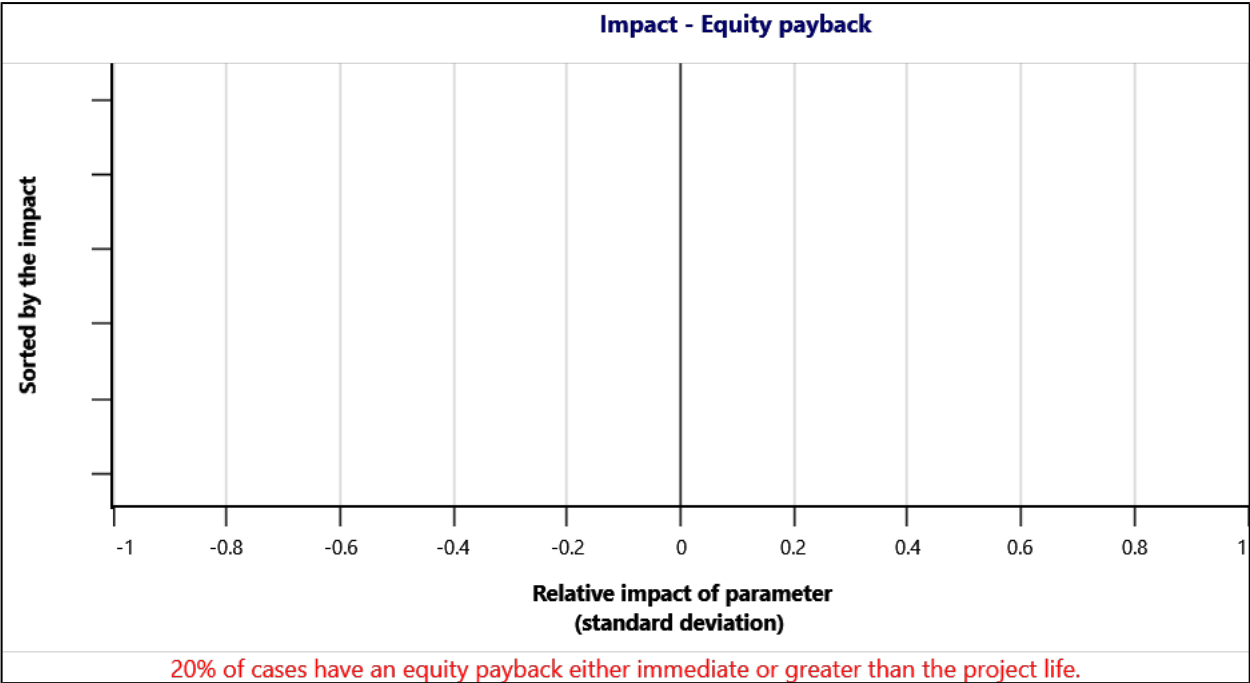


Yearly cash flows

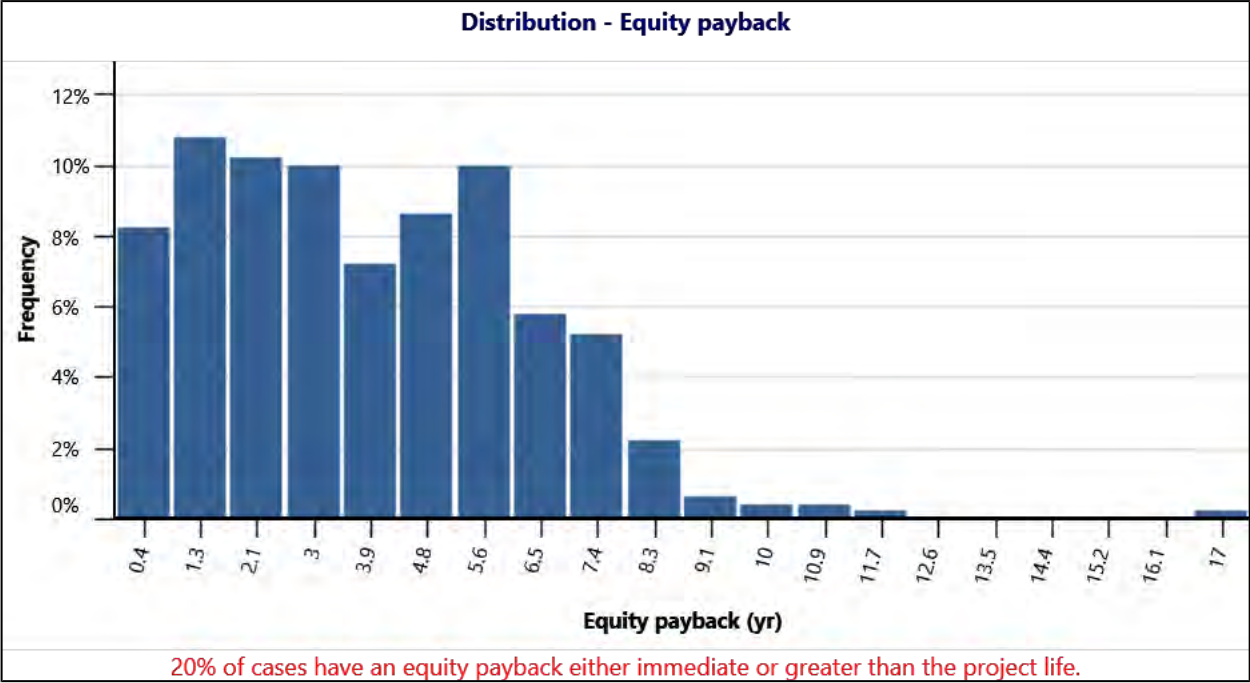
Year #	Pre-tax \$	Cumulative \$
0	-87,278	-87,278
1	38,221	-49,058
2	40,083	-8,974
3	41,980	33,006
4	43,913	76,919
5	45,881	122,800
6	47,885	170,685
7	109,336	280,022
8	111,416	391,437
9	113,533	504,970
10	115,690	620,660
11	117,886	738,546
12	120,123	858,669
13	122,401	981,070
14	124,720	1,105,790
15	127,082	1,232,872
16	129,488	1,362,360
17	131,937	1,494,297
18	134,431	1,628,728
19	136,971	1,765,700
20	139,557	1,905,257
21	142,191	2,047,447
22	144,872	2,192,319
23	147,602	2,339,921
24	150,381	2,490,302
25	153,211	2,643,513

Risk

Impact



Distribution



Perform analysis on Number of combinations Random seed		Equity payback 500 No			
Parameter	Unit	Value	Range (+/-)	Minimum	Maximum
Initial costs	\$	1,617,200	25%	1,212,900	2,021,500
O&M	\$	8,744	25%	6,558	10,929
Fuel cost - proposed case	\$	110,748	25%	83,061	138,435
Fuel cost - base case	\$	215,293	25%	161,470	269,117
Debt ratio	%	20.0%	25%	15.0%	25.0%
Debt interest rate	%	2.85%	25%	2.14%	3.56%
Debt term	yr	6	25%	5	8
Median				yr	3.6
Level of risk				%	10%
Minimum within level of confidence				yr	0.4
Maximum within level of confidence				yr	7.9

Analysis type

Project life



GICB Budget Template

Project Name	Athabasca Regional Multiplex - Energy Upgrades
Enter Application Number	AP-000002713
Project Type	Retrofit
Indigenous and/or Territories?	No
Select Budget Class	Class A
Contingency Percentage	10.00%

Suggested Contingency Range (However, MUST meet the minimum percentage in each Class Estimate)	
Class A Estimate	Estimates made after bids for a project have been received, evaluated, verified and once a contract is ready to be signed. Budgets for projects at this stage usually include a contingency of 5% to 10%.
Class B Estimate	Estimates made at the <i>"Detailed Design"</i> stage when the project is ready for tendering. Budgets for projects at this stage usually include a contingency of 11% to 15%.
Class C Estimate	Estimates at the <i>"Preliminary Design"</i> stage and may be referred to as pre tendering estimated. Budgets for projects at this stage usually include a contingency of 16% to 20%.
Class D Estimate	Estimates at the <i>"Conceptual Design"</i> stage. Budgets for projects at this stage usually include a contingency of 21% to 30%.

Subtotal Eligible Costs	\$	2,709,200.00	These amounts will be calculated automatically as you fill out the Contingency Percentage above and the Eligible and Ineligible Costs columns below.	Funding Sources	Funding Source	Program Name	Organization / Department	Secured Funding (\$)	Unsecured Funding (\$)
Eligible Contingency	\$	270,920.00		Additional funding source 1	Provincial/Territorial	Recreation Energy Conservation (REC)	Municipal Climate Change Action	\$ 101,800.00	\$ -
Total Eligible Costs	\$	2,980,120.00		Additional funding source 2				\$ -	\$ -
Subtotal Ineligible Costs	\$	-		Additional funding source 3				\$ -	\$ -
Ineligible Contingency	\$	-		Additional funding source 4				\$ -	\$ -
Total Ineligible Costs	\$	-		Additional funding source 5				\$ -	\$ -
				Additional funding source 6				\$ -	\$ -
Total Project Costs	\$	2,980,120.00		Total funding from other sources				\$ 101,800.00	\$ -

Federal Share (Amount sought from GICB)	\$ 2,384,096.00
<u>ONLY</u> enter amount if requesting less than Federal Share above	
Applicant's Share (amount applicant will contribute)	\$ 494,224.00
Amount of secured funding	\$ 101,800.00
Amount of unsecured funding	\$ -
Total funding (including secured funding)	\$ 2,980,120.00
Total Funding - All Sources (including unsecured funding)	\$ 2,980,120.00

Please Note:

Total funding from all sources should equal to the total project costs identified above. If the amount is less, please describe how you will address this shortfall, including any Unsecured Funding.

Annual Project Cost Breakdown - Amounts Requested (Federal Share, or less if requesting less than Federal Share)					
2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Total
\$ -	\$ -	\$ 1,532,696.00	\$ 851,400.00	\$ -	\$ 2,384,096.00

CONTRACTS: PLEASE ENTER ALL NON-COMPETITIVE CONTRACTS (SOLE SOURCING)

If you have or are planning to enter into any non-competitive contracts for your project, please enter the name the contractors you will be working with, including the agreement date, service(s) provided, contract amount, and reason for sole-sourcing. All costs associated with non-competitive contractors must also be entered into the budget.

Please note: Recipients are responsible to ensure that contracts are awarded in a way that is fair, transparent and competitive. If you intend on awarding non-competitive contracts (sole-source) as part of your project, you must receive authorization from the Government of Canada prior to their signature in order for these costs to be deemed eligible for a federal reimbursement. Additional information will be required, and approval delays should be anticipated.

Contractor Name	Agreement Date	Service(s) Provided	Contract Amount	Enter reason for Non-Competitive (Sole-Source) Contracts
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
		Total	\$ -	The sum of the non-competitive costs entered in the Expense Information section below (cell M352) does not equate to the sum of the contract amounts to the left.

The sum of the non-competitive costs entered in the Expense Information section below (cell M352) does not equate to the sum of the contract amounts to the left.

Expense Information							
Fill in this information for every project expense (eligible and ineligible).							
#	Project Phase	Expense Name	Expense Type	Expense Description	Contract Type (if applicable)	Eligible Cost (\$)	Ineligible Cost (\$)
1	Construction Phase	Lighting Replacement	Labour and materials	LED Lighting Replacement	Competitive	\$ 136,000.00	\$ -
2	Design Phase	Boiler Replacement	Professional fees	Design and Engineering	Competitive	\$ 100,000.00	\$ -
3	Construction Phase	Boiler Replacement	Labour and materials	Boiler Equipment	Competitive	\$ 300,000.00	\$ -
4	Construction Phase	Boiler Replacement	Labour and materials	Distribution Piping and Equipment	Competitive	\$ 125,000.00	\$ -
5	Construction Phase	Boiler Replacement	Labour and materials	Labour for Above	Competitive	\$ 325,000.00	\$ -
6	Construction Phase	Boiler Replacement	Labour and materials	Misc. Materials for above	Competitive	\$ 185,000.00	\$ -
7	Construction Phase	Boiler Replacement	Labour and materials	Permitting	Competitive	\$ 3,000.00	\$ -
8	Design Phase	PV Installation	Professional fees	Engineering	Competitive	\$ 10,000.00	\$ -
9	Construction Phase	PV Installation	Labour and materials	Permitting	Competitive	\$ 4,000.00	\$ -
10	Construction Phase	PV Installation	Labour and materials	Solar Panel Modules	Competitive	\$ 650,000.00	\$ -
11	Construction Phase	PV Installation	Labour and materials	Inverters	Competitive	\$ 80,000.00	\$ -
12	Construction Phase	PV Installation	Labour and materials	Racking	Competitive	\$ 145,000.00	\$ -
13	Construction Phase	PV Installation	Labour and materials	Electrical BOS & Equipment Rentals	Competitive	\$ 200,000.00	\$ -
14	Construction Phase	PV Installation	Labour and materials	Labour on Above	Competitive	\$ 380,000.00	\$ -
15	Construction Phase	PV Installation	Labour and materials	SMART Monitoring TV	Competitive	\$ 1,200.00	\$ -
16	Construction Phase	Hired Project Manager	Professional fees	Professional Fees for Managing the overall project, quality assurance, and trade management.	Competitive	\$ 35,000.00	\$ -
17	Construction Phase	Internal Staff Wages	Salaries	Wages for Multiplex staff for managing/ coordinating trades activities on-site.	Non-Competitive	\$ 30,000.00	\$ -



From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 16, 2024
Subject: Asset Management Plan

Background

- At the November 20, 2023, meeting the following motion was carried:

Motion by "Director Reimer to direct Administration to present the Asset Management Plan to the Board by August 2024."

Discussion

- Administration will bring the Asset Management Plan presentation to the meeting.

Recommendation

- Motion to accept the information as presented.

A handwritten signature in blue ink, appearing to read 'R. Alix'.

General Manager – Rhonda Alix



From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 16, 2024
Subject: DRAFT Asset and Management Policy

Background

- At the May 27, 2024, meeting the following motion was carried:
Motion by "Director Reimer to direct Administration to draft a policy related to capital assets and management for review at the 2024 September ARMS meeting."

Attachments

- Town of Athabasca and Athabasca County Policies

Discussion

- ARMS Currently does not have any assets listed on our Financial Statements.
- The Town and County own the Multiplex facility, and we operate it.
- The Town owns the Theatre, and we operate it.
- There are no agreements between ARMS and the Town and County for the operation of the Multiplex facility.
- There are no agreements between ARMS and the Town for the operation of the Theatre.
- Administration is unsure of what to classify as ARMS assets and what is the Town or County asset.
- ARMS requires an Asset Management policy for capitalization, short-term and long-term planning, maintenance and disposal of assets.

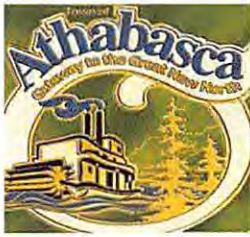
Administration will bring the asset management policy to the meeting.

Recommendation

- Motion to adopt the Asset Management Policy as presented.

A handwritten signature in blue ink, appearing to read 'R. Alix'.

General Manager – Rhonda Alix



Town of Athabasca

Council Policy

Number	Title		
C-FIN-ASSET-1	Asset Management		
Approval			
	Date:	November 7, 2023	Date:

Purpose

The purpose of this policy is to set guidelines for implementing consistent asset management processes throughout the Town of Athabasca.

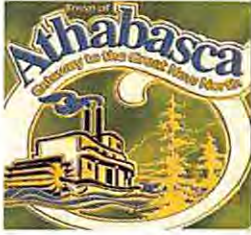
Scope

This policy applies to all the Town of Athabasca's departments, officers, employees, and contractors.

Objectives

To ensure adequate provision is made for the long-term replacement of major assets by:

- Ensuring that services and infrastructure are provided in a financially sustainable manner, with the appropriate levels of service to customers and the environment.
- Safeguarding infrastructure assets including physical assets and employees by implementing appropriate asset management strategies and appropriate financial resources for those assets.
- Creating an environment where all employees take an integral part in overall management of infrastructure assets by creating and sustaining an asset management awareness throughout the organisation by training and development.
- Meeting legislative requirements for asset management.
- Ensuring resources and operational capabilities are identified and responsibility for asset management is allocated.
- Demonstrating transparent and responsible asset management processes that align with demonstrated best practice.



Town of Athabasca

Council Policy

Policy

Background

Asset management practices impact directly on the core business of the Town and appropriate asset management is required to achieve our strategic service delivery objectives.

Adopting asset management principles will assist in achieving Strategic Long-Term Plan and Long-Term Financial objectives.

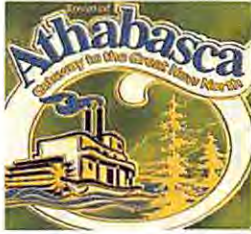
Sustainable Service Delivery ensures that services are delivered in a socially, economically, and environmentally responsible manner in such a way that does not compromise the ability of future generations to make their own choices.

Sound Asset Management practices enable sustainable service delivery by integrating public values, priorities, and an informed understanding of the trade-offs between risks, costs, and service performance.

Principles

The Town's sustainable service delivery needs will be met by ensuring adequate provision is made for the long-term planning, financing, operation, maintenance, renewal, upgrade, and disposal of capital assets by:

1. Ensuring that the Town's capital assets are provided in a manner that respects financial, cultural, economic, and environmental sustainability;
2. Meeting all relevant legislative and regulatory requirements;
3. Demonstrating transparent and responsible Asset Management processes that align with demonstrable best-practices;
4. Implementing sound Asset Management plans and strategies and providing sufficient financial resources to accomplish them by:
 - a. Asset Management plans will be completed for all major asset / service areas.
 - b. Expenditure projections from Asset Management Plans will be incorporated into the Town's Long-Term Financial Plan.
 - c. Regular and systematic reviews will be applied to all asset plans to ensure that assets are managed, valued, and depreciated in accordance with appropriate best practice.



