

**Athabasca Regional Multiplex Society 2023
July 24, 2023
Combined Meeting Room**

Present: Directors Ashtin Anderson, Rob Balay, Brian Hall (alternate), Natasha Kapitaniuk, Jon LeMessurier, Dave Pacholok, Camille Wallach; Athabasca County Interim CAO Pat Vincent, Town of Athabasca CAO Rachel Ramey, General Manager Rhonda Alix, Facility Manager Tim Wolfenberg, and Administration Supervisor Cheryl Ruthven.

Absent: Aquatic Supervisor Dylan Zilinski

1.0

Call to Order Chair Anderson called the meeting to order at 9:40 a.m.

2.0

**Approval of
Agenda**

#23-71 Motion by Director Wallach to approve the July 24, 2023, General Meeting agenda with the following addition;

9. a) Town and County Budget Process

Motion Carried Unanimously.

3.0

**Meeting
Minutes**

a) Approval of June 19, 2023, General Meeting Minutes

#23-72 Motion by Director LeMessurier to approve the June 19, 2023, General Meeting minutes as presented.

Motion Carried Unanimously.

4.0

Delegation

a) Doyle & Company Chartered Professional Accountants

Carson Samordiny from Doyle & Company Chartered Professional Accountants presented the completed Audit and Financial Statements for the year-ended December 31, 2022.

Chair Anderson declared a recess at 10:34 a.m.
Meeting reconvened at 10:42 a.m.

5.0

**Financial
Report**

a) 2022 Year-end Financial Audit

#23-73 Motion by Director Kapitaniuk to direct Administration to work with Doyle & Company on the amendments as discussed and present at the next meeting.

Motion Carried Unanimously.

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#23-74 Motion by Director LeMessurier to direct Administration to request the Councils from the Town and County that they permit Athabasca Regional Multiplex Society to retain the 2022 year-end surplus be allocated into a reserve fund.

Motion Carried Unanimously.

b) Financial Statement

General Manager Alix presented the completed Financial Statement to the end of June 2023.

#23-75 Motion by Director Pacholok to accept the financial information as presented.

Motion Carried Unanimously.

6. Manager Reports

Manager Alix discussed the General Manager's report and the Aquatic Supervisor's report.

Facility Manager Tim Wolfenberg discussed the Facility Manager's report.

#23-76 Motion by Director Balay to accept the Manager Reports as presented.

Motion Carried Unanimously.

**7.0
Follow up
Business**

a) RFP for Food Services Agreement

Administration created an RFP for Food Services on May 25th and have not received any proposals.

#23-77 Motion by Director Balay to direct Administration to begin the process of the Multiplex hiring a Food Service Manager to provide food service in house starting October 1, 2023.

Motion Carried Unanimously.

Director Kapitaniuk left the meeting at 11:40 a.m. and did not return.

Chair Anderson declared a recess at 11:40 a.m.

Meeting reconvened at 11:46 a.m.

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**8.0
New Business**

a) DRAFT Reserve Fund Policy

Administration created and brought forward the draft Reserve Fund Policy 100-007.

#23-78

Motion by Director Hall to direct Administration to amend the presented policy as discussed and present at the next meeting.

Motion Carried Unanimously.

b) Athabasca University Hybrid Convocation

Administration contacted AU regarding Convocation and streaming requirements for their Hybrid Version and have received the requirements that would be needed in Athabasca.

#23-79

Motion by Director Pacholok to direct Administration to bring back information to next meeting.

Motion Carried Unanimously.

c) Edwin Parr Predators Rugby Team

The Town of Athabasca referred the Edwin Parr Predators Rugby Team email request asking for funding to the Athabasca Regional Multiplex Society.

#23-80

Motion by Director LeMessurier to donate \$300 to EPC Predators Rugby Team.

Motion Carried.

#23-81

Motion by Director Wallach to direct Administration to invite Cst. David McLenaghan to a meeting to discuss the new rugby program.

Motion Carried Unanimously.

**9.0
Agenda
Additions**

a) Town and County Budget Process

Discussion that the Town and County will be passing their budgets prior to January 1st. ARMS Administration has begun working on the 2024 budget and will have a draft budget to review at the September board meeting.

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**10.0
In
Camera**

a) Section 27 (1) FOIP Act – Legal

#23-82 Motion by Director LeMessurier to go in-camera at 12:31 p.m.

Motion Carried Unanimously.

#23-83 Motion by Director Wallach to come out of camera at 12:36 p.m.

Motion Carried Unanimously.

#23-84 Motion by Director Pacholok to accept the information as discussed.

Motion Carried Unanimously.

**11.0
Next
Meeting**

Next meeting September 11, 2023, at 9:30 a.m.

**12.0
Adjournment**

Meeting adjourned at 12:39 p.m.