

**Athabasca Regional Multiplex Society 2025
April 22, 2025
Aquatic Centre Alta Gas Lounge**

PRESENT: Directors Ashtin Anderson, Brian Hall (alternate), Camille Wallach, Darlene Reimer (via zoom), Dave Pacholok, Jon LeMessurier, Natasha Kapitaniuk

General Manager Rhonda Alix, Facility Manager Tim Wolfenberg, Aquatic Supervisor Dylan Zilinski and Administration Supervisor Cheryl Ruthven.

**MEMBER OF
THE PUBLIC:**

Member of the Press (1)

1.0

Call to Order Chair Anderson called the meeting to order at 9:39 a.m.

2.0

Land

Acknowledgement

Chair Anderson read the Land Acknowledgement: "The Athabasca Regional Multiplex is located on First Nations Treaty 6 territory. We respect and honour all First Nations, Metis and Inuit Peoples connection to these lands, their history, language and culture."

3.0

**Approval of
Agenda**

#25-26 Motion by Director Pacholok to approve the April 22, 2025, General Meeting agenda with the following addition:

9 a) Section 27 (2)(e) FOIP Act – Personnel

Motion Carried Unanimously.

4.0

**Minutes of
Previous
Meeting**

a) Approval of February 24, 2025, General Meeting Minutes

#25-27 Motion by Director Wallach to approve the February 24, 2025, General Meeting minutes as presented.

Motion Carried Unanimously.

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**5.0
Financial
Report**

a) Financial Statement

General Manager Alix presented the Financial Statements as of March 31, 2025.

Director Kapitaniuk arrived at 9:42 a.m.

#25-28

Motion by Director LeMessurier to accept the financial information as presented.

Motion Carried Unanimously.

**6.0
Manager
Reports**

a) General Manager, Facility Manager, Aquatic Supervisor and Concession Supervisor Reports

General Manager Rhonda Alix discussed the General Manager's report.

Chair Anderson declared at recess at 10:03 a.m.
Meeting reconvened at 10:15 a.m.

Facility Manager Tim Wolfenberg discussed the Facility Manager's report.

Aquatic Supervisor Dylan Zilinski and Director Pacholok returned to the meeting at 10:19 a.m.

Aquatic Supervisor Dylan Zilinski discussed the Aquatic Supervisor's report.

General Manager Rhonda Alix discussed the Concession Supervisor's report.

#25-29

Motion by Director LeMessurier to accept the reports as presented.

Motion Carried Unanimously.

**7.0
Follow up
Business**

a) Strategic Plan

Administration has submitted the Board's requested changes to the draft Strategic Plan to RC Strategies. A revised draft Strategic Plan has not yet been received.

#25-30

Motion by Director Reimer to accept the information as presented.

Motion Carried Unanimously.

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b) Insurance Analysis

Administration conducted a comprehensive insurance analysis in response to a substantial increase in insurance rates.

Aquatic Supervisor Dylan Zilinski left at 10:52 a.m. and returned at 11:21 a.m.

#25-31

Motion by Director Wallach to direct Administration to send a letter to the Town of Athabasca requesting that the 66% theatre insurance allocation be recalculated based on the square footage included in the assessment summary and further to request a detailed breakdown of the insurance and general liability premiums being allocated to ARMS specifically showing what coverage is allocated for the theatre and multiplex.

Motion Carried Unanimously.

c) 500-003 Conduct of Patrons and Facility Discipline Policy

Administration recommends updating the current Code of Patrons and Facility Discipline Policy to reflect existing practices. These proposed amendments are based on a review of legal advice.

#25-32

Motion by Director Pacholok to add the amendments as discussed to 500-003 Conduct of Patrons and Facility Discipline Policy.

Motion Carried Unanimously.

Director Wallach left at 11:07 a.m. and returned at 11:10 a.m.

Chair Anderson declared at recess at 11:11 a.m.
Meeting reconvened at 11:21 a.m.

8.0
New
Business

a) Nancy Appleby Theatre Capital Expenditures

On February 24, 2025, Administration was asked to prepare a report on all capital expenditures spent at the Nancy Appleby Theatre from March 10, 2020, to present.

