

**Athabasca Regional Multiplex Society 2024
March 11, 2024
Combined Meeting Room**

PRESENT: Directors Ashtin Anderson, Camille Wallach, Dave Pacholok,
Jon LeMessurier, Natasha Kapitaniuk

General Manager Rhonda Alix; Facility Manager Tim Wolfenberg; Aquatic Supervisor Dylan Zilinski, Administration Supervisor Cheryl Ruthven; Concession Supervisor Tim Festeryga

Town of Athabasca CAO Rachel Ramey

ABSENT: Director Darlene Reimer

1.0

Call to Order Chair Anderson called the meeting to order at 9:30 a.m.

2.0

**Approval of
Agenda**

#24-32 Motion by Director Pacholok to approve the March 11, 2024 General Meeting agenda as presented.

Motion Carried Unanimously.

3.0

**Minutes of
Previous
Meeting**

a) Approval of February 26, 2024, General Meeting Minutes

#24-33 Motion by Director LeMessurier to approve the February 26, 2024, General Meeting minutes as presented.

Motion Carried Unanimously.

4.0

**Financial
Report**

a) Financial Statement

General Manager Alix presented the bank balances as of February 29, 2024.

Doyle & Company has started the year-end audit process.

#24-34 Motion by Director Pacholok to accept the financial information as presented.

Motion Carried Unanimously.

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5.0
Manager
Reports

a) General Manager, Facility Manager, Aquatic and Concession Supervisor Reports

General Manager Rhonda Alix discussed the General Manager's report.

Facility Manager Tim Wolfenberg discussed the Facility Manager's report.

Aquatic Supervisor Dylan Zilinski discussed the Aquatic Supervisor's report.

Concession Supervisor Tim Festeryga discussed the Concession Supervisor's report.

#24-35 Motion by Director Wallach to accept reports as presented.

Motion Carried Unanimously.

7.0
New
Business

a) Draft Policy 500-019 Tendering/Purchasing

Administration created a draft Policy 500-019 Tendering/Purchasing including an emergency purchase procedure.

#24-36 Motion by Director Wallach to direct Administration to revise the draft policy as discussed and present it at the next meeting.

Motion Carried Unanimously.

b) Aspen View Public Schools Partnership & Agreement

Administration presented further information pertaining to the existing and potential partnership with Aspen View Public School Division. Information brought forward for discussion included student supervision, rental rates, stage equipment, usage and revenue.

#24-37 Motion by Director Kapitaniuk to direct Administration to collaborate with Aspen View Public Schools on a Partnership Agreement and bring it back to the Board for approval.

Motion Carried Unanimously.

#24-38 Motion by Director Wallach to direct Administration to obtain quotes for security services from September to June.

Motion Carried Unanimously.

10.0
Next
Meeting

Next meeting April 15, 2024, at 9:30 a.m.

11.0
Adjournment

Meeting adjourned at 10:46 a.m.