Town of Athabasca

Council Policy

- d. Regular inspection will be used as part of the asset management process to ensure agreed service levels are maintained and to identify asset renewal priorities.
- e. Asset renewals required to meet agreed service levels and identified in adopted asset management plans, and when applicable long term financial plans, will form the basis of annual budget estimates with the service and risk consequences of variations in defined asset renewals and budget resources documented.
- f. Future life cycle costs will be reported and considered in all decisions relating to new services and assets and upgrading of existing services and assets.
- g. Future service levels with associated delivery costs will be determined in consultation with the community and user groups.
- h. Ensuring necessary capacity and other operational capabilities are provided and Asset Management responsibilities are effectively allocated;
- i. Creating a corporate culture where all employees play a part in overall care for the Town's assets by providing necessary awareness, training, and professional development; and
- j. Providing those we serve with services and levels of service for which they are willing and able to pay.

Responsibility

Councillors are responsible for adopting the policy, allocating resources, and providing high level oversight of the delivery of the Town's asset management strategy and plans. The council is also responsible for ensuring that Town's resources are appropriately allocated to ensure sustainable service delivery.

The **Chief Administrative Officer** has overall responsibility for developing an asset management strategy, plans and procedures and reporting on the status and effectiveness of asset management within the Town.

Legal References: MGA 244

Revisions:

Resolution Number	MM/DD/YY



Town of Athabasca

Council Policy

Number	Title			
C-FIN-TAN-2	Tangible Capital Asset Classification			
Approval	Originally Approved		Last Revised	
	Resolution No:	19:266	Resolution No:	
	Date:	June 18, 2019	Date:	

Purpose

To establish major and minor asset classifications to be tracked for asset management purposes.

Policy Statement

Assets will be classified into major and minor groupings as contained herein.

Definitions

Major, minor and sub-classes of tangible capital assets will be defined as follows:

Major – a group of tangible capital assets that is significantly different in design and use.

Minor – a classification within a major class that has unique characteristics.

Sub-class – a further classification that may be required due to unique tangible capital asset criteria, applications, methodologies and asset lives. There is the option to further classify into sub-class one, sub-class two, sub-class three, etc.

Definitions of Engineered Structures minor classes:

Sewer – wastewater is defined as water after it has been used for household, business and other purposes which flows from private plumbing systems to public sanitary sewers and onto a treatment plant. This system is comprised of assets used for the collection and treatment of non-potable water intended for return to a natural water system or other originating water source. Includes mains, services, pump and lift stations, plants and equipment and lagoons.

Stormwater – assets used for the collection, storage and transfer of water as a result of rain, flood or other external source to a natural water system. Includes mains, services, catch basins, pump and lift stations, outfalls and retention ponds.



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Streets and Sidewalks – assets intended for the direct purpose of vehicle or pedestrian travel or to aid in vehicle or pedestrian travel. Includes roads, bridges, developed trails, overpasses, ramps, parkades, lights, sidewalks and signage.

Water Distribution & Water Treatment – a system for the provision of water for human consumption through pipes or other constructed convey. It is comprised of assets for the intake, distribution, storage and treatment of safe potable water. Includes mains, services, pump and lift stations, plants and equipment, reservoirs and fire hydrants.

Responsibilities

The Chief Financial Officer will ensure this policy is carried out in accordance with the Public Sector Accounting Board (PSAB) Handbook Section 3150.

Standards

1. Tangible Capital Assets recorded in the Major classification will be as defined in Policy: Tangible Capital Asset Definition:
 - i. Land
 - ii. Land Improvements
 - iii. Buildings
 - iv. Engineered Structures
 - v. Machinery and Equipment
 - vi. Vehicles
 - vii. Cultural and Historical
2. The Town recognizes that for asset management purposes there will be minor classification, as defined in Useful Life and Amortization Methods.
3. Minor Tangible Capital Asset classification recorded under the Major Capital Asset classification: Engineered Structures will be as follows:
 - i. Sewer
 - ii. Streets & Sidewalks
 - iii. Stormwater
 - iv. Water
4. Building and Machinery and Equipment will be grouped in a sub-class for the minor classes of water, wastewater, storm water, and electric. This treatment is an exception to the recommended approach to classifying tangible capital assets in order to better report the cost distribution and transmission systems.
5. Minor Tangible Capital Asset classification recorded under the Major Capital Asset classification: Machinery and Equipment will be as follows:
 - i. Heavy Equipment – equipment for constructing or maintaining infrastructure; and



Town of Athabasca

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- ii. Other Equipment – all remaining Machinery and Equipment.
- 6. A betterment is a cost incurred to enhance the service potential of a Tangible Capital Asset. Enhanced service potential occurs when there is an increase in assessed physical output; associated operating costs are lowered, useful life is extended or the quality of the output is improved.

Legal References: Public Sector Accounting Board

Cross References: Policy C-FIN-AMO-1 (Useful Life and Amortization Thresholds)

Revisions:

Resolution Number	MM/DD/YY



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Council Policy

Number	Title			
C-FIN-TAN-1	Tangible Capital Assets			
Approval	Originally Approved		Last Revised	
	Resolution No:	19:266	Resolution No:	
	Date:	June 18, 2019	Date:	

Purpose

To provide guidance for the accounting for tangible capital assets.

Policy Statement

The Town of Athabasca record, measure, and account for tangible capital assets in accordance with the Public Sector Accounting Board (PSAB) Handbook Section 3150.

Definitions

Buildings – permanent, temporary or portable building structure, such as offices, garages, warehouses, and recreation facilities intended to shelter persons and/or goods, machinery, equipment and working space.

Capitalization Threshold – is the minimum value of an expenditure that meets the criteria of a tangible capital asset and that will be recorded as a tangible capital asset.

Cultural and Historical – works of art and historical treasures that have cultural, aesthetic or historical value that is worth preserving perpetually. These assets are not recognized as tangible capital assets in the financial statements, but the existence of such property should be disclosed.

Engineered Structures – permanent structural works such as roads, bridges, canals, dams, water and sewer, utility distribution and transmission systems including plants and substations.

Land – includes land purchased or acquired for value for parks and recreation, building sites, infrastructure (highways, dams, bridges, tunnels, etc.) and other program use but not land held for resale.

Land Improvements – all improvements of a permanent nature to land such as parking lots, landscaping, lighting, pathways, and fences.



Town of Athabasca

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Machinery and Equipment – equipment that is heavy equipment for constructing infrastructure, smaller equipment in buildings and offices, furnishings, computer hardware and software. This class does not include stationary equipment used in the engineered structures class.

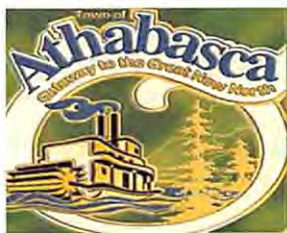
Vehicles – rolling stock that is used primarily for transportation purposes.

Responsibilities

The Chief Financial Officer will ensure this policy is carried out in accordance with the Public Sector Accounting Board (PSAB) Handbook Section 3150.

Standards

1. PSAP S.3150 does not determine the appropriate capitalization threshold for a tangible capital asset. PSAP S.3150.05 (a) defines tangible capital assets to be non-financial assets having physical substance that:
 - a. Are held for use in the production or supply of goods and services, for rental to others, for administrative purposes or for the development, construction, maintenance or repair of other tangible capital assets;
 - b. Have useful economic lives extending beyond an accounting period;
 - c. Are to be used on a continuing basis; and
 - d. Are not for sale in the ordinary course of operations.
2. Factors used to determine the capitalization threshold for expenditures which meet the definition of a tangible capital asset in PSAP S.3150.05 but will be expensed are:
 - a. Materiality – will the multiple expenditures for tangible capital assets valued below the capitalization threshold and, therefore, expensed rather than capitalized, result in a material misstatement of the financial statements?
 - b. Record Keeping – Is the capitalization threshold so low that the cost to record and track each asset would be too expensive or impractical?
 - c. Asset Management – Is the capitalization threshold at an appropriate value so that most tangible capital assets which require long-term planning for maintenance and replacement will be recorded?
 - d. Rate Setting – Is the capitalization threshold at an appropriate value so that cost recovery rates reasonably reflect the cost of operations?
3. The materiality factor should not be the main factor in determining the level of the capitalization threshold, but the capitalization threshold needs to meet the minimum requirements for materiality. Asset management may be the key factor so that good information is available to the municipality for future planning.



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4. There will not be a capitalization threshold for Land. All land, excluding land held for resale, is to be capitalized because of the permanent nature of land.
5. Value per item rather than the value of a group of similar items will be the value used to determine if the tangible capital asset should be capitalized.
6. All assets within a major asset class should have the same capitalization threshold.
7. Transferred Capital Assets are assets which are transferred or donated from third parties and meet the requirements will be capitalized.
8. Where a conditional grant is given by the Town to another municipality or organization for the acquisition of an asset, the asset will not be considered a capital asset of the Town unless the Town retains custody, maintenance and control.
9. Expenditures that meet both the criteria of a tangible capital asset and exceed the following suggested capitalization thresholds are to be recorded as a tangible capital asset:

Land	\$0
Land Improvements	\$5,000
Buildings	\$25,000
Engineered Structures	\$25,000
Machinery and Equipment	\$5,000
Vehicles	\$5,000

Legal References: Public Sector Accounting Board

Revisions:

Resolution Number	MM/DD/YY



MUNICIPAL POLICY HANDBOOK

CODE NUMBER: 2200

CATEGORY: Financial Operations

DISPOSAL OF FIXED ASSETS

Policy Statement:

To be accountable for the stewardship of the fixed assets of the County, it is necessary that the disposal of all fixed assets are properly authorized and accounted for.

Guidelines:

1. Any department wishing to dispose of fixed assets must complete a "Request to Dispose of Fixed Assets" indicating the description, make, model, and serial number and the asset number of the fixed asset to be disposed of.

- The appropriate Director must obtain prior approval of County Council to dispose of any fixed assets whose original cost of acquisition exceeds twenty-five thousand dollars (\$25,000.00).
- The appropriate Director must obtain prior approval of the County Manager or designate to dispose of any fixed assets whose original cost of acquisition less than twenty-five thousand dollars (\$25,000.00).
- The Director of Corporate Services must be notified of all asset disposals to remove the item from the asset schedule and insurance.

2. Methods of Disposal:

When an asset is deemed to be surplus, damaged, or at end of useful life the appropriate Department Director will dispose of the asset using the following methods:

- Trade-in the asset
- Sell the asset through a competitive public process:
 - Advertise the asset for a minimum of two (2) weeks prior to the sale through a variety of means including the local newspaper, electronic means, posted public notice, or other formats;
 - The public process may be complete by either closed submitted tenders, bids, or by public auction;
- Waste disposal for damaged or obsolete assets

3. Sale of a fixed asset to a County employee is permitted provided that the employee has participated in the public process.

Effective

Policy Date: 94/04/12

Reference:

P# 10756, 96/09/10, 06-526, CC 12-291, CC 16-400,
CC 17-127, PR 20-31

Revision:

CC 20-784



MUNICIPAL POLICY MANUAL

Code Number: 2200

Category: Financial Operations

Page: 2

Disposal of Fixed Assets (Continued...)

4. All bidders will receive notification which will include the details of the successful bid/tender or auction results.
5. A minimum bid price shall be clearly listed in the advertisement; a minimum bid price can not be lower than the net book value of the asset at the time of the sale.
 - If the minimum bid price is not received for an asset offered for sale the item shall be disposed of at the discretion of the County Manager as follows:
 - Sold to the highest offer received
 - Disposed in a waste disposal system
 - Advertised in a public posting on the internet accessible by the general public (website, Kijiji, etc)
6. If an asset has no resale value or is irreparably damaged it will be disposed of in a waste disposal system or recycling system.
7. Prior to the sale, or disposal, of any computer equipment it must be cleaned by the Information Technology department and all data and operating systems removed.
8. If assets are lost or destroyed the Director of Corporate Services must be notified.
9. The Director of Corporate Services will ensure that the appropriate accounting treatment is complete for all disposed assets.

Effective

Policy Date: 94/04/12

Reference:

P# 10756, 96/09/10, 06-526, CC 12-291, CC 16-400,
CC 17-127, PR 20-31

Revision:

CC 20-784

Request to Dispose of Fixed Assets

Date: _____

Department: _____

Asset #: _____

Asset Description: _____

Make/Model: _____

Serial #: _____

Original Purchase Price: \$ _____
(if >\$25,000 – Council motion is required to dispose)

Condition of Asset: _____

Net Book Value remaining: \$ _____

Minimum Bid/Tender Amount: \$ _____

Reason for Disposal of Asset: _____

Recommended Method of Disposal:

- Auction
- Bid/Tender
- Trade-In
- Waste disposal
- Other: _____

Director Approval: _____

Date: _____

County Manager Approval: _____

Date: _____

Council Approval – Motion: _____

Date: _____

Required: provide a copy to Corporate Services



MUNICIPAL POLICY HANDBOOK

CODE NUMBER: 2191

CATEGORY: Financial Operations

ASSET USEFUL LIFE & AMORTIZATION

1. Background

County Council deems it necessary to have a standard method for amortization of Capital Assets and a recommended maximum useful life of these assets.

2. Amortization

- 2.1 Athabasca County shall adopt the Straight-Line Method for amortization of all assets excluding land.
- 2.2 Residual value should be determined and deducted from the gross cost of the asset before the depreciation amount is determined.
- 2.3 In the year of acquiring an asset, putting an asset into service or disposing of an asset, it is recommended that 50% of the annual amortization amount be recorded.
- 2.4 For the purpose of establishing historical costs & data for assets such as engineered structures (roads/water/sewer), it is recommended that the network approach be used to record such assets. The segment approach should be used for recording of new assets acquired or additions to existing assets.

3. Useful Life

- 3.1 Schedule "A" shall be used as a guideline to establish the useful life of assets.
- 3.2 Where the useful life is expected to extend beyond the recommended life, adequate documentation must be provided to support the decision. Write-downs must also have adequate support.

It should be noted that useful life indicated in Schedule "A" is what must be used for TCA reporting, as opposed to actual life based on condition of the asset, which should be used for asset management purposes.

The objective of Tangible Capital assets accounting is to obtain better information for decision-making. In all cases, the accounting must meet the requirements of the Public Sector Accounting Board Handbook, Section 3150.

Effective

Policy Date: 08/13/19 Reference: PR 19-18, CC 19-527

Revision:

Asset Classes	
Major	
Minor	
Sub-class One	Maximum
Sub-class Two	Useful
Sub-class Three	Life

Land Improvements	
Parking Lot	
Gravel	15
Asphalt	25
Playground Structures	15
Landscaping	25
Fences	20
Sprinkler Systems	25
Golf Courses	45
Tennis Courts	20
Fountains	20
Lakes/Ponds	25
Retaining Walls	20
Running Tracks	15
Outdoor Lighting	20
Airport Runways	20
Soccer Pitch - Outdoor	20
Bike/Jogging Paths	
Gravel	15
Asphalt	20
Landfill	
Pits	Volume
Pads	Volume
Transfer Stations	25
Construction In Progress	

Buildings	
Permanent Structures	
Frame	50
Metal	50
Concrete	50
Portable Structures	
Metal	25
Frame	25

Leasehold Improvements	Variable
Construction in Progress	

Engineering Structures	
Roadway System	
Bridges	Variable
Overpass/Interchange	60
Curb & Gutter	30
Parkades	50
Roads & Streets	
Lanes/Alleys	
ACP-Hot mix	20*
Gravel	15*
Non-conforming	20*
Local/Collector/Arterial/Major	
Arterial	
Surface	
Concrete	30*
ACP-Hot mix	20*
ACP-Cold mix	10*
Chip seal	10*
Oil	5*
Gravel	25*
Subsurface	50*
Road Signs	
Traffic Control	30
Information	30
Lights	
Decorative	30
Street	30
Traffic	30
Guard Rails	30
Ramps	30
Sidewalks & Para-ramps	30
Construction in Progress	
(* subject to weather conditions)	
Water System	
Distribution System	
Mains	75
Services	75
Pump, Lift & Transfer Stations	45
Plants & Facilities	

Structures	45
Treatment Equipment	
Mechanical	45
Electrical	45
General	45
Pumping Equipment	45
Hydrants/Fire Protection	75
Reservoirs	45
Construction in Progress	
Wastewater System	
Collection System	
Mains	75
Services	75
Pump, Lift & Transfer Stations	45
Plants & Facilities	
Structures	45
Treatment Equipment	
Mechanical	45
Electrical	45
General	45
Pumping Equipment	45
Lagoons	45
Construction in Progress	
Storm System	
Collection System	
Mains	75
Services	75
Pump, Lift & Transfer Stations	45
Catch Basins	75
Outfalls	75
Wetlands	75
Retention Ponds	75
Treatment Facility	45
Fibre Optics	30

Machinery & Equipment	
Heavy Construction Equipment	Variable
Stores	25
Food Services	10
Fire Equipment	12
Police Special Equipment	10
Aircraft	Variable
Boats	25
Fitness & Wellness	10
Control Systems	5
Communication Links	20
SCADA System	10
Fuelling Stations	15
Laboratory	10
Communications	
Radio	10
Telephone Systems	10
Tools, Shop & Garage Equipment	15
Scales	15
Bins	15
Meters	
Electrical	20
Cumulative	20
Interval	20
Gas	20
Water	40
Parking Meters & Splitters	20
Turf Equipment	10
Ice Re-Surfacer	10
Office Furniture & Equipment	
Furniture	20
Office Equipment	10
Audiovisual	10
Photocopiers	5
Computer System	
Hardware	5
Software	10
Construction in Progress	

Vehicles	
Light Duty	10
Medium Duty	10
Heavy Duty	10
Transit Buses	20
Fire Trucks	25
Construction in Progress	



MUNICIPAL POLICY HANDBOOK

CODE NUMBER: 2190

CATEGORY: Financial Operations

CAPITALIZATION OF ASSETS

Background

County Council deems it appropriate to have a consistent process for the capitalization of assets.

Asset Classes with Minimum Value Thresholds

Assets shall be classified into the following major classes. Each class shall have a minimum capitalization threshold. Expenditures that meet both the criteria of a tangible capital asset and meet or exceed the following capitalization threshold are to be recorded as a tangible Capital Asset.

The County Manager and/or the Director of Corporate Services shall have the discretion to capitalize certain assets that are valued below the minimum value if deemed appropriate for control purposes.

