

**Athabasca Regional Multiplex 2019  
Monday October 28, 2019 at 1:30 p.m.  
ARMS Combined Meeting Room**

**PRESENT:** Christi Bilsky, Tannia Cherniwchan,  
Dave Pacholok, Rob Balay, Larry Armfelt  
Town of Athabasca CAO Rachel Ramey, Athabasca County CAO Ryan Maier  
General Manager Kelsea Brown, Administration Assistant Cheryl Ruthven

**1.0  
Call to Order** The meeting was called to order by General Manager Brown at 1:00p.m.

**2.0  
Approval of  
Agenda**

#19-170 Motion by Director Balay to approve the October 28, 2019, General Meeting agenda.

**Carried.**

**3.0  
Organizational  
Meeting**

**a) Chair**

Acting Chair Brown called for nominations for Chair.

Director Bilsky nominated Director Balay as Chair.  
Director Balay accepted the nomination.

Acting Chair Brown made second call for nominations for Chair.  
Acting Chair Brown made third and final call for nominations for Chair.

By acclamation Director Balay becomes Chair of the Athabasca Regional Multiplex Board of Directors.

Acting Chair Brown hands meeting over to Chair Balay.

**b) Vice Chair**

Chair Balay called for nominations for Vice Chair.

Chair Balay nominated Director Bilsky as Vice Chair.  
Director Bilsky accepted the nomination.

Chair Balay made second call for nominations for Vice Chair.  
Chair Balay made third and final call for nominations for Vice Chair.

By acclamation Director Bilsky becomes Vice Chair of the Athabasca Regional Multiplex Board of Directors.

**c) Secretary/Treasurer**

Chair Balay called for nominations for Secretary/Treasurer.

Vice Chair Bilsky nominated Director Cherniwchan as Secretary/Treasurer.  
Director Cherniwchan declined the nomination.

Vice Chair Bilsky nominated Director Armfelt as Secretary/Treasurer.  
Director Armfelt accepted the nomination.

Chair Balay made second call for nominations for Secretary/Treasurer.  
Chair Balay made third and final call for nominations for Secretary/Treasurer.

By acclamation Director Armfelt becomes Secretary/Treasurer of the Athabasca Regional Multiplex Board of Directors.

#19-171 Motion by Director Bilsky to authorize the change of signing authority for accounts to Chair Rob Balay, Vice Chair Christi Bilsky and Secretary/ Treasurer Larry Armfelt and to remove Tannia Cherniwchan and Michael Arychuk signing authority. **Carried.**

**4.0 Delegation**

**5.0 Minutes of Previous Meeting**

#19-172 Motion by Director Bilsky to accept the September 30<sup>th</sup>, 2019 General Meeting minutes as presented. **Carried.**

**6.0 Financial Report**

**a) Income Statement**

Direction for Administration to investigate projected school usage for October, November, and December.

Direction for Administration to bring forward advertising plan for 2020.

#19-173 Motion by Director Armfelt to accept the Financial Statement presented as information. **Carried.**

**b) Cheque Registry**

#19-174 Motion by Director Pacholok to accept the Cheque Registry presented as information. **Carried.**

**c) Electronic Payments**

#19-175 Motion by Director Bilsky to accept the Electronic Payments presented as information. **Carried.**

**d) Credit Card**

#19-176 Motion by Director Armfelt to accept the Credit Card statement presented as information.

**Carried.**

**7.0  
Manager's  
Report**

**a) Facility Report**

General Manager Brown reviewed Facility Report.

Chair Balay declared a recess at 1:54 p.m.

Meeting was reconvened at 2:05 p.m.

**b) Aquatic Report**

General Manager Brown reviewed Aquatic Report.

#19-177 Motion by Director Armfelt for Administration to request clarification on the humidity complication, a timeline for resolution and to inquire about a 1 year extension on warranty for the air handling unit.

**Carried.**

**c) General Manager's Report**

General Manager Brown reviewed the Report and action log.

#19-178 Motion by Director Pacholok to accept Facility Report, Aquatic Report and General Manager's Report as information.

**Carried.**

**8.0  
Follow Up  
Business**

#19-179

**a) Plant Information**

Motion by Director Bilsky to accept as information.

**Carried.**

**b) Policies Discussion**

i. Policy 100-04

#19-180 Motion by Director Armfelt to make changes as suggested to policy 100-04 adding Age Access Guide as Appendix A.

**Carried.**

ii. Policy 100-14

Direction for Administration to update information in policy 100-14 using the Appendix A from Policy 100-04.

iii. Policy 500-019

#19-181 Motion by Director Pacholok to accept changes to policy 500-019 as presented.

**Carried.**

#19-182 iv. Policy 500-06  
Motion by Director Pacholok to adopt policy 500-06 as amended. **Carried.**

#19-183 v. Policy 500-025  
Motion by Director Bilsky to adopt amendments to policy 500-025 as presented. **Carried.**

**c) Rate Review**

**i) EPC**

Direction for Administration to bring a list of recommendations with all rate reviews.

**ii) School**

Direction for Administration to discuss with Sean Morrison and bring back recommendation.

#19-184 **d) MCCAC – Solar Project**  
Motion by Director Pacholok that the Athabasca Regional Multiplex Society supports the Town moving forward with the MCCAC Solar application pending approval from both the Town of Athabasca and Athabasca County councils and a successful grant application. **Carried.**

**9.0  
New  
Business**

#19-185 **a) Theatre Fire Prevention**  
Motion by Director Armfelt to accept report as information. **Carried.**

**b) Contact Information**

#19-186 **c) Corkage**  
Motion by Director Armfelt to replace “corkage” fee with “use of portable bar” fee with the bar set at \$2.50 per person.

**10.0  
Agenda  
Additions**

**a) No additional items added**

**11.0  
In  
Camera**

**a) Legal 17-f)  
b) Legal 19-e)**

Cheryl Ruthven left the meeting at 3:52 p.m.

#19-187 Motion by Director Bilsky to go in camera 3:52 p.m.

**Carried.**

Town CAO left the meeting at 3:58 p.m.  
County CAO left the meeting at 3:58 p.m.

#19- 188 Motion Cherniwchan to come out of camera 4:12 p.m.

**Carried.**

#19- 189 Motion by Director Armfelt for Administration to present scoring sheet at the next meeting.

**Carried.**

**12.0  
Next  
Meeting**

December 2<sup>nd</sup>, 2019 1:00 p.m.

**12.0  
Adjournment** Meeting adjourned by Chair Balay at 4:19 p.m.