

AGENDA

1. CALL TO ORDER
2. Land Acknowledgement

“The Athabasca Regional Multiplex is located on First Nations Treaty 6 territory. We respect and honour all First Nations, Metis and Inuit Peoples connection to these lands, their history, language and culture.”
3. Approval of Agenda
4. Meeting Minutes
 - a) Approval of January 27, 2025, minutes 2-5
 - b) Items arising from minutes
5. Financial Reports
 - a) Financial Statements 6-19
 - b) Insurance Analysis 19-30
6. Manager Reports
 - a) General Manager, Facility Manager, Aquatic Supervisor and Concession Supervisor Reports 31-40
7. Follow up Business
 - a) 2025 Budget
 - i) Facility Rental Rates 41-44
 - ii) Membership Rates 45-46
8. New Business
 - a) Town of Athabasca Council Delegation 47-82
 - b) Pucks for Paws Donation Request 83-84
 - c) 500-003 Conduct of Patrons and Facility Discipline Policy 85-88
9. Agenda Additions
10. In Camera
 - a) Section 27 (1) FOIP Act – Privileged Information
11. Next Meeting
 - a) March 24, 2025
12. Adjournment

Athabasca Regional Multiplex Society 2025
January 27, 2025
Aquatic Centre Alta Gas Lounge

PRESENT: Directors Ashtin Anderson, Camille Wallach, Darlene Reimer, Jon LeMessurier, Natasha Kapitaniuk.

General Manager Rhonda Alix, Facility Manager Tim Wolfenberg, Aquatic Supervisor Dylan Zilinski and Administration Supervisor Cheryl Ruthven.

ABSENT: Director Dave Pacholok

**MEMBER OF
THE PUBLIC:**

Town of Athabasca CAO Rachel Ramey

Member of the Press (1)

1.0
Call to Order Chair Anderson called the meeting to order at 9:35 a.m.

2.0
Land
Acknowledgement

Chair Anderson read the Land Acknowledgement: "The Athabasca Regional Multiplex is located on First Nations Treaty 6 territory. We respect and honour all First Nations, Metis and Inuit Peoples connection to these lands, their history, language and culture.

Director Natasha Kapitaniuk arrived at 9:39 a.m.

3.0
Approval of
Agenda

#25-01 Motion by Director Reimer to approve the January 27, 2025, General Meeting agenda as presented.

Motion Carried Unanimously.

4.0
Minutes of
Previous
Meeting

a) Approval of December 16, 2024, General Meeting Minutes

#25-02 Motion by Director LeMessurier to approve the December 16, 2024, General Meeting minutes as presented.

Motion Carried Unanimously.

**5.0
Financial
Report**

a) Financial Statement

General Manager Alix presented the Financial Statements as of December 31, 2024.

#25-03

Motion by Director Wallach to accept the financial information as presented.

Motion Carried Unanimously.

**6.0
Manager
Reports**

a) General Manager, Facility Manager, and Aquatic Supervisor Reports

General Manager Rhonda Alix discussed the General Manager's report.

Facility Manager Tim Wolfenberg discussed the Facility Manager's report.

Aquatic Supervisor Dylan Zilinski discussed the Aquatic Supervisor's report.

#25-04

Motion by Director LeMessurier to accept the reports as presented.

Motion Carried Unanimously.

**7.0
Follow up
Business**

a) Demographic Analysis

Demographic analysis was collected for drop-in and punch passes, memberships and user groups from October, November and December 2024.

#25-05

Motion by Director Wallach to direct Administration to report monthly on the number of active memberships in the General Manager's report.

Motion Carried Unanimously.

Chair Anderson declared a recess at 10:28 a.m.
Meeting reconvened at 10:40 a.m.

**Athabasca Regional Multiplex Society 2025
January 27, 2025
Aquatic Centre Alta Gas Lounge**

b) Strategic Planning Update

Administration has received and reviewed the first draft of the Strategic Plan from RC Strategies.

#25-06

Motion by Director Kapitaniuk to direct Administration to work with RC Strategies and make the necessary changes to the draft Strategic Plan as discussed.

Motion Carried Unanimously.

c) 2025 Capital Budget

Administration prepared the 2025 Capital Budget using a contribution of \$225,000.00 from each municipality, as approved on September 16, 2024.

“Director Balay to approve the 2025 proposed capital budget at \$225,000.00 from each municipality.”

At the Dec 17, 2024, Town of Athabasca Council meeting the following motion was carried:
“That Council approve the nine hundred eighty-five thousand dollars (\$985,000.00) for the Athabasca Regional Multiplex Society’s 2025 Operating budget and ninety thousand dollars (\$90,000.00) for the 2025 Capital Budget.”

At the January 14, 2025, Athabasca County Council meeting the following motion was carried:
“That County Council direct administration that payments to ARMS for capital budget of the Athabasca Regional Multiplex does not exceed payments made by the Town of Athabasca. County funding is for exclusive use of the Athabasca Regional Multiplex.”

The discussion highlighted that ARMS cannot proceed with only \$180,000.00 in total capital funding from our members, resulting in a shortfall of \$270,000.00.

#25-07

Motion by Director Wallach for Administration to send a letter to the Town of Athabasca requesting reconsideration of the 2025 Capital funding and request a delegation to discuss the Capital Budget.

Motion Carried.

**10.0
In Camera**

- a) Section 27 (1) FOIP Act – Legal
- b) Section 27 (1) FOIP Act – Privileged Information
- c) Section 16 (1) FOIP Act – Business Interest from a Third Party
- d) Section 17 (2)(e) FOIP Act - Personnel

#25-08

Motion by Director LeMessurier to go in camera at 11:47 a.m.

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2025
January 27, 2025
Aquatic Centre Alta Gas Lounge**

Member of the Public, Member of the Press and Aquatics Supervisor Dylan Zilinski left the meeting at 11:47 a.m. and did not return.

Chair Anderson declared a recess at 12:02 p.m.
Meeting reconvened at 12:13 p.m.

Administration Supervisor Cheryl Ruthven left meeting at 12:30 p.m.
and returned at 12:45 p.m.

#25-09 Motion by Director Kapitaniuk to come out of camera at 12:46 p.m.

Motion Carried Unanimously.

#25-10 Motion by Director LeMessurier to table item 10. c to the June ARMS meeting for discussion.

Motion Carried Unanimously.

**11.0
Next
Meeting**

Next meeting February 24, 2025, at 9:30 a.m.

**12.0
Adjournment**

Meeting adjourned at 12:47 p.m.

From: Rhonda Alix, General Manager
To: ARMS Board
Date: February 24, 2025
Subject: Financial Statements

Overview

- We have completed the January 31, 2025, Financial Statements.

Attachments

- December 31, 2024, DRAFT Balance Sheet & Income Statements
- January 31, 2025, Balance Sheet & Income Statements
- January 2025, Cheque & Direct Deposit Logs

Discussion

- Started the 2024 year-end process
- T4 and T4 summary are completed
- WCB Annual return completed

Attached are the DRAFT Financial Statements for **2024**

- Net Income after reserve allocations:
 - \$209,714.07
- The following are changes to be made to the DRAFT Financial Statements:
 - Year-end adjustments by Auditor
 - Wage adjustments
 - Reserve amount adjustment
 - \$40,000.00

Attached are the **January 31, 2025**, Financial Statements

Insurance

- We have not received the insurance invoice for the 2024 year (January to December) from the Town of Athabasca for the Theatre.
- The Athabasca County insurance invoice for the Multiplex facility almost doubled for the November 1, 2024, to October 31, 2025, term. The invoice total was \$124,590.86.
- We will be over budget on Insurance as our 2025 budget amount is \$86,000.00.

Capital Budget

- Administration invoiced both members for their portion of the 2025 approved Capital budget amounts; \$225,000.00 for each member. Athabasca County has paid \$90,000.00 and we haven't received any payment from the Town of Athabasca.

Balances as of January 31, 2025:

General Bank balance:

- \$363,396.02
 - Including CFEP Grant - \$125,000.00

Not included in the bank balance above:

- Athabasca County Solar PV - \$252,315.98

ARMS Reserve balances:

- Operating Reserve Fund - \$143,014.11
- Capital Reserve Fund - \$387,237.44

Recommendation

- Motion to accept the information as presented.



General Manager – Rhonda Alix

Athabasca Regional Multiplex Society

Balance Sheet As at Dec 31, 2024

ASSET

General Bank	255,861.04	
Total Cash		255,861.04
Operating Reserve		142,586.16
Capital Reserve		386,078.68
Athabasca County Solar PV		251,558.20
Accounts Receivable		106,273.42
Inventory		26,970.06
GST Receivable		715.47
Prepaid Expenses		109,307.40
TOTAL ASSET		<u><u>1,279,350.43</u></u>

LIABILITY

Accounts Payable		303,645.30
Payroll Accrual	<u>25,989.17</u>	
Total Employee Payable		25,989.17
Accrued Liabilities		1,786.78
GST Payable	<u>145.72</u>	
Total GST		145.72
Capital Requisition - current year		110,277.00
Athabasca County Solar PV		251,558.20
Deferred Revenue		1,861.11
TOTAL LIABILITY		<u><u>695,263.28</u></u>

EQUITY

Retained Earnings		374,373.08
Current Earnings		209,714.07
TOTAL EQUITY		<u><u>584,087.15</u></u>

LIABILITIES AND EQUITY		<u><u>1,279,350.43</u></u>
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Athabasca Regional Multiplex Society
Comparative Income Statement
Including the Concession

	Actual Jan 01, 2024 to December 31, 2024	Budget Jan 01, 2024 to Dec 31, 2024	Percent	Difference
REVENUE				
Sale of Goods	4,792.55	3,500.00	136.93%	1,292.55
Memberships	513,662.33	511,750.00	100.37%	1,912.33
School Rentals	52,319.52	72,650.00	72.02%	-20,330.48
User Group Rentals	247,332.84	248,175.00	99.66%	-842.16
General Rentals	85,638.10	85,200.00	100.51%	438.10
Liquor Sales	6,545.67	6,500.00	100.70%	45.67
Food Sales	376,524.42	390,000.00	96.54%	-13,475.58
Vending Machine Income	18,365.51	17,000.00	108.03%	1,365.51
Program Revenue	80,883.68	88,500.00	91.39%	-7,616.32
Lease Revenue	24,214.38	23,908.10	101.28%	306.28
Advertising Revenue	57,708.21	61,000.00	94.60%	-3,291.79
Interest Income	34,952.72	10,000.00	349.53%	24,952.72
Grant Revenue	22,057.00	64,000.00	34.46%	-41,943.00
Other Revenue	1,023.36	2,000.00	51.17%	-976.64
TOTAL REVENUE	1,526,020.29	1,584,183.10	96.33%	-58,162.81
EXPENSE				
Salary	1,449,030.59	1,434,500.00	101.01%	14,530.59
LAPP, CPP, EI, Manulife, WCB, Employee	313,375.24	304,600.00	102.88%	8,775.24
Recognition	3,295.16	3,500.00	94.15%	-204.84
Uniforms	1,696.77	2,500.00	67.87%	-803.23
Travel & Subsistence	3,734.79	3,750.00	99.59%	-15.21
Professional Development	16,656.58	16,000.00	104.10%	656.58
Advertising & Promotions	7,854.10	8,000.00	98.18%	-145.90
Contracted Services	93,099.76	93,500.00	99.57%	-400.24
Professional Fees	22,750.38	20,000.00	113.75%	2,750.38
Insurance	93,433.86	78,000.00	119.79%	15,433.86
Bank & Interest Charges	8,352.61	8,500.00	98.27%	-147.39
Donations Expense	7,354.79	7,000.00	105.07%	354.79
Office Supplies	20,770.64	21,000.00	98.91%	-229.36
Telephone	12,284.71	11,840.00	103.76%	444.71
Natural Gas	258,688.47	213,000.00	121.45%	45,688.47
Electricity	324,550.34	455,000.00	71.33%	-130,449.66
Water	81,845.39	79,000.00	103.60%	2,845.39
Food & Beverage	197,153.15	200,000.00	98.58%	-2,846.85
Vehicle Fuel & Oil	5,927.75	7,700.00	76.98%	-1,772.25
Vehicle Repairs & Maintenance	18,860.35	9,750.00	193.44%	9,110.35
Outdoor Maintenance	23,924.17	27,000.00	88.61%	-3,075.83
Building Repairs	76,676.21	88,100.00	87.03%	-11,423.79
Equipment Repairs & Maintenance	130,440.92	135,500.00	96.27%	-5,059.08
Supplies	79,655.85	86,250.00	92.35%	-6,594.15
Janitorial Supplies	32,940.98	33,350.00	98.77%	-409.02
Program Supplies	22,554.21	24,000.00	93.98%	-1,445.79
Ice Plant Supplies	27,523.07	29,000.00	94.91%	-1,476.93
Safety Supplies	11,875.38	15,250.00	77.87%	-3,374.62
TOTAL EXPENSE	3,346,306.22	3,415,590.00	97.97%	-69,283.78
NET INCOME	-1,820,285.93	-1,831,406.90	99.39%	11,120.97
Town of Athabasca Requisition	940,000.00	940,000.00	100.00%	
Athabasca County Requisition	940,000.00	940,000.00	100.00%	
NET INCOME AFTER REQUISITIONS	59,714.07	48,593.10		
Reserve		40,000.00		
CFEP Grant	125,000.00	0.00		
ALPAC	25,000.00	0.00		
NET INCOME AFTER RESERVE	209,714.07	8,593.10		
ALLOCATION	209,714.07	8,593.10		

Athabasca Regional Multiplex Society
Income Statement
Concession

	January 1 - 31	February 1 - 29	March 1 - 31	April 1 - 30	May 1 - 31	June 1 - 30	July
REVENUE							
General Rentals		520.00	260.00			584.00	
Liquor Sales				6,035.35		510.32	
Food Sales	36,529.09	34,070.02	41,503.32	36,348.24	16,706.28	56,519.79	
TOTAL REVENUE	36,529.09	34,590.02	41,763.32	42,383.59	16,706.28	57,614.11	
EXPENSE							
Salary	10,783.12	16,260.22	17,643.56	13,196.69	11,819.57	14,933.14	
LAPP, CPP, EI, Manulife, WCB	641.44	992.55	888.61	735.08	656.88	782.43	
Uniforms							
Office Supplies		173.80	387.19	200.00			
Food & Beverage							
Opening Inventory	\$ 24,504.00	\$ 20,667.00	\$ 28,059.00	\$ 25,792.31	\$ 22,258.72	\$ 29,212.27	\$ 28,678.02
Plus: Purchases	\$ 21,138.00	\$ 23,389.00	\$ 17,591.24	\$ 17,005.34	\$ 17,206.40	\$ 22,703.52	\$ 553.62
Minus: Inventory on Hand	\$ 20,667.00	\$ 28,059.00	\$ 25,792.31	\$ 22,258.72	\$ 29,212.27	\$ 28,678.02	\$ 24,479.52
COGS	24,975.00	15,997.00	19,857.93	20,538.93	10,252.85	23,237.77	
Building Repairs							
Equipment Repairs & Maintenance	525.96	1,193.41	2,973.65	3,302.45	425.96	1,689.55	
Supplies	2,335.53	2,560.36	1,930.92	1,209.67	2,023.62	2,158.59	
Janitorial Supplies					29.1		
Safety Supplies						925.35	
Capital Expenses							
TOTAL EXPENSE	39,261.05	37,177.34	43,681.86	39,182.82	25,207.98	43,726.83	
NET INCOME	(2,731.96)	(2,587.32)	(1,918.54)	3,200.77	(8,501.70)	13,887.28	

**Athabasca Regional Mu
Income Statement
Concession**

	1 -31	August 1 - 31	September 1 - 30	October 1 - 31	November 1 - 30	December 1 - 31	Total	
REVENUE								
General Rentals				220.00	168.00	536.00	2,288.00	
Liquor Sales							6,545.67	
Food Sales	5,240.07	2,670.00	15,276.52	64,659.21	33,173.38	30,494.15	373,190.07	
TOTAL REVENUE	5,240.07	2,670.00	15,276.52	64,879.21	33,341.38	31,030.15	382,023.74	
EXPENSE								
Salary	5,691.64	5,727.87	9,523.89	12,260.75	18,163.22	11,948.66	147,952.33	
LAPP, CPP, EI, Manulife, WCB	423.74	438.19	608.77	712.44	661.69	575.97	8,117.79	
Uniforms				80.00		48.78	128.78	
Office Supplies	116.74						877.73	
Food & Beverage							-	
Opening Inventory	\$	24,479.52	\$	24,073.66	\$	27,131.22	\$	26,482.63
Plus: Purchases	\$	2,469.37	\$	11,993.47	\$	40,953.16	\$	13,592.48
Minus: Inventory on Hand	\$	24,073.66	\$	24,620.76	\$	27,131.22	\$	26,482.63
COGS	4,752.12	2,875.23	11,446.37	38,442.70	14,241.07	10,742.70	197,359.67	
Building Repairs							-	
Equipment Repairs & Maintenance	1,845.96	425.96	425.96	634.60	1,075.25	436.16	14,954.87	
Supplies			488.06	2,220.35	1,071.56	1,535.42	17,534.08	
Janitorial Supplies			379.68	181.93			590.71	
Safety Supplies				579.44			1,504.79	
Capital Expenses							-	
TOTAL EXPENSE	12,830.20	9,467.25	22,872.73	55,112.21	35,212.79	25,287.69	389,020.75	
NET INCOME	(7,590.13)	(6,797.25)	(7,596.21)	9,767.00	(1,871.41)	5,742.46	(6,997.01)	

Athabasca Regional Multiplex Society Capital Projects Breakdown

January 1 to December 31, 2024

REVENUE

Town of Athabasca Capital Requisition	\$	95,000.00
Athabasca County Capital Requisition	\$	95,000.00
TOTAL REVENUE	\$	190,000.00

EXPENSE

			Difference
Fire System Repairs	\$	8,000.00	\$ -
Duct Cleaning	\$	12,124.00	\$ 2,876.00
Curtains x 4 (2 black & 2 white)	\$	19,859.00	\$ 141.00
Fieldhouse Floor Repairs + pickle ball lines	\$	14,680.00	\$ 141.00
Roof Repairs - yearly maintenance	\$	6,500.00	\$ -
PA Amplifier x2/repair costs for PA system	\$	7,000.00	\$ -

**Outstanding as project
did not get completed
with satisfactory work.**

TOTAL EXPENSES AND ASSET ALLOCATION

\$ 68,163.00

TOTAL CAPITAL REVENUE REMAINING

\$ 121,837.00

Transfer to Reserve Fund

\$ 117,500.00

Left

\$ 4,337.00

Projects left to complete in 2025

Transfer to Reserve Fund

\$ 4,337.00

Athabasca Regional Multiplex Amended 2024 Capital Budget

Costs do not include GST

Priority	Item Description	Area	Building or Operational	Total Cost	Potential Grant Rebate**	Multiplex Cost	Actual Cost	Approved / Removed
	2023 Capital Projects							
	Grant Projects							
1	Solar PV with 4 Boilers (rebate 80% of total costs-not incl GST) **Note: we will have to pay total costs upfront, after the project is completed, we will submit the rebate application	All Sections of the Multiplex	Building	\$ 1,461,082.00	\$ 1,168,865.60	\$ 292,216.40	\$ -	Approved in 2023
1	4 Boiler Cost - DEE-Jay Plumbing & Heating		Building	\$ 1,045,000.00	\$ 836,000.00	\$ 209,000.00	\$ -	
1	Consulting Fee - Reimagine		Building	\$ 9,500.00	\$ 7,600.00	\$ 1,900.00	\$ 9,500.00	Expensed in 2023
	Total Solar PV with 4 Boilers Grant Project			\$ 2,515,582.00	\$ 2,012,465.60	\$ 503,116.40		
2023	1/2 allocated to the Town of Athabasca and Athabasca County					\$ 251,558.20		
2024	Capital Reserve Fund Allocation					\$ 117,500.00	\$ 121,837.00	
	Proposed 2024 Capital Projects							
1	Fieldhouse Floor Repairs + pickle ball lines	Fieldhouse	Building	\$ 16,000.00		\$ 16,000.00	\$ 14,680.00	Not completed
1	Roof Repairs - yearly maintenance	All roof sections	Building	\$ 6,500.00		\$ 6,500.00	\$ 6,500.00	Completed
1	Duct Cleaning	Multiplex Ducts	Building	\$ 15,000.00		\$ 15,000.00	\$ 12,124.00	Completed
1	Fire System Repairs	Theatre	Building	\$ 8,000.00		\$ 8,000.00	\$ 8,000.00	Completed
1	Wheelchair accessible doors	Multiplex - Aquatic Centre	Building	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	Completed
	Building Capital Subtotal			\$ 55,500.00	\$ 10,000.00	\$ 45,500.00	\$ 41,304.00	
1	PA Amplifier x2/repair costs for PA system	Common Areas	Operational	\$ 7,000.00		\$ 7,000.00	\$ 7,000.00	Completed
1	Curtains x 4 (2 black & 2 white)	Theatre	Operational	\$ 20,000.00		\$ 20,000.00	\$ 19,859.00	Completed
	Operational Capital Subtotal			\$ 27,000.00	\$ -	\$ 27,000.00	\$ 26,859.00	
	Total Capital Projects Costs in 2024			\$ 82,500.00	\$ 10,000.00	\$ 190,000.00	\$ 190,000.00	
2024	1/2 allocated to the Town of Athabasca and Athabasca County			\$ 41,250.00		\$ 95,000.00	\$ 95,000.00	