CLASS	MINIMUM THRESHOLD
Engineered Structures	\$50,000.00
Buildings	\$50,000.00
Machinery & Equipment	\$10,000.00
Land	0
Land Improvements	\$10,000.00
Vehicles	\$10,000.00

When determining if an expenditure is a betterment (Capital) or a maintenance item, the following should be used as a guideline.

- 1. Betterment occurs when a physical output or service capacity is increased.***
- 2. Useful life is extended.***
- 3. Quality of output is improved.***

Any other expenditure should be considered a repair or maintenance.

Effective

Policy Date: 07/04/26

Reference: 07-304, CC 12-291

Revision: 16-399

From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 16, 2024
Subject: Corporate Discount Program

Background

- At the February 26, 2024, Board meeting the following motion was carried:
Motion by "Director Pacholok to direct Administration to monitor the Corporate Discount Program utilization and report back to the Board in the September meeting."
- At the January 24, 2024, Board meeting the following motion was carried:
Motion by "Director Wallach to direct Administration to present a review of the Corporate Membership Program at the next ARMS Meeting."
- At the September 11, 2023, Board meeting the following motion was carried:
Motion by "Director Wallach for Administration to create a 20% corporate discount and agreement for adult 6 month or yearly memberships with a minimum number of 5 employees; family members of employees are not eligible."

Attachments

- February 26, 2024, Briefing Note
- September 11, 2023, Briefing Note
- September 11, 2023, Board Meeting Minutes
- ARMS Corporate Discount Application Form

Discussion

- Corporate Discount Program utilization:
 - Number of Companies signed up - 8
 - Number of 6-month memberships – 56
 - Number of yearly memberships – 43

Recommendation

- Motion to accept this information as presented.



General Manager – Rhonda Alix

From: Rhonda Alix, General Manager
To: ARMS Board
Date: February 26, 2024
Subject: Corporate Discounts

Background

- At the January 24, 2024, Board meeting the following motion was carried:
 - #24-04 *"Motion by Director Wallach to direct Administration to present a review of the Corporate Membership Program at the next ARMS meeting."*

Attachment

- September 11, 2023, approved Board meeting minutes
- September 11, 2023, Board Briefing note
- ARMS Corporate Discount Application form

Discussion

- At the September 11, 2023, Board meeting the following motion was carried:
 - #23-93 *Motion by Director Wallach for Administration to create a 20% corporate discount and agreement for adult 6 month or yearly memberships with a minimum number of 5 employees; family members of employees are not eligible.*
- A minimum number of employees was a qualification we did find when investigating other facilities who had corporate discounts.

Recommendation

- Motion to accept the update as information.



General Manager – Rhonda Alix

From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 11, 2023
Subject: Corporate Discounts

Background

- Administration has been asked by the Athabasca University (AU) and Alberta Pacific Forest Industries Inc (ALPAC) if we have corporate discounts.

Discussion

- We do not currently have any corporate discount rates.
- We did have corporate discount rates of 20% for AU, RCMP, Fire Department, EMT and Ambulance employees, but this program was ceased by previous management.
- Slave Lake, Westlock, Lac La Biche, Barrhead, Tri-Leisure, and Bonnyville all have Corporate Rates.
- Auto renew memberships receive a 10% discount and cannot be combined with corporate discounts.

CORPORATE RATES

CENTRE	QUALIFICATIONS TO RECEIVE DISCOUNT RATE	% Discount
Barrhead	Minimum of 5 employees	15% off annual youth, adult, or senior memberships
Bold Centre	Minimum number of 5 employees	15% off 6-month and annual memberships
Bonnyville Centennial Centre	Minimum number of 5 employees	10% off annual memberships
Slave Lake Rec Centre	Minimum number of 10 employees	25% discount rate on annual adult and family memberships
Tri Leisure Centre	Minium of 10 employees (family members of employees are not eligible)	10-14 employees 10% 15-29 employees 15% 30+ employees 20%
Westlock Rotary Spirit Centre	No minimum number of employees	Discounts on punch passes buy 40 get 10 free buy 75 get 25 free etc.

Recommendation

- Motion for administration to create a 15% corporate discount and agreement for adult, senior and student yearly memberships with a minimum number of 10 employees; family members of employees are not eligible.



General Manager – Rhonda Alix

**Athabasca Regional Multiplex Society 2023
September 11, 2023
Combined Meeting Room**

Present: Directors Ashtin Anderson, Rob Balay, Brian Hall (alternate), Jon LeMessurier, Dave Pacholok, Camille Wallach; Athabasca County Interim CAO Pat Vincent, Town of Athabasca CAO Rachel Ramey, General Manager Rhonda Alix, Facility Manager Tim Wolfenberg, Aquatic Supervisor Dylan Zilinski and Administration Supervisor Cheryl Ruthven.

1.0

Call to Order Chair Anderson called the meeting to order at 9:40 a.m.

2.0

**Approval of
Agenda**

#23-85 Motion by Director Balay to approve the September 11, 2023, General Meeting agenda as presented.

Motion Carried Unanimously.

3.0

**Meeting
Minutes**

a) Approval of July 24, 2023, General Meeting Minutes

#23-86 Motion by Director Pacholok to approve the July 24, 2023, General Meeting minutes as presented.

Motion Carried Unanimously.

b) Items arising from minutes

Discussion that the Town of Athabasca and Athabasca County has not received a letter from Administration requesting they permit ARMS to retain the 2022 year-end surplus be allocated into a reserve fund as per motion #23-74.

An update was given regarding the hiring of a Food Service Manager to provide food service in house starting October 1, 2023 as per motion #23-77.

4.0

Delegation

a) Doyle & Company Chartered Professional Accountants

Scott Mockford from Doyle & Company Chartered Professional Accountants via teleconference discussed the questions from July 24, 2023, meeting's presentation.

Director Wallach left the meeting at 9:49 p.m.
Director Wallach returned to meeting at 9:52 p.m.

Director Kapitaniuk arrived at the meeting at 9:57 a.m.
Director Hall resumed his position as an alternate.

**Athabasca Regional Multiplex Society 2023
September 11, 2023
Combined Meeting Room**

**5.0
Financial
Report**

a) 2022 Year-end Financial Audit

#23-87

Motion by Director Balay to accept the year-end Audit and Financial Statements as presented by Doyle and Company Chartered Professional Accountants for the year-ended December 31, 2022 with the amendments discussed.

Motion Carried Unanimously.

Interim CAO Pat Vincent left the meeting at 10:25 a.m.
and returned at 10:27 a.m.

Aquatic Supervisor Dylan Zilinski left the meeting at 10:31 a.m.
and returned at 10:34 a.m.

b) Financial Statement

General Manager Alix presented the completed Financial Statement to the end of July 2023.

#23-88

Motion by Director LeMessurier to accept the financial information as presented.

Motion Carried Unanimously.

**6. Manager
Reports**

a) General Manager, Facility Manager and Aquatics Supervisor Report

General Manager Rhonda Alix discussed the General Manager's report.

Facility Manager Tim Wolfenberg discussed the Facility Manager's report.

Aquatic Supervisor Dylan Zilinski discussed the Aquatic Supervisor's report.

Interim CAO Vincent left the meeting at 10:39 a.m.
and returned at 10:52 a.m.

CAO Ramey left the meeting at 10:54 a.m.
and returned at 10:57 a.m.

#23-89

Motion by Director Pacholok to accept the Manager Reports as presented.

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2023
September 11, 2023
Combined Meeting Room**

Chair Anderson declared a recess at 11:18 a.m.
Meeting reconvened at 11:33 a.m.

Director Hall left the meeting at 11:33 a.m.
and did not return.

**7.0
Follow up
Business**

a) DRAFT Reserve Fund Policy

Administration was asked to create a Reserve Fund Policy.

#23-90 Motion by Director Pacholok to adopt Policy 100-007 Reserve Fund as presented.

Motion Carried Unanimously.

b) 2022 Year-End Surplus

Administration was asked to send a request to the Town of Athabasca and Athabasca County Councils to permit Athabasca Regional Multiplex Society to retain the 2022 year-end surplus to be allocated into a reserve fund.

#23-91 Motion by Director Wallach to accept information as presented.

Motion Carried Unanimously.

c) Athabasca University Convocation

Discussion regarding Athabasca University Hybrid Convocation technical requirements.

#23-92 Motion by Director Kapitaniuk to accept the information as presented.

Motion Carried Unanimously.

**8.0
New Business**

a) Corporate Discounts

Discussion regarding Athabasca Regional Multiplex offering corporate rates.

#23-93 Motion by Director Wallach for Administration to create a 20% corporate discount and agreement for adult 6 month or yearly memberships with a minimum number of 5 employees; family members of employees are not eligible.

Motion Carried Unanimously.

Chair Anderson declared a recess at 11:56 a.m.
Meeting reconvened at 12:12 p.m.

**Athabasca Regional Multiplex Society 2023
September 11, 2023
Combined Meeting Room**

b) 2024 DRAFT Budget

i) Organization Chart

The Athabasca Regional Multiplex Society organization chart is updated yearly during the budget process.

#23-94 Motion by Director Balay to approve the proposed 2024 ARMS Organization Chart.

Motion Carried Unanimously.

ii) Operating Budget

General Manager Alix presented the 2024 DRAFT Operating Budget.

#23-95 Motion by Director Kapitaniuk for Administration to make the recommended amendments to the 2024 Operating Budget and bring to the next meeting.

Motion Carried Unanimously.

Director Balay left the meeting at 12:35 p.m.
and did not return.

iii) Capital Budget

General Manager Alix presented the 2024 DRAFT Capital Budget.

Interim CAO Pat Vincent left the meeting at 12:55 p.m.
and did not return.

#23-96 Motion by Director Pacholok for Administration to make amendments to the 2024 Proposed Capital Budget and bring back to discuss at the next meeting.

Motion Carried Unanimously.

Director Kapitaniuk left the meeting at 12:52 p.m.
and returned at 12:59.

iv) Facility Rates

Facility rental rates are reviewed yearly by the Board during the Budget process.
General Manager Alix presented the 2024 proposed facility rental rates.

#23-97 Motion by Director Pacholok to approve the 2024 rental rates with a 3% increase to the nearest dollar effective April 1, 2024.

Motion Carried.

**Athabasca Regional Multiplex Society 2023
September 11, 2023
Combined Meeting Room**

v) Advertising Rates

Advertising rates are reviewed yearly by the Board during the Budget process.
General Manager Alix presented the 2024 proposed advertising rates.

#23-98 Motion by Director Wallach to approve the 2024 Advertising Rates with a 10% increase rounded to the nearest \$1.00 effective April 1, 2024.

Motion Carried Unanimously.

CAO Rachel Ramey left the meeting at 1:13 p.m.
and did not return.

vi) Membership Rates

Membership rates are reviewed yearly by the Board during the Budget process.
General Manager Alix presented the 2024 proposed membership rates.

#23-99 Motion by Director Pacholok to approve the 2024 Membership Rates with a 3% increase rounded to the nearest 0.25 cents effective January 1, 2024.

Motion Carried Unanimously.

Aquatic Supervisor Dylan Ziliniski left the meeting at 1:27 p.m. and did not return.

**10.0
In
Camera**

a) Section 27 (1) FOIP Act – Legal

#23-100 Motion by Director LeMessurier to go in-camera at 1:27 p.m.

Motion Carried Unanimously.

#23-101 Motion by Director Pacholok to come out of camera at 1:31 p.m.

Motion Carried Unanimously.

#23-102 Motion by Director Kapitaniuk to accept the information as discussed.

Motion Carried Unanimously.

**11.0
Next
Meeting**

Next meeting October 16, 2023, at 9:30 a.m.

**12.0
Adjournment**

Meeting adjourned at 1:32 p.m.

CORPORATE

MEMBERSHIPS



Athabasca Regional Multiplex Fitness & Aquatic Centre
#2 University Drive, Athabasca, Alberta T9S 0A3

Tel: 780-675-2967

Toll Free 1-844-901-1587

Join our Corporate Membership Discount Program!

Do you want to reduce illness, sick days, and absenteeism, boost your organization's productivity, and invest in your employee's health? Now's your chance to become part of the Athabasca Regional Multiplex Society's Corporate Membership Discount (CMD) Program.

Organizations with 5 or more employees interested in purchasing an adult 6 month or annual membership will receive 20% off the regular rates as part of the CMD program.

To get started, a Corporate Membership Discount Agreement needs to be completed and signed by a designated representative from the business/organization and returned along with a minimum of 5 employee membership applications. Once signed and the agreement is activated, employees can join any time!

Memberships cannot be transferred and cannot be combined with any other promotions or offers.

Organizations who fail to maintain the minimum requirement will lose discount privileges.

Application Criteria

Each employee must present one of the following for proof of employment:

- a. Current paystub,
- b. Company ID card, or
- c. Letter from Employer confirming employment (*business cards not accepted*)

Contact the Athabasca Regional Multiplex Guest and Member Services department for more information at 780-675-2967.

Corporate Membership Application Form

There must be a minimum of 5 employee registrants to apply for the 20% Corporate Discount.

1st Individual

First Name: _____ Last Name: _____

Mailing Address: _____ City: _____ Prov: _____ P-Code: _____

Home Ph #: _____ Cell Ph #: _____ DOB (MM/DD/YY): _____

E-mail Address: _____

2nd Individual

First Name: _____ Last Name: _____

Mailing Address: _____ City: _____ Prov: _____ P-Code: _____

Home Ph #: _____ Cell Ph #: _____ DOB (MM/DD/YY): _____

E-mail Address: _____

3rd Individual

First Name: _____ Last Name: _____

Mailing Address: _____ City: _____ Prov: _____ P-Code: _____

Home Ph #: _____ Cell Ph #: _____ DOB (MM/DD/YY): _____

E-mail Address: _____

4th Individual

First Name: _____ Last Name: _____

Mailing Address: _____ City: _____ Prov: _____ P-Code: _____

Home Ph #: _____ Cell Ph #: _____ DOB (MM/DD/YY): _____

E-mail Address: _____

5th Individual

First Name: _____ Last Name: _____

Mailing Address: _____ City: _____ Prov: _____ P-Code: _____

Home Ph #: _____ Cell Ph #: _____ DOB (MM/DD/YY): _____

E-mail Address: _____

Freedom of Information & Protection of Privacy Act

*Your personal information is being collected under the authority of and pursuant to Section 33(c) of the
Freedom of Information and Protection of Privacy Act.*

Corporate Membership Discount Agreement

Organization Name: _____

Contact Person: _____

Address: _____

Postal Code: _____ Office #: _____ Fax #: _____

Email: _____

-
1. Our organization has approved and understands the Corporate Membership Discount (CMD) applies to our employees only. Employee family members are not eligible.
 2. Athabasca Regional Multiplex Society agrees to provide our organization with a 20% discount on an adult 6 month and annual memberships, based on continued membership of at least 5 employees having a valid membership throughout the agreement.
 3. Our organization will identify an authorized designate who will be the contact for the Athabasca Regional Multiplex Society should there be questions or concerns regarding their employees or eligibility.
 4. Our organization understands that the Corporate Membership Discount Agreement cannot be combined with any other promotion or membership.
 5. Along with the Corporate Membership Application Form, the Athabasca Regional Multiplex Society will require one of the following forms of identification from your employees:
 - Current paystub
 - Company ID card
 - Letter from Employer confirming employment (*business cards not accepted*)
-

Organization Authorized Designate Signature: _____

Name (Please Print): _____ Date: _____

***Please return this form to the Athabasca Regional Multiplex Society
care of: General Manager, Rhonda Alix.***

Freedom of Information & Protection of Privacy Act

*Your personal information is being collected under the authority of and pursuant to Section 33(c) of the
Freedom of Information and Protection of Privacy Act.*

From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 16, 2024
Subject: Facility Rental Statistics

Background

- At the July 15, 2024, Board meeting the following motion was carried:
 Motion by "Director LeMessurier to direct Administration to bring facility rental statistics back for review at the next meeting."

Discussion

- Administration figured out the facility utilization and user group rental statistics. This information was shared with RC Strategics for the Strategic Plan.

Large Spaces in the Facility

Programming Space	Type of Space	Facility	Hours Available	Hours Booked for Programming	Utilization %
2022					
Cenovus Arena	Hockey Rink	Multiplex	4174	3151	75%
CNRL Curling Rink	Curling Rink	Multiplex	14540	1526	10%
Rotary Fieldhouse	Indoor Sports Area	Multiplex	15792	6827	43%
Cenovus Arena	Dry Floor	Multiplex	1080	93	9%
CNRL Curling Rink	Dry Floor	Multiplex	1141	316	28%
Nancy Appleby	Theatre	NAT	5264	471	9%
2023					
Cenovus Arena	Hockey Rink	Multiplex	4288	3530	82%
CNRL Curling Rink	Curling Rink	Multiplex	14940	1775	12%
Rotary Fieldhouse	Indoor Sports Area	Multiplex	15951	7156	45%
Cenovus Arena	Dry Floor	Multiplex	1048	147	14%
CNRL Curling Rink	Dry Floor	Multiplex	1097	418	38%
Nancy Appleby	Theatre	NAT	5317	1412	27%

Please note:

- The CNRL Curling Rink has 4 sheets of ice available each hour.
- The Rotary Fieldhouse has 3 sections available each hour.
- This presents challenges when figuring out the utilization of the space.

