

**Athabasca Regional Multiplex Society 2024**  
**May 27, 2024**  
**Combined Meeting Room**

**PRESENT:** Directors Ashtin Anderson, Brian Hall (alternate), Camille Wallach, Darlene Reimer, Dave Pacholok, Jon LeMessurier, Natasha Kapitaniuk  
  
General Manager Rhonda Alix; Facility Manager Tim Wolfenberg; Aquatic Supervisor Dylan Zilinski and Administration Supervisor Cheryl Ruthven

**ABSENT:** Concession Supervisor Tim Festeryga

**MEMBER OF THE PUBLIC:** Town of Athabasca CAO Rachel Ramey

**1.0**  
**Call to Order** Chair Anderson called the meeting to order at 9:33 a.m.

**2.0**  
**Approval of Agenda**

#24-52 Motion by Director Reimer to approve the April 15, 2024, General Meeting agenda with the following amendment and addition:

- 1) 10 a) should read Section 17 (1) FOIP Act – Personnel
- 2) addition 9 a) Society Bylaws

**Motion Carried Unanimously.**

**3.0**  
**Delegation**

a) Athabasca Curling Club

Athabasca Curling Club attended the meeting to discuss: 2023/24 season overview, bonspiel numbers, Little Rocks program, ice conditions, fees, 2022/23 lounge contract and 2023/24 future lounge contract.

**4.0**  
**Minutes of Previous Meeting**

a) Approval of April 15, 2024, General Meeting Minutes

#24-53 Motion by Director Kapitaniuk to approve the April 15, 2024, General Meeting minutes with the amendment to #24-51 Motion to read;

*#24-51 Motion by Director Hall to direct Administration or the Board Chair to provide updates on closed session information to all Directors and Alternates.*

**Motion Carried Unanimously.**

**5.0**

**Athabasca Regional Multiplex Society 2024**  
**May 27, 2024**  
**Combined Meeting Room**

**Financial Report**

a) Financial Statement

General Manager Alix presented the bank balances as of April 30, 2024, and presented a Concession Budget Forecast.

#24-54

Motion by Director Pacholok to accept the financial information as presented and increase the 2024 concession budget to the proposed budget numbers presented.

**Motion Carried Unanimously.**

**6.0 Manager Reports**

a) General Manager, Facility Manager, Aquatic and Concession Supervisor Reports

General Manager Rhonda Alix discussed the General Manager's report and Concession Supervisor's report.

Facility Manager Tim Wolfenberg discussed the Facility Manager's report.

Aquatic Supervisor Dylan Zilinski discussed the Aquatic Supervisor's report.

#24-55

Motion by Director Reimer to accept reports as presented.

**Motion Carried Unanimously.**

Chair Anderson declared a recess at 10:42 a.m.  
Meeting reconvened at 10:52 a.m.

**3.0 Delegation**

b) Doyle & Company – 2023 Year End Audit

Doyle & Company Chartered Professional Accountants reviewed the completed Audit and Financial Statements for the year-ended December 31, 2023.

#24-56

Motion by Director Kapitaniuk to go into camera at 11:10 a.m. with only Directors and Delegate.

**Motion Carried Unanimously.**

General Manager Rhonda Alix, Facility Manager Tim Wolfenberg, Aquatic Supervisor Dylan Zilinski, Administration Supervisor Cheryl Ruthven and Town of Athabasca CAO Ramey left the meeting at 11:10 a.m.

**Athabasca Regional Multiplex Society 2024**  
**May 27, 2024**  
**Combined Meeting Room**

#24-57 Motion by Director Wallach to come out of camera at 11:25 a.m.

**Motion Carried Unanimously.**

General Manager Rhonda Alix, Facility Manager Tim Wolfenberg, Aquatic Supervisor Dylan Ziliniski, Administration Supervisor Cheryl Ruthven and Town of Athabasca CAO Ramey returned to the meeting at 11:25 a.m.

**7.0**  
**Follow up**  
**Business**

a) Policy 500-003 Conduct of Patrons and Facility Discipline

Administration was directed to bring the Policy 500-003 Conduct of Patrons and Facility Discipline for discussion.

#24-58 Motion by Director Kapitaniuk to direct Administration to invite EPC Parent Council to a delegation in the future to review and discuss patron experience and misconduct.

**Motion Carried Unanimously.**

Facility Manager Tim Wolfenberg left the meeting at 11:54 a.m. and returned at 11:56a.m.

**8.0**  
**New**  
**Business**

a) Kitchen Rental Rates

#24-59 Motion by Director Pacholok to accept the information as presented and direct Administration to bring 2025 Facility Rates for review at next ARMS meeting.

**Motion Carried Unanimously.**

b) Security Quotes

Administration brought forward the proposal from Central Protection Services Security.

#24-60 Motion by Director LeMessurier to bring back information regarding services comparatives from three other facility to the next meeting.

**Motion Carried Unanimously.**

Aquatic Supervisor Dylan Ziliniski left the meeting at 12:18 p.m. and did not return.

**Athabasca Regional Multiplex Society 2024  
May 27, 2024  
Combined Meeting Room**

c) Athabasca Curling Club Delegation follow-up

#24-61 Motion by Director Kapitaniuk to direct Administration to terminate the Athabasca Curling Club's current lounge bar rental agreement and further to permit them to utilize the space to store their items at their discretion.

**Motion Carried Unanimously.**

d) Doyle & Company 2023 Year End Audit

#24-62 Motion by Director Kapitaniuk to accept the year-ended Audit and Financial Statements as presented by Doyle & Company Chartered Professional Accountants for the year-ended December 31, 2023.

**Motion Carried Unanimously.**

#24-63 Motion by Director Reimer to direct Administration to draft a policy related to capital assets and management for review at the 2024 September ARMS meeting.

**Motion Carried Unanimously.**

**9.0  
Agenda  
Additions**

a) Society Bylaws

#24-64 Motion by Director Reimer to direct Administration to add ARMS Bylaws to the next meeting for review.

**Motion Carried Unanimously.**

**10.0  
In Camera**

a) Section 17 (2)(e) FOIP Act – Personnel

Director Biran Hall, Facility Manager Tim Wolfenberg, Administration Supervisor Cheryl Ruthven and Town of Athabasca CAO Ramey left the meeting at 12:26 p.m. and did not return.

General Manager Rhonda Alix left the meeting at 12:26 p.m.

b) Section 25 (1) FOIP Act

#24-65 Motion by Director Wallach to go into camera at 12:26 p.m.

**Motion Carried Unanimously.**

**Athabasca Regional Multiplex Society 2024  
May 27, 2024  
Combined Meeting Room**

Chair Anderson declared a recess 12:26 p.m. – 12:35 p.m.

General Manager Rhonda Alix returned to the meeting at 1:20 p.m.

#24-66            Motion by Director Wallach to come out of camera at 1:25 p.m.            **Motion Carried Unanimously.**

#24-67            Motion by Director Wallach to direct the Chair to send a letter to the Mayor of the Town of Athabasca outlining the concerns discussed in closed session  
**Motion Carried Unanimously.**

#24-68            Motion by Director Pacholok to direct Administration to compile a summary of franchise fees paid by ARMS in the past 3 years.  
**Motion Carried Unanimously.**

**10.0  
Next  
Meeting**            Next meeting July 15, 2024, at 9:45 a.m.

**11.0  
Adjournment**    Meeting adjourned at 1:28 p.m.