*Approved at the November 20, 2023 meeting

*Amended at the January 15, 2024 meeting

Athabasca Regional Multiplex Society

Balance Sheet As at Jan 31, 2025

ASSET

General Bank	345,562.54
Operating Reserve	143,014.11
Capital Reserve	387,237.44
Athabasca County Solar PV	252,315.98
Accounts Receivable	775,213.24
Inventory	26,970.06
GST Receivable	6,826.40
Prepaid Expenses	98,011.52
TOTAL ASSET	2,035,151.29

LIABILITY

Accounts Payable	246,383.54
Payroll Accrual	25,989.17
Total Employee Payable	25,989.17
Accrued Liabilities	1,786.78
GST Payable	5,864.82
Total GST	5,864.82
Town and County Requisition	328,333.34
Capital Requisition - Prev year	110,277.00
Capital Requisition - current year	429,178.14
Athabasca County Solar PV	252,315.98
Deferred Revenue	1,861.11
TOTAL LIABILITY	1,401,989.88

EQUITY

Retained Earnings	584,087.15
Current Earnings	49,074.26
TOTAL EQUITY	633,161.41

LIABILITIES AND EQUITY	2,035,151.29
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Athabasca Regional Multiplex Society
Comparative Income Statement
Including the Concession

	Actual Jan 01, 2025 to Jan 31, 2025	Budget Jan 01, 2025 to Dec 31, 2025	Percent	Difference
REVENUE				
Sale of Goods	573.50	4,500.00	12.74%	-3,926.50
Memberships	60,928.13	529,000.00	11.52%	-468,071.87
School Rentals	3,602.81	70,500.00	5.11%	-66,897.19
User Group Rentals	39,809.12	260,625.00	15.27%	-220,815.88
General Rentals	3,204.64	110,500.00	2.90%	-107,295.36
Liquor Sales	0.00	6,500.00	0.00%	-6,500.00
Food Sales	31,673.74	380,000.00	8.34%	-348,326.26
Vending Machine Income	210.00	17,000.00	1.24%	-16,790.00
Program Revenue	5,920.94	90,000.00	6.58%	-84,079.06
Lease Revenue	0.00	24,082.00	0.00%	-24,082.00
Advertising Revenue	0.00	65,500.00	0.00%	-65,500.00
Interest Income	2,414.73	15,000.00	16.10%	-12,585.27
Grant Revenue	740.00	30,000.00	2.47%	-29,260.00
Other Revenue	0.00	2,000.00	0.00%	-2,000.00
TOTAL REVENUE	149,077.61	1,605,207.00	9.29%	-1,456,129.39
EXPENSE				
Salary	106,811.86	1,501,500.00	7.11%	-1,394,688.14
LAPP, CPP, EI, Manulife, WCB, Employee	28,868.12	319,100.00	9.05%	-290,231.88
Recognition	0.00	3,250.00	0.00%	-3,250.00
Uniforms	0.00	2,250.00	0.00%	-2,250.00
Travel & Subsistence	0.00	3,750.00	0.00%	-3,750.00
Professional Development	0.00	16,000.00	0.00%	-16,000.00
Advertising & Promotions	766.69	7,000.00	10.95%	-6,233.31
Contracted Services	6,936.81	96,500.00	7.19%	-89,563.19
Professional Fees	0.00	20,000.00	0.00%	-20,000.00
Insurance	10,382.57	86,000.00	12.07%	-75,617.43
Bank & Interest Charges	319.79	8,500.00	3.76%	-8,180.21
Donations Expense	0.00	7,000.00	0.00%	-7,000.00
Office Supplies	1,987.17	22,250.00	8.93%	-20,262.83
Telephone	1,070.66	12,840.00	8.34%	-11,769.34
Natural Gas	34,973.14	264,000.00	13.25%	-229,026.86
Electricity	22,771.02	465,000.00	4.90%	-442,228.98
Water	7,072.09	82,000.00	8.62%	-74,927.91
Food & Beverage	14,470.72	195,000.00	7.42%	-180,529.28
Vehicle Fuel & Oil	868.88	8,500.00	10.22%	-7,631.12
Vehicle Repairs & Maintenance	37.21	10,500.00	0.35%	-10,462.79
Outdoor Maintenance	968.80	27,000.00	3.59%	-26,031.20
Building Repairs	9,111.94	94,100.00	9.68%	-84,988.06
Equipment Repairs & Maintenance	6,445.55	139,500.00	4.62%	-133,054.45
Supplies	5,422.54	73,250.00	7.40%	-67,827.46
Janitorial Supplies	381.57	34,350.00	1.11%	-33,968.43
Program Supplies	1,552.88	23,000.00	6.75%	-21,447.12
Ice Plant Supplies	7,250.00	29,000.00	25.00%	-21,750.00
Safety Supplies	0.00	15,250.00	0.00%	-15,250.00
TOTAL EXPENSE	268,470.01	3,566,390.00	7.53%	-3,297,919.99
NET INCOME	-119,392.40	-1,961,183.00	6.09%	1,841,790.60
Town of Athabasca Requisition	82,083.33	985,000.00	8.33%	
Athabasca County Requisition	82,083.33	985,000.00	8.33%	
NET INCOME AFTER REQUISITIONS	44,774.26	8,817.00		
Reserve	0.00	0.00		
CFEP Grant	0.00	0.00		
Kingston Midstream	4,300.00	0.00		
NET INCOME AFTER RESERVE	44,774.26	8,817.00		
ALLOCATION	49,074.26	8,817.00		

Athabasca Regional Multiplex Society
Income Statement
Concession

	January 1 - 31	Total
REVENUE		
General Rentals		-
Liquor Sales		-
Food Sales	31,673.74	31,673.74
TOTAL REVENUE	31,673.74	31,673.74
EXPENSE		
Salary	12,153.14	12,153.14
LAPP, CPP, EI, Manulife, WCB	727.74	727.74
Uniforms		-
Office Supplies	99.95	99.95
Food & Beverage		-
Opening Inventory	\$ 26,113.81	
Plus: Purchases	\$ 14,470.72	
Minus: Inventory on Hand	\$ 22,692.59	
COGS	17,891.94	17,891.94
Building Repairs		-
Equipment Repairs & Maintenance	464.68	464.68
Supplies	1,771.66	1,771.66
Janitorial Supplies	309.22	309.22
Safety Supplies		-
Capital Expenses		-
TOTAL EXPENSE	33,418.33	33,418.33
NET INCOME	(1,744.59)	(1,744.59)

Athabasca Regional Multiplex Society
Cheque Log for 1010 General Bank from Jan 01, 2025 to Jan 31, 2025

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
3422	Payment	Manitoulin Transport	119.05	Jan 17, 2025
3423	Payment	Tipton's YIG	13.98	Jan 17, 2025
3424	Payment	WCB	4,576.43	Jan 17, 2025
3425	Payment	Tipton's YIG	366.11	Jan 17, 2025
3426	Payment	Athabasca County	3,547.13	Jan 17, 2025
3427	Payment	FBM	217.73	Jan 17, 2025
3429	Payment	Entandem	263.48	Jan 31, 2025
3430	Payment	Pepsico Canada	3,200.83	Jan 31, 2025
3431	Payment	Tipton's YIG	228.38	Jan 31, 2025
3432	Payment	ClearTech Industries Inc.	1,170.65	Jan 31, 2025
3433	Payment	Key Plumbing, Heating & Hydronics	658.94	Jan 31, 2025

Athabasca Regional Multiplex Society
Direct Deposit Log Jan 01, 2025 to Jan 31, 2025

Direct Deposit No.	Transaction Type	Payee	Transaction Date	Amount
DD-3054	Payment	Local Authorities Pension Plan	Jan 10, 2025	5,914.73
DD-3055	Payment	Receiver General - Taxation	Jan 10, 2025	13,450.71
DD-3056	Payment	Manulife Financial Group Benefits	Jan 10, 2025	9,906.26
VP1562	Payment	[REDACTED]	Jan 10, 2025	223.07
VP1563	Payment	[REDACTED]	Jan 10, 2025	215.08
VP1564	Payment	AMPTEC, Fire & Security	Jan 10, 2025	10,014.64
VP1565	Payment	Epico Controls Inc.	Jan 10, 2025	309.75
VP1566	Payment	Hack 2 House Ltd.	Jan 10, 2025	613.20
VP1567	Payment	Canadian Tire	Jan 10, 2025	72.17
VP1568	Payment	Startec Service	Jan 10, 2025	16,298.95
VP1569	Payment	Gregg Distributors LP	Jan 10, 2025	51.03
VP1570	Payment	Automated Aquatics Canada Ltd.	Jan 10, 2025	611.68
VP1571	Payment	Canadian Linen & Uniform Service	Jan 10, 2025	78.60
VP1572	Payment	Cougar Fuels Ltd.	Jan 10, 2025	202.69
VP1573	Payment	Freshet Creative Services	Jan 10, 2025	80.00
VP1574	Payment	Kelly Gilligan	Jan 10, 2025	472.50
VP1575	Payment	Great West Media	Jan 10, 2025	92.40
VP1576	Payment	Polarscapes	Jan 10, 2025	2,688.00
VP1577	Payment	RC Strategies Inc.	Jan 10, 2025	2,100.00
VP1578	Payment	Staples Commercial Credit Account	Jan 10, 2025	81.78
VP1579	Payment	Sysco Canada	Jan 10, 2025	2,046.69
VP1580	Payment	Sysco Canada	Jan 10, 2025	405.07
VP1581	Payment	Sysco Canada	Jan 10, 2025	2,234.76
VP1582	Payment	Telus Business Connect	Jan 10, 2025	551.55
VP1583	Payment	Van Houtte Coffee Services Inc.	Jan 10, 2025	734.79
DD-3057	Payment	Local Authorities Pension Plan	Jan 17, 2025	67.81
DD-3058	Payment	Receiver General - Taxation	Jan 17, 2025	35.66
VP1584	Payment	Athabasca Regional Waste Mgmt Services Comm.	Jan 17, 2025	517.65
VP1585	Payment	Armstrong's National Alarm Monitoring Ltd.	Jan 17, 2025	630.00
VP1586	Payment	Alberta Municipalities Services Corporation	Jan 17, 2025	59,957.33
VP1588	Payment	[REDACTED]	Jan 17, 2025	409.36
VP1589	Payment	Gordon Food Service Canada Ltd.	Jan 17, 2025	1,243.00
VP1590	Payment	Grimshaw Trucking LP.	Jan 17, 2025	84.21
VP1591	Payment	Kendra Jodry	Jan 17, 2025	180.00
VP1592	Payment	Athabasca Home Hardware	Jan 17, 2025	14.69
VP1593	Payment	Athabasca Value Drug Mart	Jan 17, 2025	52.97
VP1594	Payment	Automated Aquatics Canada Ltd.	Jan 17, 2025	4,781.44
VP1595	Payment	Bell Canada	Jan 17, 2025	144.22
VP1596	Payment	Canadian Linen & Uniform Service	Jan 17, 2025	157.20
VP1597	Payment	Canadian Tire	Jan 17, 2025	14.69
VP1598	Payment	Marmak Information Services	Jan 17, 2025	873.60
VP1599	Payment	Royal Caretaking Supplies Inc.	Jan 17, 2025	5,846.30
VP1600	Payment	Staples Commercial Credit Account	Jan 17, 2025	429.32
VP1601	Payment	Startec Service	Jan 17, 2025	13,957.13
VP1602	Payment	Tim's Ice Manufacturing Ltd.	Jan 17, 2025	729.75
VP1603	Payment	Sysco Canada	Jan 17, 2025	3,079.22
VP1604	Payment	Sysco Canada	Jan 17, 2025	2,329.96
VP1605	Payment	Van Houtte Coffee Services Inc.	Jan 17, 2025	105.00
VP1606	Payment	Telus	Jan 21, 2025	154.12
DD-3109	Payment	Local Authorities Pension Plan	Jan 24, 2025	6,135.85
DD-3110	Payment	Receiver General - Taxation	Jan 24, 2025	14,932.10

Athabasca Regional Multiplex Society
Direct Deposit Log Jan 01, 2025 to Jan 31, 2025

VP1607	Payment	LJ Systems Inc.	Jan 31, 2025	7,875.00
VP1608	Payment	Marmak Information Services	Jan 31, 2025	873.60
VP1609	Payment	Town of Athabasca	Jan 31, 2025	2,159.45
VP1610	Payment	[REDACTED]	Jan 31, 2025	209.99
VP1611	Payment	[REDACTED]	Jan 31, 2025	250.00
VP1612	Payment	[REDACTED]	Jan 31, 2025	104.95
VP1613	Payment	Grimshaw Trucking LP.	Jan 31, 2025	510.39
VP1614	Payment	Canadian Linen & Uniform Service	Jan 31, 2025	157.20
VP1615	Payment	Industrial Machine Inc.	Jan 31, 2025	225.91
VP1616	Payment	Royal Caretaking Supplies Inc.	Jan 31, 2025	21,912.68
VP1617	Payment	Hack 2 House Ltd.	Jan 31, 2025	787.50
VP1618	Payment	Tim's Ice Manufacturing Ltd.	Jan 31, 2025	1,254.75
VP1619	Payment	Athabasca Home Hardware	Jan 31, 2025	189.24
VP1620	Payment	BGE Indoor Air Quality Solutions	Jan 31, 2025	2,338.09
VP1621	Payment	FastSigns of Athabasca	Jan 31, 2025	200.08
VP1622	Payment	Audio Cine Films Inc.	Jan 31, 2025	1,369.20
VP1623	Payment	RFS Canada	Jan 31, 2025	790.25
VP1624	Payment	Gordon Food Service Canada Ltd.	Jan 31, 2025	589.70
VP1625	Payment	Sysco Canada	Jan 31, 2025	1,708.25
VP1626	Payment	Sysco Canada	Jan 31, 2025	1,478.49
VP1627	Payment	Sysco Canada	Jan 31, 2025	511.17
VP1628	Payment	Van Houtte Coffee Services Inc.	Jan 31, 2025	1,489.38
VP1629	Payment	Red Bull Canada Ltd.	Jan 31, 2025	961.95
VP1630	Payment	Great Canadian Dollar Store	Jan 31, 2025	17.85
VP1631	Payment	Staples Commercial Credit Account	Jan 31, 2025	236.09
VP1632	Payment	Telus Business Connect	Jan 31, 2025	566.78
VP1635	Payment	Eecol Electric Corp.	Jan 31, 2025	1,149.42



From: Rhonda Alix, General Manager
To: ARMS Board
Date: February 24, 2025
Subject: Insurance Analysis

Overview

- Administration completed a complete insurance analysis as insurance rates increased substantially.

Attachments

- Multiplex and Aquatic Centre Insurance Premium history
- Nancy Appleby Theatre & Landing Pool Insurance Premium history
- November 1, 2024, Insurance Premium Invoice from the Athabasca County
- January 1, 2024, Insurance Premium Invoice from the Town of Athabasca

Discussion

- Multiplex and Aquatic Centre
 - Premiums increased by 86% on November 1, 2024.
 - There are inconsistencies in what ARMS has been charged in the past from the Athabasca County for insurance for the Multiplex and Aquatic Centre.
 - This is the first year we received the premium based loss ratio for the property.
 - I was advised this is because of the large number of claims; therefore, the charge was higher.
 - We probably should have been charged a portion of this premium in the past. It would have been a credit or a charge.
 - There were years we were not charged the RMA admin fee.
 - I was advised there is a 3% admin fee on all RMA billings; therefore, we probably should have been charged the fee.
 - In 2021, 2022, and 2023 the invoices were not clear on if we were charged for the Aquatic Centre property. I have asked for clarification but have not heard back yet.
- Nancy Appleby Theatre and Landing Pool
 - Have not received the 2025 invoice yet from the Town of Athabasca.
 - We are charged 66% of the Brick School, Library and Theatre property premiums.

Recommendation

- Motion for Administration to get more information from the Athabasca County on our insurance premium breakdown and bring the information back to the next Board meeting. And send a letter to the Town of Athabasca requesting an explanation of the 66% premiums charged for the Nancy Appleby Theatre property.

A handwritten signature in blue ink, appearing to read 'Rhonda Alix', positioned above a horizontal line.

General Manager – Rhonda Alix

**Athabasca Regional Multiples
Insurance Premiums - Multiplex & Aquatic Centre**

	2017	2018	2019	2020	2021	2022	2023	2024
General Liability	\$ 494.40		\$ 583.00	\$ 625.40	\$ 802.91	\$ 837.17	\$ 712.00	\$ 712.00
Premium Based Loss Ratio - Liability							\$ 64.91	\$ 65.33
Additional Coverage - Property - Multiplex	\$ 35,523.46	\$ 36,417.00	\$ 39,712.00	\$ 38,929.87	\$ 54,497.44	\$ 57,640.33	\$ 63,473.61	\$ 71,462.00
Additional Coverage - Property - Aquatic Centre			\$ 16,578.00	\$ 16,261.96				\$ 28,150.00
Premium Based Loss Ratio - Property								\$ 19,853.67
Additional Coverage - Equipment	\$ 164.39		\$ 179.00	\$ 188.49	\$ 188.49	\$ 188.49	\$ 161.79	\$ 193.00
Additional Coverage - Auto	\$ 387.28		\$ 498.00	\$ 537.66	\$ 531.48	\$ 550.02	\$ 560.00	\$ 526.00
RMA Insurance Admin Fee			\$ 1,605.30				\$ 1,949.17	\$ 3,628.86
Underwriting Credit 1st year			-\$ 4,040.16					
TOTAL	\$ 36,569.53	\$ 36,417.00	\$ 55,115.14	\$ 56,543.38	\$ 56,020.32	\$ 59,216.01	\$ 66,921.48	\$ 124,590.86
Increase		-\$ 152.53	\$ 18,698.14	\$ 1,428.24	-\$ 523.06	\$ 3,195.69	\$ 7,705.47	\$ 57,669.38
Percentage		0%	51%	3%	-1%	6%	13%	86%

NOTES

Opened the Aquatic Centre in 2019

**Athabasca Regional Multiples
Insurance Premiums - Nancy Appleby Theatre (APAC) & Landing Pool**

	2018	2019	2020	2021	2022	2023	2024
Property Insurance - APAC	\$ 4,608.81	\$ 10,156.11		\$ 7,524.30	\$ 8,050.99	\$ 8,669.42	\$ 9,102.72
Boiler Insurance - APAC	\$ 228.27	\$ 322.44					
Liability Insurance	\$ 3,891.57	\$ 4,449.05		\$ 5,908.03	\$ 5,094.82	\$ 8,740.95	\$ 7,798.15
Property Insurance -Pool	\$ 9,976.54	\$ 4,691.76					
Boiler Insurance - Pool	\$ 105.45	\$ 148.96					
TOTAL	\$ 18,810.64	\$ 19,768.32	\$ -	\$ 13,432.33	\$ 13,145.81	\$ 17,410.37	\$ 16,900.87
Total Amount of Increase		\$ 957.68			-\$ 286.52	\$ 4,264.56	-\$ 509.50
Total Percentage Increase		5%			-2%	32%	-3%

NOTES

Opened the Aquatic Centre in 2019

March 31, 2020 - ARMS no longer takes care of the Library or Old Brick School

Charged 66% of the Brick School, Library and Theatre premiums



Athabasca County

3602 - 48 Avenue
Athabasca, AB T9S 1M8

Phone: (780) 675-2273
Toll Free: 1(844) 662-2273
Fax: (780) 675-5512

INVOICE #: IVC0056565

INVOICE

Customer

Athabasca Regional Multiplex Society
2 University Drive

Athabasca, AB, T9S 0A3

Date: 2024-12-31
ID: ATHAB00037
Cust PO #

Payment Terms ID Net 30

Quantity	Description	Unit Price	Total
1.00	GENERAL LIABILITY INSURANCE NOV 1/24 - NOV 1/25	\$712.00	\$712.00
1.00	PREMIUM BASED LOSS RATIO LIABILITY	\$65.33	\$65.33
1.00	ADDITIONAL COVERAGE PROPERTY - P00109	\$71,462.00	\$71,462.00
1.00	ADDITIONAL COVERAGE PROPERTY - P00135	\$28,150.00	\$28,150.00
1.00	PREMIUM BASED LOSS RATIO PROPERTY	\$19,853.67	\$19,853.67
1.00	ADDITIONAL COVERAGE HEAVY EQUIPMENT V0029 V00230 V00323	\$193.00	\$193.00
1.00	ADDITIONAL COVERAGE AUTO A00166 A00168	\$526.00	\$526.00
1.00	RMA INSURANCE ADMIN FEE	\$3,628.86	\$3,628.86

PAYMENT DUE WITHIN 30 DAYS OF INVOICE DATE
1% FINANCE CHARGE WILL APPLY AFTER

Subtotal	\$124,590.86
Tax	\$0.00
Total	\$124,590.86
Account Balance	\$124,590.86

CERTIFICATE OF INSURANCE: ANI - GENERAL LIABILITY**CERTIFICATE NO.: C012****CERTIFICATE HOLDER: ATHABASCA COUNTY**
ADDITIONAL NAMED INSURED: ATHABASCA REGIONAL MULTIPLEX SOCIETY**EFFECTIVE DATE: November 1, 2024 - EXPIRY DATE: November 1, 2025**

12:01 A.M. Standard Time at the address of the Certificate Holder

The following is a summary of Coverages that are applicable to the above Certificate Holder under the RMA Insurance Program which are in force for the period shown above. Please refer to the actual policy documents for full details of all terms, conditions, limitations and exclusions applicable to the coverage afforded.

LIABILITY INSURANCE**Total Premium: \$712****Insuring Agreement**

In the event that Legal Liability claims for negligence are brought against the Certificate Holder and/or the Additional Named Insured(s) hereunder, Insurers will pay compensatory damages, including legal expenses incurred, subject to the terms, conditions, limitations and exclusions of the respective Sections of the Policy.