User Group / Program*	External / Internal	User Group Type	Space Booked	Hours Booked (2022)	Hours Booked (2023)
Athabasca Minor Ball	External	Baseball	Fieldhouse	0	6
Athabasca Curling Club	External	Curling	CNRL Rink	1123	1240
Drop in Curling	Internal	Curling	CNRL Rink	38	62
Edwin Parr	External	Curling	CNRL Rink	172	232
Athabasca Minor Ball	External	Dry Floor	Cenovus Arena	31	51
Dry Floor Drop in	Internal	Dry Floor	Cenovus Arena	0	10
Athabasca Homeschool	External	Gym Class	Fieldhouse	0	12
Edwin Parr	External	Gym Class	Fieldhouse	451	441
Athabasca Minor Hockey	External	Hockey	Cenovus Arena	1005	1007
Athabasca Pond Hockey	External	Hockey	Cenovus Arena	24	24
Edwin Parr	External	Hockey	Cenovus Arena	95	153
Rec Hockey	External	Hockey	Cenovus Arena	103	168
Saturday Morning Shinny	External	Hockey	Cenovus Arena	23	19
Public Skate/ Shinny	Internal	Ice Program	Cenovus Arena	1350	1282
Green Dragon	External	Kung Fu	Fieldhouse	49	51
Athabasca Skating Club	External	Skating	Cenovus Arena	144	141
Athabasca Soccer Assoc.	External	Soccer	Fieldhouse	83	109
Summer Programs	Internal	SP	Dry Floor	198	182
Fieldhouse Drop In	Internal	Sports	Fieldhouse	2393	2808

Smaller Spaces in the Facility

Programming Space	Type of Space	Facility	Hours Available	Hours Booked for Programming	Utilization %
2022					
Fitness Centre	Gym	Multiplex	5120	115	2%
Meeting Rooms	Meeting Rooms	Multiplex	15792	759	5%
Lounge	Lounge	Multiplex	5264	188	4%
2023					
Fitness Centre	Gym	Multiplex	5127	156	8%
Meeting Rooms	Meeting Rooms	Multiplex	15951	1301	5%
Lounge	Lounge	Multiplex	5317	267	5%

User Group	User Group Type	Space Booked	Hours Booked (2022)	Hours Booked (2023)
Athabasca Ukrainian Dance	Sports	Meeting Rooms	196	250
Edwin Parr	Gym Class	Fitness Centre	79	112
Green Dragon	Sports	Meeting Rooms	10	21
Yoga/Spin Etc.	Fitness Programs	Fitness Centre	34	120

Ball Fields (Baseball/Softball)

Surface Type	# of Diamonds	Hours Booked (2022)	Hours Booked (2023)
Grass Field	5	466	441

Soccer Field Activities

Surface Type	# of Fields	Hours Booked (2022)	Hours Booked (2023)
Grass Field	1	19	12

User Group	User Group Type	Facility Booked	Hours Booked (2022)	Hours Booked (2023)
Athabasca Minor Ball	YOUTH Sports	Ball Diamonds	125	214
Athabasca Soccer	YOUTH Sports	Soccer Field	19	12
Athabasca Slo-Pitch	ADULT Sports	Ball Diamonds	88	85
Edwin Parr	Gym Class	Ball Diamonds	170	62

Swimming Pool

	2022	2023
Annual Indoor Swim Visits	32119	33010

User Group	User Group Type	Hours Booked (2022)	Hours Booked (2023)
Athabasca Rapids Swim Club	Swim Club	370	313
Edwin Parr	Gym Class	93	102

Recommendation

- Motion to accept this information as presented.



General Manager – Rhonda Alix



From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 16, 2024
Subject: 2025 Proposed Organization Chart

Background

- The ARMS Organization Chart is updated yearly during the Budget process.

Attached

- Proposed 2025 Organization Chart

Discussion

- The Organization Chart shows our current employee structure and roles.
- Administration is not proposing any changes to the structure or roles for 2025.

Recommendation

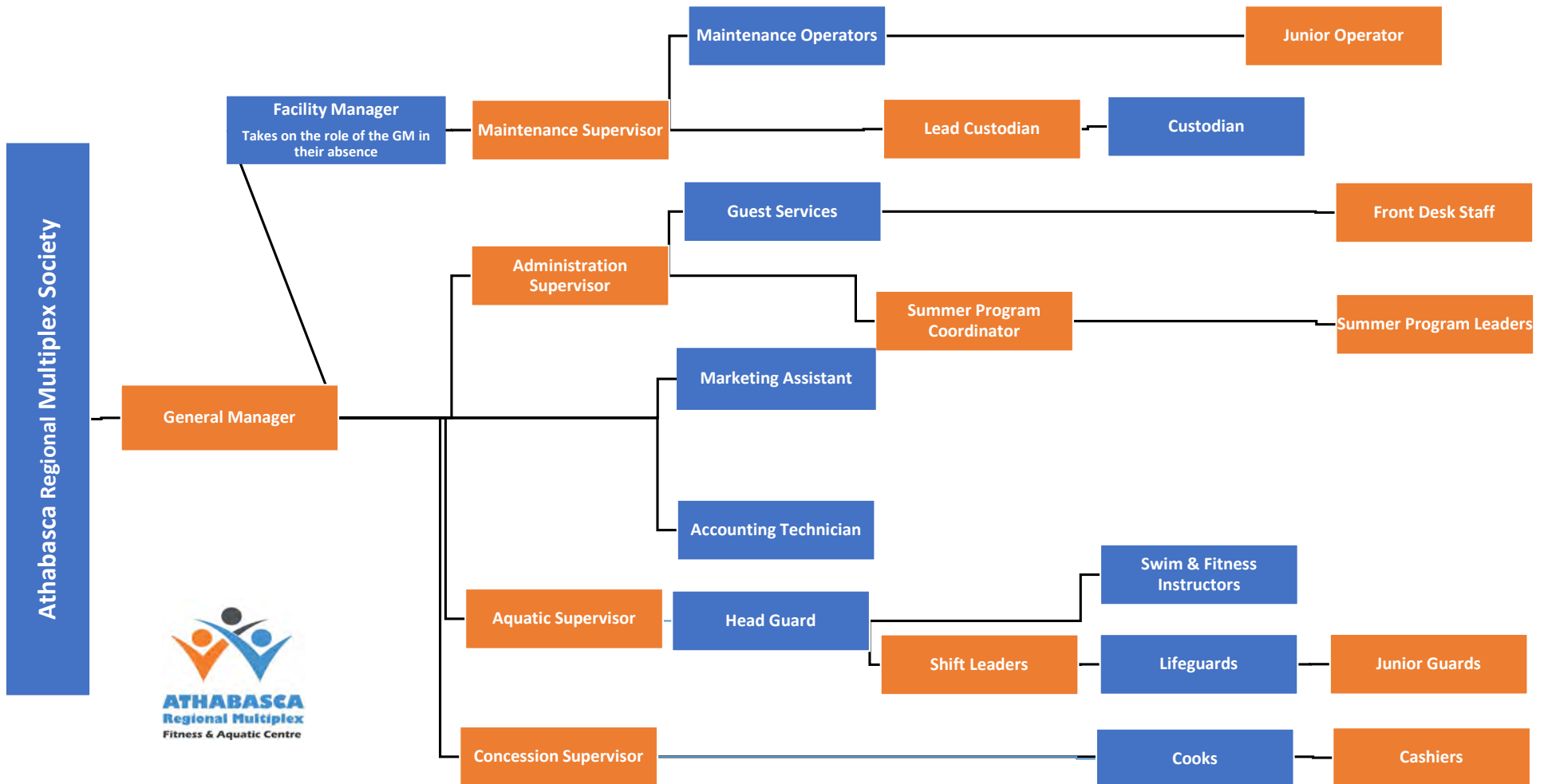
- Motion to approve the 2025 ARMS Organization Chart as presented.



General Manager – Rhonda Alix

Athabasca Regional Multiplex Society

2025 ORGANIZATION CART



From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 16, 2024
Subject: 2025 Proposed Facility Rental Rates

Background

- Facility Rental Rates are reviewed yearly by the Board during the Budget process.

Attachments


- Current Facility Rental Rates showing what an increase of 3% would be

Discussion

- In 2017, 2020 & 2021 there were no increases in Facility Rates.
- In 2018 & 2019 we increased Facility rates by 3%.
- In 2022, we increased the Facility Rental rates 3% rounding up to the nearest \$5.00.
- In 2023, we increased the Facility Rental rates by 5% rounding to the nearest \$1.00.
- In 2024, we increased the Facility Rental rates by 3% rounding to the nearest \$1.00.
- We are proposing a 3% increase in most of our Facility Rental Rates rounding to the nearest \$1.00 for 2025.
- At the July 15, 2024, meeting the following Kitchen Rental rates were approved.
 - No increase to the Kitchen Rental rate for the 2025 year and include the Kitchen for weekend, corporate daily, funeral, and full facility rentals for 2025.

Recommendation

- Motion to approve the 2025 Facility Rental Rates as presented with a 3% increase rounded to the nearest \$1.00, effective April 1, 2025.



General Manager – Rhonda Alix

Athabasca Regional Multiplex Facility Rates - showing a 3% increase

Presented: September 16, 2024

***The rates in red are not increased or a new rental

Facility	2019, 2020 & 2021	2022(3%)	2023(5%)	Current 2024(3%)	2025 (3%)	Increase Difference	Increase Difference %
		(round to the nearest \$5.00)	(round to the nearest \$1.00)	(round to the nearest \$1.00)	(round to the nearest \$1.00)		
Arena							
Youth Ice rental per hour	\$ 100.00	\$ 105.00	\$ 110.00	\$ 113.00	\$ 116.00	\$ 3.00	3%
Block Youth Ice rental per hour (1,000 hrs./season)	\$ 90.00	\$ 95.00	\$ 100.00	\$ 103.00	\$ 106.00	\$ 3.00	3%
School Rental (Agreement) - rental per hour - Hockey Academy	\$ 50.00	\$ 55.00	\$ 58.00	\$ 60.00	\$ 62.00	\$ 2.00	3%
School Rental (Agreement) - rental per hour			\$ 100.00	\$ 103.00	\$ 106.00	\$ 3.00	3%
Adult Ice rental per hour	\$ 150.00	\$ 155.00	\$ 163.00	\$ 168.00	\$ 173.00	\$ 5.00	3%
Dry Floor rental per hour	\$ 60.00	\$ 65.00	\$ 68.00	\$ 70.00	\$ 72.00	\$ 2.00	3%
Dry Floor day rental	\$ 500.00	\$ 515.00	\$ 541.00	\$ 557.00	\$ 574.00	\$ 17.00	3%
Pool							
Aces Multi Fit Room rental per hour	\$ 40.00	\$ 45.00	\$ 47.00	\$ 48.00	\$ 49.00	\$ 1.00	2%
Pool Side Lounge rental per hour	\$ 65.00	\$ 70.00	\$ 74.00	\$ 74.00	\$ 74.00	\$ -	0%
Group Discount - parties with over 20 patrons	10%	10%	10%	10%	10%	\$ -	0%
Youth Lane Rental - per hour per lane	\$ 20.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ -	0%
Adult Lane rental - per hour per lane	\$ 20.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ -	0%
Block Lane Rental - per hour per lane (550 hour/season)		\$ 22.50	\$ 22.50	\$ 22.50	\$ 22.50	\$ -	0%
School Rental (Agreement) - pool / hour (not a private rental)		\$ 30.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 1.00	3%
School Extra Lifeguard per hour**more than 20 students		\$ 30.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 1.00	3%
Full Pool Rental Rate - during specific times and patron cap							
1-40 people				\$ 160.00	\$ 160.00	\$ -	0%
41-74 people				\$ 230.00	\$ 230.00	\$ -	0%
75-109 people				\$ 300.00	\$ 300.00	\$ -	0%
110-150 people				\$ 370.00	\$ 370.00	\$ -	0%
Fitness Centre							
School Rental (Agreement) - per hour	\$ 40.00	\$ 45.00	\$ 47.00	\$ 48.00	\$ 49.00	\$ 1.00	2%
Rotary Field House							
Youth Full rental per hour	\$ 69.00	\$ 75.00	\$ 79.00	\$ 81.00	\$ 83.00	\$ 2.00	2%
Youth 2/3 rental per hour	\$ 48.00	\$ 50.00	\$ 53.00	\$ 55.00	\$ 57.00	\$ 2.00	4%
Youth 1/3 rental per hour	\$ 27.00	\$ 30.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 1.00	3%
Adult Full rental per hour	\$ 83.00	\$ 90.00	\$ 95.00	\$ 98.00	\$ 101.00	\$ 3.00	3%
Adult 2/3 rental per hour	\$ 66.00	\$ 70.00	\$ 74.00	\$ 76.00	\$ 78.00	\$ 2.00	3%
Adult 1/3 rental per hour	\$ 40.00	\$ 45.00	\$ 47.00	\$ 48.00	\$ 49.00	\$ 1.00	2%
Full Day rental	\$ 550.00	\$ 570.00	\$ 599.00	\$ 617.00	\$ 636.00	\$ 19.00	3%
Weekend Rate	\$ 1,400.00	\$ 1,445.00	\$ 1,517.00	\$ 1,563.00	\$ 1,610.00	\$ 47.00	3%
Corporate Profit Event rental per day	\$ 1,315.00	\$ 1,355.00	\$ 1,423.00	\$ 1,466.00	\$ 1,510.00	\$ 44.00	3%
Funeral Rate rental per day	\$ 1,010.00	\$ 1,045.00	\$ 1,097.00	\$ 1,130.00	\$ 1,164.00	\$ 34.00	3%
Kitchen							
Full Day rental	\$ 250.00	\$ 260.00	\$ 260.00	\$ 268.00	\$ 268.00	\$ -	0%
Per Head	\$ 2.50	\$ 2.50	\$ 2.50	N/A	N/A	N/A	N/A
Curling Rink							
League Curling rental per hour	\$ 132.00	\$ 140.00	\$ 147.00	\$ 151.00	\$ 156.00	\$ 5.00	3%
Youth Curling rental per hour	\$ 27.00	\$ 30.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 1.00	3%
Senior Curling rental per hour	\$ 100.00	\$ 105.00	\$ 110.00	\$ 113.00	\$ 116.00	\$ 3.00	3%
Non Prime Time rental per hour	\$ 33.00	\$ 35.00	\$ 37.00	\$ 38.00	\$ 39.00	\$ 1.00	3%
Bonspiel Weekend rate	\$ 1,010.00	\$ 1,045.00	\$ 1,097.00	\$ 1,130.00	\$ 1,164.00	\$ 34.00	3%
Day Rental		\$ 530.00	\$ 557.00	\$ 574.00	\$ 591.00	\$ 17.00	3%
School Rental per hour (Agreement)		\$ 30.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 1.00	3%
Dry Floor Youth rental per hour	\$ 27.00	\$ 30.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 1.00	3%
Dry Floor Adult rental per hour	\$ 66.00	\$ 70.00	\$ 74.00	\$ 76.00	\$ 78.00	\$ 2.00	3%
Dry Floor full day rental	\$ 510.00	\$ 530.00	\$ 557.00	\$ 574.00	\$ 591.00	\$ 17.00	3%
Dry Floor Weekend	\$ 1,275.00	\$ 1,315.00	\$ 1,381.00	\$ 1,422.00	\$ 1,465.00	\$ 43.00	3%

Athabasca Regional Multiplex Facility Rates - showing a 3% increase

Presented: September 16, 2024

***The rates in red are not increased or a new rental

Facility	2019, 2020 & 2021	2022(3%)	2023(5%)	Current 2024(3%)	2025 (3%)	Increase Difference	Increase Difference %
		(round to the nearest \$5.00)	(round to the nearest \$1.00)	(round to the nearest \$1.00)	(round to the nearest \$1.00)		
Buy-Low Lounge							
Non-Profit Meeting rental per hour			\$ 34.00	\$ 35.00	\$ 36.00	\$ 1.00	3%
Non-Profit 1/2 day (4 hours)			\$ 112.00	\$ 115.00	\$ 119.00	\$ 4.00	3%
Non-Profit Meeting full day rental		\$ 205.00	\$ 215.00	\$ 221.00	\$ 228.00	\$ 7.00	3%
Profit Meeting rental per hour	\$ 45.00	\$ 50.00	\$ 53.00	\$ 55.00	\$ 57.00	\$ 2.00	4%
Profit 1/2 day rental (4 hours)			\$ 185.00	\$ 185.00	\$ 190.00	\$ 5.00	3%
Profit Meeting full day rental	\$ 306.00	\$ 320.00	\$ 336.00	\$ 346.00	\$ 356.00	\$ 10.00	3%
Meeting Rooms							
Profit rental per hour	\$ 30.00	\$ 35.00	\$ 37.00	\$ 38.00	\$ 39.00	\$ 1.00	3%
Profit 1/2 day rental (4 hours)	\$ 108.00	\$ 115.00	\$ 121.00	\$ 125.00	\$ 129.00	\$ 4.00	3%
Profit full day rental	\$ 204.00	\$ 215.00	\$ 226.00	\$ 233.00	\$ 240.00	\$ 7.00	3%
Non Profit rental per hour	\$ 20.00	\$ 25.00	\$ 26.00	\$ 27.00	\$ 28.00	\$ 1.00	4%
Non Profit 1/2 day rental (4 hours)	\$ 72.00	\$ 75.00	\$ 79.00	\$ 81.00	\$ 83.00	\$ 2.00	2%
Non Profit full day rental	\$ 136.00	\$ 145.00	\$ 152.00	\$ 157.00	\$ 162.00	\$ 5.00	3%
Closet Fee		\$ 105.00	\$ 110.00	\$ 113.00	\$ 116.00	\$ 3.00	3%
Ball Diamonds							
Full Day - per diamond	\$ 85.00	\$ 100.00	\$ 105.00	\$ 108.00	\$ 111.00	\$ 3.00	3%
3 hour youth rental - per diamond	\$ 27.00	\$ 30.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 1.00	3%
3 hour adult rental - per diamond		\$ 45.00	\$ 47.00	\$ 48.00	\$ 49.00	\$ 1.00	2%
Minor Ball season cap	\$ 1,700.00	\$ 2,500.00	\$ 2,625.00	\$ 2,704.00	N/A	N/A	N/A
Slow Pitch season cap	\$ 1,700.00	\$ 5,000.00	\$ 5,250.00	\$ 5,408.00	N/A	N/A	N/A
Nancy Appleby							
School / Block Rate per day	\$ 70.00	\$ 75.00	\$ 79.00	\$ 81.00	\$ 83.00	\$ 2.00	2%
Rehearsal per day	\$ 120.00	\$ 125.00	\$ 132.00	\$ 136.00	\$ 140.00	\$ 4.00	3%
Performance per day	\$ 350.00	\$ 365.00	\$ 383.00	\$ 394.00	\$ 406.00	\$ 12.00	3%
Commercial per day	\$ 525.00	\$ 545.00	\$ 572.00	\$ 589.00	\$ 607.00	\$ 18.00	3%
Theatre Basement Storage Fee							
Large				\$ 110.00	\$ 113.00	\$ 3.00	3%
Medium				\$ 95.00	\$ 98.00	\$ 3.00	3%
Small				\$ 80.00	\$ 82.00	\$ 2.00	3%
Full Facility (Fitness & Aquatic Centre Open) per day	\$ 2,000.00	\$ 2,060.00	\$ 2,163.00	\$ 2,228.00	\$ 2,295.00	\$ 67.00	3%
Extras							
Portable Bar per day	\$ 25.00	\$ 30.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 1.00	3%
Cold Beverage Ice Cart Rental per day		\$ 10.00	\$ 11.00	\$ 11.00	\$ 11.00	\$ -	0%
Staff Fee - per hour per staff member	\$ 50.00	\$ 55.00	\$ 58.00	\$ 60.00	\$ 62.00	\$ 2.00	3%
Dance Floor - (Multiplex sets up and take down)	\$ 750.00	\$ 775.00	\$ 814.00	\$ 839.00	\$ 864.00	\$ 25.00	3%
Dance Floor - (without set up or take down)	\$ 300.00	\$ 310.00	\$ 326.00	\$ 336.00	\$ 346.00	\$ 10.00	3%
Stage rental per section (without set up or take down)	\$ 20.00	\$ 25.00	\$ 26.00	\$ 27.00	\$ 28.00	\$ 1.00	4%
STAGE per section (32 sq ft panel = 4 ft x 8 ft)			\$ 0.50	\$ 0.52	\$ 0.52	\$ -	0%
256 sq ft			\$ 128.00	\$ 133.00	\$ 133.00	\$ -	0%
512 sq ft			\$ 256.00	\$ 266.00	\$ 266.00	\$ -	0%
768 sq ft			\$ 384.00	\$ 399.00	\$ 399.00	\$ -	0%
1,024 sq ft			\$ 512.00	\$ 532.00	\$ 532.00	\$ -	0%
Tables (External)	\$ 15.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ -	0%
Chairs (External)	\$ 5.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ -	0%
Locker Rental							
3 months			\$ 30.00	\$ 30.00	\$ 30.00	\$ -	0%
6 months			\$ 50.00	\$ 50.00	\$ 50.00	\$ -	0%
1 year			\$ 80.00	\$ 80.00	\$ 80.00	\$ -	0%
Snowshoe Rental							
Individual per day			\$ 5.00	\$ 5.00	\$ 5.00	\$ -	0%
Individual per week			\$ 10.00	\$ 10.00	\$ 10.00	\$ -	0%
Family per day			\$ 10.00	\$ 10.00	\$ 10.00	\$ -	0%
Family per week			\$ 25.00	\$ 25.00	\$ 25.00	\$ -	0%
Programs Equipment							
Obstacle Course	\$ 110.00	\$ 115.00	\$ 121.00	\$ 125.00	\$ 125.00	\$ -	0%
Bubble Soccer	\$ 80.00	\$ 85.00	\$ 89.00	\$ 92.00	\$ 92.00	\$ -	0%
Laser Tag	\$ 160.00	\$ 165.00	\$ 173.00	\$ 178.00	\$ 178.00	\$ -	0%
Archery Tag & Booth	\$ 160.00	\$ 165.00	\$ 173.00	\$ 178.00	\$ 178.00	\$ -	0%
Soccer Darts	\$ 80.00	\$ 85.00	\$ 89.00	\$ 92.00	\$ 92.00	\$ -	0%
Ping Pong Tables	\$ 15.00	\$ 20.00	\$ 21.00	\$ 22.00	\$ 22.00	\$ -	0%

