

Athabasca Regional Multiplex Society 2024
April 15, 2024
Combined Meeting Room

PRESENT: Directors Ashtin Anderson, Brian Hall (alternate), Camille Wallach, Darlene Reimer, Dave Pacholok, Jon LeMessurier, Natasha Kapitaniuk

General Manager Rhonda Alix; Facility Manager Tim Wolfenberg; Aquatic Supervisor Dylan Zilinski, Administration Supervisor Cheryl Ruthven; Concession Supervisor Tim Festeryga

Athabasca County CAO Bob Beck and Town of Athabasca CAO Rachel Ramey

ABSENT: Director Natasha Kapitaniuk

1.0

Call to Order Chair Anderson called the meeting to order at 9:42 a.m.

2.0

Approval of Agenda

#24-39 Motion by Director Wallach to approve the April 15, 2024, General Meeting agenda as presented.

Motion Carried Unanimously.

3.0

Minutes of Previous Meeting

a) Approval of March 11, 2024, General Meeting Minutes

#24-40 Motion by Director LeMessurier to approve the March 11, 2024, General Meeting minutes as presented.

Motion Carried Unanimously.

4.0

Financial Report

a) Financial Statement

General Manager Alix presented the bank balances as of February 29, 2024.

#24-41 Motion by Director Pacholok to accept the financial information as presented.

Motion Carried Unanimously.

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5.0
Manager
Reports

a) General Manager, Facility Manager, Aquatic and Concession Supervisor Reports

General Manager Rhonda Alix discussed the General Manager's report.

Facility Manager Tim Wolfenberg discussed the Facility Manager's report.

Aquatic Supervisor Dylan Zilinski discussed the Aquatic Supervisor's report.

Concession Supervisor Tim Festeryga discussed the Concession Supervisor's report.

Athabasca County CAO Beck left the meeting at 10:12 a.m.
and returned at 10:16 a.m.

#24-42 Motion by Director Wallach to direct Administration to bring the Conduct of Patrons and Facility Discipline Policy #500-003 to the next meeting for discussion.

Motion Carried Unanimously.

Town of Athabasca CAO Ramey left the meeting at 10:38 a.m.
and returned at 10:40 a.m.

#24-43 Motion by Director Hall to accept reports as presented.

Motion Carried Unanimously.

Facility Manager Tim Wolfenberg left the meeting at 10:50 a.m.
and returned at 10:53 a.m.

6.0
Follow up
Business

a) Strategic Planning

Administration will bring back strategic planning quotes to next meeting.

b) Draft Policy 500-019 Tendering/Purchasing

#24-44 Motion by Director Reimer to adopt Policy #500-019 as amended.

Motion Carried Unanimously.

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Facility Manager Tim Wolfenberg left the meeting at 10:59 a.m. and returned at 11:02 a.m.

7.0
New
Business

a) 2020 Year End Deficit Invoice

Administration was asked by CAO Ramey to bring the 2020-year end deficit invoice to the Board for discussion.

#24-45 Motion by Director Wallach to accept as information.

Motion Carried Unanimously.

b) Demographic Analysis

Administration was directed to collect user residential data and report the information to the Board quarterly. Demographic analysis was collected for drop-in and punch passes, memberships, and user groups. January 1 through March 31, 2024, was reported.

#24-46 Motion by Director Pacholok to accept as information.

Motion Carried Unanimously.

c) University Drive Road Improvements

Administration is analyzing University Drive road conditions and the potential timeline for improvements.

#24-47 Motion by Director Pacholok to direct Administration to write a letter to the Town of Athabasca requesting a plan and timeline for road improvements for University Drive and to cc the Athabasca University and Aspen View Public Schools so they have the information.

Motion Carried Unanimously.

9.0
In Camera

#24-48 Motion by Director Hall to go into camera at 11:15 a.m.

Motion Carried Unanimously.

Aquatic Supervisor Dylan Ziliniski, Concession Supervisor Tim Festeryga, Athabasca County CAO Beck and Town of Athabasca CAO Ramey left the meeting at 11:15 a.m. and did not return.

#24-49 Motion by Director Pacholok to come out of camera at 11:35 a.m.

Motion Carried Unanimously.

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#24-50 Motion by Director Hall to accept the information as presented.

Motion Carried Unanimously.

#24-51 Motion by Director Hall to direct Administration or Board Chair to provide updates on closed session information to all Directors and Alternates.

Motion Carried Unanimously.

**10.0
Next
Meeting**

Next meeting, May 27, 2024, at 9:30 a.m.

**11.0
Adjournment**

Meeting adjourned at 11:36 a.m.