

Athabasca Regional Multiplex 2018
Wednesday July 18th 2018 at 5:30 p.m.
ARMS Combined Meeting Room

PRESENT: Vice Chair Armfelt , Athabasca County CAO Ryan Maier, Directors; Warren Griffin, Travais Johnson, Tannia Cherniwchan, David Pacholok, General Manager Kelsea Brown, Administration Assistant Cheryl Ruthven

1.0

Call to Order The meeting was called to order by Vice Chair Armfelt at 5:32 p.m.

2.0

**Approval of
Agenda**

#18-84 Motion by Director Griffin to approve the July 18th 2018, General Meeting agenda with the following added amendments.

- 10 a) Grass Cutting
- 10 b) Karizma Entertainment

Carried.

3.0

Delegations

Discussion with Chubb Security regarding installation, equipment, annual monitoring and full maintenance in the APAC facilities.

#18-85 Motion by Director Johnson for Administration to proceed with Chubb Security as presented and to ensure all entryways have key pads.

Carried.

4.0

**Minutes of
Previous
Meeting**

#18-86 Motion by Director Johnson to accept the June 18, 2018, General Meeting minutes as presented.

Carried.

5.0

**May 1 - 31
2018
Financial
Report**

a) Financial Statement

Discussion of the new financial layout as presented.

#18-87 Motion by Director Cherniwchan to accept the Financial Statement presented as information.

Carried.

b) Cheque Registry

General Manager Brown answered questions from the Directors regarding the Cheque Registry.

#18-88 Motion by Director Pacholok to accept the Cheque Registry presented as information.

Carried.

6.0

Manager's Report

#18-89

a) Sponsorship Fundraising Report

Motion by Director Griffin for the Sponsorship Fundraising Coordinator to present an updated report to the Town of Athabasca and Athabasca County councils.

Carried.

#18-90

Motion by Director Johnson to create a sponsorship letter and move forward renaming up to 10 years with sponsorship groups.

Carried.

b) Operations Report

General Manager Brown reviewed Operations Report.

#18-91

Motion by Director Griffin to for Administration to develop a long-term maintenance plan for future budget planning.

Carried.

c) Pool Report

General Manager Brown reviewed Pool Report.

#18-92

Motion by Director Pacholok to accept Pool Report as presented.

Carried

d) Summer Programs Report

General Manager Brown reviewed Summer Programs report.

#18-93

Motion Director Cherniwchan to accept Summer Programs report as information.

Carried.

e) General Manager's Report

#18-94

Motion Director Cherniwchan to accept General Manager's report as information.

Carried.

Vice Chair Armfelt declared a recess at 6:43 p.m.

Meeting was reconvened at 6:50 p.m.

7.0

Follow up Business

#18-95

a) Hall of Fame

Motion by Director Johnson to accept Policy 500-063 with the following amendments:

- 1) 1.0 correct spelling of the word 'Intent'
- 2) 4.10 Inductees shall be recognized with a bio displaced in a digital capacity in the Athabasca Regional Multiplex or one of its facilities or on the Athabasca Regional Multiplex website.

Carried.

b) Multiplex Entrance

#18-96

Motion Director Cherniwchan to proceed with Diogo Concrete Ltd.

Carried.

c) Lobby Flooring

#18-97 Motion Director Griffin to accept as information pending further development. **Carried.**

d) Great West Digital

#18-98 Motion Director Griffin to discuss in camera as per FOIP. **Carried.**

**8.0
New
Business**

a) Closure

#18-99 Motion by Director Griffin to approve Administration to close facility for one day, at a date to be determined by General Manager, for a Staff Professional Development day. **Carried.**

Director Johnson left the meeting at 7:09pm.
Director Johnson returned at 7:12pm.

b) Front Desk Set up

Direction to have a mock run through at next meeting.

**9.0
Policy
Review**

#18-100 Motion by Director Pacholok to defer 9.0 Policy Review until next meeting. **Carried.**

**10.0
Agenda
Additions**

a) Grass Cutting

Discussion of the grass cutting at the APAC facilities.

b) Randy Martin

#18-101 Motion by Director Johnson to work with Karizma Entertainment and submit a package to Councils. **Carried.**

#18-102 Motion by Director Griffin to go in camera 7:45 p.m. **Carried.**

**11.0
In
Camera**

a) Legal

Vice Chair Armfelt left meeting at 7:45pm.
Vice Chair Armfelt returned at 7:47pm.

Athabasca County CAO Ryan Maier left meeting at 7:47pm.
Athabasca County CAO Ryan Maier returned at 7:49pm.

Director Johnson left meeting at 8:17 pm and did not return.

Director Pacholok left meeting at 8:36 pm.

Director Pacholok returned at 8:38 p.m.

b) Personnel

#18-103 Motion by Director Pacholoch to come out of camera 9:09 p.m. **Carried.**

#18-104 Motion by Director Cherniwchan to accept Schedules A & C as amended. **Carried.**

#18-105 Motion by Director Griffin for Administration to proceed with direction discussed in camera. **Carried.**

12.0

**Next
Meeting**

Monday August 20, 2018 at 5:30pm

13.0

Adjournment Meeting adjourned by Vice Chair Armfelt at 9:10 p.m.