Athabasca Regional Multiplex Facility Rates - showing a 3% increase

Presented: September 16, 2024

***The rates in red are not increased or a new rental

Facility	2019, 2020 & 2021	2022(3%)	2023(5%)	Current 2024(3%)	2025 (3%)	Increase Difference	Increase Difference %
		(round to the nearest \$5.00)	(round to the nearest \$1.00)	(round to the nearest \$1.00)	(round to the nearest \$1.00)		
Fitness & Aquatic Centre							
60 Minute Registered Programs - Drop In		\$ 12.60	\$ 12.60	\$ 12.60	\$ 12.60	\$ -	0%
45 Minute Registered Program - Drop In		\$ 11.50	\$ 11.50	\$ 11.50	\$ 11.50	\$ -	0%
60 Minute Registered Programs - 5 classes		\$ 63.00	\$ 63.00	\$ 63.00	\$ 63.00	\$ -	0%
45 Minute Registered Program - 5 classes		\$ 57.50	\$ 57.50	\$ 57.50	\$ 57.50	\$ -	0%
Registered Programs - 10 classes		\$ 107.00	\$ 107.00	\$ 107.00	\$ 107.00	\$ -	0%
Registered Programs are included in memberships							
30 Minute Swim Lesson Set - 5 classes		\$ 52.50	\$ 55.00	\$ 57.00	\$ 59.00	\$ 2.00	4%
45 Minute Swim Lesson Set - 5 classes		\$ 57.50	\$ 60.00	\$ 62.00	\$ 64.00	\$ 2.00	3%
60 Minute Swim Lesson Set - 5 classes		\$ 63.00	\$ 66.00	\$ 68.00	\$ 70.00	\$ 2.00	3%
30 Minute Private Swim Lesson Set - 5 classes - 2 or more Swimmers		\$ 55.00	\$ 58.00	\$ 60.00	\$ 62.00	\$ 2.00	3%
30 Minute Private Swim Lesson Set - 5 classes - 1 Swimmers		\$ 80.00	\$ 84.00	\$ 87.00	\$ 90.00	\$ 3.00	3%
60 Minute Adult Swim Lesson - 5 classes		\$ 63.00	\$ 63.00	\$ 63.00	\$ 63.00	\$ -	0%
60 Minute Adult Swim Lesson - Drop In		\$ 12.60	\$ 12.60	\$ 12.60	\$ 12.60	\$ -	0%
60 Minute School Lesson - 5 classes			\$ 33.00	\$ 34.00	\$ 35.00	\$ 1.00	3%
Bronze Medallion & Cross		\$ 250.00	\$ 263.00	\$ 271.00	\$ 279.00	\$ 8.00	3%
Standard First Aid (2 day course)		\$ 135.00	\$ 142.00	\$ 146.00	\$ 150.00	\$ 4.00	3%
Standard First Aid (1 day course)			\$ 90.00	\$ 90.00	\$ 93.00	\$ 3.00	3%
National Lifeguard Course		\$ 250.00	\$ 263.00	\$ 271.00	\$ 279.00	\$ 8.00	3%
National Lifeguard Recertification			\$ 120.00	\$ 120.00	\$ 124.00	\$ 4.00	3%
Water Safety Instructor Course		\$ 250.00	\$ 263.00	\$ 271.00	\$ 279.00	\$ 8.00	3%
Monthly Rental Contracts							
Whispering Hills Daycare Society	\$ 1,062.00	\$ 1,095.00	\$ 1,150.00	\$ 1,185.00	\$ 1,221.00	\$ 36.00	3%
Concession	\$ 1,030.00	\$ 1,030.00	\$ 1,030.00	N/A	N/A	N/A	N/A
Lounge	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 315.00	\$ 15.00	5%

From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 16, 2024
Subject: 2025 Proposed Membership Rates

Background

- Membership Rates are reviewed annually by the Board during the budget process.

Attachments

- Current Membership Rates with a proposed increase of 3%

Discussion

- In 2017, 2020 and 2021 there were no increases in membership rates.
- In 2018 & 2019, we increased the Membership Rates by 3%.
- In 2022, we increased the Membership rates by 3% rounding up to the nearest \$1.00.
- In 2023, we increased the Membership rates by 3% rounding to the nearest \$1.00, excluding daily drop-in rates.
- In 2024, we increased the Membership rates by 3% rounding to the nearest \$0.25.
- We are proposing a 3% increase to our Monthly, 3 Month, 6 Month and Yearly Membership Rates, rounding to the nearest \$0.25.
- The proposed increase will increase revenue in 2025 by approximately \$ 7,000.00.

Recommendation

- Motion to approve the 2025 Membership Rates with 3% increase to our Monthly, 3 Month, 6 Month and Yearly Membership Rates, rounding to the nearest \$0.25, effective January 1, 2025.



General Manager – Rhonda Alix

Athabasca Regional Multiplex Membership Rates - Proposed

Presented: September 16, 2024

***The rates in red are not increased

	2019, 2020 & 2021	2022(3%) (round up to the nearest \$1.00)	2023 (3%) (round to the nearest \$1.00)	Current 2024 (3%) (round to the nearest \$0.25)	2025 (3%) (round to the nearest \$0.25)	Increase Difference \$	Increase Difference %	Number of Drop In Times you would need to pay for your membership
Child						\$ -		
Drop In	\$ 4.50	\$ 5.00	\$ 5.00	\$ 5.25	\$ 5.25	\$ -	0%	
Monthly	\$ 27.00	\$ 28.00	\$ 29.00	\$ 30.00	\$ 31.00	\$ 1.00	3%	5.71
3 Months	\$ 77.00	\$ 80.00	\$ 82.00	\$ 84.50	\$ 87.00	\$ 2.50	3%	16.10
6 Months	\$ 146.00	\$ 151.00	\$ 156.00	\$ 160.75	\$ 165.50	\$ 4.75	3%	30.62
Year	\$ 243.00	\$ 251.00	\$ 259.00	\$ 266.75	\$ 274.75	\$ 8.00	3%	50.81
Punch Pass	\$ 45.00	\$ 47.00	\$ 50.00	\$ 52.50	\$ 52.50	\$ -	0%	10.00
Walking Tack Drop In		\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ -	0%	
Walking Track Punch Pass		\$ 26.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ -	0%	
Student			\$ -	\$ -		\$ -		
Drop In	\$ 6.50	\$ 7.00	\$ 7.00	\$ 7.25	\$ 7.25	\$ -	0%	
Monthly	\$ 44.00	\$ 46.00	\$ 47.00	\$ 48.50	\$ 50.00	\$ 1.50	3%	6.69
3 Months	\$ 126.00	\$ 130.00	\$ 134.00	\$ 138.00	\$ 142.25	\$ 4.25	3%	19.03
6 Months	\$ 238.00	\$ 246.00	\$ 253.00	\$ 260.50	\$ 268.25	\$ 7.75	3%	35.93
Year	\$ 396.00	\$ 408.00	\$ 420.00	\$ 432.75	\$ 445.75	\$ 13.00	3%	59.69
Punch Pass	\$ 65.00	\$ 67.00	\$ 70.00	\$ 72.50	\$ 74.50	\$ 2.00	3%	10.00
Walking Tack Drop In		\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ -	0%	
Walking Track Punch Pass		\$ 26.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ -	0%	
Adult			\$ -	\$ -		\$ -		
Drop In	\$ 8.50	\$ 9.00	\$ 9.00	\$ 9.25	\$ 9.25	\$ -	0%	
Monthly	\$ 58.00	\$ 60.00	\$ 62.00	\$ 64.00	\$ 66.00	\$ 2.00	3%	6.92
3 Months	\$ 166.00	\$ 171.00	\$ 176.00	\$ 181.25	\$ 186.75	\$ 5.50	3%	19.59
6 Months	\$ 314.00	\$ 324.00	\$ 334.00	\$ 344.00	\$ 354.25	\$ 10.25	3%	37.19
Year	\$ 522.00	\$ 538.00	\$ 554.00	\$ 570.75	\$ 587.75	\$ 17.00	3%	61.70
Punch Pass	\$ 85.00	\$ 88.00	\$ 90.00	\$ 92.50	\$ 92.50	\$ -	0%	10.00
Walking Tack Drop In		\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ -	0%	
Walking Track Punch Pass		\$ 26.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ -	0%	
Senior			\$ -	\$ -		\$ -		
Drop In	\$ 6.50	\$ 7.00	\$ 7.00	\$ 7.25	\$ 7.25	\$ -	0%	
Monthly	\$ 44.00	\$ 46.00	\$ 47.00	\$ 48.50	\$ 50.00	\$ 1.50	3%	6.69
3 Months	\$ 126.00	\$ 130.00	\$ 134.00	\$ 138.00	\$ 142.25	\$ 4.25	3%	19.03
6 Months	\$ 238.00	\$ 246.00	\$ 253.00	\$ 260.50	\$ 268.25	\$ 7.75	3%	35.93
Year	\$ 396.00	\$ 408.00	\$ 420.00	\$ 432.75	\$ 445.75	\$ 13.00	3%	59.69
Punch Pass	\$ 65.00	\$ 67.00	\$ 70.00	\$ 72.50	\$ 72.50	\$ -	0%	10.00
Walking Tack Drop In		\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ -	0%	
Walking Track Punch Pass		\$ 13.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ -	0%	
Family						\$ -		
Drop In	\$ 20.00	\$ 21.00	\$ 21.00	\$ 21.75	\$ 21.75	\$ -	0%	
Monthly	\$ 125.00	\$ 129.00	\$ 133.00	\$ 137.00	\$ 141.00	\$ 4.00	3%	6.30
3 Months	\$ 357.00	\$ 368.00	\$ 379.00	\$ 390.50	\$ 402.25	\$ 11.75	3%	17.95
6 Months	\$ 600.00	\$ 618.00	\$ 637.00	\$ 656.00	\$ 675.75	\$ 19.75	3%	30.16
Year	\$ 900.00	\$ 927.00	\$ 955.00	\$ 983.75	\$ 1,013.25	\$ 29.50	3%	45.23
Punch Pass	\$ 200.00	\$ 206.00	\$ 210.00	\$ 217.50	\$ 217.50	\$ -	0%	10.00
Walking Tack Drop In						\$ -		
Walking Track Punch Pass						\$ -		
Shower		\$ 2.25	\$ 2.25	\$ 2.25	\$ 2.50	\$ 0.25	11%	

Note:

Auto Renew - 10% discount

Corporate Discount - 20% discount

Punch pass is buy 10 and get 1 Free

Aspen View Public School Students receive the same Month Rate as a Child Membership

From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 16, 2024
Subject: 2025 Proposed Advertising Rates

Background

- Advertising Rates are reviewed yearly by the Board during the Budget process.

Attachments

- Current Advertising Rates with increases of 3%, 5% and 10%

Discussion

- In 2022, we increased the rates 3% rounding up to the nearest \$5.00.
- In 2023, we increased the rates 10% rounding to the nearest \$1.00.
- In 2024, we increased the rates 10% rounding to the nearest \$1.00.
- We are proposing a 3% increase in Advertising Rates, rounding to the nearest \$1.00.
- Increase revenue by \$1,830.00.

Recommendation

- Motion to approve the 2025 Advertising Rates with a 3% increase rounded to the nearest \$1.00, effective April 1, 2025.



General Manager – Rhonda Alix

Athabasca Regional Multiplex Facility Advertising Rates 2025 - showing 3%, 5% and 10% increases

