

**Athabasca Regional Multiplex 2019
Monday July 22, 2019 at 1:00 p.m.
ARMS Combined Meeting Room**

PRESENT: Chair Christi Bilsky, Vice-Chair Tannia Cherniwchan,
Directors; Larry Armfelt, Travais Johnson, David Pacholok, John Trainer,
Town of Athabasca Assistant CAO Rachel Ramey, General Manager Kelsea Brown,
Administration Assistant Cheryl Ruthven

**1.0
Call to Order** The meeting was called to order by Chair Bilsky at 1:04 p.m.

**2.0
Approval of
Agenda**

#19-103 Motion by Director Pacholok to approve the July 22, 2019, General Meeting agenda with the following amendment.

9b) 24.1b

Carried.

**3.0
Minutes of
Previous
Meeting**

#19-104 Motion by Director Armfelt to accept the June 26, 2019 General Meeting minutes as presented.

Carried.

**4.0
Financial
Report**

a) Income Statement

#19-105 Motion by Director Johnson to accept the Financial Statement presented as information.

Carried.

b) Cheque Registry

#19-106 Motion by Director Cherniwchan to accept the Cheque Registry presented as information.

Carried.

Direction for Administration to look into current contract with ESC Automation and to bring it forward for review.

c) Electronic Payments

Direction for Administration to report EFT payments with more clarity and to breakdown Mastercard payment charges.

Direction for Administration to keep looking into Telus costs and to report where each line is going.

#19-107 Motion by Director Pacholok to accept the Electronic Payments presented as information.

Carried.

**5.0
Manager's
Report**

a) Facility Report

#19-108

General Manager Brown reviewed Facility Report.
Motion by Director Johnson to accept Facility's Report as information.

Carried.

b) Aquatic Report

#19-109

General Manager Brown reviewed Pool Report.
Motion by Director Cherniwchan to accept Pool's Report as information.

Carried.

c) General Manager's Report

#19-110

General Manager Brown reviewed the Report and action log.
Motion by Director Armfelt to accept General Manager's Report as information.

Carried.

**6.0
Follow Up
Business**

b) 8760

Director Armfelt will contact RMA and discuss 8760

Direction to defer 8760 contract discussion to next meeting.

Chair Bilsky declared a recess at 2:43 p.m.
Meeting was reconvened at 2:54 p.m.

c) Golf Simulator

Direction for Administration to continue researching sponsors for golf simulator.

d) Grand Opening

19-111

Motion by Director Cherniwchan to send out Grand Opening invitations to Correspondents as amended.

Carried.

a) Policies Discussion

Code of Conduct, add page 3 with RCMP info
Hiring Policy change Town info to ARMS
Create interview Procedure to go with Policy
Policy 500-003 rescind possibly
Policy 500-005
Policy 100-04, might be duplicate of 500-005
Policy 500-009 donations
Policy 500-006 User of Alcohol; no penalties for abuse in guidelines
Policy 500-019 Chair Bilsky and Director Pacholok need revised copy

**7.0
New
Business**

a) Town of Athabasca

#19-112 Motion by Director Cherniwchan for Administration to remove, with permission from the Town, the caustic pump and the 4 requested items; aquatic diving board, aquatic climbing wall, aquatic starter blocks and aquatic lane divider reel, by July 30, 2019.

Carried.

#19-113 Motion by Director Armfelt for Administration to request Statement of Release from the Town of Athabasca to the Athabasca Regional Multiplex releasing any and all liability for the Athabasca Landing Pool dated July 22, 2019.

Carried.

**8.0
Agenda
Additions**

There are no agenda additions.

**9.0
In
Camera**

- a) Legal-17 c)
- b) Legal -24.1b

#19-114 Motion by Director Armfelt to go in camera 4:05 p.m.

Carried.

#19-115 Motion by Director Pacholok to come out of camera 4:25 p.m.

Carried.

**10.0
Next
Meeting**

Monday August 19, 2019 at 1:00 p.m. Regular Meeting.

**11.0
Adjournment**

Meeting adjourned by Chair Bilsky at 4:06 p.m.