

**Athabasca Regional Multiplex Society 2024
December 16, 2024
Combined Meeting Room**

PRESENT: Directors Ashtin Anderson, Camille Wallach, Darlene Reimer, Dave Pacholok, Jon LeMessurier, Natasha Kapitaniuk, Brian Hall (alternate).

General Manager Rhonda Alix, Facility Manager Tim Wolfenberg, Aquatic Supervisor Dylan Zilinski, Concession Supervisor Tim Festeryga and Administration Supervisor Cheryl Ruthven.

**MEMBER OF
THE PUBLIC:**

Town of Athabasca CAO Rachel Ramey.

1.0

Call to Order Chair Anderson called the meeting to order at 9:36 a.m.

2.0

**Land
Acknowledgement**

Chair Anderson read the Land Acknowledgement: "The Athabasca Regional Multiplex is located on First Nations Treaty 6 territory. We respect and honour all First Nations, Metis and Inuit Peoples connection to these lands, their history, language and culture.

3.0

**Approval of
Agenda**

#24-144 Motion by Director LeMessurier to approve the December 16, 2024, General Meeting agenda with the following addition:

11c) Section 24 (1) FOIP Act – Privileged Information

Motion Carried Unanimously.

4.0

Delegation

a) RC Strategies

RC Strategies completed the draft of the ARMS Strategic Plan. Michael Roma from RC Strategies presented the plan to the Board via Zoom.

Director Natasha Kapitaniuk arrived at the meeting at 9:47 a.m.

Concession Supervisor Tim Festeryga arrived at the meeting at 9:58 a.m.

Chair Anderson declared a recess at 10:15 a.m.
Meeting reconvened at 10:30 a.m.

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**5.0
Minutes of
Previous
Meeting**

- a) Approval of November 18, 2024, General Meeting Minutes

#24-145 Motion by Director Pacholok to approve the November 18, 2024, General Meeting minutes as presented.

Motion Carried Unanimously.

**6.0
Financial
Report**

- a) Financial Statement

General Manager Alix presented the Financial Statements as of November 30, 2024.

#24-146 Motion by Director Pacholok to accept the financial information as presented.

Motion Carried Unanimously.

Concession Supervisor Tim Festeryga left the meeting at 10:47 a.m. and did not return.

Director Kapitaniuk left the meeting at 11:28 a.m. and returned at 11:30 a.m.

**7.0
Manager
Reports**

- a) General Manager, Facility Manager, and Aquatic and Concession Supervisor Reports

General Manager Rhonda Alix discussed the General Manager's report and the Concession Supervisor Report.

Facility Manager Tim Wolfenberg discussed the Facility Manager's report.

Aquatic Supervisor Dylan Zilinski discussed the Aquatic Supervisor's report.

#24-147 Motion by Director Kapitaniuk to accept the reports as presented.

Motion Carried Unanimously.

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**8.0
Follow up
Business**

- a) Strategic Planning Update

#24-148

Motion by Director Wallach to table the discussion until the next meeting.

Motion Carried Unanimously.

Chair Anderson declared a recess at 11:34 a.m.
Meeting reconvened at 11:45 a.m.

**9.0
New
Business**

- a) Aspen View Agreement

#24-149

Motion by Director LeMessurier to approve the Aspen View Agreement as amended.

Motion Carried Unanimously.

- b) RFP Bylaws Evaluation & Rewrite

Administration created an RFP for a consultant and to evaluate and rewrite the ARMS Bylaws. Closing date is January 17, 2025. Administration will bring back the quotations to our January 27, 2025 Board Meeting.

#24-150

Motion by Director Reimer to accept information as presented.

Motion Carried Unanimously.

- c) Fitness Classes with Equipment

Starting in 2025, fitness classes with equipment will have a fee of \$5.00 for Patron's with active memberships and \$13.23 for Patron's without memberships. These fees will help cover the instructor's compensation and offset revenue losses due to no-shows.

#24-151

Motion by Director Kapitaniuk to accept information as presented.

Motion Carried Unanimously.

- d) DRAFT Audio Meeting Recording Policy

Administration proposes implementing an audio recording policy for ARMS Board meetings to enhance the accuracy of the meeting minutes. To reduce the need for amendments and ensure clarity in minute-taking, it would be beneficial to listen to an audio recording of the meeting to clarify any wording or details.

#24-152

Motion by Director Pacholok to adopt the DRAFT Audio Meeting Recording Policy 500-039 as presented.

Motion Carried Unanimously.

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Member of the Public and Aquatics Supervisor Dylan Zilinski left the meeting at 12:21 p.m. and did not return.

**11.0
In Camera**

- a) Section 27 (1) FOIP Act – Legal
- b) Section 24 (1) FOIP Act – Privileged Information
- c) Section 24 (1) FOIP Act – Privileged Information

#24-153 Motion by Director Wallach to go in camera at 12:22 p.m.

Motion Carried Unanimously.

Director Wallach left the meeting at 12:41 p.m. and did not return.

#24-154 Motion by Director Reimer to come out of camera at 12:51 p.m.

Motion Carried Unanimously.

11c)

#24-155 Motion by Director Pacholok that the Board uphold the suspension as originally decided by the General Manager.

Motion Carried Unanimously.

**12.0
Next
Meeting**

Next meeting January 27, 2025, at 9:30 a.m.

**13.0
Adjournment**

Meeting adjourned at 12:52 p.m.