

**Athabasca Regional Multiplex 2020
Emergency Board Meeting
November 26, 2020 at 3:30 p.m.
Combined Meeting Room**

1.0

Call to Order The meeting was called to order by Chair Balay at 3:40 p.m.

2.0

Roll Call Chair Rob Balay, Vice-Chair Christi Bilsky,
Directors; Tannia Cherniwchan, Travais Johnson (via phone),
Dave Pacholok, Larry Armfelt,
Town of Athabasca CAO Rachel Ramey, Athabasca County CAO Ryan Maier,
General Manager Jennifer Edworthy and Administrator Cheryl Ruthven

3.0

**Approval of
Agenda**

#20-159 Motion by Director Pacholok to approve the November 26th, 2020 Emergency Meeting agenda.

Carried.

4.0

**Minutes of
Previous
Meeting**

a) **October 26th, 2020 Meeting Minutes**

#20-160 Motion by Director Armfelt to accept the October 26th, 2020 General Meeting
minutes as presented.

Carried.

b) **Items arising from minutes**

5.0

**October 2020
Financial
Reports**

a) **Bank Statement**

b) **EFT payments**

c) **Credit Card statement**

d) **Cheque registry**

e) **Comparative Statement October 2020**

f) **Profit and Loss Statement**

#20-161 Motion by Director Cherniwchan to accept all financial reports as information.

Carried.

g) **CEWS – Period 8: September 27 to October 24, 2020**

Discussion regarding ARMS calculated CEWS amount based on eligible employees would amount to \$45,603.04. General Manager Edworthy will apply for CEWS Period 8.

#20-162

Motion by Director Bilsky CEWS as information.

Carried.

**6.0
Emergency Issue
Operations
Report**

a) Administrative Report:

November 24th Provincial Announcement: COVID-19 Restrictions

As a result of reduced users in the building, reduced revenue, and other circumstances (in camera) a decision is required from the Board to determine service levels resulting from the pandemic:

Option 1: Reduction in staffing and/or operating hours to match reduced user capacity and revenue.

Option 2: Full closure of building to public and staff reduction to preserve safety of staff/users in an effort to move back into open status and operate with little/no restrictions. Reducing impact to current and growing deficit.

Under normal circumstances, Option 1 would be General Manager Edworthy's preference. However, taking into consideration in camera items to be discussed, General Manager Edworthy recommending Option 2 at this time for the safety of users and staff.

b) Bookings: Projected Revenue Loss from Restrictions

Loss of revenue is projected to be \$ 27, 627.72 from mandatory 3-week cancellations.

**7.0
In
Camera**

a) Personnel-19 e)

b) Legal-19 e)

#20-163

Motion by Director Bilsky to go in-camera at 4:30 p.m.

Carried.

#20-164

Motion by Director Armfelt to come out of camera at 5:46 p.m.

Carried.

#20-165

Motion by Director Cherniwchan that the Board directs General Manager Edworthy to close facility effective November 28, 2020 through to January 2, 2021.

Carried.

**8.0
Next
Meeting**

Next meeting to be determined.

**9.0
Adjournment**

Meeting adjourned by Chair Balay at 5:48p.m.