

**Athabasca Regional Multiplex 2021  
June 21, 2021  
Virtual Meeting**

**PRESENT:** County Board Members, Christi Bilsky, Larry Armfelt, Travais Johnson;  
Town of Athabasca, David Pacholok, Rob Balay, Tannia Cherniwchan;  
Town of Athabasca CAO Rachel Ramey; Athabasca County CAO Ryan Maier;  
General Manager Rhonda Alix and Administration Assistant Cheryl Ruthven

**1.0  
Call to Order**

Chair Johnson called the meeting to order at 1:30 p.m.

**2.0  
Approval of  
Agenda**

#21-58 Motion by Director Pacholok to approve the June 21, 2021, General Meeting agenda with the following amendment;

7 d) Stetic update

**Carried.**

**3.0  
Minutes of  
Previous  
Meeting**

#21-59 Motion by Director Armfelt to accept the May 25, 2021 General Meeting minutes.

**Carried.**

**4.0  
Presentation by  
Kevin Jacobs  
Municipal Energy  
Manager**

Municipal Energy Manager, Kevin Jacobs updated the 3D Scoping Audit and Energy Saving Report.

#21-60 Motion by Director Pacholok for Municipal Energy Manager, Kevin Jacobs to start the process of applying for all grants regarding the recommended projects presented.

**Carried.**

**5.0  
Financial  
Report**

#21-61 Motion by Director Pacholok to accept the financial report as information.

**Carried.**

Direction from the Board for Administration to bring back utilities comparison to the next meeting to see the effects of the carbon tax.

**6.0  
General  
Manager  
Report**

Manager Alix discussed the General Manager's report.

#21-62 Motion by Director Balay to accept the General Manager's report as information.

**Carried.**

**7.0  
Follow-Up  
Business**

a) Policy Manual and Employee Handbook Review

#21-63

Motion by Director Balay to adopt the Policy Manual and Employee Handbook presented with the changes brought forward by Administration.

**Carried.**

i) Policy 200-025

Direction for Administration to add all Multiplex employees receive a membership as part of their employment and bring back to next meeting for approval.

b) Community Facility Enhancement Program Grant Funding

#21-64

Motion by Director Pacholok for Administration to bring back the CFEP time extension results to the next meeting. If approved, Administration will outline projects to fulfill the outstanding grant amount.

**Carried.**

c) Advertising

#21-65

Motion by Director Armfelt to accept Advertising update information as presented.

**Carried.**

d) Stetic Accounting update

Discussion regarding the steps taken by Administration and Board Chair to correspond with Stetic Chartered Accounting. To date there has been no replied response.

#21-66

Motion by Director Armfelt for Administration to write a letter to Metrix Group Chartered Professional Accountants requesting them to complete year end financials and obtain information as needed.

**Carried.**

**8.0  
New Business**

a) Magnificent River Rats Festival Society donation request

#21-67

Motion by Director Balay to follow existing Society Donations Policy 500-008.

**Carried.**

b) Whispering Hills Daycare Society staff discount request

#21-68

Motion by Director Cherniwchan to not give discounts on memberships to multiplex tenants.

**Carried.**

**11.0  
Next  
Meeting**

Next meeting July 19, 2021 at 1:00 p.m.

**12.0  
Adjournment**

Meeting adjourned by Chair Johnson at 3:00 p.m.