

**Athabasca Regional Multiplex Society 2023
December 18, 2023
Combined Meeting Room**

PRESENT: Directors Ashtin Anderson, Rob Balay (alternate), Brian Hall (alternate), Natasha Kapitaniuk, Jon LeMessurier, Darlene Reimer; General Manager Rhonda Alix; Facility Manager Tim Wolfenberg; and Aquatic Supervisor Dylan Zilinski.

VIA PHONE: Town of Athabasca CAO Rachel Ramey.

ABSENT: Directors Camille Wallach and Dave Pacholok; Athabasca County CAO Bob Beck; and Administration Supervisor Cheryl Ruthven.

1.0

Call to Order Chair Anderson called the meeting to order at 9:35 a.m.

2.0

**Approval of
Agenda**

#23-136 Motion by Director Balay to approve the December 18, 2023, General Meeting agenda with the following additions:

Swap Agenda Item # 6 & # 7 in order.

8 a) Section 17 (2)(e) FOIP Act – Personnel

8 b) Section 17 (2)(e) FOIP Act – Personnel

8 c) Data Collection 2024

Motion Carried Unanimously.

3.0

**Minutes of
Previous
Meeting**

a) Approval of November 20, 2023, General Meeting Minutes

#23-137 Motion by Director LeMessurier to accept the November 20, 2023, General Meeting Minutes with the following amendments:

Section 3 a)

Removal of the words "Director Reimer nominated Director LeMessurier as Chair" and "Director Reimer rescinded the nomination".

Change the wording of "By acclamation Director Anderson becomes Chair of the Athabasca Regional Multiplex Society Board of Directors" to read "Director Anderson was elected as Chair of the Athabasca Regional Multiplex Society Board of Directors by acclamation".

Change the wording of "General Manager Alix hands the meeting over to Chair Anderson" to read "Chair Anderson assumed the Chair".

**Athabasca Regional Multiplex Society 2023
December 18, 2023
Combined Meeting Room**

Section 3 b)

Remove the words "Director LeMessurier had previously agreed he would accept the nomination."

Change the wording of "By acclamation Director LeMessurier becomes Vice-Chair of the Athabasca Regional Multiplex Society Board of Directors" to read "Director LeMessurier was elected as Vice-Chair of the Athabasca Regional Multiplex Society Board of Directors by acclamation".

Section 3c)

Change the wording of "By acclamation Director Wallach becomes Secretary-Treasurer of the Athabasca Regional Multiplex Society Board of Directors" to read "Director Wallach was elected as Secretary-Treasurer of the Athabasca Regional Multiplex Society Board of Directors by acclamation".

Section 4 a 2)

Remove the "s" from members and the words "of the" in the motion as it should read "from both member municipalities".

Section 8 a)

Remove the words "Administration reviewed ARMS Bylaws regarding Borrowing Power and spoke with ATB Financial regarding loan requirements".

Add "presented an administrative report".

Motion Carried Unanimously.

Director Kapitaniuk left the meeting at 10:16 a.m.

Director Kapitaniuk returned to the meeting at 10:19 a.m.

**4.0
Financial
Report**

a) Financial Statement

General Manager Alix presented the completed November 30, 2023, Financial Statements.

#23-138 Motion by Director LeMessurier to direct administration to present a business case for the purchase of a lawn maintenance tractor at the February 2024 Board Meeting.

Motion Carried Unanimously.

#23-139 Motion by Director Balay to direct administration to draft a Purchasing and Financial Reporting Policy for review by April 1, 2024

Motion Carried Unanimously.

Facility Manager Tim Wolfenberg left at 10:32 a.m.

Facility Manager Tim Wolfenberg returned at 10:34 a.m.

#23-140 Motion by Director Reimer to accept the financial information as presented.

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2023
December 18, 2023
Combined Meeting Room**

**5.0
Manager
Reports**

a) General Manager, Facility Manager and Aquatics Supervisor Report

General Manager Rhonda Alix discussed the General Manager's report.

#23-141 Motion by Director Hall to direct administration to present a financial summary of the 2023 Income and expenses related to the Inflatables and bring back to the January 2024 Board Meeting.

Motion Carried Unanimously.

Facility Manager Tim Wolfenberg discussed the Facility Manager's report.

Chair Anderson declared a recess at 10:54 a.m.
Meeting reconvened at 11:07 a.m.

Aquatic Supervisor Dylan Zilinski discussed the Aquatic Supervisor's report.

#23-142 Motion by Director LeMessurier for administration to bring back an analysis on the 2023 membership statistics to the January 2024 Board meeting.

Motion Carried Unanimously.

#23-143 Motion by Director Balay to accept reports as presented.

Motion Carried Unanimously.

**7.0
New
Business**

a) Concession Business Plan

#23-144 Motion by Director Kapitaniuk to accept the report as information and to direct administration to present an updated copy at the January 2024 Board meeting.

Motion Carried Unanimously.

b) Private Pool Rental Rates

#23-145 Motion by Director Reimer for administration to create private pool rental rates as proposed and a rental agreement.

Motion Carried Unanimously.

Chair Anderson declared a recess at 12:14 p.m.
Meeting reconvened at 12:23 p.m.

Facility Manager Tim Wolfenberg returned at 12:26 p.m.

**Athabasca Regional Multiplex Society 2023
December 18, 2023
Combined Meeting Room**

**6.0
Follow Up
Business**

a) 2024 Operating Budget

#23-146 Motion by Director Balay to accept as information.

Motion Carried Unanimously.

b) 2025, 2026 & 2027 Operating Requisitions

#23-147 Motion by Director Reimer to accept as information.

Motion Carried Unanimously.

**8.
Agenda
Additions**

c) Data Collection 2024

#23-148 Motion by Director Balay to direct administration to implement a data collection strategy to find out what municipality facility users reside in and report back to the board quarterly.

Motion Carried Unanimously.

**9.0
In
Camera**

#23-149 Motion by Director LeMessurier to go into closed session at 12:45 p.m.

Motion Carried Unanimously.

Aquatic Supervisor Dylan Ziliniski left the meeting at 12:45 p.m. and did not return.

a) Section 27 (1) FOIP Act – Legal

General Manager Alix left the meeting at 12:54 p.m.
Facility Manager Wolfenberg left the meeting at 12:54 p.m. and did not return.

8 b) Section 17 (2)(e) FOIP Act – Personnel
c) Section 17 (2)(e) FOIP Act – Personnel

General Manager Alix returned at 1:42 p.m.

#23-150 Motion by Director Hall to come out of camera at 1:43 p.m.

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2023
December 18, 2023
Combined Meeting Room**

10.0

Next

Meeting

Next meeting, January 15, 2024, at 9:30 a.m.

11.0

Adjournment

Meeting adjourned at 1:45 p.m.