Presented: September 16, 2024

Facility			2022(3%)	2023(10%)	Current 2024(10%)		2025(3%)				2025(5%)				2025(10%)		
Advertising Location	2021	2021 Increase 3% rounded up to the nearest \$5.00	Approved (round up to the nearest \$5.00)	Approved (round to the nearest \$1.00)	(round to the nearest \$1.00)	2025(3%)	(round to the nearest \$1.00)	Increase Difference	Increase Difference %	2025(5%)	(round to the nearest \$1.00)	Increase Difference	Increase Difference %	2025(10%)	(round to the nearest \$1.00)	Increase Difference	Increase Difference %
CURLING RINK						3%				5%				10%			
Centre Ice Location 1 - 2ft x 8ft	\$ 480.38	\$ 494.79	\$ 495.00	\$ 545.00	\$ 600.00	\$ 618.00	\$ 618.00	\$ 18.00	3%	\$ 630.00	\$ 630.00	\$ 30.00	6%	\$ 654.50	\$ 655.00	\$ 55.00	10%
Centre Ice Location 2 - 4ft x 8ft	\$ 594.83	\$ 612.67	\$ 615.00	\$ 677.00	\$ 745.00	\$ 767.35	\$ 767.00	\$ 22.00	3%	\$ 782.25	\$ 782.00	\$ 37.00	5%	\$ 812.70	\$ 813.00	\$ 68.00	10%
Outside Hog Centre Line - 2ft x 3ft	\$ 375.38	\$ 386.64	\$ 387.00	\$ 426.00	\$ 469.00	\$ 483.07	\$ 483.00	\$ 14.00	3%	\$ 492.45	\$ 492.00	\$ 23.00	5%	\$ 511.60	\$ 512.00	\$ 43.00	10%
Inside Hog Centre Line - 2ft x 3ft	\$ 375.38	\$ 386.64	\$ 387.00	\$ 426.00	\$ 469.00	\$ 483.07	\$ 483.00	\$ 14.00	3%	\$ 492.45	\$ 492.00	\$ 23.00	5%	\$ 511.60	\$ 512.00	\$ 43.00	10%
Hog Line - 4inches x 14ft	\$ 165.38	\$ 170.34	\$ 175.00	\$ 193.00	\$ 212.00	\$ 218.36	\$ 218.00	\$ 6.00	3%	\$ 222.60	\$ 223.00	\$ 11.00	6%	\$ 231.30	\$ 231.00	\$ 19.00	10%
Button - 1ft diameter circle	\$ 270.38	\$ 278.49	\$ 280.00	\$ 308.00	\$ 339.00	\$ 349.17	\$ 349.00	\$ 10.00	3%	\$ 355.95	\$ 356.00	\$ 17.00	6%	\$ 369.80	\$ 370.00	\$ 31.00	10%
Full House - 12ft diameter circle	\$ 1,050.00	\$ 1,081.50	\$ 1,085.00	\$ 1,194.00	\$ 1,313.00	\$ 1,352.39	\$ 1,352.00	\$ 39.00	3%	\$ 1,378.65	\$ 1,379.00	\$ 66.00	6%	\$ 1,432.40	\$ 1,432.00	\$ 119.00	10%
ARENA						\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
In Ice Surface - Attacking North or South Zone - Face off Circles	\$ 270.88	\$ 279.01	\$ 280.00	\$ 308.00	\$ 339.00	\$ 349.17	\$ 349.00	\$ 10.00	3%	\$ 355.95	\$ 356.00	\$ 17.00	6%	\$ 369.80	\$ 370.00	\$ 31.00	10%
In Ice Surface - Attacking North or South Zone - or Neutral Zone Face off circle - Medium size 4ft x 3ft	\$ 374.33	\$ 385.56	\$ 390.00	\$ 429.00	\$ 472.00	\$ 486.16	\$ 486.00	\$ 14.00	3%	\$ 495.60	\$ 496.00	\$ 24.00	6%	\$ 514.90	\$ 515.00	\$ 43.00	10%
In Ice Surface - Face off dots - Neutral Zone - Large 10ft x 5ft	\$ 594.83	\$ 612.67	\$ 615.00	\$ 677.00	\$ 745.00	\$ 767.35	\$ 767.00	\$ 22.00	3%	\$ 782.25	\$ 782.00	\$ 37.00	5%	\$ 812.70	\$ 813.00	\$ 68.00	10%
In Ice Surface - Centre - Neutral Zone - Extra Large size 16ft x 8 ft	\$ 1,050.00	\$ 1,081.50	\$ 1,085.00	\$ 1,194.00	\$ 1,313.00	\$ 1,352.39	\$ 1,352.00	\$ 39.00	3%	\$ 1,378.65	\$ 1,379.00	\$ 66.00	6%	\$ 1,432.40	\$ 1,432.00	\$ 119.00	10%
Rink Board - Prime - #23-64 - 8ft x 2.7ft	\$ 594.83	\$ 612.67	\$ 615.00	\$ 677.00	\$ 745.00	\$ 767.35	\$ 767.00	\$ 22.00	3%	\$ 782.25	\$ 782.00	\$ 37.00	5%	\$ 812.70	\$ 813.00	\$ 68.00	10%
Rink Board - Non-Prime - #1-22 - 8ft x 2.7ft	\$ 541.28	\$ 557.52	\$ 560.00	\$ 616.00	\$ 678.00	\$ 698.34	\$ 698.00	\$ 20.00	3%	\$ 711.90	\$ 712.00	\$ 34.00	6%	\$ 739.60	\$ 740.00	\$ 62.00	10%
Rink Board - Corner - #C1-4 - 4ft x 2.7ft	\$ 220.51	\$ 227.13	\$ 230.00	\$ 253.00	\$ 278.00	\$ 286.34	\$ 286.00	\$ 8.00	3%	\$ 291.90	\$ 292.00	\$ 14.00	6%	\$ 303.30	\$ 303.00	\$ 25.00	10%
Rink Board - Corner - #C5-8 - 4ft x 2.7ft	\$ 246.75	\$ 254.15	\$ 255.00	\$ 281.00	\$ 309.00	\$ 318.27	\$ 318.00	\$ 9.00	3%	\$ 324.45	\$ 324.00	\$ 15.00	5%	\$ 337.10	\$ 337.00	\$ 28.00	10%
Score Clock	\$ 840.00	\$ 865.20	\$ 870.00	\$ 957.00	\$ 1,053.00	\$ 1,084.59	\$ 1,085.00	\$ 32.00	3%	\$ 1,105.65	\$ 1,106.00	\$ 53.00	6%	\$ 1,148.70	\$ 1,149.00	\$ 96.00	10%
SUMMER PROGRAMS																	
Diamond Sponsor			\$ 1,500.00	\$ 1,650.00	\$ 1,815.00	\$ 1,869.45	\$ 1,869.00	\$ 54.00	3%	\$ 1,905.75	\$ 1,906.00	\$ 91.00	6%	\$ 1,980.00	\$ 1,980.00	\$ 165.00	10%
Gold Sponsor			\$ 525.00	\$ 578.00	\$ 636.00	\$ 655.08	\$ 655.00	\$ 19.00	3%	\$ 667.80	\$ 668.00	\$ 32.00	6%	\$ 693.80	\$ 694.00	\$ 58.00	10%
Silver Sponsor			\$ 275.00	\$ 303.00	\$ 333.00	\$ 342.99	\$ 343.00	\$ 10.00	3%	\$ 349.65	\$ 350.00	\$ 17.00	6%	\$ 363.30	\$ 363.00	\$ 30.00	10%
Bronze Sponsor			\$ 150.00	\$ 165.00	\$ 182.00	\$ 187.46	\$ 187.00	\$ 5.00	3%	\$ 191.10	\$ 191.00	\$ 9.00	5%	\$ 198.50	\$ 199.00	\$ 17.00	10%
						\$ -											
Royal Lepage Kiosk			\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,150.00	\$ 5,150.00	\$ 150.00	3%	\$ 5,250.00	\$ 5,250.00	\$ 250.00	5%	\$ 5,500.00	\$ 5,500.00	\$ 500.00	10%
						\$ -				\$ -							
Multiplex Front Entrance (10 year contract)				\$ 150,000.00	\$ 165,000.00	\$ 169,950.00	\$ 169,950.00	\$ 4,950.00	3%	\$ 173,250.00	\$ 173,250.00	\$ 8,250.00	6%	\$ 180,000.00	\$ 180,000.00	\$ 15,000.00	10%



From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 16, 2024
Subject: 2025 DRAFT Operating Budget

Background

- Administration prepared the 2025 DRAFT Operating Budget.

Attachments

- 2025 DRAFT Operating Budget

Discussion

- 2025 DRAFT Budget Includes the Following:
 - 3% Cost of Living Adjustment (COLA)
 - 3% increase to Membership rates excluding the drop in rates
 - 3% increase to Facility rates
 - 3% increase to Advertising rates
 - Reserve Fund of \$ 40,000.00
- Operating Reserve Amount as of August 31, 2024
 - \$140,605.01
- Town and County Requisition is \$ 985,000.00 each which is a 5% increase from 2024.

Recommendation

- Motion to approve the 2025 DRAFT Operating Budget as presented with a 3% Cost of Living Adjustment (COLA).

A handwritten signature in blue ink, appearing to read 'R. Alix'.

General Manager – Rhonda Alix

Athabasca Regional Multiplex 2025 Proposed Budget

SUMMARY

Account	2022 Actual	2022 Budget	2023 Actual	2023 Budget	2024 Budget adjusted in May	2025 Budget	Variance \$	Variance %
Revenue							-	
Government Grants	31,890.67	34,600.00	29,061.04	53,600.00	64,000.00	30,000.00	(34,000.00)	-53%
Memberships (user fees)	419,940.00	325,000.00	496,724.82	432,180.00	511,750.00	529,000.00	17,250.00	3%
General Rentals	71,926.14	83,000.00	84,142.94	76,500.00	85,200.00	110,500.00	25,300.00	30%
Vending Income	8,491.94	4,000.00	17,242.62	10,000.00	17,000.00	17,000.00	-	0%
Advertising Revenue	36,509.00	35,000.00	50,961.17	84,550.00	61,000.00	65,500.00	4,500.00	7%
Interest Income	10,427.76	2,000.00	22,238.64	5,000.00	10,000.00	15,000.00	5,000.00	50%
Sale of Goods	2,748.91	2,000.00	4,601.17	3,000.00	3,500.00	4,500.00	1,000.00	29%
School Rentals	48,685.55	46,500.00	63,424.47	69,300.00	72,650.00	70,500.00	(2,150.00)	-3%
Club Rentals	186,306.38	235,500.00	222,245.24	240,975.00	248,175.00	260,625.00	12,450.00	5%
Liquor Sales		-		-	6,500.00	6,500.00	-	0%
Food Sales	72.00	-	114,161.37	-	390,000.00	380,000.00	(10,000.00)	-3%
Program Revenue	76,648.38	55,000.00	84,888.51	82,750.00	88,500.00	90,000.00	1,500.00	2%
Lease Revenue	33,986.84	33,704.00	29,598.05	33,172.00	23,908.10	24,082.00	173.90	1%
Other Revenue	-	-	1,121.00	3,000.00	2,000.00	2,000.00	-	0%
Total Revenue	\$ 927,633.57	\$ 856,304.00	\$ 1,220,411.04	\$ 1,094,027.00	\$ 1,584,183.10	\$ 1,605,207.00	\$ 21,023.90	1%
Expenses							-	
Salaries	1,130,940.73	1,136,520.00	1,246,255.35	1,207,800.00	1,434,500.00	1,501,500.00	67,000.00	5%
Contracted Services	111,949.69	129,057.00	123,906.00	113,557.00	93,500.00	96,500.00	3,000.00	3%
Professional & Bookkeeping fees	21,015.00	20,000.00	17,464.16	20,000.00	20,000.00	20,000.00	-	0%
LAPP, EI, CPP, Manulife, WCB	191,131.09	207,885.80	268,547.02	251,400.00	304,600.00	319,100.00	14,500.00	5%
Donations Expense	-	-	6,989.97	8,000.00	7,000.00	7,000.00	-	0%
Advertising & Promotion	2,628.88	10,000.00	7,627.74	8,000.00	8,000.00	7,000.00	(1,000.00)	-13%
Office Supplies/Expense	29,356.70	28,000.00	26,399.64	20,500.00	21,000.00	22,250.00	1,250.00	6%
Bank Charges & Interest	6,042.15	5,000.00	4,949.00	5,000.00	8,500.00	8,500.00	-	0%
Insurance	68,045.89	72,136.00	82,910.60	71,000.00	78,000.00	86,000.00	8,000.00	10%
Professional Development	12,899.76	24,000.00	13,239.39	16,000.00	16,000.00	16,000.00	-	0%
Uniforms	2,638.00	3,100.00	4,633.21	2,500.00	2,500.00	2,250.00	(250.00)	-10%
Travel and Subsistence	3,447.19	4,750.00	2,330.84	3,750.00	3,750.00	3,750.00	-	0%
Telephone and Internet Expense	16,510.38	18,000.00	13,746.58	13,440.00	11,840.00	12,840.00	1,000.00	8%
Natural Gas	213,010.27	147,000.00	222,195.17	206,000.00	213,000.00	264,000.00	51,000.00	24%
Electricity	439,815.16	245,000.00	456,341.73	440,000.00	455,000.00	465,000.00	10,000.00	2%
Water	78,062.22	47,000.00	60,439.25	70,000.00	79,000.00	82,000.00	3,000.00	4%
Janitorial Supplies	31,166.92	34,600.00	36,493.28	32,350.00	33,350.00	34,350.00	1,000.00	3%
Vehicle Fuel and Oil	5,409.16	7,500.00	6,270.78	7,500.00	7,700.00	8,500.00	800.00	10%
Vehicle Repairs and Maintenance	4,790.81	7,750.00	7,304.23	7,750.00	9,750.00	10,500.00	750.00	8%
Outdoor Maintenance	22,602.18	32,000.00	24,061.82	27,000.00	27,000.00	27,000.00	-	0%
Building Repairs	79,347.03	85,600.00	82,375.53	80,600.00	88,100.00	94,100.00	6,000.00	7%
Equipment/Repairs & Maintenance	111,517.40	116,500.00	128,168.07	128,000.00	135,500.00	139,500.00	4,000.00	3%
Program Supplies	18,690.93	19,000.00	20,544.21	20,500.00	24,000.00	23,000.00	(1,000.00)	-4%
Ice Plant Expense	28,518.60	29,000.00	44,695.11	29,000.00	29,000.00	29,000.00	-	0%
Supplies	62,598.20	43,250.00	136,945.45	63,750.00	286,250.00	268,250.00	(18,000.00)	-6%
Safety	10,943.68	21,000.00	14,047.09	14,750.00	15,250.00	15,250.00	-	0%
Recognition	2,177.52	7,000.00	3,356.33	3,500.00	3,500.00	3,250.00	(250.00)	-7%
Reserve		-	(21,826.51)	40,000.00	40,000.00	-	(40,000.00)	-100%
Total Expenses	\$ 2,705,255.54	\$ 2,500,648.80	\$ 3,040,411.04	\$ 2,911,647.00	\$ 3,455,590.00	\$ 3,566,390.00	110,800.00	3%
Net Revenue/(Expense)	\$ (1,777,621.97)	\$ (1,644,344.80)	\$ (1,820,000.00)	\$ (1,817,620.00)	\$ (1,871,406.90)	\$ (1,961,183.00)	\$ (89,776.10)	-2%
Town Requisition	825,000.00	825,000.00	910,000.00	910,000.00	940,000.00	985,000.00	45,000.00	5%
County Requisition	825,000.00	825,000.00	910,000.00	910,000.00	940,000.00	985,000.00	45,000.00	5%
Balance	\$ 396,343.85	\$ 5,655.20	\$ 0.00	\$ 2,380.00	\$ 8,593.10	\$ 8,817.00	\$ 223.90	8%

Athabasca Regional Multiplex 2025 Proposed Budget

ADMIN

Account	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Proposed Budget
Revenue					
Government Grants	210,000.00	10,000.00	28,400.00	50,000.00	20,000.00
Donations / Other Income					
Memberships (user fees)	30,000.00	160,000.00	246,960.00	286,250.00	300,000.00
Drop in / Day use	35,000.00				
General Rentals					
Vending Income	2,000.00	4,000.00	10,000.00	17,000.00	17,000.00
Advertising Revenue	5,000.00		10,000.00		
Interest Income	1,200.00	2,000.00	5,000.00	10,000.00	15,000.00
Sale of Goods					
School Rentals	6,000.00				
Club Rentals			1,800.00	1,200.00	1,200.00
Liquor Sales					
Food Sales					
Program Revenue	14,000.00				
Lease Revenue	12,744.00	5,000.00	4,672.00	5,238.10	4,762.00
Contract Services					
Other Revenue			3,000.00	2,000.00	2,000.00
Total Revenue	\$ 315,944.00	\$ 181,000.00	\$ 309,832.00	\$ 371,688.10	\$ 359,962.00
Expenses					
Salaries	330,654.00	534,600.00	582,600.00	645,000.00	695,000.00
Contracted Services	87,100.00	70,000.00	65,000.00	45,000.00	50,000.00
Professional & Bookkeeping fees		20,000.00	20,000.00	20,000.00	20,000.00
LAPP, EI, CPP, Manulife, WCB	35,481.00	127,720.00	165,000.00	185,000.00	195,000.00
Donations Expense	33,381.00		8,000.00	7,000.00	7,000.00
Advertising & Promotion	1,500.00	9,000.00	6,000.00	6,000.00	5,000.00
Office Supplies/Expense	15,000.00	28,000.00	17,500.00	17,500.00	18,750.00
Bank Charges & Interest		5,000.00	5,000.00	5,000.00	5,000.00
Insurance	73,000.00	44,222.00	57,500.00	60,000.00	68,000.00
Professional Development		20,000.00	12,500.00	12,000.00	12,000.00
Uniforms	500.00	2,100.00	1,500.00	1,250.00	1,000.00
Travel and Subsistence	500.00	4,000.00	3,000.00	2,750.00	2,750.00
Telephone and Internet Expense	30,000.00	15,000.00	12,000.00	11,000.00	12,000.00
Natural Gas	35,400.00	98,490.00	99,500.00	105,000.00	128,000.00
Electricity	34,500.00	164,150.00	206,000.00	220,000.00	225,000.00
Water	4,676.00	15,000.00	13,000.00	13,000.00	13,000.00
Utilities					
Janitorial Supplies	30,000.00	25,000.00	23,000.00	23,000.00	24,000.00
Vehicle Fuel and Oil	3,000.00	3,000.00	2,800.00	3,000.00	3,000.00
Vehicle Repairs and Maintenance	5,000.00	5,000.00	5,000.00	7,000.00	7,500.00
Outdoor Maintenance	25,000.00	30,000.00	25,000.00	25,000.00	25,000.00
Building Repairs	75,000.00	50,000.00	45,000.00	45,000.00	50,000.00
Equipment/Repairs & Maintenance	60,000.00	50,000.00	45,000.00	45,000.00	50,000.00
Program Supplies					
Ice Plant Expense					
Supplies					
Safety	10,000.00	10,000.00	7,000.00	6,000.00	6,500.00
Recognition	1,000.00	5,000.00	2,000.00	2,000.00	2,000.00
Reserve			\$ 40,000.00	\$ 40,000.00	\$ -
Total Expenses	\$ 890,692.00	\$ 1,335,282.00	\$ 1,428,900.00	\$ 1,511,500.00	\$ 1,625,500.00
Net Revenue/(Expense)	\$ (574,748.00)	\$ (1,154,282.00)	\$ (1,119,068.00)	\$ (1,139,811.90)	\$ (1,265,538.00)
Town Requisition	762,677.50	825,000.00	910,000.00	940,000.00	985,000.00
County Requisition	762,677.50	825,000.00	910,000.00	940,000.00	985,000.00

