

**Athabasca Regional Multiplex Society 2024  
October 21, 2024  
Combined Meeting Room**

**PRESENT:** Directors Ashtin Anderson, Brian Hall (alternate), Camille Wallach, Darlene Reimer, Dave Pacholok, Natasha Kapitaniuk and Rob Balay (alternate).  
  
General Manager Rhonda Alix, Facility Manager Tim Wolfenberg, Aquatic Supervisor Dylan Zilinski and Administration Supervisor Cheryl Ruthven.

**ABSENT:** Director Jon LeMessurier and Concession Supervisor Tim Festeryga.

**MEMBER OF THE PUBLIC:** Town of Athabasca CAO Rachel Ramey.

**1.0  
Call to Order** Chair Anderson called the meeting to order at 9:35 a.m.

**2.0  
Approval of  
Agenda**

#24-116 Motion by Director Reimer to approve the October 21, 2024, General Meeting agenda as presented.

**Motion Carried Unanimously.**

**3.0  
Minutes of  
Previous  
Meeting**

a) Approval of September 16, 2024, General Meeting Minutes

#24-117 Motion by Director Balay to approve the September 16, 2024, General Meeting minutes with the following amendment and addition:

- 1) addition Director Balay left the meeting at 1:20 p.m. and returned at 1:22 p.m.
- 2) 10.0 Next Meeting date should read October 21, 2024

**Motion Carried Unanimously.**

**4.0  
Financial  
Report**

a) Financial Statement

General Manager Alix presented the Financial Statements as of September 30, 2024.

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#24-118 Motion by Director Pacholok to accept the financial information as presented.

**Motion Carried Unanimously.**

**5.0  
Manager  
Reports**

a) General Manager, Facility Manager, and Aquatic and Concession Supervisor Reports

General Manager Rhonda Alix discussed the General Manager's report and the Concession Supervisor Report.

Facility Manager Tim Wolfenberg discussed the Facility Manager's report.

Aquatic Supervisor Dylan Zilinski discussed the Aquatic Supervisor's report.

#24-119 Motion by Director Kapitaniuk to accept the reports as presented.

**Motion Carried Unanimously.**

Chair Anderson declared a recess at 10:36 a.m.  
Meeting reconvened at 10:46 a.m.

**6.0  
Follow up  
Business**

a) Strategic Planning

Administration has contracted RC Strategies to complete the ARMS Strategic Plan. We have created a public survey which will be available on various platforms for patrons to fill out. After the November 30, 2024, survey deadline, Administration will set up a meeting with the Board to review the draft Strategic Plan presented by RC Strategies.

#24-120 Motion by Director Pacholok to accept the information as presented.

**Motion Carried Unanimously.**

b) GICB Application

The Town of Athabasca has applied for the GICB Program for ARMS using GrantMatch Corp. as per the Board motion #24-101.

#24-121 Motion by Director Balay to accept the information as presented.

**Motion Carried Unanimously.**

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**7.0  
New  
Business**

a) Land Acknowledgement

Administration was instructed to prepare a recommendation regarding the implementation of land acknowledgment. We conducted research on how our recreation group addresses this at their facilities.

#24-122

Motion by Director Reimer to direct Administration to create a draft Land Acknowledgement Policy to review at the next meeting.

**Motion Carried.**

b) Auto Renew Program Statistics

#24-123

Motion by Director Wallach to direct Administration to research and implement capabilities of accepting credit card payments for auto renew memberships.

**Motion Carried Unanimously.**

Chair Anderson declared a recess at 11:15 a.m.  
Meeting reconvened at 12:05 p.m.

Member of the Public, Facility Manager Tim Wolfenberg and Aquatics Supervisor Dylan Zilinski left the meeting at 11:15 a.m. and did not return.

**9.0  
In Camera**

- a) Section 27 (1) FOIP Act – Legal
- b) Section 24 (1) FOIP Act – Privileged Information
- c) Section 17 (2) (e) FOIP Act – Personnel

#24-124

Motion by Director Kapitaniuk to go in camera at 12:19 p.m.

**Motion Carried Unanimously.**

Administration Supervisor Cheryl Ruthven left the meeting at 12:30 p.m.  
and did not return.

General Manager Alix left the meeting at 12:51 p.m.  
and returned at 1:04 p.m.

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#24-125            Motion by Director Pacholok to come out of camera at 1:13 p.m.

**Motion Carried Unanimously.**

#24-126            Motion by Director Wallach to accept the information as discussed for 9a.

**Motion Carried Unanimously.**

#24-127            Motion by Director Balay to accept the information as discussed for 9b.

**Motion Carried Unanimously.**

#24-128            Motion by Director Reimer to acknowledge the successful completion of the General Manager's performance review and approve an increase to the next step on her pay grid.

**Motion Carried Unanimously.**

**10.0  
Next  
Meeting**

Next meeting November 18, 2024, at 9:30 a.m.

**11.0  
Adjournment**

Meeting adjourned at 1:14 p.m.