

**Athabasca Regional Multiplex 2019
Monday August 19, 2019 at 1:00 p.m.
ARMS Combined Meeting Room**

PRESENT: Chair Christi Bilsky, Vice-Chair Tannia Cherniwchan,
Directors; Larry Armfelt, Dennis Willcott, John Trainer
Town of Athabasca CAO Robert Jorgensen, General Manager Kelsea Brown,
Facility Manager Rod MacGregor, Administration Assistant Cheryl Ruthven

**1.0
Call to Order** The meeting was called to order by Chair Bilsky at 1:00 p.m.

**2.0
Approval of
Agenda**

#19-116 Motion by Director Cherniwchan to approve the August 19, 2019, General Meeting agenda (with the following amendment).

8c) Pool Financials

Carried.

**3.0
Delegation
8760**

#19-117 Motion by Director Armfelt for Administration to investigate locking into a contract for 1 year regarding electricity price and 2 years gas price if lower or similar to current proposal.

Carried.

#19-118 Motion by Director Willcott for Administration to enter into a 1 year electrical and 2 year gas contract with the best price available.

Carried.

**4.0
Minutes of
Previous
Meeting**

#19-119 Motion by Director Trainer to accept the July 22, 2019 General Meeting minutes as presented.

Carried.

**5.0
Financial
Report**

a) Income Statement

#19-120 Motion by Director Willcott to accept the Financial Statement presented as information.

Carried.

b) Cheque Registry

#19-121 Motion by Director Armfelt to accept the Cheque Registry presented as information.

Carried.

c) Electronic Payments

#19-122 Motion by Director Willcott to accept the Electronic Payments presented as information. **Carried.**

d) Credit Card

#19-123 Direction for Administration to provide Board with GL codes.
Motion by Director Cherniwchan to accept the Credit Card statement presented as information. **Carried.**

Chair Bilsky declared a recess at 2:16 p.m.
Meeting was reconvened at 2:24 p.m.

**6.0
Manager's
Report**

a) Facility Report

#19-124 Facility Manager MacGregor reviewed Facility Report.
Motion by Director Cherniwchan to accept Facility's Report as information. **Carried.**
Director Armfelt left the meeting at 2:32 p.m.
Director Armfelt returned at 2:37 p.m.

b) Aquatic Report

#19-125 General Manager Brown reviewed Pool Report.
Motion by Director Willcott to accept Pool's Report as information. **Carried.**

c) General Manager's Report

#19-126 General Manager Brown reviewed the Report and action log.
Direction for Administration to move forward with Mike Burkitt
HR Downloads.
Motion by Director Armfelt to accept General Manager's Report as information. **Carried.**

**7.0
Follow Up
Business**

a) 8760/Fortis Energy

Direction for Administration to research cost savings and over usage.

#19-127 **b) ESC Automation**
Motion by Director Willcott for Administration to research ESC contract and possible savings. **Carried.**

#19-128 **c) Policies Discussion**

Motion by Director Cherniwchan to move discussion to 11.

Carried.

**8.0
New
Business**

#19-129

a) Holiday Hours

Motion by Director Cherniwchan for Administration to adopt the proposed holiday hours for the remainder of 2019 and 2020.

Carried.

b) Positive Feedback

Direction for Chair Bilsky and Vice Chair Cherniwchan to present submitted to their Councils.

Carried.

c) Financial for the New Pool

Discussion; Brian Pysyk will be presenting a full report to both Councils on the new pool cost late fall.

Direction for Administration to make a list of items "short falls" that were not factored into the new pool cost.

Director Willcott left the meeting at 3:47 p.m.

Director Willcott returned at 3:51 p.m.

**9.0
Agenda
Additions**

No Additions.

CAO Jorgenson and Administration Assistant Ruthven left the meeting at 3:54pm and did not return.

**10.0
In
Camera**

#19-130

a) Legal 17-f

b) Legal 19-e Personnel

Motion by Director Willcott to go in camera.

Carried.

#19-131

Motion by Director Willcott to out of in camera.

Carried.

#19-132

Motion by Director Traynor for Administration to award RFP No. 19-5-1a to Stetic Accounting for a 2-year time period.

Carried.

**3 For- Traynor, Willcott, Bilsky
2 Against- Cherniwchan, Armfelt**

General Manager Brown left the meeting at 4:42pm and did not return.

#19-133

Motion by Director Larry to go in camera 4:42pm.

Carried.

#19-135

Motion by Director Willcott to out of in camera 5:06.

Carried.

**11.0
Next
Meeting**

September 30, 2019 11:30 a.m. Regular Meeting.

**12.0
Adjournment**

Meeting adjourned by Chair Bilsky at 5:07