Items of Coverage**Genesis Reciprocal Insurance Exchange – Until Aggregate is Exhausted****Volante Canada Limited (Certain Underwriters at Lloyd's)****Combined Limits of Liability****\$1,000,000 Per Occurrence /**
\$8,000,000 Annual Aggregate
Direct attachment as per Section One to
Four below.

The following Section One through Four is excess of the \$1,000,000 Per Occurrence except for Non-Owned Automobile excess of NIL Per Occurrence

SECTION ONE – COMPREHENSIVE GENERAL LIABILITY

Volante Canada Limited (Certain Underwriters at Lloyds) (if above occurrence is breached and/or aggregate is exhausted and/or direct attachment applies)

Third Party Bodily Injury and/or Property Damage

Premises and Operations

Employers Liability

Non-Owned Automobile Liability

Tenants Legal Liability

Limited Sudden and Accidental Pollution (subject to specific discovery/reporting provisions)

Legal Liability for Damage to Automobiles

Employee Benefits Liability

Personal & Advertising Injury Liability

\$5,000,000 Per Occurrence

\$5,000,000

Included

Included

\$5,000,000

\$5,000,000

Included

\$250,000 except \$1,000,000 mutual aid

\$5,000,000 per Occurrence/Aggregate

\$5,000,000 per Occurrence

\$5,000,000 Claims Made Basis

(annual aggregate)

SECTION TWO – ADMINISTRATIVE ERRORS & OMISSION LIABILITY

Wrongful Acts

SECTION THREE – WRONGFUL DISMISSAL LIABILITY

Warranty: Must obtain prior written legal opinion from employment law practitioner

\$5,000,000 Claims Made Basis

(annual aggregate)

SECTION FOUR – SEXUAL ABUSE LIABILITY**\$5,000,000 Claims Made Basis**

(annual aggregate)

NOTE: The Combined Limits of Liability stated above shall apply separately to each Certificate Holder. Further, Aggregated Limit Clauses within the Policies described herein may serve to reduce the Limit of Liability that may otherwise be available to a specific Occurrence or Claim.

In consideration of the premium specified above (or in endorsement[s] attached hereto), this document certifies that insurance has been effected under **Policy No. GENESIS2025/25** of the Genesis Reciprocal Insurance Exchange and **Policy No. GAI2012/25 (V)** of Volante Canada Limited (Certain Underwriters at Lloyd's), full copies may be seen at the offices of the RMA Insurance of Nisku, Alberta and/or Aon Reed Stenhouse Inc. of Edmonton, AB for the account of the above Certificate Holder.

CERTIFICATE OF INSURANCE: ANI - GENERAL LIABILITY

Deductibles

Each and Every Property Damage Claim

(except that Sewer Backup, Flooding and other Water Damage Claims are

Each and Every Bodily Injury Claim

Administrative Liability (E&O, D&O)

Wrongful Dismissal

Sexual Abuse

School Operations

Amount to be Deducted

\$1,000

\$1,000 per claimant

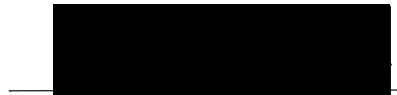
Nil

\$1,000 (or \$ 2,500/10% of legal costs if charges laid under specific statutes/regulations are unproven)

\$25,000 (Min)

NIL

\$500



Genesis Reciprocal Insurance Exchange
(Authorized Agent of Subscribing Insurers)



AON REED STENHOUSE INC.
(Authorized Agent of Subscribing Insurers)

In consideration of the premium specified above (or in endorsement[s] attached hereto), this document certifies that insurance has been effected under **Policy No. GENESIS2025/25** of the Genesis Reciprocal Insurance Exchange and **Policy No. GAI2012/25 (V)** of Volante Canada Limited (Certain Underwriters at Lloyd's), full copies may be seen at the offices of the RMA Insurance of Nisku, Alberta and/or Aon Reed Stenhouse Inc. of Edmonton, AB for the account of the above Certificate Holder.

This policy contains a clause which may limit the amount payable.



Town of Athabasca

Gateway to the Great New North

4705 - 49 Avenue Athabasca Alberta T9S 1B7

Telephone: (780) 675-2063 Fax: (780) 675-4242

Website: www.athabasca.ca Email: town@athabasca.ca

Bill to: **Athabasca Regional Multiplex Society**
#2 University Drive
Athabasca AB T9S 0A3

INVOICE	IVC034019
Type	Invoice
Date	2024-02-05
Page	1

Payment Terms: Net 30
Finance Charges: 0.00%
Contact: (780) 675-2063 Ext. 0000

Customer ID	Other Information	GST #	Payment Terms	
ATHA0119		108124819	Net 30	
Quantity	Description		Unit Price	Subtotal
1.00	2024 Property Insurance for APAC		\$9,102.72	\$9,102.72
1.00	2024 Liability Insurance		\$7,798.15	\$7,798.15
			Subtotal	\$16,900.87
			Tax	\$0.00
			Total	\$16,900.87

Please return this portion with your payment.

Customer ID ATHA0119 Customer Athabasca Regional Multiplex Society

Invoice No. IVC034019

Town of Athabasca
4705 - 49 Avenue
Athabasca, Alberta
T9S1B7

ENTERED FEB 13 2024

Invoice Total	Amount Paid
\$16,900.87	

Premium Distribution	Premium Amount	2-12-2218	2-23-2218	2-26-2218	2-14-2218	2-32-2218	2-41-14-2218	2-42-2218	2-74-2218	2-76-2218	2-79-2218	2-82-2218	2-86-2218	Multiplex 3-3125	Total
Property Including Mobile Equipment	70,308.00	4,649.00	4,653.00	169.00	3,625.00	4,421.00	25,026.00	4,273.00	6,394.00	2,189.28	2,500.00	2,663.00	643.00	9,102.72	70,308.00
Equipment Breakdown	1,150.00	83.08	42.02		64.77	24.95	447.17	76.35	114.26	246.43		39.62	11.35		1,150.00
Crime	1154	1,154.00													1,154.00
Commercial General Liability	49,128.00	6,905.09	1,678.20	704.01	169.12	11,951.72	12,052.07	3,863.95	953.05	181.67	708.31	2,037.80	124.87	7,798.15	49,128.00
Non Owned Automobile Liability	29					29.00									29.00
Owned Automobile	17,346.00		5,250.00	1,201.00		8,675.00	1,027.00	689.00					504.00		17,346.00
Total	139,115.00	12,791.17	11,623.22	2,074.01	3,858.89	25,101.66	38,552.24	8,902.30	7,461.31	2,617.38	3,208.31	4,740.41	1,283.23	16,900.87	139,115.00

Multiplex

2024 Property Insurance for APAC	9,102.72
2023 Liability Insurance	7,798.15
	16,900.87

Property	13792
%	0.66
	<hr/>
	9102.72

	2023 Actual	Percentage	Allocation 1	Total	
12	1,224,891	14.06%	6,905.09	6,905.09	2-12-2218
14	30,000	0.34%	169.12	169.12	2-14-2218
23	297,695	3.42%	1,678.20	1,678.20	2-23-2218
26	124,884	1.43%	704.01	704.01	2-26-2218
32	2,120,109	24.33%	11,951.72	11,951.72	2-31-2218
41	2,137,910	24.53%	12,052.07	12,052.07	2-41-2218
42	685,424	7.87%	3,863.95	3,863.95	2-42-2218
74	169,061	1.94%	953.05	953.05	2-74-2218
75	1,383,310	15.87%	7,798.15	7,798.15	3-00-00-3125
76	32,226	0.37%	181.67	181.67	2-76-2218
79	125,646	1.44%	708.31	708.31	
82	361,484	4.15%	2,037.80	2,037.80	2-82-2218
86	22,151	0.25%	124.87	124.87	2-86-2218
	8,714,791		49,128.00	49,128.00	

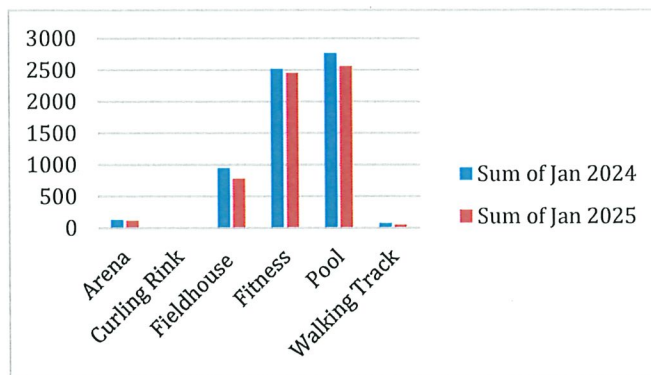
Commercial	
General Liability	49,128.00
	49,128.00

Item Label	Sum of Total Invoiced Values	Sum of Freshness
12	2170602.59	6669
14	1770315.73	3625
23	1148646.19	2352
31	603783.74	1218
32	79100	160
42	7056000.4	4773
74	3123177.34	6394
76	3786091.31	13792
82	373.1	1
86	310136.7	616
41	18600170	3176
43	10823004.4	21790
42	10823006.42	2116
Grand Total	21304657.17	64360

Attendance

January 2025 Analysis

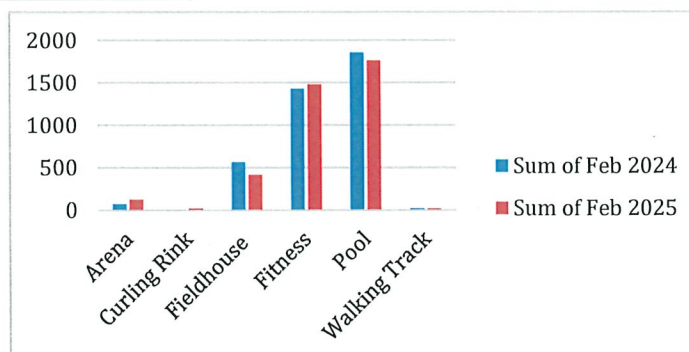
Row Labels	January 2024	January 2025
Arena	129	115
Curling Rink	4	3
Fieldhouse	947	781
Fitness	2520	2450
Pool	2765	2558
Walking Track	72	51
Grand Total	6437	5958



January 2025 Daily Average = 199

February 1 – 18, 2025 Analysis

Row Labels	February 2024	February 2025
Arena	74	125
Curling Rink	1	21
Fieldhouse	566	414
Fitness	1429	1479
Pool	1855	1761
Walking Track	22	16
Grand Total	3947	3816



February 1 – 18, 2025 Daily Average = 212

GST / Tax Holiday Tax Break

- The Government of Canada has announced a proposed measure to provide GST/HST relief on certain items beginning December 14, 2024, and ending February 15, 2025.

What to do as a business that charges the GST/HST:

- We added the GST back in on all items at the Concession, Vending Machines and Diapers on February 16th, 2025.

Movies

- We played The Wild Robot and Wicked at the Theatre on February 9th.
 - The Wild Robot
 - 64 tickets sold and \$469.00 at the Concession
 - Wicked
 - 57 tickets sold and \$357.00 at the Concession
- We made a larger profit on the February movies as they were our most successful movies.

Arena

- ADMHA and Skating Club are utilizing the arena for evening practices.
- EPC Hockey Academy is on ice every other school day from 12:15pm to 3:00pm.
- REC Hockey teams are practicing and playing games.
- ADMHA blocks Friday night to Sunday afternoon's ice times excluding the early morning REC hockey and Pond Hockey times.
- Pond Hockey practices every Saturday.
- January 25th – Sting Hockey Game.
- February 2nd - Sting Hockey Game.
- February 8th & 9th - AFSC Hockey Tournament & Tentative Bonspiel.
- March 14th – EPC Teacher vs grads hockey game.
- March 20th to 23rd - ADMHA U15 C Provincial Championships.
- March 28th & 29th - Pucks for Paws tournament second annual tournament.
- April 23rd – EPC Career Fair.
- April 24th – ADMHA Awards night.

Curling Rink

- The Curling Club's regular season started on October 15th.
 - They have one evening draw Monday through Thursday and an adult league draw on Thursday afternoons.
 - The Little Rocks Program started on January 6th.
- The Curling Club is hosting 3 bonspiels:
 - January 24th to 26th – Modified Mixed Bonspiel.
 - February 21st to 23rd – Men's Bonspiel.
 - February 28th to March 2nd – Ladies Bonspiel.

Fieldhouse

- Athabasca Homeschool group has rented the Fieldhouse every Tuesday from 1pm to 2:30pm.
- February 5th & 6th - Farm Women's Conference.
- February 15th - Farmer's Market.
- March 1st - Farmer's Market.
- March 6th to 9th - Tentative Trade/Firearm Show.
- March 15th - Farmer's Market.
- March 20th to 23rd - ADMHA U15 C Provincial Championships.
- March 29th - Farmer's Market.
- April 12th – Athabasca Fish & Game Supper.
- April 21st – Easter Egg Hunt.
- April 23rd – EPC Career Fair.
- April 25th – 27th – Ukrainian Dance 50th Anniversary.

Theatre

- January 25th - Athabasca Ukrainian Dance Winter Performance.
- February 8th - BRAS Performance.
- February 9th - Multiplex Movie Night.
- February 14th - Flips Movie Night.
- March 8th - Heartwood Folk Club Performance.
- March 9th - Multiplex Movie Night.
- March 13th – Athabasca Employment Services Speaker.
- March 14th - Heartwood Folk Club Performance.

- March 16th - Jimmy the Janitor Performance.
- March 28th - Athabasca Dance Movie Night.
- April 2nd – Heartwood Fold Club Performance.
- April 3rd – Canada’s Unconventional Medium.
- April 11th or 12th – Tentative Mar n’ Berry Performance.
- April 13th – Multiplex movies.
- April 23rd – EPC One Acts.

Meeting Rooms

- January 27th – 31st - Athabasca County Training.
- February 5th - Athabasca District Chambers AGM.
- February 6th - Athabasca Soccer AGM.
- February 11th - Athabasca Minor Ball AGM.
- February 27th - Aspen PCN AGM.
- March 18th - 21st – AARFP Building Maintenance Course.
- March 20th to 23rd - ADMHA U15 C Provincial Championships.

Aquatic Centre

- February 15th - Fortis Free Family Swim from 3pm to 5pm.
- February 17th – Value Drug Mart Free Family Swim from 3pm to 5pm.

Respectfully submitted,



Rhonda Alix,
General Manager

Athabasca Regional Multiplex Society Action Log

Meeting date: February 24, 2025

Motion #	Action / Motion	Meeting Date	Progress/Comments	Status
#25-07	Motion by Director Wallach for Administration to send a letter to the Town of Athabasca requesting reconsideration of the 2025 Capital funding and request a delegation to discuss the Capital Budget.	January 27, 2025	Chair Anderson wrote a letter to Town Council and Administration attended the February 18, 2025 meeting as a delegation.	completed
#22-114	Motion by Director Anderson for Administration to negotiate a lease with the owners of the Athabasca Regional Multiplex Society property.	September 19, 2022	Working with the member municipalities CAO's to finalize an agreement.	In Progress
#24-027	Motion by Director LeMessurier for Administration to purchase the 2014 1565 series II 4WD John Deere with implements from the Town of Athabasca for \$13,500.00 utilizing the donation from Kingston Midstream. The remaining of the donation funds will be used to purchase a storage solution for the tractor.	February 26, 2024	Purchased the tractor from the Town and using it. The purchase of the storage solution will be completed in the spring of 2025. We have \$1,500 left from the grant to help with the costs.	In Progress
#24-090	Motion by Director Pacholok to direct Administration to retain an expert to review and provide an opinion about the Aquatic Centre boilers.	July 15, 2024	Administration is investigating the next steps with the Aquatic Centre boilers. Tim has contacted 3 engineering firms to give us quotes on a boiler and review the system.	In Progress
#24-102□	Motion by Director Wallach to direct Administration to prepare delegation to both members' councils to present the Asset Management Plan as amended.	September 16, 2024	Administration presented the Asset Management plan the Town Council on February 18, 2025. We will complete a delegation form for the Athabasca County Council.	In Progress
#24-107	Motion by Director Kapitaniuk to table the 2025 Proposed Facility rental rates until after the Strategic Planning meetings.	September 16, 2024	Added to the February 24, 2025 Board meeting agenda.	In Progress
#24-108	Motion by Director Kapitaniuk to table the 2025 Proposed Membership Rates until after the Strategic Planning meetings.	September 16, 2024	Added to the February 24, 2025 Board meeting agenda.	In Progress
#24-141	Motion by Director Kapitaniuk for Administration to bring back quotes recommended for potential savings options.	November 18, 2024	Tim has met with a community member to go through the Multiplex and provide a list of potential energy savings options. Once we receive the report we will get quotes and bring them back to the Board for discussion.	In Progress
#25-06	Motion by Director Kapitaniuk to direct Administration to work with RC Strategies and make the necessary changes to the draft Strategic Plan as discussed.	January 27, 2025	Administration will bring back the updated Strategic Plan for review at the next meeting.	In Progress

Athabasca Regional Multiplex Society Action Log

Meeting date: February 24, 2025

Motion #	Action / Motion	Meeting Date	Progress/Comments	Status
#25-10	Motion by Director LeMessurier to table item 10. c to the June ARMS meeting for discussion	January 27, 2025	Administration will bring the information back to the June Board meeting for discussion in camera.	In Progress
#0	Direction for Administration to have/invite a User Group delegation every other meeting	October 16, 2023	December 16, 2024 we had RC Strategies as a delegation.	ongoing
#23-122	Motion by Director Wallach for Administration to include action item list in all future agenda packages.	November 20, 2023	Added the action item list to the General Managers monthly report.	ongoing
#24-007	Motion by Director Kapitaniuk to direct Administration to credit the Athabasca County's annual operational requisition by the amount of interest received from the 2023 Solar PV Capital funding being held by ARMS.	January 15, 2024	Interest was calculated up to August 31, 2024 and December 31, 2024. Cheques were sent to the Athabasca County for the interest amounts.	ongoing
#24-017	Motion by Director Pacholok to accept the update as information and to direct Administration to provide future updates on the boiler claim quarterly or as needed.	January 15, 2024	Updates will be provided quarterly or as needed.	ongoing
#24-051	Motion by Director Hall to direct Administration or the Chair to provide updates on closed information to all Directors and Alternates.	April 15, 2024	Directors and Alternates can contact Rhonda or the Chair for updates on any closed session information.	ongoing
#25-05	Motion by Director Wallach to direct Administration to report monthly on the number of active memberships in the General Manager's report.	January 27, 2025	Administration will add the membership analysis to the General Managers monthly report.	ongoing

Pool Mechanical

Monthly maintenance has been performed on all the circulation and filtration systems.

Fitness Centre

We are waiting for two more cases of ceiling tile to complete the replacement of all stained tiles in the fitness centre.

Arena

Operations staff replaced 3 panels of cracked Lexan around the rink and replaced one acrylic glass panel on the boards behind the south net.

Curling Rink

Operator Cam Litz is now the lead ice maker for the curling rink and has been completing all the weekly and daily ice maintenance for the curling draws. Cam will also be completing the ice maintenance during the upcoming women's and men's bonspiels.

Field House

The new floor scrubber arrived and has allowed the staff to clean the Fieldhouse floor more efficiently and has reduced the amount of time taken to complete the task.

Exterior Grounds

Operations staff have been clearing sidewalks and loading areas when snow events occur. However, with the varied weather the northern portion of the sidewalk along the fieldhouse has been closed as there is a large buildup of ice on the sidewalk.

Polarscapes clears the parking lot after large snow events.

Concession

Kitchen staff along with the custodian staff have completed a deep cleaning of both the front and back kitchens.

Laundry Room

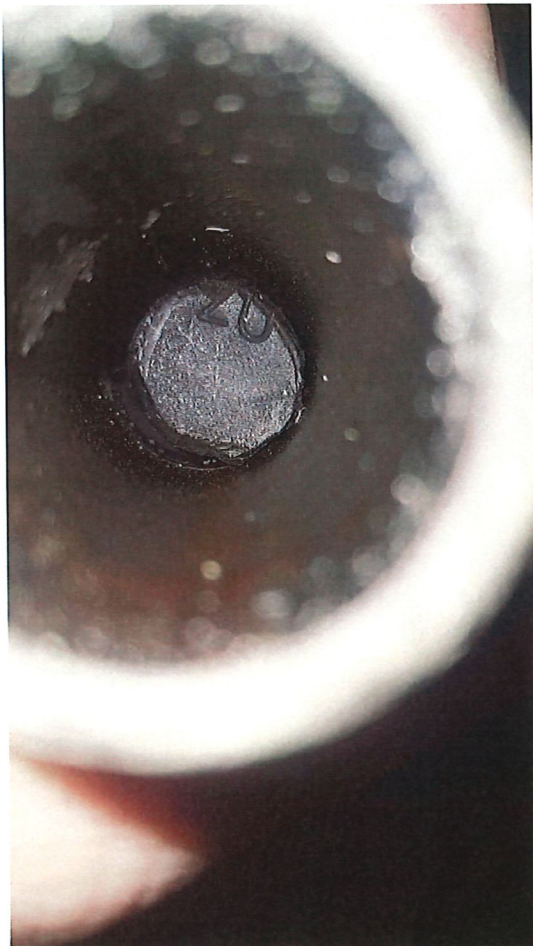
Heat trace has been added to the water line and sprinkler line in the room.

Life Safety

The new battery pack has been installed in the Multiplex AED unit.

Theatre

On February 4th the lobby and green room HVAC unit had a failed gas valve and flame sensor. The technician also found plastic plug in the gas line which was restricting the flow of gas to the unit.