Athabasca Regional Multiplex 2025 Proposed Budget

AQUATIC CENTRE

Account	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Proposed Budget
Revenue					
Government Grants					
Donations / Other Income					
Memberships (user fees)	40,000.00	120,000.00	102,900.00	132,500.00	135,000.00
Drop in / Day use					
General Rentals	2,000.00	10,000.00	8,400.00	8,400.00	9,000.00
Vending Income					
Advertising Revenue					
Interest Income					
Sale of Goods	4,000.00	2,000.00	3,000.00	3,500.00	4,500.00
School Rentals	3,500.00	1,000.00	24,150.00	20,000.00	20,000.00
Club Rentals	6,000.00	30,000.00	15,000.00	15,000.00	15,000.00
Liquor Sales					
Food Sales					
Program Revenue	12,000.00	40,000.00	57,750.00	61,000.00	70,000.00
Lease Revenue					
Contract Services					
Other Revenue					
Total Revenue	\$ 67,500.00	\$ 143,000.00	\$ 211,200.00	\$ 240,400.00	\$ 253,500.00
Expenses					
Salaries	282,000.00	412,000.00	432,500.00	440,000.00	460,000.00
Contracted Services	3,750.00	15,000.00	7,000.00	7,000.00	7,000.00
Professional & Bookkeeping fees					
LAPP, EI, CPP, Manulife, WCB	31,020.00	30,900.00	37,000.00	45,000.00	49,000.00
Donations Expense	18,180.00				
Advertising & Promotion	500.00	1,000.00	1,500.00	1,000.00	1,000.00
Office Supplies/Expense	2,000.00		3,000.00	2,500.00	3,000.00
Bank Charges & Interest					
Insurance		17,914.00			
Professional Development	2,500.00	4,000.00	3,500.00	3,500.00	3,500.00
Uniforms	1,000.00	1,000.00	1,000.00	750.00	750.00
Travel and Subsistence		750.00	750.00	750.00	750.00
Telephone and Internet Expense	1,500.00	1,500.00	600.00		
Natural Gas	57,600.00	44,100.00	100,000.00	100,000.00	128,000.00
Electricity	75,000.00	73,500.00	220,000.00	220,000.00	225,000.00
Water	35,000.00	30,000.00	55,000.00	65,000.00	68,000.00
Utilities					
Janitorial Supplies	2,500.00	4,500.00	4,500.00	4,500.00	4,500.00
Vehicle Fuel and Oil					
Vehicle Repairs and Maintenance					
Outdoor Maintenance					
Building Repairs	15,000.00	15,000.00	15,000.00	15,000.00	16,000.00
Equipment/Repairs & Maintenance	25,000.00	15,000.00	35,000.00	35,000.00	36,000.00
Program Supplies	2,500.00	3,000.00	4,000.00	4,000.00	4,000.00
Ice Plant Expense					
Supplies	30,000.00	32,500.00	55,000.00	60,000.00	65,000.00
Safety		1,500.00	1,500.00	1,500.00	1,500.00
Recognition		2,000.00	1,000.00	1,000.00	1,000.00
Reserve					
Total Expenses	\$ 585,050.00	\$ 705,164.00	\$ 977,850.00	\$ 1,006,500.00	\$ 1,074,000.00
Net Revenue/(Expense)	\$ (517,550.00)	\$ (562,164.00)	\$ (766,650.00)	\$ (766,100.00)	\$ (820,500.00)

Athabasca Regional Multiplex 2025 Proposed Budget

CURLING RINK

Account	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Proposed Budget
Revenue					
Government Grants					
Donations / Other Income					
Memberships (user fees)					
Drop in / Day use					
General Rentals		2,000.00	3,000.00	3,000.00	6,000.00
Vending Income					
Advertising Revenue	2,000.00	5,000.00	3,500.00	3,500.00	4,500.00
Interest Income					
Sale of Goods					
School Rentals	1,200.00	2,000.00	2,100.00	2,000.00	2,000.00
Club Rentals	16,000.00	35,000.00	36,750.00	37,000.00	37,000.00
Liquor Sales					
Food Sales					
Program Revenue					
Lease Revenue					
Contract Services					
Other Revenue					
Total Revenue	\$ 19,200.00	\$ 44,000.00	\$ 45,350.00	\$ 45,500.00	\$ 49,500.00
Expenses					
Salaries	8,000.00	7,725.00	7,725.00	8,000.00	8,000.00
Contracted Services	30,000.00	28,000.00	30,000.00	30,000.00	30,000.00
Professional & Bookkeeping fees					
LAPP, EI, CPP, Manulife, WCB	880.00	2,369.00	2,300.00	2,400.00	2,400.00
Donations Expense	880.00				
Advertising & Promotion					
Office Supplies/Expense					
Bank Charges & Interest					
Insurance					
Professional Development					
Uniforms					
Travel and Subsistence					
Telephone and Internet Expense	750.00				
Natural Gas					
Electricity					
Water					
Utilities					
Janitorial Supplies					
Vehicle Fuel and Oil					
Vehicle Repairs and Maintenance					
Outdoor Maintenance					
Building Repairs	1,500.00	1,000.00	1,000.00	1,000.00	1,000.00
Equipment/Repairs & Maintenance	10,000.00	6,000.00	6,000.00	6,000.00	6,000.00
Program Supplies					
Ice Plant Expense	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
Supplies					
Safety		500.00	500.00	500.00	500.00
Recognition					
Reserve					
Total Expenses	\$ 56,010.00	\$ 49,594.00	\$ 51,525.00	\$ 51,900.00	\$ 51,900.00
Net Revenue/(Expense)	\$ (36,810.00)	\$ (5,594.00)	\$ (6,175.00)	\$ (6,400.00)	\$ (2,400.00)

Athabasca Regional Multiplex 2025 Proposed Budget

ARENA

Account	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Proposed Budget
Revenue					
Government Grants					
Donations / Other Income					
Memberships (user fees)		5,000.00		5,000.00	5,000.00
Drop in / Day use					
General Rentals	15,000.00	8,000.00	2,100.00	2,100.00	3,000.00
Vending Income					
Advertising Revenue	10,000.00	25,000.00	65,000.00	50,000.00	54,000.00
Interest Income					
Sale of Goods					
School Rentals	500.00	4,500.00	6,300.00	13,000.00	14,000.00
Club Rentals	35,000.00	140,000.00	157,500.00	163,000.00	175,000.00
Liquor Sales					
Food Sales					
Program Revenue					
Lease Revenue					
Contract Services					
Other Revenue					
Total Revenue	\$ 60,500.00	\$ 182,500.00	\$ 230,900.00	\$ 233,100.00	\$ 251,000.00
Expenses					
Salaries	96,045.00	103,000.00	103,000.00	110,000.00	110,000.00
Contracted Services					
Professional & Bookkeeping fees					
LAPP, EI, CPP, Manulife, WCB	10,565.00	31,930.00	31,900.00	33,000.00	33,000.00
Donations Expense	10,363.00				
Advertising & Promotion					
Office Supplies/Expense					
Bank Charges & Interest					
Insurance					
Professional Development					
Uniforms					
Travel and Subsistence					
Telephone and Internet Expense					
Natural Gas	45,000.00				
Electricity	137,500.00				
Water	20,000.00				
Utilities					
Janitorial Supplies		3,500.00	3,500.00	3,500.00	3,500.00
Vehicle Fuel and Oil	2,000.00	3,500.00	3,500.00	3,500.00	3,500.00
Vehicle Repairs and Maintenance	2,500.00				
Outdoor Maintenance					
Building Repairs	15,000.00	8,000.00	8,000.00	8,000.00	8,000.00
Equipment/Repairs & Maintenance	20,000.00	9,500.00	8,500.00	8,500.00	8,500.00
Program Supplies					
Ice Plant Expense	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
Supplies		5,000.00	4,000.00	4,000.00	4,000.00
Safety		1,500.00	1,000.00	1,000.00	1,000.00
Recognition					
Reserve					
Total Expenses	\$ 383,973.00	\$ 190,930.00	\$ 188,400.00	\$ 196,500.00	\$ 196,500.00
Net Revenue/(Expense)	\$ (323,473.00)	\$ (8,430.00)	\$ 42,500.00	\$ 36,600.00	\$ 54,500.00

Athabasca Regional Multiplex 2025 Proposed Budget

FIELDHOUSE

Account	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Proposed Budget
Revenue					
Government Grants					
Donations / Other Income					
Memberships (user fees)		40,000.00	82,320.00	88,000.00	89,000.00
Drop in / Day use					
General Rentals	6,000.00	50,000.00	36,750.00	38,000.00	60,000.00
Vending Income					
Advertising Revenue					
Interest Income					
Sale of Goods					
School Rentals	6,000.00	30,000.00	31,500.00	32,500.00	31,000.00
Club Rentals	3,000.00	5,000.00	7,875.00	8,750.00	9,000.00
Liquor Sales					
Food Sales					
Program Revenue					
Lease Revenue					
Contract Services					
Other Revenue					
Total Revenue	\$ 15,000.00	\$ 125,000.00	\$ 158,445.00	\$ 167,250.00	\$ 189,000.00
Expenses					
Salaries	16,500.00	25,750.00	25,750.00	26,000.00	26,000.00
Contracted Services					
Professional & Bookkeeping fees					
LAPP, EI, CPP, Manulife, WCB	1,815.00	3,996.40	3,900.00	4,000.00	4,000.00
Donations Expense	1,815.00				
Advertising & Promotion					
Office Supplies/Expense					
Bank Charges & Interest					
Insurance					
Professional Development					
Uniforms					
Travel and Subsistence					
Telephone and Internet Expense					
Natural Gas					
Electricity					
Water					
Utilities					
Janitorial Supplies					
Vehicle Fuel and Oil					
Vehicle Repairs and Maintenance		2,000.00	2,000.00	2,000.00	2,000.00
Outdoor Maintenance					
Building Repairs	3,000.00	3,500.00	3,500.00	4,000.00	4,000.00
Equipment/Repairs & Maintenance	3,000.00	5,000.00	4,000.00	4,000.00	4,000.00
Program Supplies					
Ice Plant Expense					
Supplies		5,000.00	4,000.00	4,000.00	4,000.00
Safety		1,500.00	1,500.00	1,500.00	1,500.00
Recognition					
Reserve					
Total Expenses	\$ 26,130.00	\$ 46,746.40	\$ 44,650.00	\$ 45,500.00	\$ 45,500.00
Net Revenue/(Expense)	\$ (11,130.00)	\$ 78,253.60	\$ 113,795.00	\$ 121,750.00	\$ 143,500.00

Athabasca Regional Multiplex 2025 Proposed Budget

MEETING ROOMS

Account	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Proposed Budget
Revenue					
Government Grants					
Donations / Other Income					
Memberships (user fees)					
Drop in / Day use					
General Rentals	4,500.00	6,000.00	15,750.00	16,500.00	16,500.00
Vending Income					
Advertising Revenue					
Interest Income					
Sale of Goods					
School Rentals					
Club Rentals		6,500.00	7,350.00	7,400.00	7,600.00
Liquor Sales					
Food Sales					
Program Revenue					
Lease Revenue					
Contract Services					
Other Revenue					
Total Revenue	\$ 4,500.00	\$ 12,500.00	\$ 23,100.00	\$ 23,900.00	\$ 24,100.00
Expenses					
Salaries	4,000.00	7,725.00	7,725.00	8,000.00	8,000.00
Contracted Services					
Professional & Bookkeeping fees					
LAPP, EI, CPP, Manulife, WCB	500.00	2,369.00	2,300.00	2,400.00	2,400.00
Donations Expense	500.00				
Advertising & Promotion					
Office Supplies/Expense					
Bank Charges & Interest					
Insurance					
Professional Development					
Uniforms					
Travel and Subsistence					
Telephone and Internet Expense					
Natural Gas					
Electricity					
Water					
Utilities					
Janitorial Supplies					
Vehicle Fuel and Oil					
Vehicle Repairs and Maintenance					
Outdoor Maintenance					
Building Repairs	1,500.00	1,100.00	1,100.00	1,100.00	1,100.00
Equipment/Repairs & Maintenance	1,000.00	4,500.00	3,000.00	3,000.00	3,000.00
Program Supplies					
Ice Plant Expense					
Supplies					
Safety		1,000.00	500.00	500.00	500.00
Recognition					
Reserve					
Total Expenses	\$ 7,500.00	\$ 16,694.00	\$ 14,625.00	\$ 15,000.00	\$ 15,000.00
Net Revenue/(Expense)	\$ (3,000.00)	\$ (4,194.00)	\$ 8,475.00	\$ 8,900.00	\$ 9,100.00

Athabasca Regional Multiplex 2025 Proposed Budget

LOUNGE

Account	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Proposed Budget
Revenue					
Government Grants					
Donations / Other Income					
Memberships (user fees)					
Drop in / Day use					
General Rentals	2,000.00	5,000.00	5,250.00	5,500.00	5,500.00
Vending Income					
Advertising Revenue					
Interest Income					
Sale of Goods					
School Rentals					
Club Rentals			525.00	525.00	525.00
Liquor Sales	25,000.00				
Food Sales					
Program Revenue					
Lease Revenue		3,600.00	3,600.00	3,900.00	3,780.00
Contract Services					
Other Revenue					
Total Revenue	\$ 27,000.00	\$ 8,600.00	\$ 9,375.00	\$ 9,925.00	\$ 9,805.00
Expenses					
Salaries	6,000.00			2,500.00	2,500.00
Contracted Services					
Professional & Bookkeeping fees					
LAPP, EI, CPP, Manulife, WCB	170.00			500.00	500.00
Donations Expense	918.00				
Advertising & Promotion					
Office Supplies/Expense					
Bank Charges & Interest					
Insurance					
Professional Development					
Uniforms					
Travel and Subsistence					
Telephone and Internet Expense					
Natural Gas					
Electricity					
Water					
Utilities					
Janitorial Supplies					
Vehicle Fuel and Oil					
Vehicle Repairs and Maintenance					
Outdoor Maintenance					
Building Repairs	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Equipment/Repairs & Maintenance		2,000.00	2,000.00	2,000.00	2,000.00
Program Supplies					
Ice Plant Expense					
Supplies	9,500.00				
Safety		1,000.00	500.00	500.00	500.00
Recognition					
Reserve					
Total Expenses	\$ 18,588.00	\$ 5,000.00	\$ 4,500.00	\$ 7,500.00	\$ 7,500.00
Net Revenue/(Expense)	\$ 8,412.00	\$ 3,600.00	\$ 4,875.00	\$ 2,425.00	\$ 2,305.00

Athabasca Regional Multiplex 2025 Proposed Budget

DAYCARE

Account	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Proposed Budget
Revenue					
Government Grants					
Donations / Other Income					
Memberships (user fees)					
Drop in / Day use					
General Rentals					
Vending Income					
Advertising Revenue					
Interest Income					
Sale of Goods					
School Rentals					
Club Rentals					
Liquor Sales					
Food Sales					
Program Revenue					
Lease Revenue		12,744.00	12,540.00	13,450.00	14,220.00
Contract Services					
Other Revenue					
Total Revenue	\$ -	\$ 12,744.00	\$ 12,540.00	\$ 13,450.00	\$ 14,220.00
Expenses					
Salaries					2,000.00
Contracted Services					
Professional & Bookkeeping fees					
LAPP, EI, CPP, Manulife, WCB					500.00
Donations Expense					
Advertising & Promotion					
Office Supplies/Expense					
Bank Charges & Interest					
Insurance					
Professional Development					
Uniforms					
Travel and Subsistence					
Telephone and Internet Expense					
Natural Gas					
Electricity					
Water					
Utilities					
Janitorial Supplies					
Vehicle Fuel and Oil					
Vehicle Repairs and Maintenance					
Outdoor Maintenance					
Building Repairs		2,000.00	2,000.00	2,000.00	2,000.00
Equipment/Repairs & Maintenance		2,000.00	2,000.00	2,000.00	2,000.00
Program Supplies					
Ice Plant Expense					
Supplies					
Safety					
Recognition					
Reserve					
Total Expenses	\$ -	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 6,500.00
Net Revenue/(Expense)	\$ -	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 11,000.00

Athabasca Regional Multiplex 2025 Proposed Budget

SUMMER PROGRAMS

Account	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Proposed Budget
Revenue					
Government Grants		16,200.00	18,000.00	14,000.00	10,000.00
Donations / Other Income					
Memberships (user fees)					
Drop in / Day use					
General Rentals					
Vending Income					
Advertising Revenue		5,000.00	6,050.00	7,500.00	7,000.00
Interest Income					
Sale of Goods					
School Rentals					
Club Rentals					
Liquor Sales					
Food Sales					
Program Revenue		15,000.00	25,000.00	27,500.00	20,000.00
Lease Revenue					
Contract Services					
Other Revenue					
Total Revenue	\$ -	\$ 35,000.00	\$ 49,050.00	\$ 49,000.00	\$ 37,000.00
Expenses					
Salaries		20,000.00	21,500.00	20,000.00	15,000.00
Contracted Services			2,000.00	2,000.00	1,000.00
Professional & Bookkeeping fees					
LAPP, EI, CPP, Manulife, WCB		1,000.00	1,000.00	1,000.00	1,000.00
Donations Expense					
Advertising & Promotion			500.00	500.00	500.00
Office Supplies/Expense					
Bank Charges & Interest					
Insurance					
Professional Development					
Uniforms					
Travel and Subsistence					
Telephone and Internet Expense					
Natural Gas					
Electricity					
Water					
Utilities					
Janitorial Supplies					
Vehicle Fuel and Oil					
Vehicle Repairs and Maintenance					
Outdoor Maintenance					
Building Repairs					
Equipment/Repairs & Maintenance					
Program Supplies		10,000.00	12,500.00	15,000.00	14,000.00
Ice Plant Expense					
Supplies		250.00	250.00	250.00	250.00
Safety		1,500.00	250.00	250.00	250.00
Recognition			500.00	500.00	250.00
Reserve					
Total Expenses	\$ -	\$ 32,750.00	\$ 38,500.00	\$ 39,500.00	\$ 32,250.00
Net Revenue/(Expense)	\$ -	\$ 2,250.00	\$ 10,550.00	\$ 9,500.00	\$ 4,750.00

Athabasca Regional Multiplex 2025 Proposed Budget

SPORTS FIELDS

Account	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Proposed Budget
Revenue					
Government Grants		8,400.00	7,200.00		
Donations / Other Income					
Memberships (user fees)					
Drop in / Day use					
General Rentals	1,500.00	2,000.00	2,100.00	1,500.00	1,500.00
Vending Income					
Advertising Revenue					
Interest Income					
Sale of Goods					
School Rentals		6,000.00	2,100.00	2,000.00	2,000.00
Club Rentals	1,500.00	9,000.00	7,875.00	7,800.00	7,800.00
Liquor Sales					
Food Sales					
Program Revenue					
Lease Revenue					
Contract Services					
Other Revenue					
Total Revenue	\$ 3,000.00	\$ 19,000.00	\$ 19,275.00	\$ 11,300.00	\$ 11,300.00
Expenses					
Salaries	20,000.00	12,360.00	17,000.00	17,000.00	17,000.00
Contracted Services		9,000.00	5,000.00	5,000.00	4,000.00
Professional & Bookkeeping fees					
LAPP, EI, CPP, Manulife, WCB	2,200.00	3,996.40	5,000.00	5,000.00	5,000.00
Donations Expense	2,200.00				
Advertising & Promotion					
Office Supplies/Expense					
Bank Charges & Interest					
Insurance					
Professional Development					
Uniforms					
Travel and Subsistence					
Telephone and Internet Expense					
Natural Gas					
Electricity					
Water					
Utilities					
Janitorial Supplies		600.00	600.00	600.00	600.00
Vehicle Fuel and Oil		1,000.00	1,200.00	1,200.00	2,000.00
Vehicle Repairs and Maintenance		750.00	750.00	750.00	1,000.00
Outdoor Maintenance	4,000.00	1,500.00	1,500.00	1,500.00	1,500.00
Building Repairs					
Equipment/Repairs & Maintenance	6,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Program Supplies		6,000.00	4,000.00	5,000.00	5,000.00
Ice Plant Expense					
Supplies					
Safety					
Recognition					
Reserve					
Total Expenses	\$ 34,400.00	\$ 40,206.40	\$ 40,050.00	\$ 41,050.00	\$ 41,100.00
Net Revenue/(Expense)	\$ (31,400.00)	\$ (21,206.40)	\$ (20,775.00)	\$ (29,750.00)	\$ (29,800.00)

