

**Athabasca Regional Multiplex Society 2023  
June 19, 2023  
Combined Meeting Room**

**Present:** Directors Ashtin Anderson, Rob Balay, Jon LeMessurier, Brian Hall (alternate)  
Dave Pacholok; Town of Athabasca CAO Rachel Ramey, General Manager Rhonda Alix,  
Facility Manager Tim Wolfenberg, Aquatic Supervisor Dylan Zilinski and  
Administration Supervisor Cheryl Ruthven.

**Absent:** Natasha Kapitaniuk, Camille Wallach and Athabasca County Interim CAO Pat Vincent.

**1.0**

**Call to Order** Chair Anderson called the meeting to order at 1:35 p.m.

**2.0**

**Approval of  
Agenda**

#23-59 Motion by Director Pacholok to approve the June 19, 2023, General Meeting agenda  
as presented.

**Motion Carried Unanimously.**

**3.0**

**Meeting  
Minutes**

a) Approval of May 15, 2023, General Meeting Minutes

#23-60 Motion by Director Balay to approve the May 15, 2023, General Meeting minutes  
as presented.

**Motion Carried Unanimously.**

**4.0**

**Financial  
Report**

a) Financial Statement

General Manager Alix presented the completed Financial Statements to the end of May 2023.

#23-61 Motion by Director Balay to direct Administration to draft a policy for the Development of a Reserve  
Fund and bring back to the next meeting for review and approval.

**Motion Carried Unanimously.**

#23-62 Motion by Director LeMessurier to accept the financial information as presented.

**Motion Carried Unanimously.**

**Athabasca Regional Multiplex Society 2023  
June 19, 2023  
Combined Meeting Room**

**5. Manager Reports**

Manager Alix discussed the General Manager's report.

Facility Manager Tim Wolfenberg discussed the Facility Manager's report.

Aquatic Supervisor Dylan Zilinski discussed the Aquatic Supervisor's report.

#23-63                      Motion by Director LeMessurier to accept the Manager Reports as presented.

**Motion Carried Unanimously.**

**6.0  
Follow up  
Business**

a)    Curling Rink Dehumidification Unit

The Dehumidification/Heating Unit serving the curling rink has been restricted to running as a dehumidification unit only as of February 2023.

Administration has added the Dehumidification Unit to the large stream CFEP Grant. The large stream CFEP Grant is awarded in December.

#23-64                      Motion by Director Balay to accept the information as presented.

**Motion Carried Unanimously.**

**7.0  
New Business**

a)    Indigenous Group Performance

Aspen View is planning a division wide Professional Development Day at the multiplex on October 10<sup>th</sup>. Ms. Lundell is offering the Town the opportunity to have the performance group *New Blood* perform in the evening for the public.

#23-65                      Motion by Director Balay to direct Administration to respond to Ms. Lundell with the Board's comments.

**Motion Carried Unanimously.**

b)    Concession RFP

Neighbours' Concession gave their notice on May 17<sup>th</sup>. Their 2-year contract ends September 30, 2023.

Administration has completed and posted an RFP for Food and Beverage Services. It is advertised on Alberta Purchasing Connection as well as in the newspaper, Facebook and our website. The closing date is June 30<sup>th</sup>.

#23-66                      Motion by Director Pacholok to accept the information as presented.

**Motion Carried Unanimously.**

**Athabasca Regional Multiplex Society 2023  
June 19, 2023  
Combined Meeting Room**

c) Policy 500-031 Exclusive Caterer

#23-67 Motion by Director Pacholok to rescind Policy 500-031 Exclusive Catering once the current contract ends.

**Motion Carried Unanimously.**

**9.0  
In  
Camera**

#23-68 Motion by Director LeMessurier to go in-camera at 2:58 p.m.

**Motion Carried Unanimously.**

Aquatic Supervisor Dylan Zilinski left the meeting and did not return.

#23-69 Motion by Director LeMessurier to come out of camera at 3:07 p.m.

**Motion Carried Unanimously.**

a) Section 27 (1) FOIP Act – Legal

#23-70 Motion by Director Pacholok to accept the information as discussed.

**Motion Carried Unanimously.**

**10.0  
Next  
Meeting**

Next meeting July 24, 2023, at 9:30 a.m.

**11.0  
Adjournment**

Meeting adjourned at 3:09 p.m.