Respectfully submitted,



Tim Wolfenberg

Facility Manager

General Update

- February has been a steady month for the Fitness and Aquatic Centre. There was also a brief break in our fitness programs around the Family Day long weekend.

Holidays

- On February 17th, the Aquatics Centre was open from 10:00 AM to 5:00 PM, and the Fitness Centre was open from 10:00 AM to 6:00 PM to align with the rest of the facility's hours.
 - February 15th, from 3:00 PM to 5:00 PM: Fortis Alberta-sponsored free swim.
 - February 15th, from 3:00 PM to 5:00 PM: Value Drug Mart-sponsored free swim.

Program Updates & 2025 Changes

- **Fitness Programs:** A short break occurred in February, and programs resumed as scheduled in the last week of the month.
- **Drop-in Water Polo:** Continues every other Thursday from 7:00PM to 8:00PM.
- **Yoga:** Classes continue on Tuesdays from 6:00 PM to 7:00 PM.
- **Spin Classes:** Monday afternoon classes (5:45PM to 6:30PM) will continue. Tuesday, Thursday, and Friday morning classes will now run from 6:15AM to 7:00AM.
- **Introductory Fitness:** Youth classes continue from 3:30PM to 4:30PM. Adult classes will resume for the April–May sessions.
- **Athabasca Rapids Swim Club:** The swim club operates three days a week: Monday afternoons (3 lanes), Tuesday afternoons (3 lanes), and Friday early mornings (2 lanes).
- **Aqua Fit:** Continues with 7 classes, 4 days a week in the mornings.
- **Aqua Pole:** Now running Thursdays from 9:00AM to 9:45AM.
- **Aqua Bike:** Not currently running.
 - The cost of new Aqua Bikes varies depending on quality.
 - The bikes we currently use are the Tidal Wave model, priced at \$2,800 + taxes and shipping. They are folding, with adjustable seats, handles, heights, and most importantly, adjustable tensioning.
 - Other available bikes range in price from \$902 to \$2,500 + taxes and shipping, but these are non-folding, non-tensioning, and generally have lower-quality seats and pedals.
 - For the implementation of this program, we would need instructor availability, as well as costs for the instructor, setup, advertising, and regular maintenance.

Swim Lessons

- The Athabasca Homeschool Group booking is underway and has been well received by the families.
 - As mentioned in the last report, we observed a slight increase in preschool and beginner-level lessons on Fridays following the December homeschool session, which focused on younger children. We anticipate further growth in the higher swimmer levels on Fridays for March or April, as the upcoming group will focus more on youth participants.
- Normal lessons are running as scheduled.

Staff Training

- Our Inservice was held on February 13th from 11:00 AM to 2:00 PM. It was a great opportunity for us to showcase our skills during the middle of the day and was well received by both the staff and the public. Many people commented positively on the training and appreciated the chance to observe it.
- This month's training focused on leadership, teamwork, and spinal care and emergencies. It was led by our head guard and one of our more experienced lifeguards.
- We've added more staff involvement in the Inservice planning and training process. Some staff members took on roles in leading skill training sessions, and we gathered input from all staff on areas they feel need improvement. All suggestions have been collected, and we are looking to incorporate as many as possible into upcoming training sessions, where appropriate (for example, splinting skills will be added to the upcoming first aid training).

Pool Closures & Equipment Updates

- We experienced multiple minor closures of the **Hot Tub** in February due to a failing water sensor probe. New probes have been ordered, and necessary adjustments were made to reduce the number of closures.
- The **Sauna** had two minor closures: one for repairs to the top bench and another due to a temperature discrepancy. The second closure resulted in a longer, 2-day shutdown to replace burnt-out heating coils. We will need to order additional coils for future replacements and repairs. Based on our experience over the past three years, we expect to need 1-2 coils every year to year and a half.
- We are still working on resolving some temperature and humidity fluctuations, which are most noticeable when entering the pool change rooms from the pool deck. These issues are ongoing but should be resolved with the arrival of new parts and the warming of outside temperatures.

Signature: _____



Dylan Zilinski,

Aquatic Supervisor

- Concession
 - Organized all food and paper products in the walk-in cooler, walk-in freezer, kitchen, concession and storage room
 - Completed a deep cleaning of the kitchen and concession
 - Completed the January inventory and updated the inventory forms
 - Updated concession procedures
- Staff
 - Completed the staff scheduling until the end of March except for hockey on the weekends and the REC Hockey tournament. Once we receive the schedule we will add the staff accordingly
 - Completed the staff schedule for the Minor Hockey Provincial Championships
 - We will have 4 Concession staff working except Sunday we may reduce it to 3 staff
 - As of right now we do have enough Concession staff to adequately staff the provincial championship
 - Implemented a weekend memo for staff to ensure staff are kept up to date
 - We held a staff meeting on February 13th discussion various topics and updates for staff
 - Safety, FOIP, procedure updates, cleaning and patron management
- Menu
 - Review and made adjustment to menu items that had product cost increases



From: Rhonda Alix, General Manager
To: ARMS Board
Date: February 24, 2025
Subject: 2025 Proposed Facility Rental Rates

Background

- Facility Rental Rates are reviewed yearly by the Board during the Budget process.
- At the September 16, 2024, meeting the following motion was carried.
 - Motion by Director Kapitaniuk *"to table the 2025 Proposed Facility rental rates until after the Strategic Planning meetings."*

Attachments

- Current Facility Rental Rates showing what an increase of 3% would be

Discussion

- In 2017, 2020 & 2021 there were no increases in Facility Rates.
- In 2018 & 2019 we increased Facility rates by 3%.
- In 2022, we increased the Facility Rental rates by 3% rounding up to the nearest \$5.00.
- In 2023, we increased the Facility Rental rates by 5% rounding to the nearest \$1.00.
- In 2024, we increased the Facility Rental rates by 3% rounding to the nearest \$1.00.
- We are proposing a 3% increase in most of our Facility Rental Rates rounding to the nearest \$1.00 for 2025.
- At the July 15, 2024, meeting the following Kitchen Rental rates were approved.
 - No increase to the Kitchen Rental rate for the 2025 year and include the Kitchen for weekend, corporate daily, funeral, and full facility rentals for 2025.

Recommendation

- Motion to approve the 2025 Facility Rental Rates as presented with a 3% increase rounded to the nearest \$1.00, effective May 1, 2025.

A handwritten signature in blue ink, appearing to read 'Rhonda Alix', positioned above a horizontal line.

General Manager – Rhonda Alix

Athabasca Regional Multiplex Facility Rates - showing a 3% increase

Presented: September 16, 2024

***The rates in red are not increased or a new rental

Facility	2019, 2020 & 2021	2022(3%)	2023(5%)	Current 2024(3%)	2025 (3%)	Increase Difference	Increase Difference %
		(round to the nearest \$5.00)	(round to the nearest \$1.00)	(round to the nearest \$1.00)	(round to the nearest \$1.00)		
Arena							
Youth Ice rental per hour	\$ 100.00	\$ 105.00	\$ 110.00	\$ 113.00	\$ 116.00	\$ 3.00	3%
Block Youth Ice rental per hour (1,000 hrs./season)	\$ 90.00	\$ 95.00	\$ 100.00	\$ 103.00	\$ 106.00	\$ 3.00	3%
School Rental (Agreement) - rental per hour - Hockey Academy	\$ 50.00	\$ 55.00	\$ 58.00	\$ 60.00	\$ 62.00	\$ 2.00	3%
School Rental (Agreement) - rental per hour			\$ 100.00	\$ 103.00	\$ 106.00	\$ 3.00	3%
Adult Ice rental per hour	\$ 150.00	\$ 155.00	\$ 163.00	\$ 168.00	\$ 173.00	\$ 5.00	3%
Dry Floor rental per hour	\$ 60.00	\$ 65.00	\$ 68.00	\$ 70.00	\$ 72.00	\$ 2.00	3%
Dry Floor day rental	\$ 500.00	\$ 515.00	\$ 541.00	\$ 557.00	\$ 574.00	\$ 17.00	3%
Pool							
Aces Multi Fit Room rental per hour	\$ 40.00	\$ 45.00	\$ 47.00	\$ 48.00	\$ 49.00	\$ 1.00	2%
Pool Side Lounge rental per hour	\$ 65.00	\$ 70.00	\$ 74.00	\$ 74.00	\$ 74.00	\$ -	0%
Group Discount - parties with over 20 patrons	10%	10%	10%	10%	10%	\$ -	0%
Youth Lane Rental - per hour per lane	\$ 20.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ -	0%
Adult Lane rental - per hour per lane	\$ 20.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ -	0%
Block Lane Rental - per hour per lane (550 hour/season)		\$ 22.50	\$ 22.50	\$ 22.50	\$ 22.50	\$ -	0%
School Rental (Agreement) - pool / hour (not a private rental)		\$ 30.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 1.00	3%
School Extra Lifeguard per hour**more than 20 students		\$ 30.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 1.00	3%
Full Pool Rental Rate - during specific times and patron cap							
1-40 people				\$ 160.00	\$ 160.00	\$ -	0%
41-74 people				\$ 230.00	\$ 230.00	\$ -	0%
75-109 people				\$ 300.00	\$ 300.00	\$ -	0%
110-150 people				\$ 370.00	\$ 370.00	\$ -	0%
Fitness Centre							
School Rental (Agreement) - per hour	\$ 40.00	\$ 45.00	\$ 47.00	\$ 48.00	\$ 49.00	\$ 1.00	2%
Rotary Field House							
Youth Full rental per hour	\$ 69.00	\$ 75.00	\$ 79.00	\$ 81.00	\$ 83.00	\$ 2.00	2%
Youth 2/3 rental per hour	\$ 48.00	\$ 50.00	\$ 53.00	\$ 55.00	\$ 57.00	\$ 2.00	4%
Youth 1/3 rental per hour	\$ 27.00	\$ 30.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 1.00	3%
Adult Full rental per hour	\$ 83.00	\$ 90.00	\$ 95.00	\$ 98.00	\$ 101.00	\$ 3.00	3%
Adult 2/3 rental per hour	\$ 66.00	\$ 70.00	\$ 74.00	\$ 76.00	\$ 78.00	\$ 2.00	3%
Adult 1/3 rental per hour	\$ 40.00	\$ 45.00	\$ 47.00	\$ 48.00	\$ 49.00	\$ 1.00	2%
Full Day rental	\$ 550.00	\$ 570.00	\$ 599.00	\$ 617.00	\$ 636.00	\$ 19.00	3%
Weekend Rate	\$ 1,400.00	\$ 1,445.00	\$ 1,517.00	\$ 1,563.00	\$ 1,610.00	\$ 47.00	3%
Corporate Profit Event rental per day	\$ 1,315.00	\$ 1,355.00	\$ 1,423.00	\$ 1,466.00	\$ 1,510.00	\$ 44.00	3%
Funeral Rate rental per day	\$ 1,010.00	\$ 1,045.00	\$ 1,097.00	\$ 1,130.00	\$ 1,164.00	\$ 34.00	3%
Kitchen							
Full Day rental	\$ 250.00	\$ 260.00	\$ 260.00	\$ 268.00	\$ 268.00	\$ -	0%
Per Head	\$ 2.50	\$ 2.50	\$ 2.50	N/A	N/A	N/A	N/A
Curling Rink							
League Curling rental per hour	\$ 132.00	\$ 140.00	\$ 147.00	\$ 151.00	\$ 156.00	\$ 5.00	3%
Youth Curling rental per hour	\$ 27.00	\$ 30.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 1.00	3%
Senior Curling rental per hour	\$ 100.00	\$ 105.00	\$ 110.00	\$ 113.00	\$ 116.00	\$ 3.00	3%
Non Prime Time rental per hour	\$ 33.00	\$ 35.00	\$ 37.00	\$ 38.00	\$ 39.00	\$ 1.00	3%
Bonspiel Weekend rate	\$ 1,010.00	\$ 1,045.00	\$ 1,097.00	\$ 1,130.00	\$ 1,164.00	\$ 34.00	3%
Day Rental		\$ 530.00	\$ 557.00	\$ 574.00	\$ 591.00	\$ 17.00	3%
School Rental per hour (Agreement)		\$ 30.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 1.00	3%
Dry Floor Youth rental per hour	\$ 27.00	\$ 30.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 1.00	3%
Dry Floor Adult rental per hour	\$ 66.00	\$ 70.00	\$ 74.00	\$ 76.00	\$ 78.00	\$ 2.00	3%
Dry Floor full day rental	\$ 510.00	\$ 530.00	\$ 557.00	\$ 574.00	\$ 591.00	\$ 17.00	3%
Dry Floor Weekend	\$ 1,275.00	\$ 1,315.00	\$ 1,381.00	\$ 1,422.00	\$ 1,465.00	\$ 43.00	3%

Athabasca Regional Multiplex Facility Rates - showing a 3% increase

Presented: September 16, 2024

***The rates in red are not increased or a new rental

Facility	2019, 2020 & 2021	2022(3%)	2023(5%)	Current 2024(3%)	2025 (3%)	Increase Difference	Increase Difference %
		(round to the nearest \$5.00)	(round to the nearest \$1.00)	(round to the nearest \$1.00)	(round to the nearest \$1.00)		
Buy-Low Lounge							
Non-Profit Meeting rental per hour			\$ 34.00	\$ 35.00	\$ 36.00	\$ 1.00	3%
Non-Profit 1/2 day (4 hours)			\$ 112.00	\$ 115.00	\$ 119.00	\$ 4.00	3%
Non-Profit Meeting full day rental		\$ 205.00	\$ 215.00	\$ 221.00	\$ 228.00	\$ 7.00	3%
Profit Meeting rental per hour	\$ 45.00	\$ 50.00	\$ 53.00	\$ 55.00	\$ 57.00	\$ 2.00	4%
Profit 1/2 day rental (4 hours)			\$ 185.00	\$ 185.00	\$ 190.00	\$ 5.00	3%
Profit Meeting full day rental	\$ 306.00	\$ 320.00	\$ 336.00	\$ 346.00	\$ 356.00	\$ 10.00	3%
Meeting Rooms							
Profit rental per hour	\$ 30.00	\$ 35.00	\$ 37.00	\$ 38.00	\$ 39.00	\$ 1.00	3%
Profit 1/2 day rental (4 hours)	\$ 108.00	\$ 115.00	\$ 121.00	\$ 125.00	\$ 129.00	\$ 4.00	3%
Profit full day rental	\$ 204.00	\$ 215.00	\$ 226.00	\$ 233.00	\$ 240.00	\$ 7.00	3%
Non Profit rental per hour	\$ 20.00	\$ 25.00	\$ 26.00	\$ 27.00	\$ 28.00	\$ 1.00	4%
Non Profit 1/2 day rental (4 hours)	\$ 72.00	\$ 75.00	\$ 79.00	\$ 81.00	\$ 83.00	\$ 2.00	2%
Non Profit full day rental	\$ 136.00	\$ 145.00	\$ 152.00	\$ 157.00	\$ 162.00	\$ 5.00	3%
Closet Fee		\$ 105.00	\$ 110.00	\$ 113.00	\$ 116.00	\$ 3.00	3%
Ball Diamonds							
Full Day - per diamond	\$ 85.00	\$ 100.00	\$ 105.00	\$ 108.00	\$ 111.00	\$ 3.00	3%
3 hour youth rental - per diamond	\$ 27.00	\$ 30.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 1.00	3%
3 hour adult rental - per diamond		\$ 45.00	\$ 47.00	\$ 48.00	\$ 49.00	\$ 1.00	2%
Minor Ball season cap	\$ 1,700.00	\$ 2,500.00	\$ 2,625.00	\$ 2,704.00	N/A	N/A	N/A
Slow Pitch season cap	\$ 1,700.00	\$ 5,000.00	\$ 5,250.00	\$ 5,408.00	N/A	N/A	N/A
Nancy Appleby							
School / Block Rate per day	\$ 70.00	\$ 75.00	\$ 79.00	\$ 81.00	\$ 83.00	\$ 2.00	2%
Rehearsal per day	\$ 120.00	\$ 125.00	\$ 132.00	\$ 136.00	\$ 140.00	\$ 4.00	3%
Performance per day	\$ 350.00	\$ 365.00	\$ 383.00	\$ 394.00	\$ 406.00	\$ 12.00	3%
Commercial per day	\$ 525.00	\$ 545.00	\$ 572.00	\$ 589.00	\$ 607.00	\$ 18.00	3%
Theatre Basement Storage Fee							
Large				\$ 110.00	\$ 113.00	\$ 3.00	3%
Medium				\$ 95.00	\$ 98.00	\$ 3.00	3%
Small				\$ 80.00	\$ 82.00	\$ 2.00	3%
Full Facility (Fitness & Aquatic Centre Open) per day	\$ 2,000.00	\$ 2,060.00	\$ 2,163.00	\$ 2,228.00	\$ 2,295.00	\$ 67.00	3%
Extras							
Portable Bar per day	\$ 25.00	\$ 30.00	\$ 32.00	\$ 33.00	\$ 34.00	\$ 1.00	3%
Cold Beverage Ice Cart Rental per day		\$ 10.00	\$ 11.00	\$ 11.00	\$ 11.00	\$ -	0%
Staff Fee - per hour per staff member	\$ 50.00	\$ 55.00	\$ 58.00	\$ 60.00	\$ 62.00	\$ 2.00	3%
Dance Floor - (Multiplex sets up and take down)	\$ 750.00	\$ 775.00	\$ 814.00	\$ 839.00	\$ 864.00	\$ 25.00	3%
Dance Floor - (without set up or take down)	\$ 300.00	\$ 310.00	\$ 326.00	\$ 336.00	\$ 346.00	\$ 10.00	3%
Stage rental per section (without set up or take down)	\$ 20.00	\$ 25.00	\$ 26.00	\$ 27.00	\$ 28.00	\$ 1.00	4%
STAGE per section (32 sq ft panel = 4 ft x 8 ft)			\$ 0.50	\$ 0.52	\$ 0.52	\$ -	0%
256 sq ft			\$ 128.00	\$ 133.00	\$ 133.00	\$ -	0%
512 sq ft			\$ 256.00	\$ 266.00	\$ 266.00	\$ -	0%
768 sq ft			\$ 384.00	\$ 399.00	\$ 399.00	\$ -	0%
1,024 sq ft			\$ 512.00	\$ 532.00	\$ 532.00	\$ -	0%
Tables (External)	\$ 15.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ -	0%
Chairs (External)	\$ 5.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ -	0%
Locker Rental							
3 months			\$ 30.00	\$ 30.00	\$ 30.00	\$ -	0%
6 months			\$ 50.00	\$ 50.00	\$ 50.00	\$ -	0%
1 year			\$ 80.00	\$ 80.00	\$ 80.00	\$ -	0%
Snowshoe Rental							
Individual per day			\$ 5.00	\$ 5.00	\$ 5.00	\$ -	0%
Individual per week			\$ 10.00	\$ 10.00	\$ 10.00	\$ -	0%
Family per day			\$ 10.00	\$ 10.00	\$ 10.00	\$ -	0%
Family per week			\$ 25.00	\$ 25.00	\$ 25.00	\$ -	0%
Programs Equipment							
Obstacle Course	\$ 110.00	\$ 115.00	\$ 121.00	\$ 125.00	\$ 125.00	\$ -	0%
Bubble Soccer	\$ 80.00	\$ 85.00	\$ 89.00	\$ 92.00	\$ 92.00	\$ -	0%
Laser Tag	\$ 160.00	\$ 165.00	\$ 173.00	\$ 178.00	\$ 178.00	\$ -	0%
Archery Tag & Booth	\$ 160.00	\$ 165.00	\$ 173.00	\$ 178.00	\$ 178.00	\$ -	0%
Soccer Darts	\$ 80.00	\$ 85.00	\$ 89.00	\$ 92.00	\$ 92.00	\$ -	0%
Ping Pong Tables	\$ 15.00	\$ 20.00	\$ 21.00	\$ 22.00	\$ 22.00	\$ -	0%

Athabasca Regional Multiplex Facility Rates - showing a 3% increase

Presented: September 16, 2024

***The rates in red are not increased or a new rental

Facility	2019, 2020 & 2021	2022(3%)	2023(5%)	Current 2024(3%)	2025 (3%)	Increase Difference	Increase Difference %
		(round to the nearest \$5.00)	(round to the nearest \$1.00)	(round to the nearest \$1.00)	(round to the nearest \$1.00)		
Fitness & Aquatic Centre							
60 Minute Registered Programs - Drop In		\$ 12.60	\$ 12.60	\$ 12.60	\$ 12.60	\$ -	0%
45 Minute Registered Program - Drop In		\$ 11.50	\$ 11.50	\$ 11.50	\$ 11.50	\$ -	0%
60 Minute Registered Programs - 5 classes		\$ 63.00	\$ 63.00	\$ 63.00	\$ 63.00	\$ -	0%
45 Minute Registered Program - 5 classes		\$ 57.50	\$ 57.50	\$ 57.50	\$ 57.50	\$ -	0%
Registered Programs - 10 classes		\$ 107.00	\$ 107.00	\$ 107.00	\$ 107.00	\$ -	0%
Registered Programs are included in memberships							
30 Minute Swim Lesson Set - 5 classes		\$ 52.50	\$ 55.00	\$ 57.00	\$ 59.00	\$ 2.00	4%
45 Minute Swim Lesson Set - 5 classes		\$ 57.50	\$ 60.00	\$ 62.00	\$ 64.00	\$ 2.00	3%
60 Minute Swim Lesson Set - 5 classes		\$ 63.00	\$ 66.00	\$ 68.00	\$ 70.00	\$ 2.00	3%
30 Minute Private Swim Lesson Set - 5 classes - 2 or more Swimmers		\$ 55.00	\$ 58.00	\$ 60.00	\$ 62.00	\$ 2.00	3%
30 Minute Private Swim Lesson Set - 5 classes - 1 Swimmers		\$ 80.00	\$ 84.00	\$ 87.00	\$ 90.00	\$ 3.00	3%
60 Minute Adult Swim Lesson - 5 classes		\$ 63.00	\$ 63.00	\$ 63.00	\$ 63.00	\$ -	0%
60 Minute Adult Swim Lesson - Drop In		\$ 12.60	\$ 12.60	\$ 12.60	\$ 12.60	\$ -	0%
60 Minute School Lesson - 5 classes			\$ 33.00	\$ 34.00	\$ 35.00	\$ 1.00	3%
Bronze Medallion & Cross		\$ 250.00	\$ 263.00	\$ 271.00	\$ 279.00	\$ 8.00	3%
Standard First Aid (2 day course)		\$ 135.00	\$ 142.00	\$ 146.00	\$ 150.00	\$ 4.00	3%
Standard First Aid (1 day course)			\$ 90.00	\$ 90.00	\$ 93.00	\$ 3.00	3%
National Lifeguard Course		\$ 250.00	\$ 263.00	\$ 271.00	\$ 279.00	\$ 8.00	3%
National Lifeguard Recertification			\$ 120.00	\$ 120.00	\$ 124.00	\$ 4.00	3%
Water Safety Instructor Course		\$ 250.00	\$ 263.00	\$ 271.00	\$ 279.00	\$ 8.00	3%
Monthly Rental Contracts							
Whispering Hills Daycare Society	\$ 1,062.00	\$ 1,095.00	\$ 1,150.00	\$ 1,185.00	\$ 1,221.00	\$ 36.00	3%
Concession	\$ 1,030.00	\$ 1,030.00	\$ 1,030.00	N/A	N/A	N/A	N/A
Lounge	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 315.00	\$ 15.00	5%

From: Rhonda Alix, General Manager
To: ARMS Board
Date: February 24, 2025
Subject: 2025 Proposed Membership Rates

Background

- Membership Rates are reviewed annually by the Board during the budget process.
- At the September 16, 2024, meeting the following motion was carried.
Motion by Director Kapitaniuk *"to table the 2025 Proposed Membership Rates until after the Strategic Planning meetings."*

Attachments

- Current Membership Rates with a proposed increase of 3%

Discussion

- In 2017, 2020 and 2021 there were no increases in membership rates.
- In 2018 & 2019, we increased the Membership Rates by 3%.
- In 2022, we increased the Membership rates by 3% rounding up to the nearest \$1.00.
- In 2023, we increased the Membership rates by 3% rounding to the nearest \$1.00, excluding daily drop-in rates.
- In 2024, we increased the Membership rates by 3% rounding to the nearest \$0.25.
- We are proposing a 3% increase to our Monthly, 3 Month, 6 Month and Yearly Membership Rates, rounding to the nearest \$0.25.
- The proposed increase will increase revenue in 2025 by approximately \$ 4,000.00.

