

**Athabasca Regional Multiplex Society 2023
November 20, 2023
Combined Meeting Room**

PRESENT: Directors Ashtin Anderson, Rob Balay (alternate), Natasha Kapitaniuk, Dave Pacholok, Darlene Reimer, Camille Wallach, Town of Athabasca CAO Rachel Ramey; Athabasca County CAO Bob Beck, General Manager Rhonda Alix; Facility Manager Tim Wolfenberg; Aquatic Supervisor Dylan Zilinski and Administration Supervisor Cheryl Ruthven.

ABSENT: Director Jon LeMessurier

MEMBER OF THE PUBLIC: Brian Hall (alternate)
Member of the Press (1)

1.0
Call to Order General Manager Alix assumed the Chair and called the meeting to order at 9:41a.m.

2.0
Approval of Agenda

#23-120 Motion by Director Balay to approve the November 20, 2023, General Meeting agenda with the following additions:

- 9 a) add 2023 AGM date
- 9 b) Northern and Regional Economic Development Program Grant

Motion Carried Unanimously.

3.0
Organizational Meeting

a) Chair

General Manager Alix called for nominations for Chair.
Director Kapitaniuk nominated Director Anderson as Chair.

Director Anderson accepted the nomination.

General Manager Alix a made second call for nominations for Chair.

General Manager Alix made the third and final call for nominations for Chair.

Director Anderson was elected as Chair of the Athabasca Regional Multiplex Society Board of Directors by acclamation.

Chair Anderson assumed the Chair.

b) Vice-Chair

Chair Anderson called for nominations for Vice-Chair.

Director Reimer nominated Director LeMessurier for Vice-Chair.

**Athabasca Regional Multiplex Society 2023
November 20, 2023
Combined Meeting Room**

Chair Anderson made a second call for nominations for Vice-Chair.
Chair Anderson made the third and final call for nominations for Vice-Chair.

Director LeMessurier was elected as Vice-Chair of the Athabasca Regional Multiplex Society Board of Directors by acclamation.

c) Secretary-Treasurer

Chair Anderson called for nominations for Secretary-Treasurer.

Director Pacholok nominated Director Wallach for Secretary-Treasurer.

Director Wallach accepted the nomination.

Chair Anderson made a second call for nominations for Secretary-Treasurer.
Chair Anderson made the third and final call for nominations for Secretary-Treasurer.

Director Wallach was elected as Secretary-Treasurer of the Athabasca Regional Multiplex Society Board of Directors by acclamation.

d) Signing Authority

Not required as no positions changed.

**4.0
Minutes of
Previous
Meeting**

a) Approval of October 16, 2023, General Meeting Minutes

#23-121 Motion by Director Pacholok to accept the October 16, 2023, General Meeting minutes with the following amendments;

- 1) Move Brian Hall from 'Present' to 'Member of the Public'
- 2) Motion #23-119 should read *'Motion by Director Kapitaniuk to accept the information as discussed and to share full update on this matter with the CAO's from both member municipalities.'*
- 3) Correct spelling of ARMS in Motion #23-112

Motion Carried Unanimously.

#23-122 Motion by Director Wallach for Administration to include action item list in all future agenda packages.

Motion Carried Unanimously.

**5.0
Financial
Report**

**Athabasca Regional Multiplex Society 2023
November 20, 2023
Combined Meeting Room**

a) Financial Statement

General Manager Alix presented the completed Financial Statement to the end of October 2023.

#23-123 Motion by Director Reimer to direct Administration to prepare a business plan for the Concession operations.

Motion Carried Unanimously.

#23-124 Motion by Director Balay to accept the Financial Statement as information.

Motion Carried Unanimously.

**6.0
Manager
Reports**

a) General Manager, Facility Manager and Aquatics Supervisor Report

General Manager Rhonda Alix discussed the General Manager's report.

Facility Manager Tim Wolfenberg discussed the Facility Manager's report.

Aquatic Supervisor Dylan Zilinski discussed the Aquatic Supervisor's report.

Director Kapitaniuk left at 10:31a.m.

#23-125 Motion by Director Reimer to direct Administration to research pool private rental rates and report back to the Board at the next meeting.

Motion Carried Unanimously.

Director Kapitaniuk returned at 10:34 a.m.

#23-126 Motion by Director Pacholok to accept reports as presented.

Motion Carried Unanimously.

Chair Anderson declared a recess 10:42 a.m.
Meeting reconvened at 10:55 a.m.

**7.0
Follow-Up
Business**

a) 2024 DRAFT Capital Budget

**Athabasca Regional Multiplex Society 2023
November 20, 2023
Combined Meeting Room**

Administration was asked to revise the 2024 proposed Capital Budget as discussed at the October 16, 2023, meeting. Discussion regarding priority projects.

CAO Rachel Ramey left at 11:28 a.m.
CAO Rachel Ramey returned at 11:56 a.m.

#23-127 Motion by Director Balay to adopt the 2024 Capital Budget as amended pending approval of requested amounts from our members.

Motion Carried Unanimously.

#23-128 Motion by Director Balay for Administration to request that the member municipalities release the funds previously allocated for the Solar PV Capital project to ARMS and to be deposited in a restricted reserve.

Motion Carried Unanimously.

#23-129 Motion by Director Reimer to direct Administration to present the Asset Management Plan to the Board by August 2024.

Motion Carried Unanimously.

b) 2022 Operating Surplus Allocation

Athabasca County and Town of Athabasca has approved ARMS request to retain the 2022 year-end surplus to be allocated into a reserve fund.

#23-130 Motion by Director Pacholok to approve the 2022 year-end surplus Reserve Fund allocation as presented and open appropriate accounts.

Motion Carried Unanimously.

**8.0
New
Business**

a) ARMS Borrowing Capabilities

Administration presented an administrative report.

#23-131 Motion by Director Wallach to accept information as presented.

Motion Carried Unanimously.

b) Strategic Planning

Discussion about starting a strategic plan and speaking with a Consultant.

**Athabasca Regional Multiplex Society 2023
November 20, 2023
Combined Meeting Room**

**9.
Agenda
Additions**

9 a) 2023 AGM

The 2023 AGM will be held December 18, 2023, at 9:30 a.m., regular Board meeting to follow.

9 b) Northern and Regional Economic Development Program Grant

#23-132

Motion by Director Wallach to direct Administration to apply for the NRED Grant.

Motion Carried Unanimously.

**10.0
In
Camera**

a) Section 27 (1) FOIP Act – Legal

#23-133

Motion by Director Wallach to go in-camera at 12:29 p.m.

Motion Carried Unanimously.

Aquatic Supervisor Dylan Ziliniski left the meeting at 12:29 p.m. and did not return.
Member of the Press left the meeting at 12:29 p.m. and did not return.
Member of the Public left the meeting at 12:29 p.m. and did not return.

#23-134

Motion by Director Wallach to come out of camera at 12:36 p.m.

Motion Carried Unanimously.

#23-135

Motion by Director Pacholok to accept the information that was discussed.

Motion Carried Unanimously.

**11.0
Next
Meeting**

Next meeting, December 18, 2023, following the AGM which starts at 9:30 a.m.

**12.0
Adjournment**

Meeting adjourned at 12:37 p.m.