#25-33

Motion by Director Pacholok to accept the information as presented.

Motion Carried Unanimously.

b) Rural Women's Conference Committee Letter

Administration received a letter from the Rural Women's Conference Committee outlining their concerns regarding the event held on February 6, 2025.

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- #25-34 Motion by Director Reimer for the Board Chair to send a letter to the Celebrating Rural Women's Conference Committee in response to their letter of concern.

Motion Carried Unanimously.

c) Athabasca County Email Request

Administration received a request from Athabasca County to email the 2025 draft and proposed budgets, along with financial statements and Board meeting minutes. This information is publicly available for review.

- #25-35 Motion by Director LeMessurier to direct Administration to upload all ARMS Board Agenda Packages to the website, beginning with the packages from September 2024 to present, and continue posting each package in advance of future meetings.

Motion Carried Unanimously.

d) First Aid and Training Rates

On February 24, 2025, Administration was asked to bring comparable rates on First Aid and Training Courses.

- #25-36 Motion by Director Wallach to direct Administration to add the First Aid Course comparison rates to the 2025 ARMS Facility Rental Rate discussion.

Motion Carried Unanimously.

e) Fieldhouse Chiller Quotations

Administration received a quote for the costs associated with replacing the Fieldhouse Chiller, as well as the cost for replacing only the Chiller compressor. Currently, the system is operating at only 25% of its cooling capacity.

Aquatic Supervisor Dylan Zilinski left the meeting at 12:03 p.m. and returned at 12:05 p.m.

- #25-37 Motion by Director Wallach to direct Administration to submit a Change of Scope Request to the CFEP Grants Office to seek approval for the reallocation of any remaining funds toward the Fieldhouse chiller compressor replacement. If the Change of Scope is approved, Administration is further directed to proceed with the Fieldhouse chiller compressor replacement project, with any additional required funding to be sourced from the Capital Reserve account.

Motion Carried Unanimously.

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f) Google Customer Reviews

Administration updated the Board on our recent Google Customer Reviews. Our current Google review summary score is 4.4.

#25-38 Motion by Director Wallach to accept the information as presented.

Motion Carried Unanimously.

g) Discount Request

Administration received a letter from the Athabasca Healthcare Centre asking for a possible discount for clients that have completed the Breathe Easy Program.

#25-39 Motion by Director LeMessurier to apply a 50% discount to any participant who has completed the Breathe Easy Program for up to a 6-month membership or punch pass.

Motion Carried Unanimously.

**10.0
In Camera**

9. a) Section 17 (2)(e) FOIP Act – Personnel

- 10. a) Section 27 (1) FOIP Act – Legal
- b) Section 27 (1) FOIP Act – Legal
- c) Section 17 (2)(e) FOIP Act – Personnel

#25-40 Motion by Director Wallach to go in camera at 12:11 p.m.

Motion Carried Unanimously.

Member of the Press and Aquatics Supervisor Dylan Zilinski left the meeting at 12:11 p.m. and did not return.

Chair Anderson declared a recess at 12:12 p.m.
Meeting reconvened at 12:16 p.m.

Administration Supervisor Cheryl Ruthven and Facility Manager Tim Wolfenberg left the meeting at 12:16 p.m. and returned at 12:26

Director Reimer left the meeting at 12:59 p.m. and did not return.

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Facility Manager Tim Wolfenberg left the meeting at 1:11 p.m. and returned at 1:13 p.m.

Director Kapitaniuk left the meeting at 1:18 p.m. and returned at 1:23 p.m.

#25-41 Motion by Director Wallach to come out of camera at 1:29 p.m.

Motion Carried Unanimously.

#25-42 Motion by Director LeMessurier to send a letter to the Town of Athabasca and Athabasca County Councils as discussed in closed session.

Motion Carried Unanimously.

11.0
Next
Meeting

Next meeting May 27, 2025, at 9:30 a.m.

12.0
Adjournment

Meeting adjourned at 1:30 p.m.