Athabasca Regional Multiplex 2025 Proposed Budget

KITCHEN / CONCESSION

Account	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Proposed Budget
Revenue					
Government Grants					
Donations / Other Income					
Memberships (user fees)					
Drop in / Day use					
General Rentals	1,500.00			5,200.00	2,000.00
Vending Income					
Advertising Revenue					
Interest Income					
Sale of Goods					
School Rentals					
Club Rentals					
Liquor Sales				6,500.00	6,500.00
Food Sales				390,000.00	380,000.00
Program Revenue					
Lease Revenue	4,400.00	12,360.00	12,360.00	-	
Contract Services					
Other Revenue					
Total Revenue	\$ 5,900.00	\$ 12,360.00	\$ 12,360.00	\$ 401,700.00	\$ 388,500.00
Expenses					
Salaries				145,000.00	145,000.00
Contracted Services		3,557.00	3,557.00	4,000.00	4,000.00
Professional & Bookkeeping fees					
LAPP, EI, CPP, Manulife, WCB				23,000.00	23,000.00
Donations Expense					
Advertising & Promotion				500.00	500.00
Office Supplies/Expense				1,000.00	500.00
Bank Charges & Interest				3,500.00	3,500.00
Insurance					
Professional Development				500.00	500.00
Uniforms				500.00	500.00
Travel and Subsistence				250.00	250.00
Telephone and Internet Expense					
Natural Gas					
Electricity					
Water					
Utilities					
Janitorial Supplies				1,000.00	1,000.00
Vehicle Fuel and Oil					
Vehicle Repairs and Maintenance					
Outdoor Maintenance					
Building Repairs	2,000.00				
Equipment/Repairs & Maintenance	2,500.00	15,000.00	12,500.00	20,000.00	18,000.00
Program Supplies					
Ice Plant Expense					
Supplies		500.00	500.00	218,000.00	195,000.00
Safety				1,500.00	1,500.00
Recognition					
Reserve					
Total Expenses	\$ 4,500.00	\$ 19,057.00	\$ 16,557.00	\$ 418,750.00	\$ 393,250.00
Net Revenue/(Expense)	\$ 1,400.00	\$ (6,697.00)	\$ (4,197.00)	\$ (17,050.00)	\$ (4,750.00)

Athabasca Regional Multiplex 2025 Proposed Budget

NANCY APPLEBY THEATRE

Account	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Proposed Budget
Revenue					
Government Grants					
Donations / Other Income					
Memberships (user fees)					
Drop in / Day use					
General Rentals	4,000.00		3,150.00	5,000.00	7,000.00
Vending Income					
Advertising Revenue					
Interest Income					
Sale of Goods					
School Rentals		3,000.00	3,150.00	3,150.00	1,500.00
Club Rentals		10,000.00	6,300.00	7,500.00	7,500.00
Liquor Sales					
Food Sales					
Program Revenue					
Lease Revenue				1,320.00	1,320.00
Contract Services					
Other Revenue					
Total Revenue	\$ 4,000.00	\$ 13,000.00	\$ 12,600.00	\$ 16,970.00	\$ 17,320.00
Expenses					
Salaries	12,690.00	13,360.00	10,000.00	13,000.00	13,000.00
Contracted Services		3,500.00	1,000.00	500.00	500.00
Professional & Bookkeeping fees					
LAPP, EI, CPP, Manulife, WCB	1,396.00	3,605.00	3,000.00	3,300.00	3,300.00
Donations Expense	1,396.00				
Advertising & Promotion					
Office Supplies/Expense					
Bank Charges & Interest					
Insurance	11,000.00	10,000.00	13,500.00	18,000.00	18,000.00
Professional Development					
Uniforms					
Travel and Subsistence					
Telephone and Internet Expense	250.00	1,500.00	840.00	840.00	840.00
Natural Gas	6,000.00	4,410.00	6,500.00	8,000.00	8,000.00
Electricity	3,000.00	7,350.00	14,000.00	15,000.00	15,000.00
Water	324.00	2,000.00	2,000.00	1,000.00	1,000.00
Utilities					
Janitorial Supplies		1,000.00	750.00	750.00	750.00
Vehicle Fuel and Oil					
Vehicle Repairs and Maintenance					
Outdoor Maintenance		500.00	500.00	500.00	500.00
Building Repairs	3,000.00	3,000.00	3,000.00	10,000.00	10,000.00
Equipment/Repairs & Maintenance	2,000.00	2,500.00	5,000.00	5,000.00	5,000.00
Program Supplies					
Ice Plant Expense					
Supplies					
Safety		2,500.00	2,000.00	2,000.00	1,500.00
Recognition					
Reserve					
Total Expenses	\$ 41,056.00	\$ 55,225.00	\$ 62,090.00	\$ 77,890.00	\$ 77,390.00
Net Revenue/(Expense)	\$ (37,056.00)	\$ (42,225.00)	\$ (49,490.00)	\$ (60,920.00)	\$ (60,070.00)

From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 16, 2024
Subject: 2025 Proposed Capital Budget

Background

- Administration prepared the 2025 Proposed Capital Budget.

Attachments

- 2025 Proposed Capital Budget
- Future Capital projects timeline

Discussion

- 2025 Capital Budget
 - Applied for the ACI Grant for the Aquatic Centre boilers and pumps. This is a 50% matching grant.
 - The Aquatic Boilers are a part of the GICB Grant numbers as well as the capital with ACI grant.
 - The original Multiplex building and Theatre require a lot of repairs as both facilities are aging.
- Capital Reserve Amount as of August 31, 2024:
 - \$264,689.17
- Town and County Capital amount is \$225,000.00 each.

Recommendation

- Motion to approve the 2025 Proposed Capital Budget as presented.



General Manager – Rhonda Alix

Athabasca Regional Multiplex 2025 Capital Budget

Presented: September 16, 2024

Costs do not include GST

Priority	Item Description	Area	Building or Operational	Total Cost	Potential Grant Rebate**	Multiplex Cost	Actual Cost	Approved / Removed
	2025 Capital Projects if Grant Application is successful							
	Grant Projects							
1	Solar PV with 4 Boilers (rebate 80% of total costs-not incl GST) **Note: we will have to pay total costs upfront, after the project is completed, we will submit the rebate application	All Sections of the Multiplex	Building	\$ 1,461,082.00	\$ 1,168,865.60	\$ 292,216.40		
1	4 Boiler Cost - DEE-Jay Plumbing & Heating		Building	\$ 1,045,000.00	\$ 836,000.00	\$ 209,000.00		
1	Consulting fee			???		???		
	Total Solar PV with 4 Boilers Grant Project			\$ 2,506,082.00	\$ 2,004,865.60	\$ 501,216.40		
	1/2 allocated to the Town of Athabasca and Athabasca County					\$ 250,608.20		
2025	Capital Reserve Fund Allocation							
	Proposed 2025 Capital Projects							
1	Fitness & Aquatic Centre Boilers (2)	Pool Mechanical	Building	\$ 200,602.70	\$ 100,301.35	\$ 100,301.35	Applied for ACI grant	
1	Pool Pumps 25HP, 7.5HP, 15HP - all pool pumps	Pool Mechanical	Building	\$ 53,478.60	\$ 26,739.30	\$ 26,739.30	Applied for ACI grant	
1	Roof Repairs - yearly maintenance	All roof sections	Building	\$ 6,500.00		\$ 6,500.00		
1	Roof Repairs 2025	All roof sections	Building	\$ 23,500.00		\$ 23,500.00		
1	Roof Maintenance	Theatre	Building	\$ 5,000.00		\$ 5,000.00		
1	Theatre Repainting	Theatre	Building	\$ 15,000.00		\$ 15,000.00		
1	Low wattage ballast	All Multiplex Areas	Building	\$ 15,000.00		\$ 15,000.00	Energy saving initiative	
1	Annual Fire System Testing & Repairs	All Multiplex Areas	Building	\$ 10,000.00		\$ 10,000.00		
1	Annual Fire system Testing & Repairs	Theatre	Building	\$ 5,000.00		\$ 5,000.00		
1	Multiplex Boiler Chimney	All Multiplex Areas	Building	\$ 30,816.10	\$ 15,408.05	\$ 15,408.05	Half the cost with one stack being completed in 2024	
1	Home Plate Repairs Clay (Est)	Ball Diamonds	Building	\$ 7,500.00		\$ 7,500.00		
1	Arena/Curling Rink Brine Headers	Arena/Curling Rink	Building	\$ 80,000.00		\$ 80,000.00		
	Building Capital Subtotal			\$ 372,397.40	\$ 142,448.70	\$ 309,948.70	\$ -	
1	CCTV Upgrades	All Multiplex Areas	Operational	\$ 30,000.00		\$ 30,000.00		
1	Ride-on Floor Scrubber	Lobby/Fieldhouse	Operational	\$ 67,000.00		\$ 67,000.00		
1	Inflatables	Fieldhouse	Operational	\$ 20,000.00		\$ 20,000.00		
1	Office Computers	Administration	Operational	\$ 5,000.00		\$ 5,000.00		
1	Event Tables 6 & 8 footers	Meeting rooms/event spaces	Operational	\$ 5,000.00		\$ 5,000.00		
1	Chair racks (black chairs)	Meeting rooms/event spaces	Operational	\$ 5,000.00		\$ 5,000.00		
1	Consultant Building structure	All Multiplex Areas	Operational	\$ 5,000.00		\$ 5,000.00		
	Operational Capital Subtotal			\$ 137,000.00	\$ -	\$ 137,000.00	\$ -	
	Total Capital Projects Costs in 2025			\$ 509,397.40	\$ 142,448.70	\$ 446,948.70		
2025	1/2 allocated to the Town of Athabasca and Athabasca County			\$ 254,698.70		\$ 223,474.35	\$ -	

2025 Capital Budget requested amounts from our members	\$ 225,000.00
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2025 Surplus amount to be put in the Capital Reserve Fund	\$ 3,051.30
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Athabasca Regional Multiplex Future Capital Projects

Presented: September 16, 2024

Costs are Estimated

Projected Year	Item Description	Area	Building or Operational	Total Cost	Comments
2025	Arena Dehumidification Unit	Arena	Building	\$ 225,000.00	
2025	Asphalt repairs	Outdoor Maintenance	Building	\$ 25,000.00	
2025	Auto flush valves x 25	Multiplex washrooms	Building	\$ 25,000.00	Water Saving initiative
2025	Counter Tops (est.) All areas	All Multiplex Areas	Building	\$ 20,000.00	
2025	Duct Cleaning/high dusting	Pool	Building	\$ 15,000.00	
2025	HVAC repairs	Chiller/Pool Heat Exchanger	Building	\$ 25,000.00	
2025	New back door **estimated	Theatre	Building	\$ 7,000.00	
2025	Pool hvac pumps	Pool and fitness	Building	\$ 15,000.00	
2025	Pot lights	Theatre	Building	\$ 15,000.00	
2025	Consultant Engineering	Hot water tanks /Seresco	Operational	\$ 5,000.00	
2025	TOTAL			\$ 377,000.00	
2026	Backup generator	All Multiplex Areas	Building	\$ 65,000.00	
2026	Fitness repairs/updates	Pool	Operational	\$ 6,000.00	
2026	Bench/Platform/Punching bag/Adductor	Fitness	Operational	\$ 25,000.00	
2026	Inverted Leg Press	Fitness	Operational	\$ 6,000.00	
2026	Water inflatables/yoga mats	Pool	Operational	\$ 33,000.00	
2026	Annual Fire System Testing	All Multiplex Areas	Building	\$ 10,000.00	
2026	Annual Fire system Testing	Theatre	Building	\$ 5,000.00	
2026	Curling Rink carpet	Curling Rink	Building	\$ 20,000.00	
2026	Fire System Replacement	Theatre	Building	\$ 100,000.00	
2026	Fitness Equipment - Assault Bike Pro and Hammer Strength HD Air Bike	Fitness	Operational	\$ 5,202.75	
2026	Hockey Rink dehumidification Unit	Arena	Building	\$ 250,000.00	
2026	Ice Plant Compressor rebuild	Arena	Building	\$ 60,000.00	
2026	Lunch tables and concession tray/ garbage	Lobby	Operational	\$ 20,000.00	
2026	Multiplex Boiler Replacement	All Multiplex Areas	Building	\$ 175,000.00	
2026	Outdoor Fencing (\$25per linear foot installed)	Exterior Arena Compound & Interior Stairwells	Building	\$ 5,000.00	
2026	R/O Water System**water saving initiative	Curling Rink	Operational	\$ 10,000.00	
2026	Roof Repairs	Yearly maintenance	Building	\$ 6,500.00	
2026	Roof top unit	Theatre	Building	\$ 15,000.00	
2026	Water inflatables/yoga mats	Pool	Operational	\$ 33,542.25	
2026	Various Kitchen Equipment	Kitchen	Operational	\$ 5,000.00	
2026	Dolphin	Pool	Operational	\$ 3,400.00	
2026	Handicap ramp for stage estimated	Theatre	Building	\$ 4,000.00	
2026	Repainting waterslide stairs	Pool	Building	\$ 2,000.00	
2026	Sandblasting waterslide stairs	Pool	Building	\$ 3,500.00	
2026	Mixing Valves + Install Costs	Arena/Upstairs Hallway	Building	\$ 4,500.00	
2026	TOTAL			\$ 872,645.00	
2027	Consultants (BCP/Emergency plan)	All Multiplex Areas	Operational	\$ 20,000.00	
2027	Annual Fire System Testing	All Multiplex Areas	Building	\$ 10,000.00	
2027	Annual Fire system Testing	Theatre	Building	\$ 5,000.00	
2027	Carpet replacement	Theatre	Building	\$ 50,000.00	
2027	Changeroom lockers replace	Pool	Building	\$ 30,000.00	
2027	Fieldhouse Floor Resurfacing	Fieldhouse	Building	\$ 247,464.00	
2027	Roof Repairs	Yearly maintenance	Building	\$ 6,500.00	
2027	Roof Replacement	Admin/Daycare 4.1	Building	\$ 140,000.00	
2027	Roof Replacement	Admin/Daycare 4.1	Building	\$ 140,000.00	
2027	Blinds/Shades for Aces Room/fitness/pool	Aces Room	Building	\$ 8,000.00	
2027	Electric Zamboni	Arena	Operational	\$ 200,000.00	
2027	TOTAL			\$ 856,964.00	
2028	Annual Fire System Testing	All Multiplex Areas	Building	\$ 10,000.00	
2028	Annual Fire system Testing	Theatre	Building	\$ 5,000.00	
2028	Electric Ice Edger	Arena	Operational	\$ 7,600.00	
2028	Roof Repairs	Yearly maintenance	Building	\$ 6,500.00	
2028	Roof Replacement	Lounge 6.1	Building	\$ 215,000.00	
2028	Washroom Upgrades	Theatre	Building	\$ 30,000.00	
2028	Zamboni	Arena	Building	\$ 200,000.00	
2028	Various Kitchen Equipment	Kitchen	Operational	\$ 5,000.00	
2028	TOTAL			\$ 479,100.00	

Athabasca Regional Multiplex Future Capital Projects

Presented: September 16, 2024

Costs are Estimated

Projected Year	Item Description	Area	Building or Operational	Total Cost	Comments
2029	Annual Fire System Testing	All Multiplex Areas	Building	\$ 10,000.00	
2029	Annual Fire system Testing	Theatre	Building	\$ 5,000.00	
2029	Roof Repairs	Yearly maintenance	Building	\$ 6,500.00	
2029	Roof Replacement	Zamboni Room 5.1	Building	\$ 92,000.00	
2029	Roof Replacement	Zamboni Room 5.1	Building	\$ 92,000.00	
2029	Roof top unit replacement x2	Admin/Lobby	Building	\$ 250,000.00	
2029	TOTAL			\$ 455,500.00	
2030	Annual Fire System Testing	All Multiplex Areas	Building	\$ 10,000.00	
2030	Annual Fire system Testing	Theatre	Building	\$ 5,000.00	
2030	Fieldhouse Floor Replacement	Fieldhouse	Building	\$ 275,000.00	
2030	Replacement Seating	Theatre	Building	\$ 350,000.00	seats are 44 years
2030	Roof Repairs	Yearly maintenance	Building	\$ 6,500.00	
2030	Roof Replacement	Main Entrance	Building	\$ 17,000.00	
2030	Roof Replacement	Main Entrance	Building	\$ 17,000.00	
2030	Roof top unit replacement x2	Meeting Room/Fieldhouse	Building	\$ 250,000.00	
2030	Spare Pool Pump 15HP	Pool Mechanical	Building	\$ 8,000.00	
2030	Spare Pool Pump 25HP	Pool Mechanical	Building	\$ 13,000.00	
2030	Spare Pool Pump 7.5HP	Pool Mechanical	Building	\$ 7,000.00	
2030	TOTAL			\$ 958,500.00	
2031	Curling Rink ice canvas	Curling Rink	Operational	\$ 40,000.00	
2031	Roof Replacement	Fieldhouse Storage 2.1	Building	\$ 74,000.00	
2031	Roof Replacement	Fieldhouse Storage 2.1	Building	\$ 74,000.00	
2031	Roof top unit replacement x2	Kitchen	Building	\$ 250,000.00	
2031	TOTAL			\$ 438,000.00	
2032	Lounge tables and chairs	Lounge	Operational	\$ 150,000.00	
2032	Roof top unit replacement x2	Locker rooms/chiller	Building	\$ 250,000.00	