Recommendation

- Motion to approve the 2025 Membership Rates with 3% increase to our Monthly, 3 Month, 6 Month and Yearly Membership Rates, rounding to the nearest \$0.25, effective May 1, 2025.



General Manager – Rhonda Alix

Athabasca Regional Multiplex Membership Rates - Proposed

Presented: September 16, 2024

***The rates in red are not increased

	2019, 2020 & 2021	2022(3%) (round up to the nearest \$1.00)	2023 (3%) (round to the nearest \$1.00)	Current 2024 (3%) (round to the nearest \$0.25)	2025 (3%) (round to the nearest \$0.25)	Increase Difference \$	Increase Difference %	Number of Drop In Times you would need to pay for your membership
Child						\$ -		
Drop In	\$ 4.50	\$ 5.00	\$ 5.00	\$ 5.25	\$ 5.25	\$ -	0%	
Monthly	\$ 27.00	\$ 28.00	\$ 29.00	\$ 30.00	\$ 31.00	\$ 1.00	3%	5.71
3 Months	\$ 77.00	\$ 80.00	\$ 82.00	\$ 84.50	\$ 87.00	\$ 2.50	3%	16.10
6 Months	\$ 146.00	\$ 151.00	\$ 156.00	\$ 160.75	\$ 165.50	\$ 4.75	3%	30.62
Year	\$ 243.00	\$ 251.00	\$ 259.00	\$ 266.75	\$ 274.75	\$ 8.00	3%	50.81
Punch Pass	\$ 45.00	\$ 47.00	\$ 50.00	\$ 52.50	\$ 52.50	\$ -	0%	10.00
Walking Tack Drop In		\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ -	0%	
Walking Track Punch Pass		\$ 26.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ -	0%	
Student			\$ -	\$ -		\$ -		
Drop In	\$ 6.50	\$ 7.00	\$ 7.00	\$ 7.25	\$ 7.25	\$ -	0%	
Monthly	\$ 44.00	\$ 46.00	\$ 47.00	\$ 48.50	\$ 50.00	\$ 1.50	3%	6.69
3 Months	\$ 126.00	\$ 130.00	\$ 134.00	\$ 138.00	\$ 142.25	\$ 4.25	3%	19.03
6 Months	\$ 238.00	\$ 246.00	\$ 253.00	\$ 260.50	\$ 268.25	\$ 7.75	3%	35.93
Year	\$ 396.00	\$ 408.00	\$ 420.00	\$ 432.75	\$ 445.75	\$ 13.00	3%	59.69
Punch Pass	\$ 65.00	\$ 67.00	\$ 70.00	\$ 72.50	\$ 74.50	\$ 2.00	3%	10.00
Walking Tack Drop In		\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ -	0%	
Walking Track Punch Pass		\$ 26.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ -	0%	
Adult			\$ -	\$ -		\$ -		
Drop In	\$ 8.50	\$ 9.00	\$ 9.00	\$ 9.25	\$ 9.25	\$ -	0%	
Monthly	\$ 58.00	\$ 60.00	\$ 62.00	\$ 64.00	\$ 66.00	\$ 2.00	3%	6.92
3 Months	\$ 166.00	\$ 171.00	\$ 176.00	\$ 181.25	\$ 186.75	\$ 5.50	3%	19.59
6 Months	\$ 314.00	\$ 324.00	\$ 334.00	\$ 344.00	\$ 354.25	\$ 10.25	3%	37.19
Year	\$ 522.00	\$ 538.00	\$ 554.00	\$ 570.75	\$ 587.75	\$ 17.00	3%	61.70
Punch Pass	\$ 85.00	\$ 88.00	\$ 90.00	\$ 92.50	\$ 92.50	\$ -	0%	10.00
Walking Tack Drop In		\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ -	0%	
Walking Track Punch Pass		\$ 26.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ -	0%	
Senior			\$ -	\$ -		\$ -		
Drop In	\$ 6.50	\$ 7.00	\$ 7.00	\$ 7.25	\$ 7.25	\$ -	0%	
Monthly	\$ 44.00	\$ 46.00	\$ 47.00	\$ 48.50	\$ 50.00	\$ 1.50	3%	6.69
3 Months	\$ 126.00	\$ 130.00	\$ 134.00	\$ 138.00	\$ 142.25	\$ 4.25	3%	19.03
6 Months	\$ 238.00	\$ 246.00	\$ 253.00	\$ 260.50	\$ 268.25	\$ 7.75	3%	35.93
Year	\$ 396.00	\$ 408.00	\$ 420.00	\$ 432.75	\$ 445.75	\$ 13.00	3%	59.69
Punch Pass	\$ 65.00	\$ 67.00	\$ 70.00	\$ 72.50	\$ 72.50	\$ -	0%	10.00
Walking Tack Drop In		\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ -	0%	
Walking Track Punch Pass		\$ 13.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ -	0%	
Family						\$ -		
Drop In	\$ 20.00	\$ 21.00	\$ 21.00	\$ 21.75	\$ 21.75	\$ -	0%	
Monthly	\$ 125.00	\$ 129.00	\$ 133.00	\$ 137.00	\$ 141.00	\$ 4.00	3%	6.30
3 Months	\$ 357.00	\$ 368.00	\$ 379.00	\$ 390.50	\$ 402.25	\$ 11.75	3%	17.95
6 Months	\$ 600.00	\$ 618.00	\$ 637.00	\$ 656.00	\$ 675.75	\$ 19.75	3%	30.16
Year	\$ 900.00	\$ 927.00	\$ 955.00	\$ 983.75	\$ 1,013.25	\$ 29.50	3%	45.23
Punch Pass	\$ 200.00	\$ 206.00	\$ 210.00	\$ 217.50	\$ 217.50	\$ -	0%	10.00
Walking Tack Drop In						\$ -		
Walking Track Punch Pass						\$ -		
Shower		\$ 2.25	\$ 2.25	\$ 2.25	\$ 2.50	\$ 0.25	11%	

Note:

Auto Renew - 10% discount

Corporate Discount - 20% discount

Punch pass is buy 10 and get 1 Free

Aspen View Public School Students receive the same Month Rate as a Child Membership



From: Rhonda Alix, General Manager
To: ARMS Board
Date: February 24, 2025
Subject: Town of Athabasca Delegation

Background

- At the January 27, 2025, ARMS Board meeting the following motion was carried:
Motion by Director Wallach "for Administration to send a letter to the Town of Athabasca requesting reconsideration of the 2025 Capital funding and request a delegation to discuss the Capital Budget."

Attachments

- Town of Athabasca Delegation speaking notes
- Town of Athabasca Delegation package
- Letter from the Town of Athabasca

Discussion

- Tim and I presented Chair Anderson's letter, the Capital Budget, and the Asset Management Plan to the Town of Athabasca Council on Tuesday February 18th as a delegation.
 - We requested that the Town of Athabasca Council reconsider approving the requested 2025 Capital funding amount of \$225,000.00 which was approved by the ARMS Board.
 - The Town of Athabasca asked us various questions and explained their financial situation.
 - Our ARMS members are working on agreements to clarify the financial commitments of each partner.
 - The Town of Athabasca Council did let us know they may only be able to commit to the same Capital amount in the future. This will have drastic implications for our Asset Management Plan.
 - Tim was asked if he was going to do an Asset Management Plan for the Theatre. Which he replied "yes".
 - They gave us suggestions on how to come up with more funding to help with our Capital purchases:
 - To create A Friends of Athabasca Regional Multiplex Society
 - To investigate our borrowing capabilities
 - To apply for grants

- Town of Athabasca Council was very appreciative for our presentation. The work Tim and his staff did on the Asset Management Plan was very eye-opening for the Councillors. They congratulated us on all of the grant approvals we received.
- Attached is the motion by the Town of Athabasca Council:
 - Motion by Councillor Edwards, *"THAT COUNCIL LEAVE THEIR CONTRIBUTION TO THE ATHABASCA REGIONAL MULTIPLEX SOCIETY'S 2025 CAPITAL BUDGET AT NINETY THOUSAND DOLLARS (\$90,000.00)."*
- If the Multiplex and Aquatic Centre building is not listed on either financial statement of our members. Does our members loose Government of Alberta infrastructure funding?
- Attached is the second motion by the Town of Athabasca Council:

Motion by Councillor Pacholok, "THAT COUNCIL DIRECT ADMINISTRATION TO SEND A LETTER TO OUR PARTNERS AT ATHABASCA COUNTY TO OUTLINE THE INTENT OF THE AGREEMENT SIGNED ON MARCH 10th, 2020, SPECIFICALLY SECTION 7.2 WITH RESPECT TO ONGOING MAINTENANCE OF THE THEATRE."

 - Administration will update the ARMS Board once we have more information from our members.

Recommendation

- Motion to accept the information as presented.



General Manager – Rhonda Alix

Presentation for Town of Athabasca Council meeting on February 18, 2025 – speaking notes

The following motion was carried at the January 24, 2025, Board meeting:

Motion by Director Wallach for Administration to send a letter to the Town of Athabasca requesting reconsideration of the 2025 Capital funding and request a delegation to discuss the Capital Budget.

Chair Anderson wrote a letter to Town Council, and we are here in person to request that Town Council reconsider approving the requested 2025 Capital funding amount of \$225,000.00.

The letter Chair Anderson wrote is in your package.

I have included the briefing note from the ARMS January 24, 2025, Board meeting. This briefing note shows you your motion approving \$90,000.00 for ARMS Capital funding and the Athabasca County's motion to not exceed payments made by the Town of Athabasca. As well as County funding is for exclusive use of the Multiplex.

ARMS cannot proceed with only \$180,000.00 in capital funding.

For the 2025 year we have already purchased or have capital projects approved by grants leaving us with only **\$11,643.25**. We won't be able to complete the necessary maintenance, repairs or purchases on roof repairs for the Multiplex and Theatre, Annual Fire testing for the Multiplex and Theatre, CCTV upgrades, etc.

We have attached the Capital Budget, future capital and Asset management plan. Tim will go over the Asset Management plan.

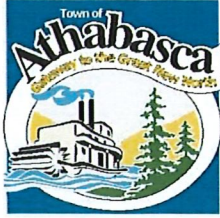
Main Multiplex facility opened in March 2008, which means the mechanical systems are 18-19 years old.

We have attached ARMS Policies, Town of Athabasca and Athabasca County policy pertaining to the Multiplex as well as the Theatre agreement between the Town and County.

In November 2023, we had to patch the brine header in the curling rink, which cost us over \$17,000 in contractor costs. Employee overtime and other repair costs are not included in those costs. This was just a fix during the season; but the entire system needs to be repaired which costs \$80,000 for the curling rink. The fix cost us 25% of what the total repair cost would be.

In closing, if we continue to reduce our Capital Funding, we risk impacting the services we provide to our users. Without adequate funding, necessary maintenance and repairs may be delayed, increasing the likelihood of facility breakdowns. In the event of a major issue, we may be forced to close portions of the facility. If this occurs during a user group's season, it could significantly disrupt their activities and have a major impact on their overall experience.

We thank you for your time and consideration today.



Council Delegation Form

Requested Meeting Date: 2/18/25

Council meets on the first & third Tuesday of each month at 6:00 p.m.

Name of Person(s) or Group(s) wishing to appear before Council:

Athabasca Regional Multiplex Society

General Manager, Rhonda Alix and Facility Manager, Tim Wolfenberg

Subject of Delegation:

Athabasca Regional Multiplex Society (ARMS) 2025 Capital Budget reconsideration request with Asset Management presentation.

Length of Time Required (10 Minute Max): 10 minutes

Purpose of Delegation:

- ☐ Information Only
- ☐ Requesting a Letter of Support
- ☒ Funding Request
- ☐ Other (Provide Details)

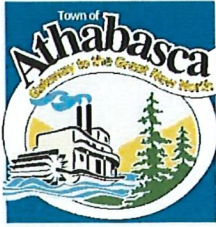
ARMS request that Town Council reconsider its decision and approve the full amount of capital funding as approved at the September 16, 2024 ARMS Board meeting.

Supporting Documentation:

Supporting documentation is required for publication in the Agenda and must be provided by 12:00 p.m. on the Thursday prior to the meeting date.

Technical Requirements:

- ☒ Laptop for Flash Drive
- ☐ Zoom Link to Attend Virtually
- ☐ Other _____



Council Delegation Form

Contact Information:

Name: Rhonda Alix
Phone: 780-675-2967
Email: multiplexmanager@athabasca.ca
Mailing Address: 2 Univeristy Drive, Athabasca, Alberta, T9S 0A3

How do you wish to receive correspondence from Council:



Email



Mail

Date: February 12, 2025

Signature: _____

Please submit completed form to:

Email: legservices@athabasca.ca

Fax: 780-675-4242

Mail: 4705 49 Avenue
Athabasca, AB T9S 1B7

The personal information requested on this form is being collected by the Town of Athabasca under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act, for the purpose of providing correspondence relating to matters before Council. If you have any questions about the collection and use of this information, please contact the Town of Athabasca FOIP Coordinator at 4705 - 49 Avenue, Athabasca, AB T9S 1B7 780-675-2063.

January 29, 2025



Town of Athabasca
4705 – 49 Avenue
Athabasca, AB T9S 1B7

Re: Request for Full Capital Funding for 2025 – Athabasca Regional Multiplex & Nancy Appleby Theatre

Dear Mayor Balay and Town Council Members,

At our January 27, 2025 Athabasca Regional Multiplex Society (ARMS) board meeting, the Board moved to formally request that Town Council reconsider its decision and approve the full amount of capital funding as requested.

While we understand that these costs are quite high and, unfortunately, will likely continue to increase as the facility ages. The Athabasca Regional Multiplex serves as vital community hubs, providing essential recreational, cultural, and social opportunities for residents of all ages. Without adequate investment in infrastructure maintenance, the integrity of these spaces—and their ability to serve our community—will be compromised.

The 2025 capital projects that require funding include:

- Aquatic Centre boiler and pump repairs/replacement – \$254,000
- Roof maintenance and repairs – \$34,000
- Fire system testing and repairs – \$15,000
- Multiplex boiler chimney replacement – \$15,400
- Arena/Curling Rink brine headers – \$80,000
- CCTV/security system upgrades – \$30,000
- Low-wattage lighting ballasts – \$15,000

These projects are not discretionary but are necessary to maintain safe and functional operations at the facility. Failure to address these needs in a timely manner may result in more costly emergency repairs in the future, potential disruptions to facility operations, and decreased service levels for the public.

We appreciate the financial challenges faced by municipal governments; however, we urge Town Council to recognize the importance of this investment in our community's infrastructure. The ARMS Board is committed to identifying and implementing solutions that will ensure the long-term sustainability of the Athabasca Regional Multiplex and Nancy Appleby Theatre.

Thank you for your time and consideration. We look forward to your response.

Sincerely,



Ashtin Anderson
Board Chair
Athabasca Regional Multiplex Society

cc. Rhonda Alix, General Manager, Athabasca Regional Multiplex Society
Athabasca Regional Multiplex Society Board of Directors



From: Rhonda Alix, General Manager
To: ARMS Board
Date: January 27, 2025
Subject: 2024 Proposed Capital Budget

Background

- Administration prepared the 2025 Capital Budget which was approved on September 16, 2024, with the following motion:
Motion by "Director Balay to approve the 2025 proposed capital budget at \$225,000.00 from each municipality."

Motion Carried

Attachments

- September 16, 2024, Approved ARMS Board Meeting Minutes
- Motions from the Town of Athabasca and Athabasca County Council's
- September 16, 2024, Briefing Note with 2025 Approved Capital Budget
- September 16, 2024, Asset Management Plan Presentation
- ARMS Policy 500-032 – Operational and Capital Budgets
- Town of Athabasca Policy C-FIN-OPE-1 - Operational Grant Funding
- Athabasca County Policy 2611 – ARMS Operational Assistance
- Athabasca County and Town of Athabasca Theatre Agreement

Discussion

- At the December 17th, 2024 – **Town of Athabasca** Council meeting the following motion was carried:
 - Motion by Councillor Pacholok, "THAT COUNCIL APPROVE NINE HUNDRED EIGHTY-FIVE THOUSAND DOLLARS (\$985,000.00) FOR THE ATHABASCA REGIONAL MULTIPLEX SOCIETY'S 2025 OPERATING BUDGET AND NINETY THOUSAND DOLLARS (\$90,000.00) FOR THE 2025 CAPITAL BUDGET."

MOTION CARRIED UNANIMOUSLY

- At the January 14th, 2025 – **Athabasca County** Council meeting the following motion was carried:
 - "That County Council direction administration that payments to ARMS for capital budget of the Athabasca Regional Multiplex does not exceed payments made by the Town of Athabasca. County funding is for exclusive use of the Athabasca Regional Multiplex."

- ARMS Policy 500-032 states:
 - "5. Upon approval by the Society Board of Directors if either of the budgets requested amount exceeds the agreed membership policy the GM will seek approval from each member before official approval is given.
 - 6. The Society will ask that each membership commit to half (50%) of the budgeted operating deficit.
 - 7. The Society will ask that each Membership commit to a minimum \$50,000.00 capital budget on an annual basis."
 - Neither of the members' policies have a minimum dollar amount listed in their policies for Operational or Capital Funding.
- **ARMS cannot proceed with only \$180,000.00 in total Capital funding from our members.**
- **2025 Capital Budget amounts already purchased:**
 - The Aquatic Centre upgrades, half paid for by the ACI grant - ARMS cost \$127,040.65.
 - We have purchased the Ride-on Floor Scrubber for \$21,000.00.
 - Low wattage ballast cost is reduced by \$7,500.00 with the Fortis Grant – new ARMS budget cost is \$7,500.00.
 - Multiplex Boiler Chimney cost is reduced by \$25,000.00 with the ALPAC Grant – new ARMS budget cost is \$5,816.10.
 - These projects/purchases total is \$168,356.75 which leaves us \$11,643.25 in Capital Funding for the remainder of the year.
- The Curling Rink Dehumidification purchase is included in the CFEP matching grant total of \$125,000.00. ARMS matching portion will be taken out of Capital Reserves.
 - Administration will check to see if the Ride-on Scrubber can replace the tractor portion of the grant.

Recommendation

- Motion to accept the information as presented and proceed with the 2025 Capital Budget as approved on September 16, 2024.



General Manager – Rhonda Alix

Athabasca Regional Multiplex Society
2 University Drive
Athabasca, AB T9S 0A3

Sent Via Email

December 19, 2024

RE: Operating and Capital Budgets

At the Town of Athabasca's Regular Council Meeting held December 17th, 2024, the following motion was carried:

Motion by Councillor Pacholok, "THAT COUNCIL APPROVE NINE HUNDRED EIGHTY-FIVE THOUSAND DOLLARS (\$985,000.00) FOR THE ATHABASCA REGIONAL MULTIPLEX SOCIETY'S 2025 OPERATING BUDGET AND NINETY THOUSAND DOLLARS (\$90,000.00) FOR THE 2025 CAPITAL BUDGET."

