

**Athabasca Regional Multiplex 2021
July 19, 2021
Combined Meeting Room**

PRESENT: County Board Members, Christi Bilsky, Larry Armfelt, Travais Johnson;
Town of Athabasca, David Pacholok, Rob Balay, Tannia Cherniwchan;
Town of Athabasca CAO Rachel Ramey; Athabasca County Interim CAO Dawn Phillips;
General Manager Rhonda Alix and Administration Assistant Cheryl Ruthven

**1.0
Call to Order**

Chair Johnson called the meeting to order at 12:59 p.m.

**2.0
Approval of
Agenda**

#21-69 Motion by Director Pacholok to approve the July 19, 2021, General Meeting agenda with the following additions;

- 7 b) Patron's Letter
- 9 a) Personnel
- 9 b) Advise from Officials

Carried.

**3.0
Minutes of
Previous
Meeting**

#21-70 Motion by Director Armfelt to accept the June 21, 2021 General Meeting minutes with the following amendment;

#21-66 Motion by Director Armfelt for Administration to write a letter to Metrix Group Chartered Professional Accountants requesting them to complete year end financials and obtain information as needed.

Carried.

**4.0
Financial
Report**

#21-71 Motion by Director Cherniwchan to accept the financial report as information.

Carried.

**5.0
General
Manager
Report**

- a) Facility Manager Report
- b) Aquatics Supervisor Report

Manager Alix discussed the General Manager's, Facility Manager's and Aquatic Supervisor's report.

#21-72 Motion by Director Balay to accept the General Manager's report as information.

Carried.

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**6.0
Follow-Up
Business**

a) Policy Manual and Employee Handbook Review

i) Policy 200-027

#21- 73 Motion by Director Pacholok to adopt Policy 200-027.

Carried.

ii) Policy 500-060

#21- 74 Motion by Director Armfelt for Administration to bring back Policy 500-060 to next meeting.

Carried.

b) Community Facility Enhancement Program Grant Funding

Direction for Administration to bring forward projects to fulfill the outstanding grant amount to the next meeting. Deadline for grant is March 2022.

c) Advertising

Administration gave an update of current advertisers and will continue to seek out companies who may want to advertise for 2021-2022 season.

d) Metrix Accounting engagement letter

#21- 75 Motion by Director Armfelt to accept letter as information.

Carried.

e) Utilities

#21- 76 Motion by Director Pacholok to accept Utility Comparison report presented as information.

f) REC Grant and Municipal Energy Minister update

#21- 77 Motion by Director Cherniwchan to accept Recreation Energy Conservation update report as information.

Carried.

**7.0
New Business**

a) EPC Contract

#21- 78 Motion by Director Balay to leave rates the same, except review fitness centre rate and let Administration negotiate.

Carried 5 - 1

**For: Directors Armfelt, Balay, Bilsky, Cherniwchan
Against: Director Pacholok**

Chair Johnson declared a recess at 2:21 p.m.
Meeting was reconvened at 2:25 p.m.

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b) Patron's Letter

#21- 79 Motion by Director Cherniwchan for Board Chair to reply to Patron stating we will adhere to our Policy #500-004 Supervision of Youth.

Carried.

**9.0
In
Camera**

a) Personnel
b) Advise from Officials

#21- 80 Motion by Director Balay to go in-camera at 2:36 p.m.

Carried.

#21- 81 Motion by Director Pacholok to come out of camera at 2:55 p.m.

Carried.

**10.0
Next
Meeting**

Next meeting August 23, 2021 at 1:00 p.m.

**11.0
Adjournment**

Meeting adjourned by Chair Johnson at 3:00 p.m.