

**Athabasca Regional Multiplex Society 2024**  
**July 15, 2024**  
**Combined Meeting Room**

**PRESENT:** Directors Ashtin Anderson, Brian Hall (alternate), Darlene Reimer, Dave Pacholok, Jon LeMessurier, and Natasha Kapitaniuk.  
  
General Manager Rhonda Alix, Facility Manager Tim Wolfenberg, and Aquatic Supervisor Dylan Zilinski.

**ABSENT:** Director Camille Wallach, Administration Supervisor Cheryl Ruthven, and Concession Supervisor Tim Festeryga.

**MEMBER OF THE PUBLIC:** Member (1) Town of Athabasca CAO Rachel Ramey  
Member (2) Athabasca County CAO Bob Beck

**1.0**  
**Call to Order** Chair Anderson called the meeting to order at 9:52 a.m.

**2.0**  
**Approval of Agenda**

#24-69 Motion by Director Pacholok to approve the July 15, 2024, General Meeting agenda with the following addition:

9 a) Land Acknowledgement

**Motion Carried Unanimously.**

Aquatic Supervisor Dylan Zilinski entered the meeting at 9:53 a.m.

**4.0**  
**Minutes of Previous Meeting**

a) Approval of May 27, 2024, General Meeting Minutes

#24-70 Motion by Director Hall to approve May 27, 2024, General Meeting minutes with the following amendment;

*Director Hall left the meeting at 12:26 p.m. and did not return.*

**Motion Carried Unanimously.**

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**5.0  
Financial  
Report**

a) Financial Statement

General Manager Alix presented the Financial Statements as of June 30, 2024.

#24-71

Motion by Director Hall to direct Administration to compile an analysis of utility reduction options for review at the September meeting.

**Motion Carried Unanimously.**

#24-72

Motion by Director LeMessurier to accept the financial information as presented.

**Motion Carried Unanimously.**

**3.0  
Delegation**

a) EPC School Council

EPC School Council attended the meeting to talk about student misconducts at the Multiplex during school hours and ARMS Conduct of Patrons and Facility Discipline Policy.

Chair Anderson declared a recess at 10:36 a.m.  
Meeting reconvened at 10:48 a.m.

**6.0  
Manager  
Reports**

a) General Manager, Facility Manager, and Aquatic Supervisor Reports

General Manager Rhonda Alix discussed the General Manager's report.

Facility Manager Tim Wolfenberg discussed the Facility Manager's report.

Aquatic Supervisor Dylan Zilinski discussed the Aquatic Supervisor's report.

#24-73

Motion by Director Pacholok to accept the reports as presented.

**Motion Carried Unanimously.**

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**7.0  
Follow up  
Business**

a) Strategic Planning

Administration received 4 quotes for creating a Strategic Plan for ARMS.

Member of the Public (2) entered the meeting at 11:20 a.m. and left at 11:25 a.m.

#24-74 Motion by Director Kapitaniuk to defer the item to closed session.

**Motion Carried Unanimously.**

b) Security Quotes

Administration discussed Security information from surrounding facilities.

#24-75 Motion by Director Hall to defer the Security Quotes discussion to the next meeting.

**Motion Carried Unanimously.**

Chair Anderson declared a recess at 10:47 a.m.  
Meeting reconvened at 12:20 p.m.

Member of the Public (2) returned at 12:20 p.m.

**8.0  
New  
Business**

a) 2025 Facility Rates

Administration discussed the 2025 Kitchen Rental Rates.

#24-76 Motion by Director Pacholok to approve the 2025 Kitchen Rental Rates as presented and bring back the remaining 2025 Facility Rental Rates to the next meeting.

**Motion Carried Unanimously.**

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#24-77 Motion by Director LeMessurier to direct Administration to bring facility rental statistics back for review at the next meeting.

**Motion Carried Unanimously.**

b) Bylaws

Administration presented the current Bylaws to the Board.

#24-78 Motion by Director Reimer to direct Administration to create a Request for Proposal for a consultant to evaluate and rewrite the ARMS Bylaws and bring back the quotations to the Board for review.

**Motion Carried Unanimously.**

c) Franchise Fees

Administration presented a report with the last 3 years of Franchise Fees amounts paid to the Town of Athabasca.

#24-79 Motion by Director Hall to accept the information as presented.

**Motion Carried Unanimously.**

d) EPC School Council Follow-up

EPC School Council spoke about their mandate and student misconducts at the Multiplex.

#24-80 Motion by Director Kapitaniuk to have the Chair or Vice Chair attend the meeting on August 22 with Multiplex Administration and EPC Administration.

**Motion Carried Unanimously.**

#24-81 Motion by Director Reimer to accept the delegation information as presented.

**Motion Carried Unanimously.**

e) Zamboni Repairs

Facility Manager Wolfenberg discussed the Zamboni repairs report and costs with the Board.

#24-82 Motion by Director LeMessurier to accept the information as presented.

**Motion Carried Unanimously.**

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**9.0  
Agenda  
Additions**

- a) Land Acknowledgement

#24-83                    Motion by Director Hall to direct Administration to bring forward a recommendation related to the implementation of a land acknowledgement.

**Motion Carried Unanimously.**

**10.0  
In Camera**

- a) Section 24 (1) FOIP Act – Advice from Officials
- b) Section 24 (1) FOIP Act – Advice from Officials
- c) Section 27 (1) FOIP Act – Legal
- d) Strategic Plan

#24-84                    Motion by Director Kapitaniuk to go into camera with the Directors and ARMS Administration at 12:43 p.m.

**Motion Carried Unanimously.**

Members of the Public (1) and (2) left the meeting at 12:43 p.m. and did not return.

#24-85                    Motion by Director Pacholok to come out of camera at 1:24 p.m.

**Motion Carried Unanimously.**

#24-86                    Motion by Director Kapitaniuk to suspend Shawn Mydan permanently from all ARMS facilities effective July 15, 2024.

**Motion Carried Unanimously.**

#24-87                    Motion by Director LeMessurier to suspend Kyle Richard John Shave permanently from all ARMS Facilities effective July 15, 2024.

**Motion Carried Unanimously.**

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#24-88            Motion by Director Kapitaniuk to go into camera with the Directors and ARMS Administration at 1:26 p.m.

**Motion Carried Unanimously.**

Director LeMessurier and Aquatic Supervisor Dylan Zilinski left the meeting at 1:26 p.m. and did not return.

#24-89            Motion by Director Hall to come out of camera at 2:15 p.m.

**Motion Carried Unanimously.**

#24-90            Motion by Director Pacholok to direct Administration to retain an expert to review and provide and an opinion about the Aquatic Centre boilers.

**Motion Carried Unanimously.**

#24-91            Motion by Director Reimer to contract RC Strategies to assist in the Strategic Planning process for ARMS.

**Motion Carried.**

**10.0  
Next  
Meeting**

Next meeting September 16, 2024, at 9:30 a.m.

**11.0  
Adjournment**

Meeting adjourned at 2:16 p.m.