MOTION CARRIED UNANIMOUSLY

If you have any questions, please contact the undersigned at 780-675-2063 or [REDACTED]

Sincerely,

[REDACTED]

Rachel Ramey, CLGM
Chief Administrative Officer
Town of Athabasca

/pm



Outlook

ARMS Capital Funding

From

[REDACTED]

Date Wed 2025-01-15 8:27 AM

To

[REDACTED]

Good morning Rachel and Rhonda

At yesterday's meeting, Council passed the following motion:

"That County Council direction administration that payments to ARMS for capital budget of the Athabasca Regional Multiplex does not exceed payments made by the Town of Athabasca. County funding is for exclusive use of the Athabasca Regional Multiplex."

Bob Beck, CLGM
Chief Administrative Officer
Athabasca County
Phone: 780 675-2273
Fax: 780 675-5512

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**Athabasca Regional Multiplex Society 2024
September 16, 2024
Combined Meeting Room**

PRESENT: Directors Ashtin Anderson, Brian Hall (alternate), Camille Wallach, Darlene Reimer, Jon LeMessurier, Natasha Kapitaniuk and Rob Balay (alternate).

General Manager Rhonda Alix, Facility Manager Tim Wolfenberg, Aquatic Supervisor Dylan Zilinski and Administration Supervisor Cheryl Ruthven.

ABSENT: Director Dave Pacholok and Concession Supervisor Tim Festeryga.

MEMBER OF THE PUBLIC: Town of Athabasca CAO Rachel Ramey.

**1.0
Call to Order** Chair Anderson called the meeting to order at 9:36 a.m.

**2.0
Approval of
Agenda**

#24-92 Motion by Director Kapitaniuk to approve the September 16, 2024, General Meeting agenda with the following addition:

9b) Section 24 (1) FOIP Act – Advice from Officials

Motion Carried Unanimously.

**3.0
Minutes of
Previous
Meeting**

a) Approval of July 15, 2024, General Meeting Minutes

#24-93 Motion by Director Reimer to approve the July 15, 2024, General Meeting minutes as presented.

Motion Carried Unanimously.

**4.0
Financial
Report**

a) Financial Statement

General Manager Alix presented the Financial Statements as of July 31, 2024.

**Athabasca Regional Multiplex Society 2024
September 16, 2024
Combined Meeting Room**

#24-94 Motion by Director LeMessurier to accept the financial information as presented.

Motion Carried Unanimously.

**5.0
Manager
Reports**

a) General Manager, Facility Manager, and Aquatic and Concession Supervisor Reports

General Manager Rhonda Alix discussed the General Manager's report and the Concession Supervisor Report.

Facility Manager Tim Wolfenberg discussed the Facility Manager's report.

Aquatic Supervisor Dylan Zilinski discussed the Aquatic Supervisor's report.

#24-95 Motion by Director Wallach to direct Administration to bring back a business case for regular scheduled movie nights at the theatre.

Motion Carried Unanimously.

#24-96 Motion by Director Reimer to accept the reports as presented.

Motion Carried Unanimously.

**6.0
Follow up
Business**

a) Strategic Planning

Meeting dates with Mike Roma from RC Strategies set for Wednesday October 2, 2024 at 9:30 a.m. and Thursday October 17, 2024 at 9:30 a.m.

#24-97 Motion by Director LeMessurier to accept the verbal information as presented.

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2024
September 16, 2024
Combined Meeting Room**

b) Security Quotes

Administration was asked to obtain quotes for security services from September to June and bring comparatives from three other facilities.

#24-98 Motion by Director Wallach to accept as information at this time.

Motion Carried Unanimously.

c) Demographic Survey Results

#24-99 Motion by Director Balay to direct Administration to make an official request on behalf of the Board of Directors, that User Groups report what municipalities their members reside in by November 1, 2024.

Motion Carried Unanimously.

Chair Anderson declared a recess at 10:20 a.m.
Meeting reconvened at 10:31 a.m.

**7.0
New
Business**

a) CFEP Small Grant

ARMS was approved for the CFEP Small Grant through the Government of Alberta.

#24-100 Motion by Director Balay to direct Administration to purchase the curling rink dehumidification unit with air conditioning using capital reserves for 50% of the costs.

Motion Carried Unanimously.

b) GICB Program

The GICB Program has announced a new intake. Submission deadline is October 16, 2024.

#24-101 Motion by Director LeMessurier to direct Administration to work with the Town of Athabasca and Athabasca County to submit a GICB Program application for Solar PV and other energy efficient improvements.

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2024
September 16, 2024
Combined Meeting Room**

c) Asset Management Plan

Administration presented the Asset Management Plan to the Board.

#24-102 Motion by Director Wallach to direct Administration to prepare delegation to both members' councils to present the Asset Management Plan as amended.

Motion Carried Unanimously.

b) DRAFT Capital Assets and Management Policy

#24-103 Motion by Director Kapitaniuk to adopt the Asset Management Plan Policy Number 500-037 as amended.

Motion Carried Unanimously.

c) Corporate Discount Program

ARMS Corporate Discount Program requires a minimum of 5 employee membership applications to be submitted for the 20% corporate discount to be activated.

#24-104 Motion by Director Wallach to amend the Corporate Discount Program to be available for any business with 5 or more employees.

Motion Carried Unanimously.

d) Facility Rental Statistics

Administration presented the facility utilization and user group rental statistics.

#24-105 Motion by Director LeMessurier to accept information as presented.

Motion Carried Unanimously.

e) 2025 Proposed Budget

i) 2025 Proposed Organizational Chart

ARMS Organizational Chart is updated yearly during the Budget process. The Organizational Chart shows our current employee structure and roles. Administration is not proposing any changes for 2025.

#24-106 Motion by Director Reimer to approve the 2025 ARMS Organizational Chart as presented.

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2024
September 16, 2024
Combined Meeting Room**

ii)2025 Proposed Facility Rates

Facility rental rates are reviewed yearly by the Board during the Budget process.

#24-107 Motion by Director Kapitaniuk to table the 2025 Proposed Facility rental rates until after the Strategic Planning meetings.

Motion Carried Unanimously.

iii)2025 Proposed Membership Rates

Membership Rates are reviewed yearly by the Board during the Budget process.

#24-108 Motion by Director Kapitaniuk to table the 2025 Proposed Membership Rates until after the Strategic Planning meetings.

Motion Carried Unanimously.

iv)2025 Proposed Advertising Rates

Advertising rates are reviewed yearly by the Board during the Budget process.

#24-109 Motion by Director Wallach to approve the 2025 Advertising Rates with a 3% increase rounded to the nearest \$1.00 effective April 1, 2025.

Motion Carried Unanimously.

Chair Anderson declared a recess at 12:06 p.m.
Meeting reconvened at 12:57 p.m.

v)2025 Proposed Operating Rates

Administration prepared the 2025 Draft Operating Budget.

Director Balay left the meeting at 1:20 p.m. and returned at 1:22 p.m.

#24-110 Motion by Director Wallach to approve the 2025 Draft Operating Budget as presented with a 3% Cost of Living Adjustment (COLA).

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2024
September 16, 2024
Combined Meeting Room**

vi)2025 Proposed Capital Budget

#24-111 Motion by Director Balay to approve the 2025 proposed capital budget at \$225,000.00 from each municipality.

Motion Carried.

**9.0
In Camera**

- a) Section 27 (1) FOIP Act – Legal
- b) Section 24 (1) FOIP Act – Advice from Officials

#24-112 Motion by Director Wallach to go in camera at 1:36 p.m.

Motion Carried Unanimously.

Member of the Public, Facility Manager Tim Wolfenberg and Aquatics Supervisor Dylan Zilinski left the meeting at 1:36 p.m. and did not return.

#24-113 Motion by Director LeMessurier to come out of camera at 1:53 p.m.

Motion Carried Unanimously.

#24-114 Motion by Director Wallach to accept the information as discussed for 9a.

Motion Carried Unanimously.

#24-115 Motion by Director Balay to accept the information as discussed for 9b.

Motion Carried Unanimously.

**10.0
Next
Meeting**

Next meeting October 21, 2024, at 9:30 a.m.

**11.0
Adjournment**

Meeting adjourned at 1:53 p.m.



From: Rhonda Alix, General Manager
To: ARMS Board
Date: September 16, 2024
Subject: 2025 Proposed Capital Budget

Background

- Administration prepared the 2025 Proposed Capital Budget.

Attachments

- 2025 Proposed Capital Budget
- Future Capital projects timeline

Discussion

- 2025 Capital Budget
 - Applied for the ACI Grant for the Aquatic Centre boilers and pumps. This is a 50% matching grant.
 - The Aquatic Boilers are a part of the GICB Grant numbers as well as the capital with ACI grant.
 - The original Multiplex building and Theatre require a lot of repairs as both facilities are aging.
- Capital Reserve Amount as of August 31, 2024:
 - \$264,689.17
- Town and County Capital amount is \$225,000.00 each.

Recommendation

- Motion to approve the 2025 Proposed Capital Budget as presented.

A handwritten signature in blue ink, appearing to read 'R. Alix', written over a horizontal line.

General Manager – Rhonda Alix

Athabasca Regional Multiplex 2025 Capital Budget

Approved: September 16, 2024

Costs do not include GST

Priority	Item Description	Area	Building or Operational	Total Cost	Potential Grant Rebate**	Multiplex Cost	Actual Cost	Approved / Removed
	2025 Capital Projects if Grant Application is successful							
	Grant Projects							
1	Solar PV with 4 Boilers (rebate 80% of total costs-not incl GST) **Note: we will have to pay total costs upfront, after the project is completed, we will submit the rebate application	All Sections of the Multiplex	Building	\$ 1,461,082.00	\$ 1,168,865.60	\$ 292,216.40		
1	4 Boiler Cost - DEE-Jay Plumbing & Heating		Building	\$ 1,045,000.00	\$ 836,000.00	\$ 209,000.00		
1	Consulting fee			???		???		
	Total Solar PV with 4 Boilers Grant Project			\$ 2,506,082.00	\$ 2,004,865.60	\$ 501,216.40		
	1/2 allocated to the Town of Athabasca and Athabasca County					\$ 250,608.20		
2025	Capital Reserve Fund Allocation							
	Proposed 2025 Capital Projects							
1	Fitness & Aquatic Centre Boilers (2)	Pool Mechanical	Building	\$ 200,602.70	\$ 100,301.35	\$ 100,301.35	Applied for ACI grant	
1	Pool Pumps 25HP, 7.5HP, 15HP - all pool pumps	Pool Mechanical	Building	\$ 53,478.60	\$ 26,739.30	\$ 26,739.30	Applied for ACI grant	
1	Roof Repairs - yearly maintenance	All roof sections	Building	\$ 6,500.00		\$ 6,500.00		
1	Roof Repairs 2025	All roof sections	Building	\$ 23,500.00		\$ 23,500.00		
1	Roof Maintenance	Theatre	Building	\$ 5,000.00		\$ 5,000.00		
1	Theatre Repainting	Theatre	Building	\$ 15,000.00		\$ 15,000.00		
1	Low wattage ballast	All Multiplex Areas	Building	\$ 15,000.00		\$ 15,000.00	Energy saving initiative	
1	Annual Fire System Testing & Repairs	All Multiplex Areas	Building	\$ 10,000.00		\$ 10,000.00		
1	Annual Fire system Testing & Repairs	Theatre	Building	\$ 5,000.00		\$ 5,000.00		
1	Multiplex Boiler Chimney	All Multiplex Areas	Building	\$ 30,816.10	\$ 15,408.05	\$ 15,408.05	Half the cost with one stack being completed in 2024	
1	Home Plate Repairs Clay (Est)	Ball Diamonds	Building	\$ 7,500.00		\$ 7,500.00		
1	Arena/Curling Rink Brine Headers	Arena/Curling Rink	Building	\$ 80,000.00		\$ 80,000.00		
	Building Capital Subtotal			\$ 372,397.40	\$ 142,448.70	\$ 309,948.70	\$ -	
1	CCTV Upgrades	All Multiplex Areas	Operational	\$ 30,000.00		\$ 30,000.00		
1	Ride-on Floor Scrubber	Lobby/Fieldhouse	Operational	\$ 67,000.00		\$ 67,000.00		
1	Inflatables	Fieldhouse	Operational	\$ 20,000.00		\$ 20,000.00		
1	Office Computers	Administration	Operational	\$ 5,000.00		\$ 5,000.00		
1	Event Tables 6 & 8 footers	Meeting rooms/event spaces	Operational	\$ 5,000.00		\$ 5,000.00		
1	Chair racks (black chairs)	Meeting rooms/event spaces	Operational	\$ 5,000.00		\$ 5,000.00		
1	Consultant Building structure	All Multiplex Areas	Operational	\$ 5,000.00		\$ 5,000.00		
	Operational Capital Subtotal			\$ 137,000.00	\$ -	\$ 137,000.00	\$ -	
	Total Capital Projects Costs in 2025			\$ 509,397.40	\$ 142,448.70	\$ 446,948.70		
2025	1/2 allocated to the Town of Athabasca and Athabasca County			\$ 254,698.70		\$ 223,474.35	\$ -	

2025	Capital Budget requested amounts from our members	\$ 225,000.00
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2025	Surplus amount to be put in the Capital Reserve Fund	\$ 3,051.30
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Athabasca Regional Multiplex Future Capital Projects

Presented: September 16, 2024

Costs are Estimated

Projected Year	Item Description	Area	Building or Operational	Total Cost	Comments
2025	Arena Dehumidification Unit	Arena	Building	\$ 225,000.00	
2025	Asphalt repairs	Outdoor Maintenance	Building	\$ 25,000.00	
2025	Auto flush valves x 25	Multiplex washrooms	Building	\$ 25,000.00	Water Saving initiative
2025	Counter Tops (est.) All areas	All Multiplex Areas	Building	\$ 20,000.00	
2025	Duct Cleaning/high dusting	Pool	Building	\$ 15,000.00	
2025	HVAC repairs	Chiller/Pool Heat Exchanger	Building	\$ 25,000.00	
2025	New back door **estimated	Theatre	Building	\$ 7,000.00	
2025	Pool hvac pumps	Pool and fitness	Building	\$ 15,000.00	
2025	Pot lights	Theatre	Building	\$ 15,000.00	
2025	Consultant Engineering	Hot water tanks /Seresco	Operational	\$ 5,000.00	
2025	TOTAL			\$ 377,000.00	
2026	Backup generator	All Multiplex Areas	Building	\$ 65,000.00	
2026	Fitness repairs/updates	Pool	Operational	\$ 6,000.00	
2026	Bench/Platform/Punching bag/Adductor	Fitness	Operational	\$ 25,000.00	
2026	Inverted Leg Press	Fitness	Operational	\$ 6,000.00	
2026	Water inflatables/yoga mats	Pool	Operational	\$ 33,000.00	
2026	Annual Fire System Testing	All Multiplex Areas	Building	\$ 10,000.00	
2026	Annual Fire system Testing	Theatre	Building	\$ 5,000.00	
2026	Curling Rink carpet	Curling Rink	Building	\$ 20,000.00	
2026	Fire System Replacement	Theatre	Building	\$ 100,000.00	
2026	Fitness Equipment - Assault Bike Pro and Hammer Strength HD Air Bike	Fitness	Operational	\$ 5,202.75	
2026	Hockey Rink dehumidification Unit	Arena	Building	\$ 250,000.00	
2026	Ice Plant Compressor rebuild	Arena	Building	\$ 60,000.00	
2026	Lunch tables and concession tray/ garbage	Lobby	Operational	\$ 20,000.00	
2026	Multiplex Boiler Replacement	All Multiplex Areas	Building	\$ 175,000.00	
2026	Outdoor Fencing (\$25per linear foot installed)	Exterior Arena Compound & Interior Stairwells	Building	\$ 5,000.00	
2026	R/O Water System**water saving initiative	Curling Rink	Operational	\$ 10,000.00	
2026	Roof Repairs	Yearly maintenance	Building	\$ 6,500.00	
2026	Roof top unit	Theatre	Building	\$ 15,000.00	
2026	Water inflatables/yoga mats	Pool	Operational	\$ 33,542.25	
2026	Various Kitchen Equipment	Kitchen	Operational	\$ 5,000.00	
2026	Dolphin	Pool	Operational	\$ 3,400.00	
2026	Handicap ramp for stage estimated	Theatre	Building	\$ 4,000.00	
2026	Repainting waterslide stairs	Pool	Building	\$ 2,000.00	
2026	Sandblasting waterslide stairs	Pool	Building	\$ 3,500.00	
2026	Mixing Valves + Install Costs	Arena/Upstairs Hallway	Building	\$ 4,500.00	
2026	TOTAL			\$ 872,645.00	
2027	Annual Fire System Testing	All Multiplex Areas	Building	\$ 10,000.00	
2027	Annual Fire system Testing	Theatre	Building	\$ 5,000.00	
2027	Carpet replacement	Theatre	Building	\$ 50,000.00	
2027	Changeroom lockers replace	Pool	Building	\$ 30,000.00	
2027	Fieldhouse Floor Resurfacing	Fieldhouse	Building	\$ 247,464.00	
2027	Roof Repairs	Yearly maintenance	Building	\$ 6,500.00	
2027	Roof Replacement	Admin/Daycare 4.1	Building	\$ 140,000.00	
2027	Blinds/Shades for Aces Room/fitness/pool	Aces Room	Building	\$ 8,000.00	
2027	Electric Zamboni	Arena	Operational	\$ 200,000.00	
2027	TOTAL			\$ 696,964.00	
2028	Annual Fire System Testing	All Multiplex Areas	Building	\$ 10,000.00	
2028	Annual Fire system Testing	Theatre	Building	\$ 5,000.00	
2028	Electric Ice Edger	Arena	Operational	\$ 7,600.00	
2028	Roof Repairs	Yearly maintenance	Building	\$ 6,500.00	
2028	Roof Replacement	Lounge 6.1	Building	\$ 215,000.00	
2028	Washroom Upgrades	Theatre	Building	\$ 30,000.00	
2028	Zamboni	Arena	Building	\$ 200,000.00	
2028	Various Kitchen Equipment	Kitchen	Operational	\$ 5,000.00	
2028	TOTAL			\$ 479,100.00	

Athabasca Regional Multiplex Future Capital Projects

Presented: September 16, 2024

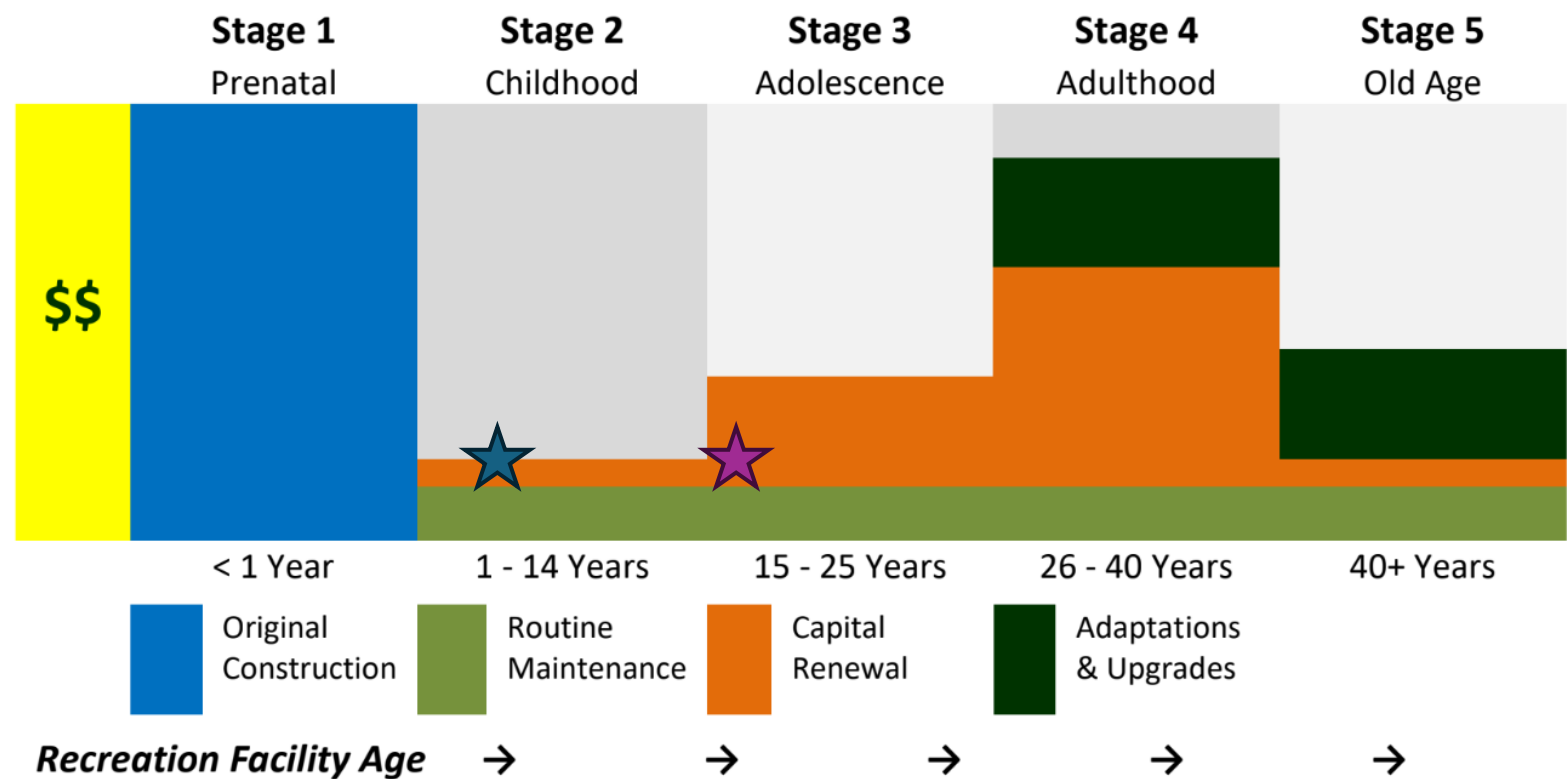
Costs are Estimated

Projected Year	Item Description	Area	Building or Operational	Total Cost	Comments
2029	Annual Fire System Testing	All Multiplex Areas	Building	\$ 10,000.00	
2029	Annual Fire system Testing	Theatre	Building	\$ 5,000.00	
2029	Roof Repairs	Yearly maintenance	Building	\$ 6,500.00	
2029	Roof Replacement	Zamboni Room 5.1	Building	\$ 92,000.00	
2029	Roof Replacement	Zamboni Room 5.1	Building	\$ 92,000.00	
2029	Roof top unit replacement x2	Admin/Lobby	Building	\$ 250,000.00	
2029	TOTAL			\$ 455,500.00	
2030	Annual Fire System Testing	All Multiplex Areas	Building	\$ 10,000.00	
2030	Annual Fire system Testing	Theatre	Building	\$ 5,000.00	
2030	Fieldhouse Floor Replacement	Fieldhouse	Building	\$ 275,000.00	
2030	Replacement Seating	Theatre	Building	\$ 350,000.00	seats are 44 years old
2030	Roof Repairs	Yearly maintenance	Building	\$ 6,500.00	
2030	Roof Replacement	Main Entrance	Building	\$ 17,000.00	
2030	Roof Replacement	Main Entrance	Building	\$ 17,000.00	
2030	Roof top unit replacement x2	Meeting Room/Fieldhouse	Building	\$ 250,000.00	
2030	Spare Pool Pump 15HP	Pool Mechanical	Building	\$ 8,000.00	
2030	Spare Pool Pump 25HP	Pool Mechanical	Building	\$ 13,000.00	
2030	Spare Pool Pump 7.5HP	Pool Mechanical	Building	\$ 7,000.00	
2030	TOTAL			\$ 958,500.00	
2031	Curling Rink ice canvas	Curling Rink	Operational	\$ 40,000.00	
2031	Roof Replacement	Fieldhouse Storage 2.1	Building	\$ 74,000.00	
2031	Roof Replacement	Fieldhouse Storage 2.1	Building	\$ 74,000.00	
2031	Roof top unit replacement x2	Kitchen	Building	\$ 250,000.00	
2031	TOTAL			\$ 438,000.00	
2032	Lounge tables and chairs	Lounge	Operational	\$ 150,000.00	
2032	Roof top unit replacement x2	Locker rooms/chiller	Building	\$ 250,000.00	

