

**Athabasca Regional Multiplex Society 2022**  
**August 29, 2022**  
**Combined Meeting Room**

**PRESENT:** Chair Dave Pacholok; Directors Ashtin Anderson, Rob Balay, Joe Gerlach, Natasha Kapitaniuk; Jon LeMessurier; Athabasca County Interim CAO Frank Coutney; Town of Athabasca CAO Rachel Ramey; General Manager Rhonda Alix; Facility Manager Tim Wolfenberg and Administration Assistant Cheryl Ruthven

**1.0**  
**Call to Order** Chair Pacholok called the meeting to order at 9:30 a.m.

**2.0**  
**Approval of**  
**Agenda**

#22-84 Motion by Director Balay to approve the August 29, 2022, General Meeting agenda.

**Motion Carried Unanimously.**

**3.0**  
**Minutes of**  
**Previous**  
**Meeting**

#22-85 a) Motion by Director LeMessurier to accept the June 27, 2022 General Meeting minutes as presented.

**Motion Carried Unanimously.**

Athabasca County Interim CAO Frank Coutney arrived at 9:34 a.m.

**4.0**  
**Financial**  
**Report**

#22-86 Motion by Director Anderson to stop redacting names on the cheque log.

**Motion Carried Unanimously.**

#22-87 Motion by Director Kapitaniuk to defer the acceptance of the Financial reports until corrected.

**Motion Carried Unanimously.**

Town of Athabasca CAO Rachel Ramey arrived at 9:47 a.m.

Town of Athabasca CAO Rachel Ramey left at 10:07 a.m.  
Town of Athabasca CAO Rachel Ramey returned at 10:10 a.m.

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**5.0**  
**Manager**  
**Reports**

Manager Alix discussed the General Manager's and Aquatic Supervisor's report.  
Facility Manager Tim Wolfenberg discussed the facility report.

#22-88 Motion by Director LeMessurier to accept the Manager's reports as information.

**Motion Carried Unanimously.**

**6.0**  
**Follow-Up**  
**Business**

a) Aquatic Centre Boiler update

Due to several factors, the fact that the boilers were not directly supplied with outdoor combustion air has caused catastrophic damage to one boiler that it has deteriorated beyond repair. It is Startec's profession opinion that if these conditions continue the second boiler will follow the first.

#22-89 Motion by Director Anderson to file an insurance claim immediately regarding the aquatic boilers.

**Motion Carried Unanimously.**

Athabasca County Interim CAO Frank Coutney left at 10:34 a.m.  
Athabasca County Interim CAO Frank Coutney returned at 10:36 a.m.

#22-90 Motion by Director Balay for Administration to proceed with the repair work recommend by Startec to prevent further damages.

**Motion Carried Unanimously.**

Chair Pacholok declared a recess 10:49 a.m.  
Meeting reconvened at 11:00 a.m.

b) Canada Emergency Wage Subsidy

#22-91 Motion by Director Balay for Administration to submit an appeal to CRA on the basis of inequitable application of the rules based on the argument that we do qualify for the CEWS grant funding because we are a society separate from the municipalities.

Facility Manager Tim Wolfenberg left at 11:40 a.m.  
Facility Manager Tim Wolfenberg returned at 11:44 a.m.

#22-92 Motion by Director Balay to rescind Motion #22-77.

**Motion Carried Unanimously.**

#22-93 Motion by Director LeMessurier to direct Administration to inform the auditors, Metrix Group, of our position regarding the CEWS appeal and ask them to write a letter of support.

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**Motion Carried Unanimously.**

c) Metrix Year-End Audit

Discussed the two outstanding issues that need to be rectified before the year-end audit can be finalized.

#22-94 Motion by Director LeMessurier to accept the report as information.

**Motion Carried Unanimously.**

d) Solar Project Update

Discussion regarding the information on the solar project by Kevin Jacobs.

#22-95 Motion by Director Balay to add the four boilers to the GICB grant.

**Motion Carried Unanimously.**

**7.0  
New  
Business**

a) Arena and Curling Rink Advertising Rates

Discussion regarding the to-date total of advertising revenue for the arena and curling rink.

#22-96 Motion by Director Anderson to amend Policy #500-024 with the addition of #5. *All existing naming rights without a contractual timeline will be in perpetuity and furthermore, all future rights will be for 10-year terms.*

**Motion Carried Unanimously.**

b) Aspen View Rental Rates

Discussion that the pool, extra lifeguard and hockey academy rates were not included with the facility rates in April 2022.

#22-97 Motion by Director Gerlach to increase Aspen View Public School's pool, extra lifeguard, and hockey academy rental rates by 3% rounding up to the nearest \$5.00 for the 2022/2023 school year.

**Motion Carried Unanimously.**

c) Shutdown Membership procedure

#22-98 Motion by Director LeMessurier to suspend monthly memberships during the pool shut down if requested in writing.

**Motion Carried Unanimously.**

d) National Truth and Reconciliation Day

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#22-99 Motion by Director LeMessurier to be open regular hours on September 30<sup>th</sup>, 2022 for National Day for Truth and Reconciliation.

**Motion Carried Unanimously.**

e) Stat Holidays

#22-100 Motion by Director Balay for the multiplex to be open holiday hours on Thanksgiving and Remembrance Day.

**Motion Carried Unanimously.**

f) Policy 500-008 Society Donations

Direction for Administration to add a budget line for donations in the 2023 budget.

#22-101 Motion by Director Anderson to amend Policy #500-008 with the amended #2 *All requests for donations must be submitted to the ARMS Board in writing.* and the addition of #3 *all donations under \$200.00 will be at the discretion of the G.M.*

**Motion Carried Unanimously.**

#22-102 Motion by Director Gerlach for the multiplex to donate a one yearly family membership for the 2022 Rotary Celebrity Dinner & Auction.

**Motion Carried Unanimously.**

g) Policy 100-004 Letter of Support

Discussion that all letters of support are in writing.

h) Business Licenses/Fees

Discussion that all outside contractors have a business licence and insurance before operating in the multiplex facilities.

**10.0  
Next  
Meeting**

Next meeting September 19, 2022, at 9:30 a.m.

**11.0  
Adjournment**

Meeting adjourned at 12:50 p.m.