

**Athabasca Regional Multiplex Society 2023
January 30, 2023
Combined Meeting Room**

Present: Directors Ashtin Anderson, Rob Balay, Brian Hall (alternate), Natasha Kapitaniuk, Jon LeMessurier, Dave Pacholok, Camille Wallach, Town of Athabasca CAO Rachel Ramey; General Manager Rhonda Alix, Facility Manager Tim Wolfenberg; and Administration Supervisor Cheryl Ruthven.

Absent: Athabasca County CAO Chris Parker

1.0

Call to Order Chair Anderson called the meeting to order at 1:30 p.m.

2.0

**Approval of
Agenda**

#23-01 Motion by Director Balay to approve the January 30, 2023, General Meeting agenda with the following addition;

10 b) Section 17(2)(e) FOIP Acct - Personnel

Motion Carried Unanimously.

4.0

**Minutes of
Previous
Meeting**

a) Approval of December 19, 2022, General Meeting Minutes

#23-02 Motion by Director Pacholok to approve the December 19, 2022, General Meeting minutes with the following amendments;

1) Motion #22-182 should read
'Motion by Director Hall to donate \$500 in flowers and gift cards plus a one year family membership to the Zamboni donators.'

2) Motion #22-193 should read
'Motion by Director Hall for Administration to write a letter to A.U. Board Chair, Vice-Chair and Administration to seek clarity on the obstacles to have Convocation here, as they are a valuable part of the annual rentals.'

Motion Carried Unanimously.

b) Approval of December 19, 2022, Special Meeting Minutes

#23-03 Motion by Director Wallach to approve the December 19, 2022, Special Meeting minutes as presented.

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2023
January 30, 2023
Combined Meeting Room**

**5.0
Financial
Report**

a) Financial Statement

General Manager Alix presented the completed Financial Statements to the end of December 2022.

Direction for Administration to bring back a financial review report regarding spin and yoga classes.

#23-04 Motion by Director Wallach for Administration to investigate the cost to purchase inflatables and other options for rentals and to look for grants to purchase these items.

Motion Carried Unanimously.

#23-05 Motion by Director LeMessurier to accept the financial information as presented.

Motion Carried Unanimously.

**6. Manager
Reports**

Manager Alix discussed the General Manager's report.

#23-06 Motion by Director Balay to accept the General Manager's report as presented.

Motion Carried Unanimously.

Facility Manager Tim Wolfenberg discussed the Facility Manager's report.

#23-07 Motion by Director Kapitaniuk to accept the Facility Manager's report as presented.

Motion Carried Unanimously.

Manager Alix discussed the Aquatic Supervisor's report.

#23-08 Motion by Director Wallach to accept the Aquatic Supervisor's report as presented.

Motion Carried Unanimously.

Chair Anderson declared a recess at 2:39 p.m.
Meeting reconvened at 2:49 p.m.

**7.0
Follow-Up
Business**

a) GICB Solar Project update

Discussion update regarding the GICB Grant. Once the grant approval is received, we can select the contractors to complete the projects. There have been 3 Boiler RFP Proposals submitted.

#23-09 Motion by Director Balay to accept GIBC Grant update as information.

**Athabasca Regional Multiplex Society 2023
January 30, 2023
Combined Meeting Room**

Motion Carried Unanimously.

**8.0
New
Business**

a) 2023 Budget

i) Organizational Chart

Direction for Aquatic Supervisor to attend board meetings to discuss the Aquatic Supervisor Reports.

#23-10 Motion by Director LeMessurier to accept as information.

Motion Carried Unanimously.

ii) Advertising Rates

#23-11 Motion by Director Wallach to approve the 2023 advertising rates with a 10% increase rounded to the nearest \$1.00, effective April 1, 2023.

Motion Carried.

**10.0
In
Camera**

a) Section 24(1) FOIP Acct – Advice from Officials

#23-12 Motion by Director Kapitaniuk to go in-camera at 3:26 p.m.

Motion Carried Unanimously.

b) Section 17(2)(e)FOIP Acct – Personnel

Director Pacholok left the meeting at 3:32 p.m.

General Manager Rhonda Alix, Facility Manager Tim Wolfenberg and Administration Supervisor Cheryl Ruthven left the meeting at 3:33 p.m.

Director Pacholok returned to the meeting at 3:33 p.m.

#23-13 Motion by Director Balay to come out of camera at 3:50 p.m.

Motion Carried Unanimously.

General Manager Rhonda Alix, Facility Manager Tim Wolfenberg and Administration Supervisor Cheryl Ruthven returned to the meeting at 3:50 p.m.

Directors Kapitaniuk and LeMessurier left the meeting at 3:50 p.m. and did not return at 3:50 p.m.

**Athabasca Regional Multiplex Society 2023
January 30, 2023
Combined Meeting Room**

iii) Facility Rental Rates

#23-14 Motion by Director Hall to amend the kitchen rental rate to the lowest possible rate as per the contract, effective April 1, 2023.

Motion Carried Unanimously.

#23-15 Motion by Director Wallach to amend the facility rental rates with a 5% increase rounded to the nearest \$1.00.

Motion Carried Unanimously.

#23-16 Motion by Director Pacholok to approve the 2023 facility rental rates with a 5% increase rounded to the nearest \$1.00, excluding swim lane fees, catering per plate fee, tables, chairs and registered Fitness & Aquatic program rates as well as reduce the kitchen rental rate to the lowest possible rate as per the contract, effective April 1, 2023.

Motion Carried Unanimously.

#23-17 Motion by Director Hall for Administration to bring back the proposed increase of swim lessons and school rates to next meeting.

Motion Carried Unanimously.

#23-18 Motion by Director Balay for Administration to invite Aspen View School Board to a meeting to discuss usage.

Motion Carried Unanimously.

Director Balay left the meeting at 4:24 p.m.
Director Balay returned to the meeting at 4:27 p.m.

iv) Membership Rates

#23-19 Motion by Director Wallach to approve the 2023 membership rates with a 5% increase rounded to the nearest \$1.00, excluding the daily drop-in rates, effective March 1, 2023, and to apply a 10% discount to a monthly and yearly auto renew membership.

Motion Carried Unanimously.

**Athabasca Regional Multiplex Society 2023
January 30, 2023
Combined Meeting Room**

v) 2023 Operational Budget

#23-20 Motion by Director Balay to defer the 2023 Operating Budget to next meeting.

Motion Carried Unanimously.

vi) 2023 Capital Budget

#23-21 Motion by Director Balay to approve the 2023 Capital Budget with the Multiplex GICB Grant project cost amount of \$503,116.40 and the other Capital projects totaling \$161,500.00 as long as there's funding.

Motion Carried Unanimously.

**11.0
Next
Meeting**

Next meeting, February 28, 2023 at 10:30 a.m.

**12.0
Adjournment**

Meeting adjourned at 5:00 p.m.