Athabasca Regional Multiplex Asset Management Overview

Operating is, by far, the most considerable expense in the lifetime value of a recreation facility. Lifetime stages can be thought of as follows:

Figure: Recreation Facility Life Cycle Stages



Athabasca Regional Multiplex Asset Management Overview – database snapshot

Name	Asset Relationship	Purchase Price	Installation Date	Condition	Status	Useful Date	Replacement Date	Replacement Cost
DHU-2	Curling Rink	\$150,000.00	5/1/2008	Very Poor (0-20% Remaining)	Capital	5/1/2025	5/1/2025	\$195,000.00
DHU1	Arena	\$190,000.00	5/1/2008	Very Poor (0-20% Remaining)	Active	5/1/2026	5/1/2026	\$290,000.00
AHU-1 Chiller	Fieldhouse	\$245,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$245,000.00
C2-M	Ice plant	\$45,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$65,000.00
C1-Motor	Ice Plant	\$45,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$65,000.00
UH2	Arena	\$5,000.00	5/1/2008	Fair (40-60% Remaining)	Active	5/1/2028	5/1/2028	\$8,500.00
DHWT-2	Arena	\$18,000.00	5/1/2008	Very Poor (0-20% Remaining)	Active	5/1/2028	5/1/2028	\$28,000.00
DHWT-Pump	Arena	\$3,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$5,000.00
DHWT-1	Arena	\$18,000.00	5/1/2008	Very Poor (0-20% Remaining)	Active	5/1/2028	5/1/2028	\$28,000.00
AHU-4	Meeting Rooms	\$160,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$200,000.00
MAU-1	Locker rooms	\$30,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$45,000.00
MUA-3	Kitchen	\$30,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$45,000.00
AHU-3	Admin Offices & Daycare	\$125,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$150,000.00
MUA-2	Concession	\$30,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$45,000.00
AHU-2	Lounge & Lobby	\$190,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$275,000.00
AHU-1	Fieldhouse	\$250,000.00	5/1/2008	Fair (40-60% Remaining)	Active	5/1/2028	5/1/2028	\$450,000.00
MB2	Multiplex	\$50,000.00	8/1/2008	Poor (20-40% Remaining)	Active	8/1/2028	8/1/2028	\$70,000.00
MB1	Multiplex	\$50,000.00	8/1/2008	Poor (20-40% Remaining)	Active	8/1/2028	8/1/2028	\$70,000.00
DWH1-Pool	Pool & Fitness Centre	\$21,000.00	5/1/2019	Fair (40-60% Remaining)	Active	5/1/2029	5/1/2029	\$100,000.00
C1	Ice plant	\$50,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2033	5/1/2028	\$80,000.00

Athabasca Regional Multiplex Asset Management Overview

Asset management for a recreational facility involves efficiently maintaining, upgrading, and utilizing assets to ensure optimal performance, safety, and long-term sustainability. Our plan will focus on the following areas to ensure long-term operational efficiency, user satisfaction, and financial sustainability:

- ✓ Maintenance and Lifecycle Management
- ✓ Cost Efficiency
- ✓ Safety and Compliance
- ✓ User Experience
- ✓ Data-Driven Decision Making
- ✓ Energy Management
- ✓ Risk Management



Athabasca Regional Multiplex Major Equipment Asset Management Plan

Space Category	Room #	Location	Equipment Type	Equipment Detail	Name	Asset Relationship	Purchase Price	Installation Date	Condition	Status	Useful Date	Replacement Date	Replacement Cost	Make	Model	Serial
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Pump Motor	Hockey Heat -Motor	Arena	\$5,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2026	5/1/2023	\$8,000.00	WEG	E143-5JM	
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Compressor Cooling Pump	Jacket Pump	Arena	\$3,500.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2026	5/1/2023	\$6,500.00	Taco	0013	
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Snow Melt Pump	Snow Melt Pump	Arena	\$5,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2026	5/1/2023	\$8,000.00	Armstrong	4x3x6W	575614
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Heat Pump (HP)	Hockey Heat Pump	Arena	\$6,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2026	5/1/2023	\$10,000.00	Armstrong	426746	
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Pump Motor	Hockey Cool-Motor	Arena	\$6,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2026	5/1/2023	\$10,000.00	WEG	CC209A	CBB1388
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Pump Motor	Curling Heat - Motor	Arena	\$5,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2026	5/1/2023	\$9,000.00	WEG	E143-5JM	
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Pump Motor	Snow Melt Pump- Motor	Arena	\$5,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2026	5/1/2023	\$9,000.00	WEG	E143-5JM	
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Brine Pump	Hockey Cool	Arena	\$6,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2026	5/1/2023	\$10,000.00	Armstrong	6x5x10 4030	576652
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Pump Motor	DHWT Pump-Motor	Arena	\$5,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2026	5/1/2023	\$8,500.00	WEG	B58C	
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Pump Motor	Curling Cool-Motor	Arena	\$6,500.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2026	5/1/2023	\$10,000.00	Nema	ASGHUW-40	TCP6176409013
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Brine Pump	Curling Cool	Arena	\$7,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2026	5/1/2023	\$12,000.00	Armstrong	6x4x8 4030	816953
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Heat Pump (HP)	Curling Heat-Pump	Arena	\$7,500.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2026	5/1/2023	\$12,000.00	Armstrong	426746	
Second Floor Storage	JANITORS CLOSET	2ND FLOOR	Heating and Cooling (D30)	Pump Motor	JC2 MOTOR	2nd Floor	\$1,000.00	8/1/2008	Poor (20-40% Remaining)	Active	8/1/2026	8/1/2023	\$6,000.00	WEG	1U0T1CQNX3/404E	OC75504S1
Second Floor Storage	JANITORS CLOSET	2ND FLOOR	Plumbing (D20)	Circulation Pump	JC2	2nd Floor	\$2,500.00	8/1/2008	Poor (20-40% Remaining)	Active	8/1/2025	8/1/2023	\$13,500.00	BELL & GOSSETT	185332LF	
Roof	Roof	Curling Rink	Heating and Cooling (D30)	Dehumidification Unit	DHU-2	Curling Rink	\$150,000.00	5/1/2008	Very Poor (0-20% Remaining)	Capital	5/1/2025	5/1/2025	\$195,000.00	Engineered Air	DJ20-HE20-0-DWD100	41529-E19790
Roof	Ice Plant Roof	Arena	Heating and Cooling (D30)	Dehumidification Unit	DHU1	Arena	\$190,000.00	5/1/2008	Very Poor (0-20% Remaining)	Active	5/1/2026	5/1/2026	\$290,000.00	Engineered Air	DJ100/HE70/0/DWD400	B41529DH-1
Exterior	Fenced Compound	Fieldhouse	Heating and Cooling (D30)	Chiller	AHU-1 Chiller	Fieldhouse	\$245,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$245,000.00	Carrier	30RBA07011-3	2607Q83288
Arena #1	Ice Plant	Arena	Other	Other	C2-M	Ice plant	\$45,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$65,000.00	WEG	CC029A	B77874
Arena #1	Ice Plant	Arena	Other	Other	C1-Motor	Ice Plant	\$45,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$65,000.00	WEG	CC029A	B72895
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Hydronic Heater	UH2	Arena	\$5,000.00	5/1/2008	Fair (40-60% Remaining)	Active	5/1/2028	5/1/2028	\$8,500.00	Engineered Air	H7	E1G788H
Arena #1	Ice Plant	Arena	Plumbing (D20)	Hot Water Tank (HWT / DHWT)	DHWT-2	Arena	\$18,000.00	5/1/2008	Very Poor (0-20% Remaining)	Active	5/1/2028	5/1/2028	\$28,000.00	Ao Smith	TJVT500A	E07R000178
Arena #1	Ice Plant	Arena	Plumbing (D20)	Circulation Pump	DHWT-Pump	Arena	\$3,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$5,000.00	B&G	1.5x5.25	701-30
Arena #1	Ice Plant	Arena	Plumbing (D20)	Hot Water Tank (HWT / DHWT)	DHWT-1	Arena	\$18,000.00	5/1/2008	Very Poor (0-20% Remaining)	Active	5/1/2028	5/1/2028	\$28,000.00	Ao Smith	TJVT500A	E07R000179
Roof	Roof	Meeting Rooms	Heating and Cooling (D30)	Air Handler Unit (AHU)	AHU-4	Meeting Rooms	\$160,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$200,000.00	Engineered Air	FWA112-DJE20	41529-E19790
Roof	Roof	Locker rooms	Heating and Cooling (D30)	Make-up Air Unit (MUA)	MAU-1	Locker rooms	\$30,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$45,000.00	Engineered Air	DJ40-HE70-O-MV	41529-E19790
Roof	Roof	Kitchen	Heating and Cooling (D30)	Make-up Air Unit (MUA)	MUA-3	Kitchen	\$30,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$45,000.00	Engineered Air	DJ40-HE70-O-MV	41529-E19790
Roof	Roof	Admin Offices & Daycare	Heating and Cooling (D30)	Air Handler Unit (AHU)	AHU-3	Admin Offices & Daycare	\$125,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$150,000.00	Engineered Air	FWA112-DJE20-O	41529-E19790
Roof	Roof	Concession	Heating and Cooling (D30)	Make-up Air Unit (MUA)	MUA-2	Concession	\$30,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$45,000.00	Engineered Air	DJ40-HE70-O-MV	41529-E19790
Roof	Roof	Lounge & Lobby	Heating and Cooling (D30)	Air Handler Unit (AHU)	AHU-2	Lounge & Lobby	\$190,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2028	5/1/2028	\$275,000.00	Engineered Air	FWB403-DJ100-O	41529-E19790
Boiler Room	Boiler Room	Fieldhouse	Heating and Cooling (D30)	Air Handler Unit (AHU)	AHU-1	Fieldhouse	\$250,000.00	5/1/2008	Fair (40-60% Remaining)	Active	5/1/2028	5/1/2028	\$450,000.00	Engineered Air	DJ140-C	S41529
Mechanical Room	UPPER BOILER ROOM	MULTIPLEX	Heating and Cooling (D30)	Boiler	MB2	Multiplex	\$50,000.00	8/1/2008	Poor (20-40% Remaining)	Active	8/1/2028	8/1/2028	\$70,000.00	RBI	MB500	070746610
Boiler Room	UPPER BOILER ROOM	MULTIPLEX	Heating and Cooling (D30)	Boiler	MB1	Multiplex	\$50,000.00	8/1/2008	Poor (20-40% Remaining)	Active	8/1/2028	8/1/2028	\$70,000.00	RBI	MB500	070746609
Boiler Room	Pool Boiler Room	Pool & Fitness Centre	Plumbing (D20)	Hot Water Tank (HWT / DHWT)	DWH1-Pool	Pool & Fitness Centre	\$21,000.00	5/1/2019	Fair (40-60% Remaining)	Active	5/1/2029	5/1/2029	\$100,000.00	A.O Smith	BTM-150 300	1744108066425
Arena #1	Ice plant	Arena	Heating and Cooling (D30)	Compressor	C1	Ice plant	\$50,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2033	5/1/2028	\$80,000.00	Mycom	N4WB	431863
End of 5-year Outlook											TOTAL		\$2,592,000.00			
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Condenser	HE-2	Arena	\$40,000.00	5/1/2008	Fair (40-60% Remaining)	Active	5/1/2033	5/1/2033	\$50,000.00	Henry	CA-10060-210	C260779C-1
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Heat Generating Systems (D3020)	HE-4 Building Heat	Arena	\$40,000.00	5/1/2008	Fair (40-60% Remaining)	Active	5/1/2033	5/1/2033	\$55,000.00	Henry	CA-12084-210	C260779E-1
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Heat Exchanger	HE-1	Arena	\$40,000.00	5/1/2008	Fair (40-60% Remaining)	Active	5/1/2033	5/1/2033	\$55,000.00	Doucette	CAD522M5.5	CRNOH0454.9C
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Compressor	C2	Ice Plant	\$50,000.00	5/1/2008	Poor (20-40% Remaining)	Active	5/1/2033	5/1/2033	\$80,000.00	Mycom	N4WB	431862
Roof	Pool Roof	Pool	Heating and Cooling (D30)	Dehumidification Unit	PDHU-1	Pool	\$500,000.00	5/1/2019	Very Good (80-100% Remaining)	Active	5/1/2034	5/1/2034	\$650,000.00	Syresco	18041822	NP-064-TB-X-P6FB5303W2G3AD3
Roof	Pool Roof	Fitness Centre	Heating and Cooling (D30)	Air Conditioning Unit	PAHU-1	Fitness Centre	\$350,000.00	5/1/2019	Very Good (80-100% Remaining)	Active	5/1/2034	5/1/2034	\$450,000.00	Trane	C18D02545	SLHLF5053RNC7BD9001A-2T008600
Pool Area	POOL BASEMENT	WHIRLPOOL	Other Electrical Systems (D5090)	Other	WHIRLPOOL UV	WHIRLPOOL	\$20,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$30,000.00	ETS	ECF-215-6	APT-2400-C
Pool Area	POOL BASEMENT	LEISURE POOL	Other Electrical Systems (D5090)	Other	LEISURE POOL UV	LEISURE POOL	\$20,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$30,000.00	ETS	ECF-215-6	APT-2400-B
Pool Area	POOL BASEMENT	25M POOL	Other Electrical Systems (D5090)	Other	25M UV	25M POOL	\$25,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$35,000.00	ETS	ECF-225-10	APT-2400-A
Pool Area	POOL BASEMENT	WHIRLPOOL	Heating and Cooling (D30)	Pump Motor	P2C MOTOR	WHIRLPOOL JETS	\$7,500.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$9,000.00	NEMA	DT33	UJ7P2GM
Pool Area	POOL BASEMENT	LEISURE POOL	Heating and Cooling (D30)	Pump Motor	P1B MOTOR	LEISURE POOL	\$8,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$10,000.00	NIDEC	DT34	UJ10P2GM
Pool Area	POOL BASEMENT	25M POOL	Heating and Cooling (D30)	Pump Motor	P1A MOTOR	25M	\$17,500.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$22,000.00	NEMA	DT37	HJ25P2GM
Pool Area	POOL BASEMENT	LEISURE POOL	Heating and Cooling (D30)	Pump Motor	P4B MOTOR	LP WATERSLIDE	\$6,500.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$9,000.00	NEMA	DT33	UJ7P2GM
Pool Area	POOL BASEMENT	WHIRLPOOL	Heating and Cooling (D30)	Heat Exchanger	HEX4	WHIRLPOOL	\$15,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$20,000.00	TACO	E06210-L2A8FZ06	681
Pool Area	POOL BOILER ROOM	POOL BOILER ROOM	Heating and Cooling (D30)	Pump Motor	P1 & P2 MOTORS	Pool & Fitness Centre	\$18,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$24,000.00	WEG	JM003504NPW01GR	1043039997
Pool Area	POOL BASEMENT	LEISURE POOL	Heating and Cooling (D30)	Heat Exchanger	HEX3	LEISURE POOL	\$15,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$20,000.00	TACO	441683	E08208-L2A8FZ06
Pool Area	POOL BASEMENT	25M POOL	Heating and Cooling (D30)	Heat Exchanger	HEX2	25M POOL	\$15,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$22,000.00	BELL & COSSETT	319004-2RY526600445700	291815-01
Pool Area	Pool Boiler Room	Pool	Heating and Cooling (D30)	Boiler	B1	Pool Boiler	\$55,000.00	5/1/2019	Very Poor (0-20% Remaining)	Decommissioned	5/1/2025	5/1/2034	\$65,000.00	RBI	MR2500	061880159
Pool Area	POOL BASEMENT	LP TOYS	Heating and Cooling (D30)	Pump Motor	P3B MOTOR	LP TOYS	\$7,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$10,000.00	NEMA	DT33	UJ7P2GM
Pool Area	POOL BASEMENT	LEISURE POOL	Plumbing (D20)	Circulation Pump	P1B	LEISURE POOL	\$8,500.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$12,500.00	PENTAIR	AS-18-44653	3X4X9B-6B
Pool Area	POOL BOILER ROOM	POOL BOILER ROOM	Plumbing (D20)	Circulation Pump	P9	Fitness Centre	\$6,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$8,500.00	TACO	SKV1507N4A2EC-7.0	CA21642.5
Pool Area	POOL BASEMENT	25M POOL	Plumbing (D20)	Circulation Pump	P1A	25M	\$20,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$28,000.00	PENTAIR	AS-18-44653	5X6X11-LB
Pool Area	POOL BOILER ROOM	POOL BOILER ROOM	Plumbing (D20)	Circulation Pump	P7	Pool	\$6,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$8,500.00	TACO	SKV1507N4A2EC-7.2	CA21642
Pool Area	POOL BOILER ROOM	POOL BOILER ROOM	Plumbing (D20)	Circulation Pump	P5	Fitness Centre	\$10,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$15,000.00	TACO	SKV2007N4C2-EC-7.30	CA21642
Pool Area	POOL BOILER ROOM	POOL BOILER ROOM	Plumbing (D20)	Circulation Pump	P10	Fitness Centre	\$8,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$12,500.00	TACO	SKV1507N4A2EC-7.1	CA21642-5
Pool Area	POOL BASEMENT	LEISURE POOL	Plumbing (D20)	Circulation Pump	P4B WATERSLIDE	LP WATERSLIDE	\$6,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$8,500.00	PENTAIR	AS18-44653	3X4X9A-SB
Pool Area	POOL BASEMENT	WHIRLPOOL	Plumbing (D20)	Circulation Pump	P2C WPJETS	WHIRLPOOL JETS	\$7,500.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$11,500.00	PENTAIR	AS18-44653	3X4X9B-SB
Pool Area	POOL BASEMENT	LP TOYS	Plumbing (D20)	Circulation Pump	P3B TOYS	LEISURE POOL	\$7,500.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$11,500.00	PENTAIR	AS-18-44653	3X4X9A-SB
Pool Area	POOL BOILER ROOM	POOL BOILER ROOM	Plumbing (D20)	Circulation Pump	P8	Pool	\$8,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$12,000.00	TACO	SKV1507N4A2-EC7.2	CA21642
Pool Area	POOL BOILER ROOM	POOL BOILER ROOM	Plumbing (D20)	Circulation Pump	P3 & P4	Pool	\$8,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$22,000.00	TACO	SKV2006N4A2EC-3.20	CA21642-2
Pool Area	POOL BOILER ROOM	POOL BOILER ROOM	Plumbing (D20)	Circulation Pump	P6	Pool	\$12,000.00	5/1/2019	Good (60-80% Remaining)	Active	5/1/2034	5/1/2034	\$12,000.00	TACO	SKV2007N4C2FC-7.30	CA21642
Boiler Room	POOL BOILER ROOM	Pool & Fitness Centre	Heating and Cooling (D30)	Balance Tank	ET-1	Pool & Fitness Centre	\$7,000.00	5/1/2019	Good (60-80% Remaining)	Active</						

Space Category	Room #	Location	Equipment Type	Equipment Detail	Name	Asset Relationship	Purchase Price	Installation Date	Condition	Status	Useful Date	Replacement Date	Replacement Cost	Make	Model	Serial
Pool Area	POOL BASEMENT	LEISURE POOL	Heating and Cooling (D30)	Pump Motor	P2B MOTOR	LP LAZY RIVER	\$14,000.00	8/1/2021	Very Good (80-100% Remaining)	Active	8/1/2035	8/1/2035	\$18,000.00	NEMA	DY70	UJ15P2GM
Pool Area	POOL BOILER ROOM	POOL BOILER ROOM	Plumbing (D20)	Circulation Pump	P1 & P2 PUMPS	BOILER PUMPS	\$10,000.00	5/1/2019	Fair (40-60% Remaining)	Active	5/1/2036	5/1/2036	\$30,000.00	TACO	KB3007AF2ICB-6.4	CA21642
Pool Area	POOL BASEMENT	WHIRLPOOL	Heating and Cooling (D30)	Pump Motor	P1C MOTOR	WHIRLPOOL	\$8,000.00	8/1/2021	Very Good (80-100% Remaining)	Active	8/1/2036	8/1/2036	\$10,000.00	NEMA	JM007504MPW01	1052308573
Pool Area	POOL BASEMENT	WHIRLPOOL	Plumbing (D20)	Circulation Pump	P1C	WHIRLPOOL	\$8,000.00	8/1/2021	Very Good (80-100% Remaining)	Active	8/1/2036	8/1/2036	\$12,500.00	GOULDS	12BF2KAEO	36956
Pool Area	POOL BASEMENT	LP LAZY RIVER	Plumbing (D20)	Circulation Pump	P2B	LP LAZY RIVER	\$16,000.00	8/1/2021	Very Good (80-100% Remaining)	Active	8/1/2036	8/1/2036	\$24,000.00	PENTAIR	4X5X9.5 3800 CC 1800 CL	21-261476.3
Exterior	Ice Plant	Arena	Heating and Cooling (D30)	Condenser	COND-1	Arena	\$250,000.00	4/1/2023	Very Good (80-100% Remaining)	Active	5/1/2037	4/1/2037	\$330,000.00	Baltimore Air	TSDC2-SS-209-24.8	U2206179040101
Arena #1	Ice Plant	Arena	Heating and Cooling (D30)	Chiller	Arena Chiller	Arena	\$200,000.00	4/1/2019	Very Good (80-100% Remaining)	Active	5/1/2039	5/1/2039	\$300,000.00	HT Industries	FA-20144-210	C390248A-1
Pool Area	POOL BOILER ROOM	POOL BOILER ROOM	Heating and Cooling (D30)	Heat Exchanger	HEX1	Pool	\$15,000.00	5/1/2019	Good (60-80% Remaining)	Active	4/24/2039	5/1/2039	\$20,000.00	TACO	PF050B1DF45B1-01115	441206
Pool Area	POOL BOILER ROOM	POOL BOILER ROOM	Heating and Cooling (D30)	Boiler	B2	Pool	\$55,000.00	5/1/2019	Fair (40-60% Remaining)	Active	5/1/2044	5/1/2044	\$115,000.00	RBI	MB2500	061880159
Pool Area	POOL BASEMENT	LEISURE POOL	Other	Other	LP DEFENDER	Pool	\$50,000.00	5/1/2019	Very Good (80-100% Remaining)	Active	5/1/2049	5/1/2049	\$75,000.00	DEFENDER	SP-27-48-487	80621-2-0917
Pool Area	POOL BASEMENT	25M POOL	Other	Other	25M DEFENDER	Pool	\$65,000.00	5/1/2019	Very Good (80-100% Remaining)	Active	5/1/2049	5/1/2049	\$95,000.00	DEFENDER	SP-41-48-1038	80621-1-0917
Pool Area	POOL BASEMENT	WHIRLPOOL	Other	Other	WHIRLPOOL DEFENDER	Pool	\$50,000.00	5/1/2019	Very Good (80-100% Remaining)	Active	5/1/2049	5/1/2049	\$75,000.00	DEFENDER	SP-27-48-487	80621-3-0917
End of 10+ year Outlook													TOTAL (year 10+)	\$1,104,500.00		
													GRAND TOTAL	\$5,515,000.00		



Policies and Procedures Manual

Policy Number: 500-032

Policy Title: Operational and Capital Budgets

Adopted: May 2nd, 2012

Last Reviewed: May 25th, 2021

Amended:

Policy Statement:

ARMS recognizes the need to establish a policy with regards to operational and capital budgets.

Guidelines and Procedures:

1. Each year the GM will submit for Society Board approval a draft budget for operational expenses and capital purchases on or before the third Monday of November.
2. The GM and the Society Board of Directors will ensure that all resources are exhausted in order to provide the lowest deficit possible.
3. The GM of the Society will produce an operational budget with a deficit of no more than the agreed amount by the membership as per their policy governing the Athabasca Regional Multiplex.
4. The GM of the Society will produce a capital purchase budget of no more than the agreed amount by the membership as per their policy governing the Athabasca Regional Multiplex.
5. Upon approval by the Society Board of Directors if either of the budgets requested amount exceeds the agreed membership policy the GM will seek approval from each member before official approval is given.
6. The Society will ask that each membership commit to half (50%) of the budgeted operating deficit.
7. The Society will ask that each Membership commit to a minimum \$50,000.00 capital budget on an annual basis.



Town of Athabasca

Council Policy

Number	Title			
C-FIN-OPE-1	Operational Grant Funding			
Approval	Originally Approved		Last Revised	
[REDACTED]	Resolution No:	19:365	Resolution No:	
	Date:	September 3, 2019	Date:	

Purpose

To provide annual operational funding to the Alice B. Donahue Library & Archives and the Athabasca Regional Multiplex Society.

Policy Statement

The Town of Athabasca recognizes the need to establish a policy regarding an annual payment schedule for the operational funding for the Alice B. Donahue Library & Archives and the Athabasca Regional Multiplex Society.

Responsibilities

The Chief Administrative Officer is responsible for ensuring the quarterly payments are sent out on the dates specified below. The amounts to be paid will be based on the approved Operating Budget of the Town of Athabasca and will be paid in four equal payments.

Standards

- Expenditures that are not approved in the operating budget, interim budgets, capital budget, emergent matters or items that are legally required to be paid, must be presented to Council and approved for payment by Council.
- The Alice B. Donahue Library & Archives will be paid on the following dates:
 - March 31
 - June 30
 - September 30
 - December 31



Town of Athabasca

Council Policy

3. The Athabasca Regional Multiplex Society will be paid on the following dates:

- February 15
- May 15
- August 15
- November 15

Revisions:

Resolution Number	MM/DD/YY



MUNICIPAL POLICY HANDBOOK

CODE NUMBER: 2611

CATEGORY: Financial Operations

ATHABASCA REGIONAL MULTIPLEX SOCIETY OPERATIONAL ASSISTANCE

BACKGROUND

The Council of Athabasca County deems it appropriate to assist in funding the operational deficit of the Athabasca Regional Multiplex Society, which operates the Athabasca Regional Multiplex Fitness and Aquatic Centre, and the Nancy Appley Theater, in recognition of the fact that these facilities serve County Residents.

POLICY

Council agrees that the County Recreation Budget will include an allocation equal to 50% of the current year's estimated operational deficits for the Athabasca Regional Multiplex Society Facilities. Council will review the operating budget and the year-end financial statement for the Athabasca Regional Multiplex Society prior to inclusion of the operational assistance in their budget.

Funding is based on the condition that the Town of Athabasca authorizes an equal contribution.

Capital projects will be evaluated on an individual basis. Funding for the County's portion of the capital projects, not to exceed 50%, will be included in the County's annual budget.

PROCEDURES:

1. The Athabasca Regional Multiplex Society, upon approval of the current years' operating budget, shall forward a copy of the budget to the County Manager.
2. The County will forward advance payments to the Athabasca Regional Multiplex Society at the following intervals:
 - January 15 25%
 - March 15 25%
 - June 30 25%
 - September 30 20%
3. A copy of the audited financial statement for the Athabasca Regional Multiplex Society will be forwarded to the County Manager. An invoice calculating the final amount due for the previous year's operational assistance shall also be provided to the County at this time. The payment to be made by the County shall be calculated using the actual operational deficit, minus the advance payments.
4. Should County Council wish to review the funding arrangements, County Council may, at any time, require a joint meeting of County and Town Councils to be held to review funding procedures.

Effective

Policy Date: 98/04/30

Reference: #274-98, CC 12-309, CC 14-729, CC 16-399, CC 23-81,
CW 23-35

Revision: CC 23-136

This Agreement effective this 10th day of March, 2020.

BETWEEN:

ATHABASCA COUNTY,
a municipal corporation incorporated in the Province of Alberta
(the "**County**")

OF THE FIRST PART,

-and-

TOWN OF ATHABASCA,
a municipal corporation incorporated in the Province of Alberta
(the "**Town**")

OF THE SECOND PART,

WHEREAS:

- A. The County and the Town are the joint owners of the land and buildings legally described as:
 - a. Plan 7720472, Block 20, Lot A ("**Lot A**"); and
 - b. Plan 7720472, Block 20, Lot B ("**Lot B**"),(Lot A and Lot B collectively referred to herein as the "**Lands**")
- B. The buildings located on Lot A are known as the Nancy Appleby Theatre (the "**Theatre**") and the Alice B. Donahue Library & Archives (the "**Library**");
- C. The building located on Lot B is known as the Old Brick School (the "**School**");
- D. The Theatre, Library and the School and all of the assets necessary for the operation of the Theatre, Library and School are collectively referred to herein as the "**Facilities**";
- E. The County and the Town have agreed that the County will transfer to the Town its interest in the Lands and the Facilities on the terms and conditions contained herein;

NOW THEREFORE THIS AGREEMENT WITNESSES THAT in consideration of the mutual covenants contained in this Agreement, the County and the Town agree as follows:

1. TRANSFER OF LAND AND FACILITIES

- 1.1 On March 31, 2020 (the "Closing Date"), the County agrees to sell and the Town agrees to purchase the County's interest in the Lands and Facilities for the purchase price of One (\$1.00) Dollar.
- 1.2 Subject to the payment of the Purchase Price, the Town shall have the right of possession of the Lands as of the Closing Date.
- 1.3 All of the chattels and other property and assets necessary for the operation of the Facilities are as of the Closing Date the chattels, property and assets of the Town.

2. UTILITIES

- 2.1 Currently the utilities for the Theatre, Library and School are all through one meter for the services of gas, power, water and sewer (the "Utilities"). The County and the Town agree that the Theatre should be separately metered for the Utilities.
- 2.2 No later than ninety (90) days after the Closing Date, the Town shall install a new meter for the Utilities provided to the Theatre (the "New Meter"). Until such time, utility costs will be allocated as follows: Theatre – 66%, Brick School – 27%, Library – 7%.
- 2.3 The Town and the County agree that the costs for installing the New Meter shall be split equally between the Town and the County and the Town shall invoice the County for fifty (50%) percent of the costs for installing the New Meter.

3. AS IS WHERE IS

- 3.1 The Town acknowledges that it accepts the Lands and the Facilities in their present condition on an "as-is where-is" basis. The County makes no representation or warranty whatsoever regarding the condition of the Lands or the Lands suitability for the purposes of the Town.

4. CONDITIONS PRECEDENT

- 4.1 The obligation of the County to complete this transaction shall be subject to the County obtaining approval from its council for the transactions contemplated by this Agreement. This condition shall be a condition precedent for the benefit of the County and in the event that this condition is not satisfied or waived by the County prior to the Closing Date, in the absence of further agreement by the parties, this Agreement shall terminate.
- 4.2 The obligation of the Town to complete this transaction shall be subject to the Town obtaining approval from its council for the transactions contemplated by

this Agreement. This condition shall be a condition precedent for the benefit of the Town and in the event that this condition is not satisfied or waived by the County prior to the Closing Date, in the absence of further agreement by the parties, this Agreement shall terminate.

5. **FUNDING**

5.1 On the Closing Date, the County will pay the sum of Nine Hundred Forty Four Thousand Six Hundred and Eighty (\$944,680.00) Dollars to the Town (the **"One-Time Funds"**).

5.2 Subject to the terms and conditions contained herein and provided that the Town is in compliance with this Agreement, the County will for a period of ten (10) years, with the first year being the year 2020, provide an annual grant for operational funding to the Library on or prior to June 30 of the year in question, in the amount of Sixty Five Thousand Five Hundred Thirty Two (\$65,532.00) (the **"Annual Library Grant"**). For certainty, the County will pay the Annual Library Grant in 2020 and 2029 and each and every year in between.

6. **CLOSING**

6.1 On the closing date the County and the Town will execute and deliver a transfer of land for the Lands to be registered at Alberta Land Titles.

7. **OTHER TERMS**

7.1 The County and the Town acknowledge and agree that all costs and expenses related to the drafting of this Agreement and the registration of the transfer of the Lands shall be shared equally between the County and the Town.

7.2 The County and the Town acknowledge and agree that the costs and expenses to maintain and operate the Theatre will continue to be shared through the Athabasca Regional Multiplex Society.

7.3 Time is of the essence of this Agreement.

7.4 Neither party is permitted to assign its interest in this Agreement without the express written approval of the other party.

7.5 The covenants and agreements contained herein shall extend to and be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

7.6 This Agreement may be executed in any number of counterparts, each of when executed and delivered is an original but all of which taken together shall constitute one and the same instrument. An executed copy of this Agreement may be delivered by any party hereto by facsimile, .pdf or other electronic format.

IN WITNESS WHEREOF the parties have set their hand and seal on the date first written above.

THE TOWN OF ATHABASCA

Per:

Per:

ATHABASCA COUNTY

Per:

Per:



Town of Athabasca

Gateway to the Great New North

4705 – 49 Avenue • Athabasca, AB • T9S 1B7
Telephone: (780) 675-2063 • Fax (780) 675-4242
Email: town@athabasca.ca • www.athabasca.ca

Athabasca Regional Multiplex Society
2 University Drive
Athabasca, AB T9S 0A3

Sent Via Email

February 19, 2025

RE: Capital Budget

At the Town of Athabasca's Regular Council Meeting held February 18th, 2025, the following motions were carried:

Motion by Councillor Pacholok, "THAT COUNCIL DIRECT ADMINISTRATION TO SEND A LETTER TO OUR PARTNERS AT ATHABASCA COUNTY TO OUTLINE THE INTENT OF THE AGREEMENT SIGNED ON MARCH 10TH, 2020, SPECIFICALLY SECTION 7.2 WITH RESPECT TO ONGOING MAINTENANCE OF THE THEATRE."

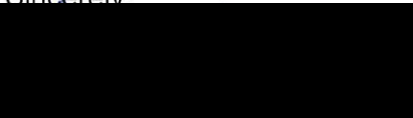
MOTION CARRIED UNANIMOUSLY

Motion by Councillor Edwards, "THAT COUNCIL LEAVE THEIR CONTRIBUTION TO THE ATHABASCA REGIONAL MULTIPLEX SOCIETY'S 2025 CAPITAL BUDGET AT NINETY THOUSAND DOLLARS (\$90,000.00)."

MOTION CARRIED UNANIMOUSLY

If you have any questions, please contact the undersigned at 780-675-2063 or rachel@athabasca.ca.

Sincerely,



Rachel Ramey, CLGM
Chief Administrative Officer
Town of Athabasca

/pm



From: Rhonda Alix, General Manager
To: ARMS Board
Date: February 24, 2025
Subject: Pucks for Paws Charity Donation Request

Background

- Administration was approached to donate the Pucks for Paws ice rental for their Charity tournament on March 28th to 30th.

Attachments

- Pucks for Paws Donation letter

Discussion

- Last year Athabasca Minor Hockey donated the ice fees for the Pucks for Paws tournament as it was within their block booking rental.
- 2025 Multiplex donation budget is \$7,000.00.
- Administration is going to charge the Puck for Paws at the block booking rate and not the adult rate:
 - Minor Hockey block booking rate is \$103.00 vs Adult rental rate is \$168.00
 - This is a total donation of \$65.00/hour.
 - Last year the tournament had 8 games.
 - 80 minutes of time for each game plus they held a skill competition.
 - Approximate total hours for the tournament are 11.5 hours
 - Donation from Administration is \$65.00/hour times 11.5 hours
 - Approximate donation of \$747.50 for the tournament
 - If the tournament has more games; this donation amount would increase.
- Pucks for Paws Charity committee is requesting all fees to be donated/waived.
 - 11.5 hours times \$168.00/hour is \$1,932.00
- By reducing the rate to the block booking rate saves the user approximately \$747.50 out of the total fees of \$1,932.00 which is almost at 40% discount.

Recommendation

- Motion for Administration to write a letter to the Pucks for Paws Charity committee donating the \$65.00 per hour for their ice times during the tournament.

A handwritten signature in blue ink, appearing to read 'Rhonda Alix', written over a horizontal line.

General Manager – Rhonda Alix



Dear Athabasca Regional Multiplex Society Board:

We are hosting the 2nd annual Pucks for Paws Charity Draft Hockey Tournament, March 28-30, 2025, at the Athabasca Regional Multiplex in benefit of Second Chance Animal Rescue Society (SCARS).

SCARS helps communities by taking in pets that are unwanted or slated for euthanasia. SCARS rescues pets from remote area dog pounds, veterinary clinics that act as the pound, strays, and abandoned pets, many of which are sick or injured. Every animal is given a veterinary assessment and any medical care or rehabilitation it requires. They spay/neuter, vaccinate and microchip every animal that comes into their care. These expenses are massive and SCARS relies on money raised through [memberships](#), [donations](#), [sponsorships](#), grants, and other fundraising efforts.

Second Chance Animal Rescue Society (SCARS) is in crisis mode, with the amount of intakes increasing each day. These dogs and cats need immediate assistance to find a home where they can live a better quality of life. All money raised from this tournament will be donated to SCARS which will help to provide food, shelter, toys, and medical aid to the animals who are in desperate need of our help.

We are kindly requesting for the Multiplex to waive the arena rental fees for this tournament in order for us to make the greatest possible impact to help these animals in need. These are desperate times, but this also brings in a very fun and positive local event that was the talk of the town all year long after last year's inaugural event. It was a great way to see the community come together and support each other and the cause. The impact of waiving the ice rental fees for one last fun weekend of hockey will literally save many animal lives.

If you have any questions, you can call or email me, Richard Nolan, at [REDACTED], or to [REDACTED]. Thank you so much for your time and consideration.



From: Rhonda Alix, General Manager
To: ARMS Board
Date: February 24, 2025
Subject: Conduct of Patrons and Facility Discipline Policy 500-003

Background

- Administration would like to update our current Code of Patrons and Facility Discipline policy to reflect our current process.

Attachments

- Current Conduct of Patrons and Facility Discipline Policy 500-003
- DRAFT changes Conduct of Patrons and Facility Discipline Policy 500-003
- Amended Conduct of Patrons and Facility Discipline Policy 500-003

Discussion

- To ensure clarity and transparency regarding patron conduct and disciplinary actions, Administration has reviewed and updated the Code of Patrons and Facility Discipline policy
- Administration may suspend a patron for up to one month for a first offense, depending on the severity of the violation.
- Suspensions are issued at the discretion of Administration based on the nature and impact of the offense.
- This amendment ensures patrons are aware of the disciplinary measures that may be taken.

Recommendation

- Motion to amend the Conduct of Patrons and Facility Discipline Policy 500-003 as presented.

A handwritten signature in blue ink, appearing to read "Rhonda Alix".

General Manager – Rhonda Alix



Policies and Procedures Manual

Policy Number: 500-003

Policy Title: Conduct of Patrons and Facility Discipline

Adopted: September 1st, 1994

Last Reviewed: November 21, 2022

Amended: November 21, 2022

Policy Statement:

ARMS recognizes the need to govern the conduct of patrons using Society facilities.

Guidelines and Procedures:

1. The rules and regulations governing the conduct of patrons using the facilities are to be displayed within each facility.
2. Multiplex Staff have the authority to evict an individual or group from any Athabasca Regional Multiplex Society facility for inappropriate conduct. The Staff have the authority to evict facility users/ groups up to 24 hours from the property. An incident report shall be completed, and the patrons name be recorded on the appropriate list.
3. Should unacceptable behavior continue, the GM or designate may suspend facility privileges for a period of one week, an incident report shall be completed, and the patrons name recorded on the appropriate list. The child's (under 18) parents will be notified by email or phone call.
4. Should unacceptable behavior still continue, or the behavior warrants a one-month suspension the GM or designate may suspend the facility privileges for one-month, an incident report shall be completed, and the patrons name recorded on the appropriate list. In this case the patron and or child's (under 18) parents will be notified by letter or email. This documentation will be forwarded to the ARMS Board for information.
5. If unacceptable behavior still continues after the one-month suspension or in the opinion of the GM an incident warrants a longer suspension the individual will be suspended immediately until the next ARMS Board meeting where the GM shall bring forth the information and the incident reports to the ARMS Board. The Board shall decide on further appropriate actions of the patron or child.

APPEALS

Any person or persons banned from any ARMS facilities by the GM may appeal such ban the ARMS Board in writing provided that:

1. the ban being appealed is for a period exceeding 30 days; and
2. the written appeal is received by the ARMS Board not more than 7 days after the imposition of the ban being appealed.



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